

447-6247/138

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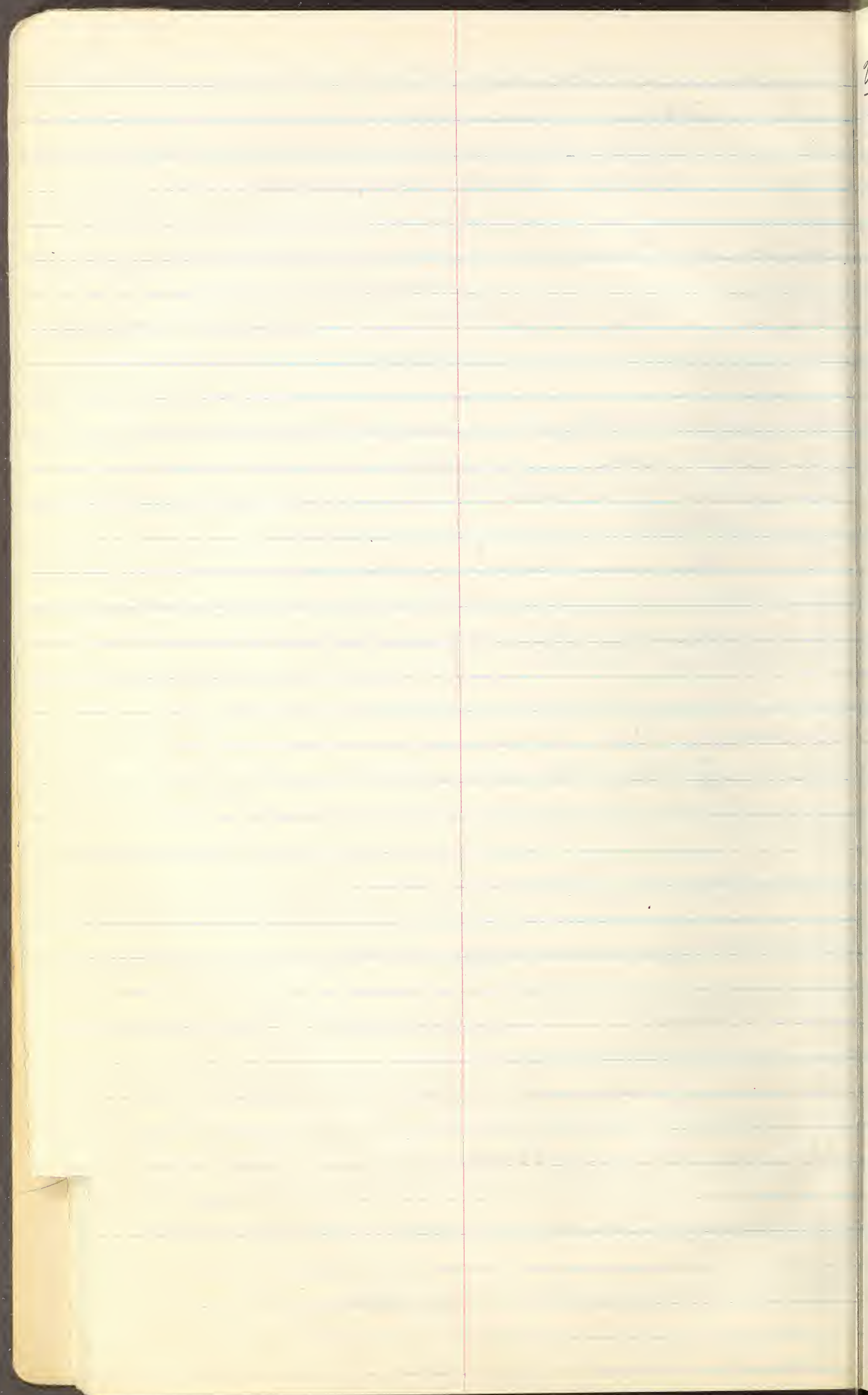
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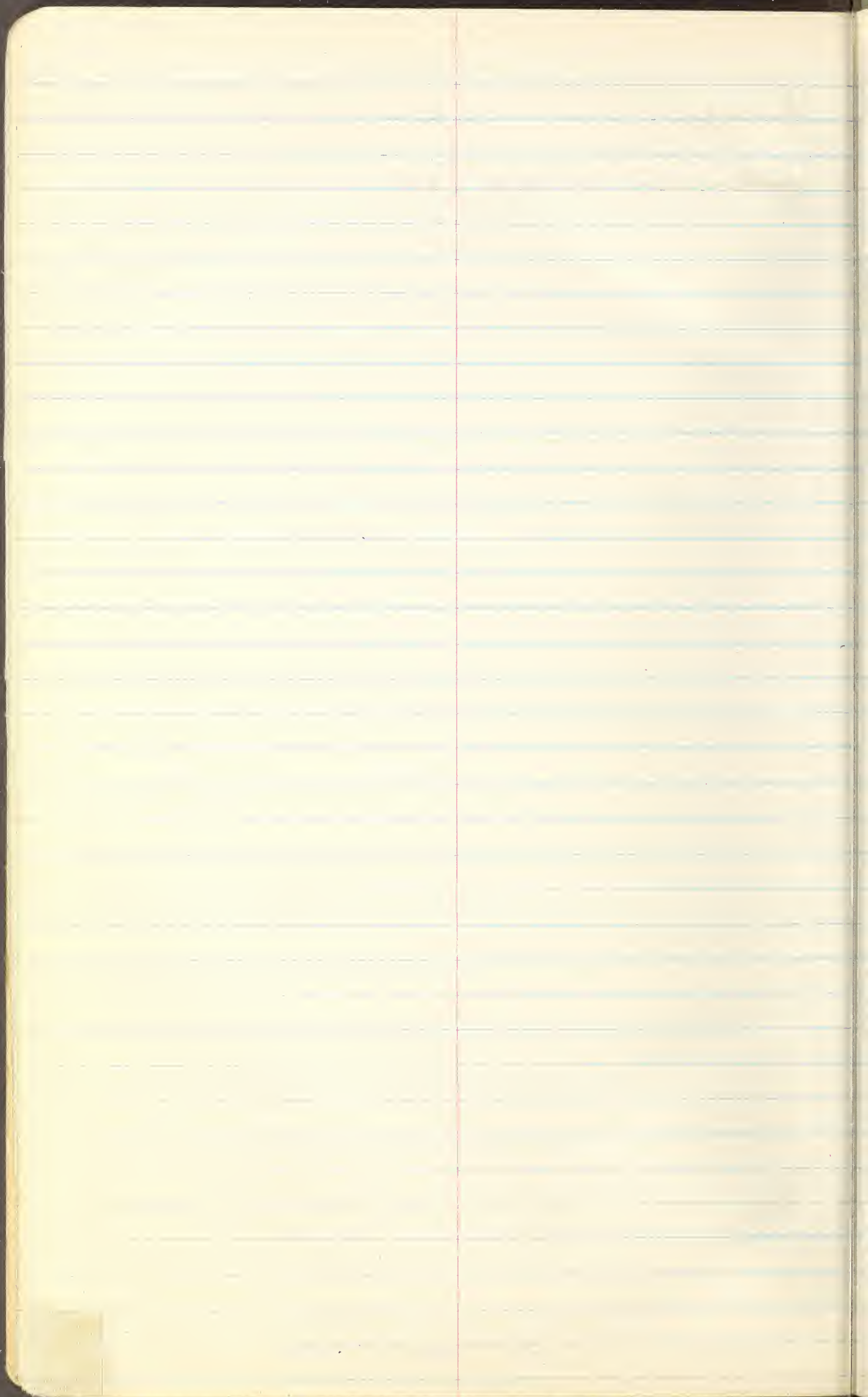
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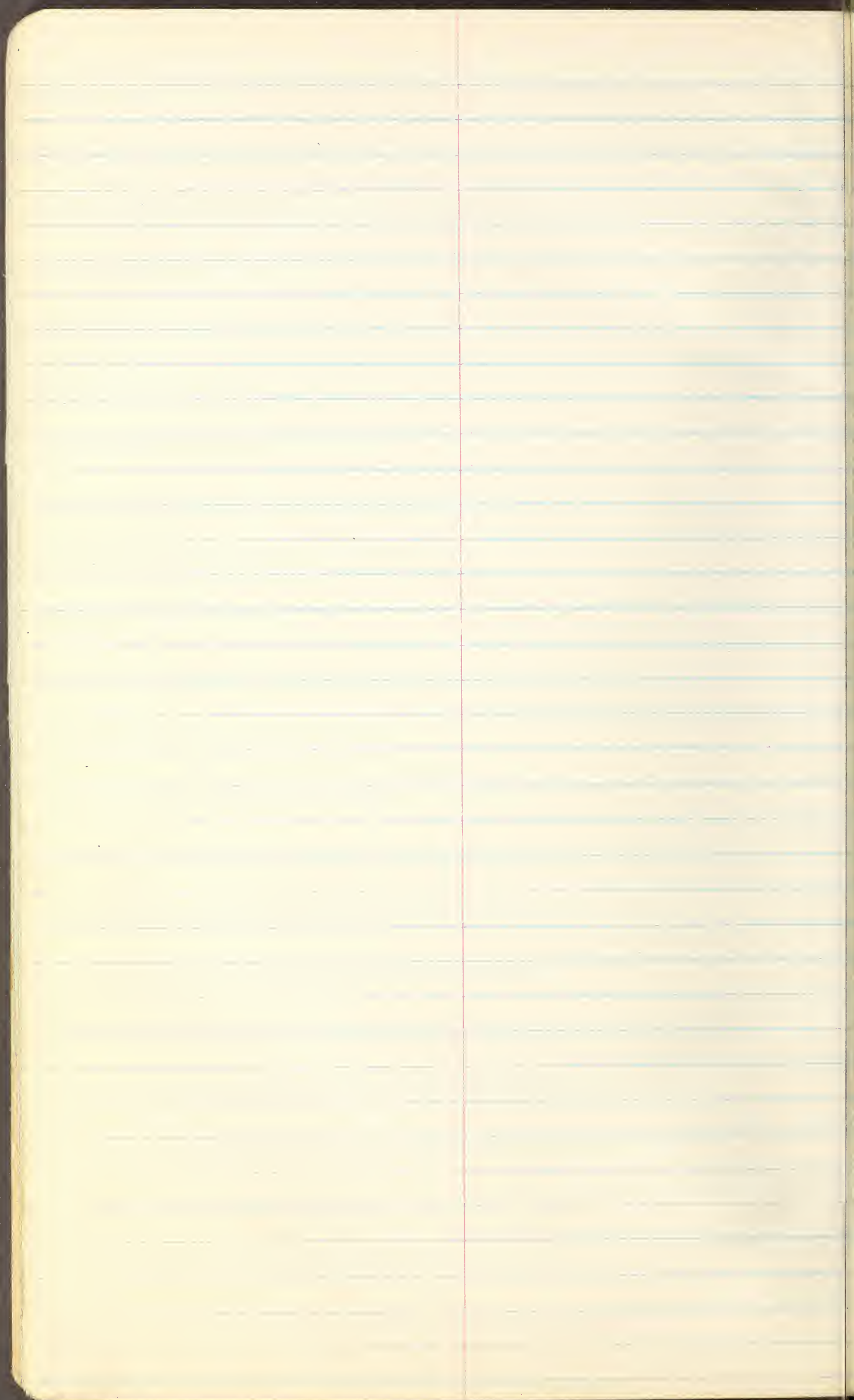
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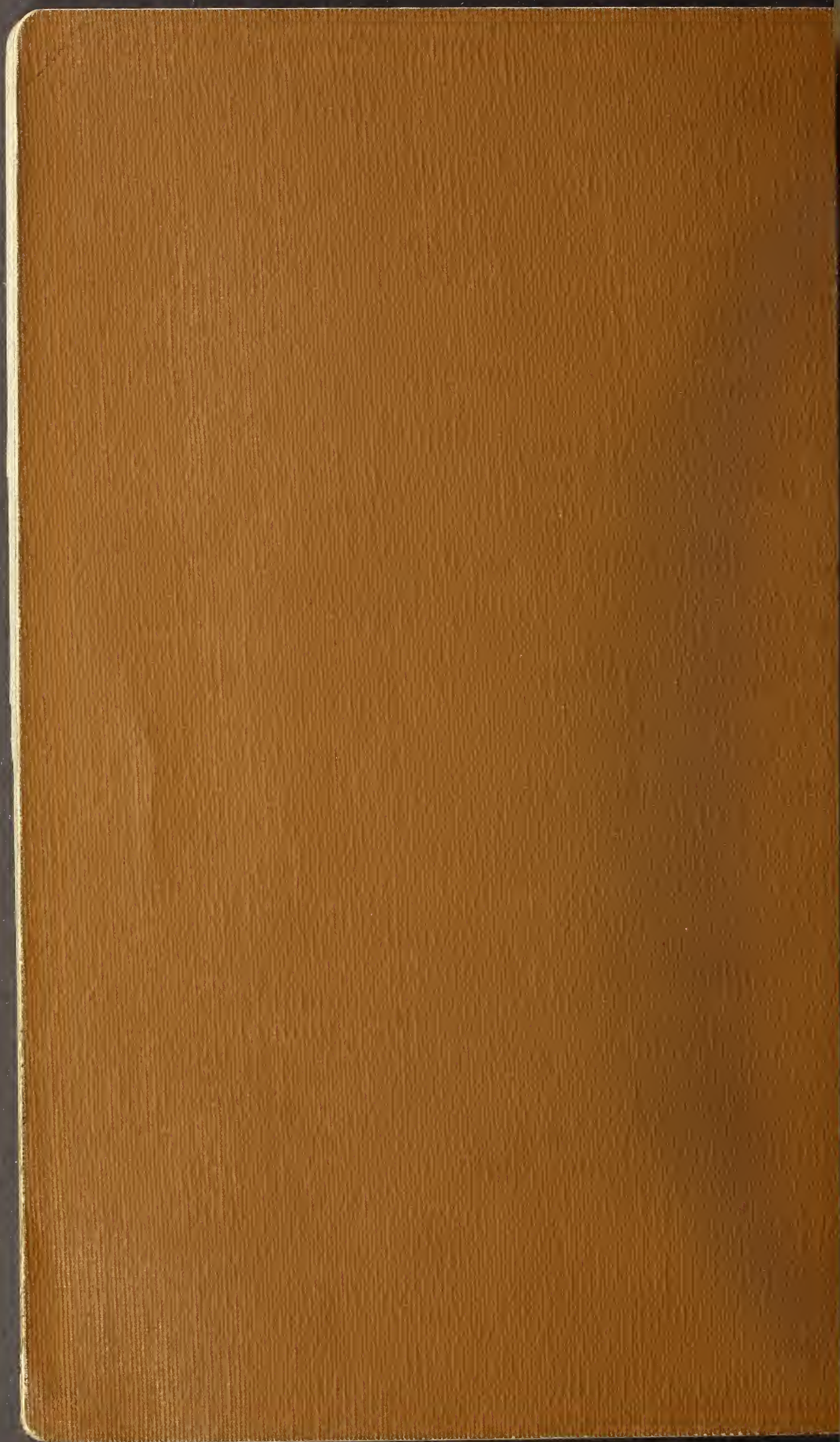
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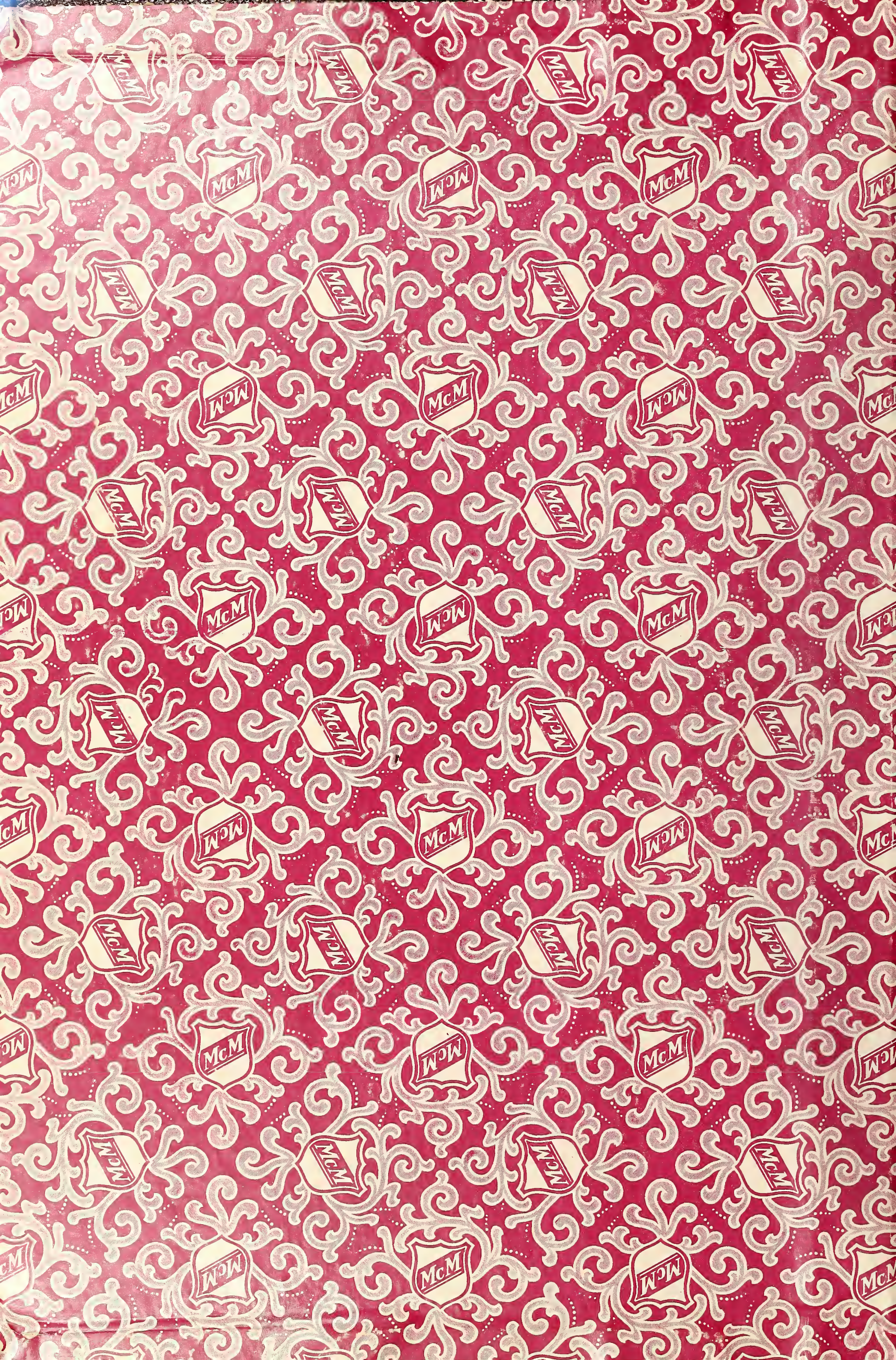






Board of Governors
University of Toronto

MINUTE BOOK





Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, May 17th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Tory
The Chancellor	Mr. Bryce
The President	Mr. Fennell
Dr. Johnson	Mr. Kelly
Mr. Borden	Mr. Matthews
Mr. Gordon	Mr. Duncan
Mr. Vaughan	
	Mr. R. E. Spence, Comptroller
	Mr. C. E. Higginbottom, Secretary

Substitute
wording
provided
by Dr. Tory
in refer-
ences
attributed
to him in
minutes of
previous
meeting
regarding
adoption
of the
minutes

In connection with the confirma-
tion of the minutes of the previous meeting, Dr. Tory stated
that the references attributed to him regarding the adoption
of the minutes might be misconstrued. At the request of the
Chairman, Dr. Tory agreed to provide the wording which he con-
sidered would cover the views expressed by him at the meeting,
and which would be substituted for the reference previously
made. Dr. Tory's wording is as follows:-

* "Dr. Tory read Clauses 16 and 18 of Section IV of the
By-Laws which related to the question raised by Dr.
Neilly. Under Clause 18 specific provision is made for
the adoption of minutes by the Board through the medium
of a précis and it is provided that the minutes, as
signed by the Chairman and Secretary, shall be open to
the inspection of any member of the Board at any time
during regular office hours in the Bursar's Office. He
thought that in any event it probably makes little dif-
ference, so far as outsiders are concerned, whether or
not the minutes are read in full, because it is provided
by Clause 16 that entries of resolutions in the minutes
of the Board shall be prima facie evidence of the action
taken."

The Chairman then read a letter
which had been sent to the Secretary by Dr. Bruce, enclosing
the following memorandum:-

* - Change in minute on page 285, April 26th, 1951.

Substitute wording provided by Dr. Bruce in references attributed to him in minutes of previous meeting regarding retirement age of clinical members of the staff

"The synopsis of my remarks as given in the résumé of Minutes of the Board Meeting, April 26th, 1951, may give a wrong impression by omitting the two qualifying words before 'work' in the 4th line of paragraph 2, which should read 'the best creative and progressive work of men is done between the ages of 30 and 50'; and in addition, by not sufficiently reporting what I said. To make sure that my position is not misunderstood, I request that the following be included in the Minutes of that Meeting:

* After the figure '50', delete the remainder of paragraph 2 and substitute therefor the following:-

'And although, for another ten years or even longer, they will continue to be good teachers and operators, they are not likely to be as keen in keeping up with the advances made in other medical centres. By having the retiring age fixed at 60, younger men will have an incentive to do their best work in the hope that some day they will be head of a Service. The resolution creates uncertainty as to retiring date by making exceptions and may cause frustration and be unfair to younger men and delay their promotion. The problem raised by the Dean can, in my opinion, be more satisfactorily dealt with by creating a new title as was done in my case, when on retirement at 53 I was made Acting Consulting Surgeon with the privilege of having my own cases admitted to the public ward, and remained on in the capacity of teacher on cases supplied from any of the Services.'"

It was moved by Dr. Tory,
Seconded by Mr. Gordon,
And unanimously carried,

Minutes adopted

that the minutes of the previous meeting be adopted subject to the foregoing changes.

A mace and two staves to be presented to the University by the Chairman of the Board

A beautiful mace and two staves, which will be formally presented by the Chairman to the University at a Convocation to be held on June 6th, were on view in the Board Room. The following inscription was engraved on the mace:-

"This Mace with Esquire Beadles' Staves
was presented to
The University of Toronto
by
William Eric Phillips, C.B.E., D.S.O., M.C., B.A.Sc., LL.D.
Chairman of the Board of Governors
May 1951"

Upon motion of the Chancellor,
Seconded by Mr. Borden,

this magnificent and generous gift was accepted with sincere appreciation and gratitude.

* - Change in minute on page 283, April 26th, 1951.

Resolution
in connec-
tion with
the late
Hon. H. J.
Cody

Upon motion of the President,
Seconded by the Chancellor,
And adopted,

the following resolution was passed in connection with the late
Honourable H. J. Cody:-

"WHEREAS the late Henry John Cody, priest and teacher, embraced in his lifetime two careers, and dedicated one of them to the University of Toronto, which he loved and cherished as a graduate, as a member of the Royal Commission of 1906, as Chairman of the Royal Commission of 1921, as a member of the Board of Governors, as Chairman of the Board, as President, as Chancellor, and again as a member of the Board; playing thereby an incomparable role in strengthening the foundations and shaping the fabric of his Alma Mater;

AND WHEREAS he shared without stint his great gifts: his fine intellect, tempered in the classical tradition; his warm heart, never-failing in kindness and selfless concern for others, encompassing staff, students and graduates in his affectionate regard; his genius for friendship and fellowship; his unique capacity to 'sit where they sat'; his abiding courage; his unbounded vision; and, withal, his wisdom, rooted in fervent faith;

THEREFORE BE IT RESOLVED that the Board of Governors record with sadness and with pride their recognition of the signal leadership that he gave to the University for nigh half a century, and their gratitude for the benefaction of his life. His place can never be filled, but there is solace in the knowledge that the hall-mark of so great a Canadian will always be borne by the University, of which it may be said, Stat magni nominis umbra -- There stands the shadow of an illustrious name.

BE IT FURTHER RESOLVED that this testimony of our individual and corporate sorrow be inscribed in the minutes of the Board of Governors, and that a copy be sent as an expression of deepest sympathy to Mrs. Cody, a true helpmeet and an inspiration to her distinguished husband."

Letter
from Prin-
cipal
James of
McGill
University
in connec-
tion with
Dr. Cody

The President referred to the
following letter which he had received from Principal F. Cyril
James of McGill University, paying tribute to Dr. Cody:-

"Dr. S. Smith,
President, University of Toronto
Toronto, Ontario.

McGill University
Montreal,
April 30, 1951

Dear President Smith:-

The death of Dr. Cody leaves all of us with a profound sense of loss. I remember vividly that when I became Principal of McGill University he was most kind and helpful to me both as a fellow worker in the fields of academic administration and as President of the National Conference of Canadian Universities. I can recall many hours of helpful discussion, and in the memory of his rich contributions not only to the development to the University of Toronto but to all Universities in Canada, I should like to express to you officially and

Letter
from
Principal
James in
connection
with Dr.
Cody
(Cont'd)

personally my sincere sympathy. May I also transmit through you to the Senate and the Board of Governors of the University of Toronto this expression of my own sense of loss?

Sincerely yours,
(Sgd) F. Cyril James"

The Board was informed that the original of this letter had been sent to Mrs. Cody, together with a copy of the President's reply.

Matter of
provision
for an
allowance
to Mrs.
Cody

In connection with the pension which had been paid to Dr. Cody since his retirement, ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED the question of whether provision should be made for an allowance to Mrs. Cody was left with the Chairman to discuss with Mrs. Cody and report back to the Board.

Revised
schedule
of tuition
fees for
1951-52

In connection with the revised schedule of tuition fees proposed for 1951-52, which had been deferred for consideration at the last meeting, the President stated that the proposed changes, representing an over-all increase of approximately 20%, had been considered very thoroughly by the Colleges, Faculties, Schools, etc.

It was moved by the President,
Seconded by Mr. Matthews,
And unanimously resolved,

that the following schedule of tuition fees, as presented at the meeting of the Board held on April 26, 1951, be made effective as from September 1, 1951:-

Revised schedule of tui- tion fees for 1951-52 (Cont'd)	Present		Proposed		Increase in Academic Fee
	Academic	Total	Academic	Total	
<u>Degree Courses</u>					
Arts - B.A.	\$203	\$239	\$239	\$275	\$36
- B. Commerce U.C.	233	269	275	311	42
- B. Commerce Fed- erated Colleges		(University portion)			24
Household Science	203	241	239	277	36
Applied Science and Engineering	300	344	370	414	70
Architecture	300	344	370	414	70
Medicine - Pre-Medical	200	245	240	285	40
- Other Years	400	446	470	516	70
Dentistry - Pre-Dental	240	287	288	335	48
- Other Years	325	382	395	452	70
Social Work	255	294	315	354	60
Law	250	283	300	333	50
Forestry	225	269	275	319	50
Music - General Course	145	159	174	188	29
- School Course	210	242	252	284	42
- Not in attendance	50	50	60	60	10
Nursing - Degree	155	172	186	203	31
Physical and Health Education	220	266	264	310	44
<u>Diploma Courses</u>					
Art as Applied to Medicine	220	259	264	303	44
Physio and Occupational Therapy	210	225	252	267	42
Dental Nursing	150	172	180	202	30
Child Study	180	196	216	232	36
Nursing	219	233	263	277	44
<u>Occasional Courses</u>					
Arts (1st subject)	54	54	61	61	7
" (2nd subject)	41	41	48	48	7
Teachers' Classes (each subject)	41	41	48	48	7
Nursing	35	35	42	42	7
Social Work	26	26	31	31	5
Child Study - Occasional	54	54	61	61	7
- Part Time	30	41	36	47	6
(#) <u>Graduate School</u>					
Doctor of Philosophy -					
1st Year	165	172)			55
2nd Year	140	147)	220	227	80
3rd Year	190	197)			30
Master's Degree (except Surgery) 1st Year	165	172)	220	227	55
2nd Year	195	202)			25
Per Subject - 1st subject	50	57	50	57	--
- 2nd subject	35	35	50	50	15
Master of Surgery	90	91	100	101	10
Doctor Juris	215	222	253	260	38
Professional Degrees	55	55	65	65	10
Doctor of Music	80	80	90	90	10
Doctor of Veterinary Science	205	205	240	240	35
do.	55	55	60	60	5
<u>Other Diploma and Sundry Courses</u>					
<u>Medicine</u>					
Diploma in Public Health	350	350	416	416	66
Diploma in Industrial Hygiene	350	350	416	416	66

						Increase in Academic Fee
		<u>Present</u>		<u>Proposed</u>		
		<u>Academic</u>	<u>Total</u>	<u>Academic</u>	<u>Total</u>	
<u>Other Diploma and Sundry Courses (Cont'd)</u>						
<u>Medicine (Cont'd):</u>						
Diploma in Medical						
Radiology - 1st Year	\$150	\$150)	\$175	\$175	\$25	
2nd Year	145	145)			30	
Diploma in Psychiatry	100	100	115	115	15	
<u>Hygiene</u>						
Diploma in Veterinary						
Public Health	195	195	230	230	35	
Certificate in Public						
Health	190	190	225	225	35	
<u>Dentistry</u>						
Diploma in Dental Health	290	290	345	345	55	
<u>Sundry</u>						
Child Study - Nursery						
School	150	150	180	180	30	

(#) - Students in the Graduate School receive an exemption of \$25.00 of the tuition fee if they hold teaching or research appointments on the University staff. It is recommended that this exemption be raised to \$50.00.

Note: Tuition fees differ slightly in each year and those quoted are for "First Year - Men". If the increases listed are approved, it is proposed to make minor adjustments to the total fee so that it will be uniform for each of the years of attendance.

Report No.11
of the Com-
mittee on
Undergrad-
uate
Activities
(Hart
House)

Report Number 11 of the Committee

on Undergraduate Activities (Hart House) was presented as follows, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Kelly,
And unanimously carried,

the report was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, April 27th, 1951, at 4 p.m., in connection with Hart House, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. C. F. W. Burns

From Hart House:
Mr. N. Ignatieff,
Warden
Mr. W. R. Cowan,
Comptroller
Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Report of
Committee
on Under-
graduate
Activities
(Hart House)
Cont'd

1. Report of previous meeting

The report of the meeting held on October 6th, 1950, which had been submitted to and approved by the Board of Governors on October 26th, was presented and -

Upon motion of Mr. Burns,
Seconded by the President,
was confirmed.

2. Estimates for 1951-52

The Estimates of Hart House for the year ending June 30th, 1952, were presented to your Committee for consideration, these Estimates being based on a reduced male student enrolment. After considering the matter of salaries, your Committee recommends -

Upon motion of the President,
Seconded by Mr. Burns,
that an 8% increase be granted in salaries, with the exception of two cases which were left to the discretion of the Warden. The Committee also recommends the Estimates to the Finance Committee for its consideration and approval before submission to the Board.

3. Increases in Hart House Fees

Your Committee was informed by the Warden of Hart House that in order to offset a decrease in revenue as a result of a lower student registration, increased fees had been provided for in the Estimates. Mr. Ignatieff explained that there has been no increase in the undergraduate fee since 1937-38 and that the present graduate fee has been in existence since the opening of the House in 1919.

Your Committee recommends that the Hart House fees be increased as follows, effective with the Session 1951-52:-

Undergraduate Fee	- from \$12 to \$15
Graduate Fee	- from \$10 to \$15

4. School of Graduate Studies: Hart House Fee

Your Committee was informed that Hart House had been considering the imposition of a compulsory Hart House fee upon those members of the School of Graduate Studies who were in full attendance at lectures and proceeding to a recognized graduate degree, but had decided that this fee be not imposed on such graduate students.

5. Caledon Farm

The Warden reported briefly on the use that had been made of the facilities of the Caledon Farm, and stated that he expected an increase in student activities during the coming year.

6. Refrigeration Equipment

Your Committee was informed that consideration is being given to the installation of new refrigeration equipment in Hart House, and that the University Superintendent had been requested to obtain tenders in this connection.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

April 27, 1951

Report No.
22 of the
Press
Committee

Report Number 22 of the Press Committee

was presented as follows, and -

Upon motion of Mr. Kelly,
Seconded by Mr. Bryce,
And unanimously carried,

the report was adopted:-

Report No.
22 of the
Press Com-
mittee
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, May 10th, 1951, at 4:15 p.m., at which the following were present:-

The Hon. J. A. Hope
(in the Chair)

The President

The Chancellor

Mr. Arthur Kelly

Mr. C. F. W. Burns

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. A. G. Rankin,
Manager, University
Press

1. Financial Statements for the nine month period ended
March 31, 1951

Financial Statements of the Press for the nine month period ended March 31, 1951, were presented to the Committee. From the following summary it will be seen that there was a net surplus for the period of \$8,383.51 as compared with the estimated surplus of \$9,829.00:-

Statement of Profit and Loss

	<u>Total</u>	<u>Budget</u>	<u>Previous Year</u>
Sales and Other Revenue	\$592,427.32	\$625,050.00	\$636,623.16
Cost of Sales & Other Costs of Earning Revenue	<u>565,229.39</u>	<u>594,675.00</u>	<u>603,189.28</u>
Departmental Gross Profit or (Loss)	27,197.93	30,375.00	33,433.88
Apportionment of Administrative and Accounting Expense	<u>18,814.42</u>	<u>20,546.00</u>	<u>28,834.45</u>
Net Surplus or (Deficit)	<u>\$8,383.51</u>	<u>\$ 9,829.00</u>	<u>\$ 4,599.43</u>

Your Committee was informed that when the Financial Statements for the full year's operations to June 30th are completed considerable improvement over last year is anticipated. The Manager of the Press stated that it was difficult to make comparisons between the operations of the University of Toronto Book Store and other college book stores. For example, in Ontario several of the college book stores do not know their actual operating expenses inasmuch as some of the costs are hidden in the general University expenditures. Some of the book stores pay only a nominal rental to the University and their accounting, customs clearance, brokerage charges, etc. are taken care of by the University. Furthermore, the sales of cigarettes, coffee, sandwiches, and novelties, stationery, etc. are included with the sales of books. In the United States the larger college book stores have greatly expanded their lines of merchandise to include Record Departments, Clothing Departments, Soda Bars, etc. The University of Toronto Book Store, while it does carry a small line of stationery, does endeavour to operate essentially as a book store. The sales of the Book Store for the nine months ended March 31st were \$50,000 less than the same period last year.

Press
Committee
Report
(Cont'd)

Some of the facts contributing to this decline are -

- (a) Lower enrolment
- (b) The cessation of D.V.A. credits for book purchases
- (c) The higher cost of living apparently causing the students to buy fewer new books and be more dependent on the library and second-hand books.

It might also be pointed out that the University Book Store, in addition to paying the full cost of maintenance and operation of its new building, pays interest on the sum borrowed for the purpose of erecting this building and provides for depreciation of the building in its operating expenses.

In order to meet the decline in revenue of the Book Store and to improve its financial position, the Manager had the following suggestions to offer:-

- (a) Expand the lines of merchandies
- (b) Reduce the staff by following what appears to be a general trend toward the self-serve method of operation
- (c) Enter the used book field, particularly where the present supplier does not permit any returns.

The Manager was asked to investigate these proposals further and to report back to the Committee.

Your Committee considered the matter of the installation of a vending machine for cigarettes. The Manager pointed out that by using a vending machine no extra sales staff was required and the risk of pilfering and stale stock was eliminated. The sale of cigarettes would help to bring more people into the store and thereby increase the sales potential. The Manager was requested to explore conditions under which installation was made and report on the expense involved.

2. Budget for 1951-52

Your Committee carefully considered the Budget of the Press for 1951-52, showing an estimated surplus of \$2,950.00 as compared with the estimated figure of \$9,425.00 for 1950-51. The budgeted decrease in surplus is due to the anticipated decrease in student enrolment. Your Committee recommends this Budget to the Finance Committee and the Board for consideration and approval.

3. Publications Department - Allocation of Costs

Your Committee gave consideration to a report prepared by Mr. Rankin in connection with a change in method of cost accounting in the Publications Department. He pointed out that while the overall deficit in the Publications Department was correctly stated, the division between periodicals, subsidized scholarly books, and other publications was not a reasonable one. Methods of allocation of overhead which have been built up in the past were not in keeping with sound accounting principles and the resulting picture was meaningless. The effect of his proposals is illustrated as follows:-

Comparison to illustrate the net effect of allocating the overhead on the proposed basis between the three divisions of publishing endeavour

<u>Loss in Publications Department for year ended 30th of June, 1950</u>		
	<u>As currently presented</u>	<u>Pro-forma using proposed allocation</u>
<u>Loss</u>		
On Periodicals	\$12,000	\$22,038
On Subsidized Scholarly Books	17,972 (\$12,000 before application of overhead)	17,416
On other Publications	13,283	3,801
	<u>\$43,255</u>	<u>\$43,255</u>

Press
Committee
Report
(Cont'd)

The Press maintains a well qualified staff of editorial assistants. This staff is essential to the production of the journals and scholarly books. A time study of this Department indicated that the greater part of the services of the editorial staff was devoted to the periodicals. It was further pointed out that much of this time was consumed in the continuous work of preparing bibliographies for Canadian history and Canadian letters. This bibliographical compilation was reported to be a valuable reference work. It was further recommended by the Manager that in lieu of spreading the entire overhead of the Publications Department over the three classes of publication, namely periodicals, subsidized scholarly books, and other publications, that a fourth category be established, and that it should include the cost of maintaining a bibliographical and research centre which in effect the Press is doing. Your Committee draws the attention of the Board to the fact that a valuable public service is being rendered by the Press in the compilation of bibliographical material and the publication of some seven scholarly journals. If this Department is to be continued it is suggested that it is inequitable that it should be an expense chargeable against the Press and that consideration be given at the earliest possible moment to the transfer of this expense to a separate University appropriation or the Library appropriation.

A copy of Mr. Rankin's report is transmitted herewith and the Committee recommends for approval the suggestions of the Manager of the Press with respect to the allocation of costs within the Publications Department as set forth in the attached document.

4. Equipment Purchases

Upon motion of the Chancellor,

Seconded by Mr. Burns,

your Committee recommends the purchase of dictating equipment at a net cost of approximately \$700 as requested by the Manager of the Press.

5. Encyclopedia of Canada

The Manager of the Press informed the Committee that in his opinion an unique opportunity was open to the University of Toronto Press to become the publisher of 'Encyclopedia of Canada'. Following several discussions with the present owners of the copyright, a proposal has been received from the University Associates of Canada, Limited, whereby the University of Toronto Press might take over the copyright and become the publisher of 'Encyclopedia of Canada'.

A copy of the proposal and Mr. Rankin's report thereon is attached herewith. While Mr. Rankin felt that the terms of the contract might be reasonable, the whole proposition would require more thought and research before he would recommend its acceptance. Your Committee gave sympathetic consideration to the proposal and requested Mr. Rankin to explore the matter further and report at the next meeting of the Committee, and it was decided that Dr. W. Stewart Wallace, the University Librarian, who is General Editor of the Encyclopedia, should be invited to attend such meeting.

6. Convention of Association of American University Presses

The Manager of the Press reported the arrangements which have been completed for the Convention of the

Press
Committee
Report
(Cont'd)

Association of American University Presses to be held in Toronto from June 17th to 19th, and stated that the Chancellor had kindly consented to address the dinner meeting on Tuesday, June 19th, at 7:30 p.m. in Hart House.

All of which is respectfully submitted.

(Sgd) J. A. Hope
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

May 10th, 1951

Report of
Committee
upon the
Pension
Scheme for
Administrative and
Clerical
Staff

The Chairman read the following

report from the Committee upon the Pension Scheme for the Administrative and Clerical Staff, and -

Upon motion of Mr. Duncan,
Seconded by Mr. Bryce,
And unanimously carried,

the report was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

C. S. Moseley - Chief Engineer, Central Power Plant

On May 10th, 1951, the Superintendent wrote to the Bursar stating that during the past months Mr. Moseley had been working under extreme difficulties due to poor health and had recently been confined to his home and unable to return to regular duty. His doctor feels that his health would be further impaired by conditions at the Plant and that he should cease work immediately. Moseley was subsequently examined by the University doctor who reports that he is suffering from chronic bronchitis with increasing cough and shortness of breath on exertion, and that while he is physically fit to undertake only the most sedentary of occupations, Dr. G. E. Wodehouse, the University doctor, reports that he would expect him to be repeatedly absent with recurrent respiratory infections. Moseley will be 64 years of age on July 27th, 1951, and has been in the employ of the University for over 41 years.

Your Committee recommends that Moseley be retired on pension as of June 30th, 1951, at the rate of \$139.17 per month.

Respectfully submitted,

(Sgd) C. E. Higginbottom
N. E. Sheppard
A. D. LePan"

May 17th, 1951

Mr. Gordon, Chairman of the Committee appointed in connection with the proposed new Administrative Pension Plan, read the following report of his Committee:-

Report of
Committee
on proposed
new Admin-
istrative
Pension
Plan

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the Toronto Club on Tuesday, May 15th, 1951, at 1 p.m., at which the following were present:-

Mr. Walter L. Gordon
(in the Chair)

The Chairman of the Board
(Colonel Phillips)

The President

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. G. L. Court,
Chief Accountant

Mr. J. G. Coburn,
Consultant

As instructed by the Board of Governors at its meeting held on April 26th, the Committee has considered submissions made to it in connection with the proposed change in the Administrative Pension Plan, and now recommends for approval the following statements which are attached hereto:

(1) Letter to participants in the present Administrative Pension Plan

(2) Basis of conversion to a new plan of benefits under present Administrative Pension Plan

The question of financing the purchase of annuities under the new plan was discussed in the light of the current fall in bond prices and the fact that an immediate realization of investments held on account of the present Administrative Pension Fund would result in a loss of approximately \$83,000. In addition to assets held in the pension plan, approximately \$1,000,000 would also have to be made available from the University's General Endowment, and the sale of bond holdings in this account would result in a loss of \$70,000., making an overall loss of \$153,000. Mr. J. G. Coburn, representative of the insurance companies who will underwrite the new plan, stated that he thought his group of companies would be prepared to advance the necessary funds at a reasonable rate of interest, upon the deposit of Government bonds as collateral. Colonel Phillips stated that if a satisfactory plan could not be worked out with the insurance companies he thought the necessary loan could be raised in New York, although he felt this step should only be taken as a last resort.

The Committee was in agreement that repayment of the temporary loan of about \$1,000,000 from the General Endowment Fund referred to above, would have to be distributed between the main University budget and the various ancillary units such as Connaught Laboratories, Hart House, etc., whose employees participate in the present plan.

The Committee considered the terms of the new pension plan for administrative employees and recommends to the Board for approval this plan which is exactly similar to the Academic Pension Plan except that -

(1) The waiting period before an employee can participate will be two years

(2) The University's contribution will not vest until completion of ten to fifteen years' participation in either the old or the new plan, according to the following table:-

Report of Committee on proposed new Admin- istrative Pension Plan (Cont'd)	<u>Years in the Plan</u>					<u>Percentage of University Contributions</u>
	10	11	12	13	14	
	years but less than	11				20%
	"	"	"	"	12	40%
	"	"	"	"	13	60%
	"	"	"	"	14	80%
	14 and over					100%

All of which is respectfully submitted.

(Sgd) Walter L. Gordon
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

May 15th, 1951

A DRAFT LETTER TO PARTICIPANTS IN THE UNIVERSITY OF TORONTO
ADMINISTRATIVE PENSION PLAN

The present Administrative Pension Plan not only describes the pension benefits which members of the plan are to receive, but also states the amount of money which is to be paid into the plan by the members and by the University. From time to time it is necessary that the plan should be investigated to make sure that the amount of money which is being paid in is actually sufficient to provide the benefits which the plan promises to pay. These investigations are usually made every five years. The situation brought to light by the last report is most unsatisfactory.

- (a) The rates of contribution by the members together with the contributions of the University are not now sufficient to pay for the benefits which the plan undertakes to provide.
- (b) The contributions accumulated in past years are insufficient to pay for the benefits to which members are entitled because of years of service they have already rendered. A pension plan under which the payment of the benefit is not fully guaranteed is as unacceptable to the University as to the members of the plan themselves. In the light of this situation, the Board of Governors, after careful consideration, has come to the following decisions -
 - (1) The existing plan shall be terminated as of June 30th, 1951.
 - (2) Those who took part in that plan as of that date shall become members of a new plan similar to that in force for members of the Faculty, but with some minor adjustments.
 - (3) The University shall make up the shortage of money in the present pension plan on the basis of benefits determined as at June 30th, 1951. This amount, which will approximate \$1,000,000., will be paid out of University funds.

In addition to meeting the shortage of funds in the present plan, these changes make possible improvements which have long been considered, but which could not be put into effect under the old plan. Some of these are outlined below:-

- (1) Under the existing arrangement, if you leave before retirement age the only benefit you would derive from the plan would arise out of your own contributions. Under the new plan, it is intended that after ten years the paid-up pension you would receive would represent not only your contributions but a proportion of the contributions of the University according to the following table:-

Report of
Committee
on proposed
new Admin-
istrative
Pension
Plan
(Cont'd)

<u>Years in the Plan</u>		<u>Percentage of University Contributions</u>
10 but less than 11		20%
11 " " " 12		40%
12 " " " 13		60%
13 " " " 14		80%
14 and over		100%

- (ii) In order that you may get Income Tax exemptions on your contributions, the pension plan must have the continuing approval of the Department of National Revenue. The present plan has recently been the subject of some questions from the Department and there is grave doubt as to whether it could continue to receive approval. The new plan will have the definite approval of the Department.
- (iii) Pension payments under the present plan are limited to \$2,000 and even though you should contribute for forty-five years, only thirty years of service would be credited for pension purposes. The removal of this limitation will also be effected under the new plan.
- (iv) Arrangements under which it would be possible to retire at an earlier date will form part of the new plan. The present plan has not been entirely satisfactory in this respect, and the majority of the women members have already petitioned that a change of this sort should be made. Under the new plan all members will qualify for a pension at age 65 and can arrange for retirement as much as ten years earlier than this if they are prepared to accept a smaller pension.
- (v) As a part of the change the University wishes to make available to the Administrative Staff the inexpensive Life Insurance already in force for the Academic Staff, which can be obtained without any medical examination.

The attached booklet sets out in detail the terms of the new Pension and Group Insurance Plan. A memorandum outlining your benefits under the present plan and how they will be transferred to the new plan is also attached.

We hope that this explanation will prove clear and satisfactory. In comparing the benefits it must be borne in mind that the pensions under the present plan as it now exists cannot be regarded as guaranteed, since the contributions called for have proven insufficient to provide the benefits.

BASIS OF CONVERSION TO A NEW PLAN OF BENEFITS UNDER PRESENT ADMINISTRATIVE PENSION PLAN

1. Employee's Annuity

Each employee shall be entitled to a pension commencing on retirement date as defined below, equal to 1/60 of his average salary for the five years 1946-47 to 1950-51 inclusive (or his salary at June 30th, 1951) multiplied by the number of years credited under the former plan up to June 30th, 1951, with a maximum of thirty years.

Report of
Committee
on proposed
new Admin-
istrative
Pension
Plan
(Cont'd)

2. Retirement Date on which Pensions become Payable

The normal retirement date for pension purposes is established as of July 1st coincident with or next following the attainment of age 65. Pensions will become payable on this date and in the case of those participants in the present plan who have already attained age 65 at the date of transfer, the pension will be payable as from July 1st, 1951. However, in cases where the University desires the continued service of any employee after age 65 the necessary approval may be granted by the Board of Governors.

3. In the event of death

If an employee dies before retirement, leaving no widow who is eligible for pension, his estate or named beneficiary will receive -

(a) If he has not participated in the present or new pension plan for a period of ten years the amount of his contributions to the present administrative plan with interest at the rate of 4% per annum compounded half-yearly up to June 30th, 1951, with interest at 2½% after that date.

(b) If he has participated in the present administrative pension plan for ten years or more the amount of his contributions and a proportion of those made by the University, according to the following table:-

<u>Years in the Plan</u>	<u>Percentage of University Contributions</u>
10 but less than 11	20%
11 " " " 12	40%
12 " " " 13	60%
13 " " " 14	80%
14 and over	100%

In the event of his death after retirement, but before pension payments have been received equal to the total amount of his contributions up to June 30th, 1951, with interest at the rate of 4% compounded half-yearly, payments will be continued until total payments equal to that amount have been made.

If an employee dies leaving a widow who is eligible for pension, a pension shall be payable equal to one-half of the pension to which the employee was entitled, for as long as the widow shall live. In any event, such payments shall be continued up to a total amount which, together with any pension payments received by the employee, shall equal the amount of the employee's contributions into the fund up to June 30th, 1951, with interest at the rate of 4% compounded half-yearly.

4. Benefits on Withdrawal

In the event of termination of employment prior to retirement the employee shall have the right to withdraw in cash the amount of his contributions up to June 30th, 1951, together with interest at the rate of 4% compounded half-yearly up to that date.

An employee, provided he has participated in the plan for ten years, may elect to receive a paid-up annuity contract for an amount purchased by his own contributions, together with those of the University, which have vested in him, sufficient to provide the benefits to which he is entitled under the fund, and those benefits to which his wife might become entitled if he should predecease her.

Proposed new
Administra-
tive Pension
Plan
(Cont'd)

After considering the report the Board approved of a recommendation that as far as past service under the present plan is concerned the University's contribution should vest 100% after ten years of participation instead of on a graduated basis. The Board was informed that Mr. Coburn confirmed that he should have made this suggestion to the Committee at its meeting.

Upon motion of Mr. Gordon,
Seconded by Mr. Duncan,
And unanimously carried,

the report was adopted and authority given for any necessary minor adjustments in the proposals.

Apprecia-
tion to be
conveyed
to Mr. J.
G. Coburn

The Board approved of Mr. Gordon's suggestion that an expression of appreciation be conveyed to Mr. J. G. Coburn, representative of the insurance companies who will underwrite the new plan, for his valuable assistance in connection with the basis of conversion from the present pension plan to the new plan.

Apprecia-
tion ex-
pressed by
Dr. Johnson
for assist-
ance in
Conservatory
work, and
notice of
amendment
to By-Law
"E" of the
Conservatory

Dr. Johnson, Chairman of the Board of Directors of the Royal Conservatory of Music of Toronto, expressed his appreciation, and that of the Conservatory Board, for the assistance which had been given them, and for the commendation expressed by the Governors of the University in connection with the work of the Conservatory. Dr. Johnson also gave notice that he would ask at the next meeting for confirmation of the action of the Conservatory Board in amending Article V of By-Law "E" of the Conservatory to provide for an increase of two members on the Board of Directors, other than the members of the University Board, to assist them in carrying out their increased activities.

Approval of
Conservatory
campaign for
funds

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, approval was given to Dr. Johnson's request that the Conservatory Board be permitted to conduct a campaign for scholarship funds.

Leave
granted
to mem-
bers
absent
from the
previous
meeting

ON MOTION DULY MADE, SECONDED and
UNANIMOUSLY CARRIED, leave was granted to the following members
of the Board who were absent from the previous meeting:-

The Chancellor	Dr. McCullagh
Mr. Borden	Mr. Morrow
Mr. Clarke	Mr. Osbourne

Appoint-
ment of
Professors
Emeriti

On motion of the President the
following were appointed Professors Emeriti from July 1, 1951,
without salary:-

G. Norwood	-	Classics
G. Taylor	-	Geography
H. Wasteneys	-	Biochemistry

Recommen-
dations
of the
President
adopted

Recommendations of the President
were presented as follows, and ON MOTION DULY MADE, SECONDED and
UNANIMOUSLY CARRIED, were adopted:-

(a) Appointments: From 1 July, 1951

Appoint-
ments

		Yearly Salary
<u>Faculty of Arts:</u>		
R. E. Williamson	- Associate Professor of Astronomy	\$5,300
<u>Botany:</u>		
R. F. Cain	} Assistant Professors	4,400
J. H. Soper		4,700
<u>Classics:</u>		
R. J. Getty	- Professor and Head of the Department	7,400
G. Bagnani	- Associate Professor	5,300
R. F. C. Finch	- Professor of French	6,200
D. P. Kerr	- Assistant Professor in Geography	4,300
<u>Geological Sciences:</u>		
Miss M. A. Fritz	- Professor of Palaeontology	3,300
V. B. Meen	- Associate Professor	3,436
F. W. Beales	- Assistant Professor	4,300
<u>Italian, Spanish and Portuguese:</u>		
J. Cano	} Professors	6,200
G. C. Patterson		6,200
<u>Mathematics:</u>		
B. A. Griffith	- Associate Professor	5,300
G. G. Lorentz	- Assistant Professor	4,800
<u>Oriental Languages:</u>		
T. J. Meek	- Professor and Head of the Department	7,500
J. W. Wevers	- Assistant Professor	4,300
C. Barnes	- Professor of Physics	6,200
C. B. Macpherson	- Associate Professor of Political Economy	5,300
H. O. Steer	- Assistant Professor in Psychology	4,300
B. E. Shore	- Associate Professor and Chairman of the Department of Slavic Studies	5,300

Appoint-
ments
(Cont'd)

		Yearly Salary
<u>Faculty of Medicine:</u>		
J. V. Basmajian	- Assistant Professor in Anatomy	\$4,300
P. H. Greey	- Professor of Bacteriology and Head of the Department	6,900
F. O. Wishart	- Professor of Hygiene and Preventive Medicine	6,200
K. J. R. Wightman	- Associate Professor of Medicine and Therapeutics and Head of the Department of Therapeutics	5,600
<u>Medicine:</u>		
E. J. Maltby	- Associate Professor	300
J. W. Graham	- Assistant Professor	250
A. F. W. Anglin)	200
C. R. Burton)	200
A. M. Doyle)	200
C. C. Gray) Associates	1,500
W. F. Greenwood)	3,000
I. M. Hilliard)	200
A. H. Squires)	250
<u>Obstetrics and Gynaecology:</u>		
W. T. Noonan	- Associate Professor	300
W. A. Dafoe)	300
D. N. Henderson) Assistant Professors	300
H. W. Johnston)	300
W. H. Murby	- Associate	250
J. F. A. Johnston	- Associate in Ophthalmology	200
W. Paul) Assistant Professors,	4,300
H. W. Smith) Pharmacology	4,300
<u>Physiology:</u>		
E. A. Sellers	- Professor	6,000
D. W. Clarke	- Assistant Professor	4,300
J. G. Dewan	- Associate Professor of Psychiatry	600
<u>Physical and Occupational Therapy:</u>		
Miss L. B. Pollard	- Chief Instructor in Physical Therapy	3,800
Miss H. P. LeVesconte	- Chief Instructor in Occupational Therapy	3,600
Miss F. Laidlaw	- Secretary	2,100
<u>Faculty of Applied Science and Engineering:</u>		
J. G. Breckenridge	- Professor of Chemical Engineering	6,200
M. W. Huggins	- Associate Professor of Civil Engineering: Municipal and Structural	5,300
L. S. Lauchland	- Associate Professor of Electrical Engineering	5,300
<u>Mechanical Engineering:</u>		
G. W. Lord	- Professor	6,200
I. W. Smith	- Associate Professor	5,300
E. Curnow	- Fireman	2,425
<u>Ontario College of Education:</u>		
Miss K. L. Ball	- Assistant Professor in Library Science	4,300

Appoint-
ments
(Cont'd)

		Yearly Salary
<u>School of Architecture:</u>		
W. E. Carswell	- Associate Professor of Architec- tural Drawing	\$5,300
W. G. Raymore	- Associate Professor	5,300
<u>School of Hygiene:</u>		
K. H. Geiger	- Associate in Chemistry in Relation to Hygiene and Sanitation	200
(*) D. M. MacIntyre	- Assistant Professor in Hospital Administration, from May 15, 1951	5,800
R. C. Parker	- Professor of Experimental Cytology	500
A. J. Rhodes	- Professor of Virus Infec- tions	500

Sessional Appointments - 1951-52

		Sessional Salary
<u>Faculty of Arts:</u>		
Miss E. M. Lamb	- Secretary to the Dean	\$2,200
<u>Art and Archaeology:</u>		
<u>Lecturers:</u>		
J. A. Baird)	2,800
F. E. Winter)	2,800
S. J. Key	- Lecturer (part time)	1,400
P. Haworth)	800
J. A. Hall) Special Lecturers	650
L. C. M. Baldwin)	
Mrs. E. Brett) Special Lecturers	
Miss W. Needler) without salary	
F. St. G. Spendlove)	
Mrs. P. Haworth	- Assistant	400
Mrs. I. H. Whitley	- Reader	200
Miss E. Burson	- Secretary-Librarian, Sept. 1 to June 30	1,200
<u>Astronomy:</u>		
Miss R. J. Northcott)	3,300
R. L. Baglow) Lecturers	3,300
G. F. Longworth	- Technical Assistant	2,814
Miss B. R. Creeper	- Secretary-Librarian	1,620
<u>Botany:</u>		
N. J. Whitney	- Lecturer	2,800
Miss K. L. Hull	- Lecturer and Librarian	3,260
Miss C. B. Ross	- Assistant in Ecology	2,622
L. A. Garay	- Assistant Curator	2,000
Miss F. Slacer	- Technical Assistant	1,542
Miss M. G. Moffatt)	2,032
Miss D. L. Davis) Secretaries	1,668
D. S. Hull	- Stockkeeper and Senior Laboratory Attendant	2,037
S. Smith	- Laboratory Attendant and Messenger	1,745
R. J. Dingwall	- Horticulturist	2,868
R. C. Duffy	- Assistant Horticulturist	2,478
<u>Demonstrators:</u>		
W. G. Benedict	\$750	H. L. Barrales 750
W. P. Campbell	750	B. W. Dance 750
J. G. A. Manson	750	Miss M. E. Menzies 750
Miss M. E. Pantidon	750	H. S. Thompson 750
Miss R. Zimring	750	F. R. Forsyth 500
Miss M. B. Maxwell	500	F. S. Cooke 250

(*) Cancelled June 14, page 43

Appoint-
ments
(Cont'd)

Chemistry:			
Miss E. V. Eastcott	- Lecturer		\$3,400
Demonstrators - Sept. 26 to May 26:			
S. Boutsicaris	\$800	W. G. Forbes	800
E. C. Horswill	800	M. L. Kirkwood	800
W. J. G. McCulloch	800	D. E. Rivington	800
J. C. Schneider	800	H. P. Schreiber	800
V. B. Sefton	800	W. W. Smeltzer	800
W. H. Waldman	800	M. C. Baker	720
D. J. Hansen	720	H. W. Holden	720
J. W. Lorimer	720	S. E. MacBeth	720
D. R. Muir	720	N. Stolorow	720
Mrs. J. Byrne	1,440	E. J. Halbert	1,440
East Asiatic Studies:			
Mrs. M. M. Shih	- Librarian (part time)		550
Mrs. D. Szetu	- Assistant		440
Mrs. R. Watts	- Instructor		1,650
Geography:			
J. Spelt) Lecturers		3,600
W. C. Wonders			3,550
Miss M. K. Moore		- Cartographer	
Geological Sciences:			
Lecturers:			
W. M. Tovell	\$3,000	W. H. Gross	3,200
P. A. Peach	3,200	D. H. Gorman	2,800
T. E. Bolton	- Demonstrator		1,000
Assistants:			
W. R. Bacon	400	R. W. Boyle	400
E. J. Brooker	400	H. D. Carlson	400
J. G. Copeland	400	R. L. Christie	400
K. D. Lawton	400	G. A. Noel	400
F. H. Trollope	400	W. B. Dyer	400
H. R. Greiner	400		
History:			
V. Moudry) Special Lecturers		2,500
A. C. Turner			4,500
Lecturers:			
Miss M. Albright	3,100	G. Bennett	3,800
J. B. Conacher	4,100	G. M. Craig	3,900
H. I. Nelson	3,800	G. C. Paterson	3,400
M. R. Powicke	4,100	R. A. Spencer	3,800
Miss F. C. Hahn	- Secretary (9 mos.)		1,800
Italian, Spanish and Portuguese:			
U. Leo	- Special Lecturer		4,100
Lecturers:			
D. Marin	\$4,000	N. H. Taylor	3,400
Miss B. Corrigan	3,200	J. A. Molinaro	3,200
L. C. Dawson	3,000	K. L. Levy	2,900
T. B. Barclay	2,800		
M. W. Ukas) Instructors		1,750
Miss E. Rugg			1,700
J. R. Munro			1,200
Mathematics:			
Lecturers:			
W. T. Tutte	\$4,100	A. J. Coleman	3,900
R. G. Stanton	3,900	J. A. Steketee	3,400
D. B. DeLury) Special Lecturers -		
D. B. W. Reid) without salary	
L. L. Campbell) Teaching Fellows		800
J. E. LeBel			800
B. J. Kirby			800
R. F. Miller) Assistants		400
P. W. Shaw			400

Appoint-
ments
(Cont'd)

Philosophy:

Lecturers:

E. L. Fackenheim	\$4,000	F. E. Sparshott	\$3,500
J. C. S. Wernham	3,500	F. M. Doan	3,200
B. Wand	3,200		

Physics:

G. D. Garland)		3,550
A. C. H. Hallett)	Lecturers	3,800
H. M. Love)		3,200
A. Thomson	-	Special Lecturer without salary	
Miss E. Cohen	-	Instructor and Reader	2,200
Miss R. Reiffenstein	-	Clerical Assistant and Assistant Librarian	1,722
S.G. Pugh	-	Assistant Mechanician	2,700
D. Brown	-	Lecture Assistant	2,532

Slavic Studies:

L. I. Strakhovsky	-	Visiting Associate Professor	5,750
V. N. Litwinowicz	-	Visiting Lecturer	2,000
G. N. Kulikovsky	-	Lecturer	2,950
C. H. Bedford	-	Special Instructor	without salary
H. Wiebe)	Teaching Fellows	500
M. Burtnisk)		500

Zoology:

F. A. Urquhart	-	Director and Curator of Insects, Systematic Entomology)
L. L. Snyder	-	Associate Director and Curator of Birds, Systematic Ornithology) without salary
R. L. Peterson	-	Curator of Mammals, Systematic Mammology)
W. B. Scott	-	Curator of Fishes, Systematic Ichthyology)

University College:

Classics:

Greek:

R. M. H. Shepherd	-	Lecturer	\$3,350
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Latin:

D. F. S. Thomson)	Lecturers	3,350
Mrs. F. M. H. Norwood)		2,800

Greek and Roman History:

F. M. Heichelheim	-	Lecturer	4,050
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English:

R. L. McDougall)		3,850
E. Rhodes)	Lecturers	3,250
A. S. Knowland)		3,450
E. Schanzer)	Instructors	1,800
J. S. Baxter)		1,800

Teaching Fellows:

Miss S. J. Stevenson	\$ 800	R. F. B. King	800
H. A. McPherson	800	D. F. Theall	800
D. R. Cherry	800		

French:

P. Melese	-	Visiting Professor	5,700
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Lecturers:

C. R. Parsons	3,950	M. Sanouillet	3,250
Miss I. G. Balthazard	3,550	Miss M. MacDonald	3,550
Miss J. L. Gillespie	-	Instructor	2,400
Mrs. E. A. Joliet)	Teaching Fellows	1,000
Miss G. M. Jacquemin)		1,000

Appoint-
ments
(Cont'd)

German:			
Lecturers:			
H. N. Milnes	\$3,950	Miss H. Sinden	\$3,950
P. F. Veit	2,800	W. Braun	2,800
Women's Residences and Union:			
Miss A. M. Wells	- Assistant Dietitian		1,884
	with living valued at \$400		
Miss M. G. Brydon	- Secretary		1,800
Miss K. B. Forgie	- Nurse		1,296
	with living valued at \$400		
<u>Faculty of Medicine:</u>			
Miss M. Moloney	- Clerical Assistant in the Dean's Office		1,850
Anatomy:			
Miss K. I. McMurrich	- Lecturer		2,500
Demonstrators:			
J. A. Palmer	\$1,100	W. W. Kendrick	1,100
D. R. J. Welsh	1,100	A. W. Harrison	1,100
W. Rolland	1,100	D. E. Bowes	750
M. J. T. Sedlmeir	550	G. H. C. Stobie	550
H. de W. Ball	525	W. Richardson	200
R. MacKenzie	1,250		
Demonstrators in Histology:			
M. M. Mosbaugh	950	M. I. Armstrong	600
Art as Applied to Medicine:			
Miss E. Blackstock	- Assistant Medical Artist and Instructor		3,310
Mrs. L. Gordon	- Fellow and Instructor		2,450
Miss M. Drummond	- Instructor		150
Committee on Experimental Research:			
W. Cowan	- Chief Technician		2,883
H. Phelps	- Laboratory Assistant		1,560
Hygiene and Preventive Medicine:			
A. M. Goulding	- Lecturer		1,300
Miss G. L. Mickle	- Senior Laboratory Assistant		2,430
Miss L. M. Lehman) Laboratory Assistants		1,542
Miss C. W. Christian)		1,376
Miss L. C. MacIntyre	- Secretary		2,000
Medicine:			
Clinical Teachers:			
C. J. Bardawill	150	H. J. Barnett	2,400
B. Berris	1,600	J. R. Bingham	150
C. B. Brown	150	W. T. W. Clarke	3,500
J. D. L. FitzGerald	1,200	D. C. Graham	150
(*) H. C. Hair	2,000	H. Hethrington	150
W. E. Hall	1,000	W. H. Jacques	150
M. W. Johnston	150	A. D. McKelvey	2,400
(#) D. J. MacKenzie	2,000	D. B. Moran	500
D. P. Murnaghan	150	M. A. Ogryzlo	150
J. F. Paterson	130	W. A. Rowland	150
J. L. Silversides	150	R. C. Smith	2,000 (%)
E. J. Trow	150	J. L. Uren	150
O. H. Warwick	150	J. G. Watt	2,400
J. W. Scott)	without salary	
J. C. Sinclair)		
G. W. Smith	- Insulin Committee Fund		
W. B. Spaulding	- Markle Foundation Fellow		
Fellows:			
J. Barzelatto	\$1,600	R. M. Bremner	1,800
K. W. G. Brown	4,000	R. Gunton	1,500
O. Kofman	1,600	A. M. Park	1,800
R. M. Clark	- without salary		
P. M. O'Sullivan	- National Research Council Fellow		

- (*) Salary changed to \$1,000 - Letter of June 18
 (#) Salary changed to \$1,000 - Letter of June 18
 (%) Salary changed to \$1,000 - Letter of June 18

Appoint-
ments
(Cont'd)

Medicine (Cont'd):

R. L. MacMillan	- Fellow and Demonstrator in Clinical Microscopy	\$500
I. Rother	- do.	500
N. W. Simmons	- Demonstrator in Clinical Microscopy	250
Miss M. I. Hanna	- Senior Technician	2,358
Miss M. C. Thomas) Technicians	1,880
Miss B. J. Mallett		1,880

Obstetrics and Gynaecology:

Clinical Teachers:

F. P. McInnis	\$150	W. E. Apted	150
T. C. Jewell	150	E. S. Macdonald	150
E. S. Macdonald	150	Miss G. Moloney	150
J. G. Solmes	150	C. B. Shier	2,000
J. Rogers	3,500	D. J. Van Wyck	1,000
W. J. McGanity) Fellows (Resident)		500
F. E. Bryans			500
Miss M. E. Clarke	- Technician		1,920
Miss M. E. Smith	- Secretary		1,776

Ophthalmology:

Clinical Teachers:

W. P. Callahan	\$200	J. S. Crawford	200
J. C. Hill	200	T. H. Hodgson	200
R. K. MacDonald	200		
H. L. Ormsby		- Clinical Teacher in charge of Eye Bacteriology	1,200
O. B. Richardson		- Clinical Teacher in charge of Eye Pathology	1,200

Oto-Laryngology:

Clinical Teachers:

R. D. Bell	\$150	D. P. Bryce (E.P. Taylor Fellow)	300 (%)
B. W. Fearon	150	G. A. Fee	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	W. B. Wallace	150
P. Statten	150	F. H. Steele	150
J. B. Whaley	200		
H. Barber		- Fellow	1,500
(*) W. E. Hodges) Fellows - part time	600
(#) B. Smith) (E. P. Taylor Fellows)	900

Paediatrics:

Clinical Teachers:

W. W. Barraclough	\$250	Mrs. E. C. Robertson	200
M. A. Cox	150	J. R. Ross	200
H. E. Edwards	150	B. Laski	150
S. Prichard	200		

Without salary:

W. A. Hawke	J. F. McCreary
A. L. Chute	J. Keith
B. Allan	F. Weinberg
J. A. Turner	J. B. McKendry
C. Collins-Williams	C. Anglin
J. Dart	

S. H. Jackson	- Research Associate	3,465
Miss W. M. Johnstone	- Senior Technician	without salary

Technicians - without salary:

Miss R. Pocock	Miss W. Leightner
Mrs. J. Wightman	Miss P. Scott
Miss H. Christie	

Pathological Chemistry:

W. J. E. Spence) Fellows	1,500
J. L. Harkins		1,500
J. S. Wilson) Demonstrators	500
M. O. O'Sullivan		500

(*) Appointment cancelled - Letter of June 13

(#) Salary changed to \$1,000 - Letter of June 13

(%) Salary changed to \$800 - Letter of June 13

Appoint-
ments
(Cont'd)

Pathological Chemistry (Cont'd):			
Miss I. Cameron)	Technicians	\$1,884
Mrs. E. Mullens			1,800
Mrs. C. McCallum			500
H. Ssymanski)	Laboratory Attendants	1,506
Miss P. Webber			1,776
- Secretary			
Physical and Occupational Therapy:			
Instructors:			
Miss M. Harland	\$2,900	Mrs. J. Jefferies	2,600
Miss I. M. Robinson	2,700	Miss M. B. Spence	2,800
Miss G. M. Watts	2,700		
Physiology:			
M. A. Ashworth	- Lecturer		3,100
W. R. Feasby	- Lecturer (part time)		without salary
A. M. Rappaport	- Research Associate		2,600
B. Kinash	- Research Assistant		2,000
R. S. Smith	- Chief Technician		3,090
E. B. Johnson)	Senior Technicians	2,264
E. T. Pennells			2,424
H. Smith	- Attendant, Operating Room		1,800
Mrs. J. M. Hill	- Research Assistant		N.R.C.
Psychiatry:			
Clinical Teachers:			
W. E. Boothroyd	\$3,000	A. Miller	250
E. J. Rosen	250	J. D. Armstrong	100
R. G. S. Arthurs	100	F. H. Davis	100
J. G. Hall	100	S. J. Holmes	100
W. B. Spaulding	- Fellow		500
B. Eglitis	- Research Technician		2,750
Miss D. Leggett	- Secretary		675
Radiology:			
Clinical Teachers:			
R. B. Holmes	\$150	L. R. Harnick	150
K. F. MacEwan	150	O. B. Millar	150
D. G. Wollin	150		
Therapeutics:			
J. M. Finlay	- Research Fellow		1,800
C. Ezrin)	Assistants	75
R. H. Sheppard			75
E. R. Yendt)	Secretary	75
Miss L. K. Snyder			1,700
Clinical Teachers: - Anaesthesia			
G. R. Balfour	\$150	G. D. M. Boddington	150
H. W. Boyes	150	W. E. Brown	150
C. G. Bryan	150	W. A. Butt	150
S. M. Campbell	150	J. Chassels	150
N. S. Clark	150	S. J. Evelyn	150
R. A. Gordon	150	H. R. Hargrave	150
C. I. Junkin	150	I. M. MacKay	150
R. H. Meredith	150	H. E. Robinson	150
F. Rossiter	150	L. A. Stubensey	150
J. A. F. Vining	150	A. R. Wilkins	150
Assistants in Anaesthesia (without salary):			
D. C. Bastow		H. E. Hopkins	
F. L. Junkin		P. Marchant	
G. F. Smith			
A. T. Jousse	- Clinical Teacher in Physical Therapy		330
Miscellaneous:			
J. W. Scott	- Clinical Teacher in Surgery		5,000
	- Clinical Teacher in Medicine		
	- Lecturer in Physiology		

Appoint-
ments
(Cont'd)

Best Research:

Medical Research Best Fund: July 1 to June 30

W. J. Linghorne	- Research Associate (part time)	\$1,000
F. C. Monkhouse	- Research Associate	1,000
J. E. C. Dorchester	- Research Assistant	2,000
J. B. Firstbrook) Fellows	500
Miss M. T. Nishikawara)	300
Miss D. M. Secord	- Secretary	200
Miss N. R. Hearn)	1,570
Mrs. Florence Lutton) Technical Assistants	1,560
Mrs. Maud Lindsay)	1,506
A. Hartop	- Attendant, Animal Room	1,668

The C. H. Best National Research Council Consolidated Grant: July 1 to March 31

F. L. Robinson	- Research Assistant (part time)	1,125
J. S. Munroe)	1,125
Mrs. O. J. Kalant) Research Assistants	1,350
Miss I. Chuhalidin)	1,125
J. B. Bassingthwaighte	- Research Assistant (part time)	250
I. W. F. Davidson)	1,440
Miss G. M. Bates) Technical Assistants	1,215

Defence Research Board Grant No. 113: July 1 to June 30

J. C. D. Barlow)	3,400
F. C. Monkhouse) Research Associates	2,000
Shou Shan You	- Research Associate	without salary
Mrs. Rosemary Wen You)	2,600
D. G. Baker) Research Assistants	1,500
N. W. Thomas	- Technician	2,500
S. Lemvig-Fogh)	1,800
L. A. Ferris) Laboratory Assistants	1,620

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

Special Lecturers - Oct. 1 to Mar. 30:

W. Czerwinski	\$600	R. D. Hiscocks	600
W. Jackson	600	R. B. McIntyre	400

Applied Physics:

J. T. N. Atkinson)	4,000
F. B. Friend) Lecturers	3,750
J. I. Klawe)	3,750
D. J. McConnell	- Mechanician	1,730

Chemical Engineering:

J. G. Fraser	- Lecturer, Sept. 1 to Apr. 30	\$325 a month
A. J. Gunn	- Instructor, Sept. 5 to Apr. 4	260 " "

Demonstrators:

W. S. Karpinski)	240 " "
I. H. Spinner)	240 " "
T. I. Chiang) Sept. 5 to Apr. 4	120 " "
D. R. Attack)	120 " "
F. P. Donovan)	120 " "
H. Z. P. Fogel)	120 " "

Civil Engineering - Municipal and Structural:

A. E. Berry	- Special Lecturer in Municipal Engineering	\$1,000
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Lecturers:

R. K. Cleverdon	\$4,100	A. C. Davidson	4,100
C. W. Dillane	4,100	W. M. Walkinshaw	4,100
A. H. S. Adams)	Instructors -	2,400
D. C. Hume)	Sept. 15 to Apr. 14	2,400

Appoint-
ments
(Cont'd)

Civil Engineering - Surveying and Geodesy:			
W. H. Carr	}	Lecturers	\$3,550
B. J. Haynes			3,550
D. J. McConnell			- Mechanician
Electrical Engineering:			
J. P. Das	- Visiting Professor, Sept. 1 to Apr. 30		4,300
Lecturers:			
H. A. Courtice	\$4,050	C. E. Doeringer	3,550
A. J. Kravetz	4,050	H. F. Philp	4,050
P. Yachimec	- Instructor, Sept. 20 to Apr. 19		2,650
Demonstrators - Sept. 20 to Apr. 19:			
P. E. Burke	\$1,750	D. Makow	1,600
S. V. Watson	1,700	L. F. Smith	1,300
J. L. Woodward	1,150		
Miss I. Conroy	}	Laboratory Attendants	800
Miss C. M. Eakins			800
Engineering Drawing:			
C. A. Wrenshall	}	Lecturer	4,200
W. G. Stinson			3,800
Instructors - Sept. 15 to May 14:			
E. E. Noonan	\$2,400	A. M. Sheppard	2,400
A. W. Walker	3,000	H. R. Frizzle	2,900
Mechanical Engineering:			
Lecturers:			
J. W. Church	\$4,050	F. C. Hooper	3,450
D. G. Huber	3,800	H. M. McFarlane	3,800
R. T. Waines	4,000	J. M. F. Vickers	2,900
		(Sept. 15 to May 14)	
R. O. King	- Honorary Lecturer		without salary
Demonstrators - Sept. 15 to Apr. 14:			
O. Cochkanoff	\$1,800	M. W. Hattin	1,800
S. V. Hayes	1,580	J. C. Junkin	1,700
M. J. Kenn	1,700	G. T. Keys	1,700
J. R. Mainprize	1,700	P. F. O'Rourke	1,800
R. Y. Pogontcheff	1,700	D. C. Robinson	1,700
Metallurgical Engineering:			
E. Thall	- Lecturer		4,000
Faculty of Forestry:			
A. D. Hall	- Lecturer		3,900
F. G. Jackson	- Senior Technician		2,200
School of Architecture:			
S. R. Kent	- Lecturer and Secretary of the School		4,100
Lecturers:			
H. Owen	\$3,650	H. Fleiss	3,650
W. J. McBain	3,650	M. Bach	3,650
G. Robb	3,550	J. Hall	3,500
A. Elken	3,550		
Instructors:			
F. Coates	- 7 mos. from Sept. 1, 1951		2,300
G. A. McMullen	- Public Speaking, 6 mos. from Oct. 1, 1951		300
J. Record	- Attendant		2,272
Mrs. E. Ingram	- Office Assistant and Librarian		1,870
Miss D. J. Corson	- Office Assistant, 11 mos. from Aug. 1, 1951		1,660
School of Graduate Studies:			
H. Mehlberg	- Visiting Professor in Mathematics & Philosophy		2,000

Resignations

(b) Resignations:Faculty of Arts:

Miss W. Stachera

- Technical Assistant in Botany
(salary \$1,384) May 15, 1951Faculty of Dentistry:

Miss A. G. Godfrey

- Dental Nurse (salary \$1,250)
Apr. 30, 1951School of Hygiene:

W. Coats

- Laboratory Assistant in Physiological Hygiene (salary \$1,500)
May 25, 1951

K. W. Baldwin

- Research Fellow in Physiological Hygiene (salary \$1,650)
May 31, 1951

D. Stapells

- Laboratory Assistant in Physiological Hygiene (salary \$1,740)
May 7, 1951

Leave of Absence

(c) Leave of Absence:Faculty of Arts:

W. P. Wallace

- Assistant Professor in Classics,
from July 1, 1951, to June 30,
1952 - with half salary - pension
contributions to be continued at
the full rate

Appropriations

(d) Additional appropriations and deductions in appropriations:Physics:An additional appropriation of \$5,000 for "Apparatus"; and
a deduction of \$5,000 from "Salaries".Faculty of Dentistry:

An additional appropriation of \$375 for "Infirmary Supplies"; and a deduction of \$375 from "Laboratory, Apparatus and Equipment".

School of Physical and Health Education:

Additional appropriations: \$800

\$575 for "Equipment"

\$225 for "Supplies"

Deductions in appropriations: \$800

\$300 from "Salaries, Literature and Expression"

\$300 from "Equipment and Health Education"

\$200 from "Hygiene and Preventive Medicine - Supplies"

School of Hygiene: Hospital Administration:An additional appropriation of \$300 for "Equipment"; and
a deduction of \$300 from "Supervision of Students' Field Work".Chemical Engineering:An additional appropriation of \$400 for "Supplies"; and
a deduction of \$400 from "Clerical Assistance".

Dates of Convocations in 1951

The President informed the Board

that Convocations for 1951 would be held as follows:-

Monday	June 4th	3:00 p.m.
Wednesday	June 6th	10:30 a.m.
		2:30 p.m.
Thursday	June 7th	10:30 a.m.
		2:30 p.m.
Friday	June 8th	10:30 a.m.
		2:30 p.m.

Honorary
degrees
to be
conferred
at the
Convoca-
tion of
Friday,
June 8th

The President drew attention to
the Convocation on Friday, June 8th, at 2:30 p.m., at which
honorary degrees would be conferred as follows:-

Doctor of Laws (honoris causa)	
W. T. Brown, M.A., LL.D.	- President Emeritus of Victoria University
Most Rev. Richard Downey	- Archbishop of Liver- pool
Lawren Harris	- Artist and Painter
Robert A. Laidlaw	- President, Board of the Hospital for Sick Children
Lindsay T. Ride	- Vice-Chancellor, Uni- versity of Hong Kong
C. R. Sanderson, M.A., B.Sc.	- Chief Librarian, Tor- onto Public Librar- ies
Doctor of Science (honoris causa)	
Walter P. Thompson, M.A., Ph.D., D.Sc., F.R.S.C.	- President, University of Saskatchewan
Doctor of Letters (honoris causa)	
Gratien Gélinas	- Playwright

Other recommendations of the Pre-
sident were presented as follows, and ON MOTION DULY MADE,
SECONDED and UNANIMOUSLY CARRIED, were adopted:-

Budget of
Defence
Research
Board pro-
ject in
School of
Social
Work

- (a) Budget for the Defence Research Board project on
"Welfare Problems of the Armed Services" in the
School of Social Work, as follows:-
April 1 to October 31, 1951:

Director (C. E. Hendry) 2 mos. Summer	\$1,578
Research Associate and Associate Director (J. E. Laycock) at \$5,500 6 mos.	2,750
Research Assistant (Miss Isobel McLaggen) at \$3,300, 6 mos.	1,650
Research Assistant (2 mos. at \$3,300)	550
Stenographer, Ottawa (6 mos. at \$1,800)	900
Stenographer, Toronto (half time, 6 mos. at \$1,800)	450
Rental of office space, Ottawa, 6 mos.	450
Rental of office equipment, Ottawa, 6 mos.	300
Telephones	200
Supplies	600
Travel	800
University Overhead (10 per cent of salaries and supplies)	848
Contingencies and incidentals	924
	<u>\$12,000</u>

The appointments listed above were also approved.

- (b) The re-appointment for one year from July 1, 1951, of
the following members of the staff:-

	Age as at July 1, 1951		Age as at July 1, 1951
Prof. W. A. Riddell	69	Dean S. Beatty	69
Prof. T. J. Meek	69	Prof. C. Martin	69
Prof. W.M.Treadgold	68	Prof. H. S. Jackson	67
Prof. T. R. Loudon	67	Prof. A. MacLean	67
Prof. A.G.Huntsman	67	Prof. E. Fidler	67
Dr. H. A. Ross	67	Dr. W. S. Wallace	67
Dr. R.S.Woollatt	66	Prof. E. Goggio	65
Prof. R. Flenley	65	Prof. J.C.B. Grant	65
Prof. D.A.F.Robinson	65	Miss E. K. Russell	65
Prof. J. C. Watt	65	Mr. R. R. Grant	66

Discon-
tinuance
of the
Department
of Mili-
tary Studies

(c) That the Department of Military Studies in the Faculty of Arts be discontinued as at June 30th, 1951.

(d) That a Summer Session course be given in the Institute of Business Administration, with the following fees and expenditures:-

Summer Ses-
sion Course
in Institute
of Business
Administra-
tion

One course		\$ 35.00
Registration	(for those not registered for 1950-51)	5.00
Library	(for those not registered for 1950-51)	5.00

- - - - -

Fees to instructors (at the rate of \$25 per session)	\$600.00
Administration expenses	200.00

Budget for
Summer
Course in
School of
Social Work

The Board approved of the Pre-

sident's request to introduce an item not on the agenda, and

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, adopted

the President's recommendation that the following budget be

approved for a Summer Course in Child Welfare in the School of

Social Work from June 4th to 30th, 1951, with a fee of \$35.00:-

Expenditures:

Course Director, Lecturer in Case Work and Discussion Leader (Miss S. E. Rhinewine)	\$450
Lecturers, Personality Course (to be appointed)	200
Office expenses, including stenographic, supplies, postage, films and entertainment	145
University overhead (10 per cent approximately)	80
	<u>\$875</u>

Revenue:

25 persons at \$35	<u>\$875</u>
--------------------	--------------

Permission
for Dr.
Cassidy to
apply to
Atkinson
Foundation
for grant

On motion of Mr. Fennell,
Seconded by Mr. Vaughan,
And unanimously carried,

the Board approved of the President's recommendation that Dr.

H. M. Cassidy, Director of the School of Social Work, be per-

mitted to appeal to the Atkinson Foundation for a grant or grants in support of research in the School of Social Work.

Administrative matters were pre-
sented as follows, and ON MOTION DULY MADE, SECONDED, and UNANIM-
OUSLY CARRIED, were approved:-

Appoint-
ments(a) Appointments:Superintendent's Office:

K. M. Collins - Assistant (Technical) from May 7th, 1951, at \$2,800 a year, to be increased to \$3,000 a year on July 1st, 1951

W. E. Crooks - Assistant Superintendent (Engineering and Development) \$7,000 a yr.

Resigna-
tion(b) Resignation:Superintendent's Office:

W. H. Bonus - Assistant Superintendent (Engineering and Development) (salary \$7,180) Aug. 31, 1951

Appropri-
ations(c) Additional appropriations and deductions in appropri-
ations:Superintendent's Office:

An additional appropriation of \$350 for "Caretaking and Cleaning, Archives Building".

Royal Ontario Museum:

An additional appropriation of \$875 for "Repairs and Renewals"; and a deduction of \$875 for "Alterations to Kitchen".

Advance
appropri-
ations
from the
1951-52
budget(d) Advance appropriations to be charged against the
1951-52 budget:Botany:

"Laboratory Supplies" - \$ 500

Chemical Engineering:

"Supplies" - \$2,000

"Apparatus" - \$ 500

Wage
Increases(e) Confirmation of the following wage increases:Inside and Outside Carpenters:-

20¢ per hour, effective May 1st, 1951

Pipe Coverers: -

5¢ per hour, effective May 5th, 1951

Painters:-

5¢ per hour, effective May 5th, 1951

Donations -

Donations were reported as fol-

lows, and ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Executors of the Estate of the late Miss Rosetta Alberta Harrison, a notification received of a further bequest under her will, namely that any of her books desired by the University College Library are to be sent to that Library.

Rockefeller Foundation, an offer of \$2,500 received as a grant toward expenses of a sabbatical year for Professor Edgar McInnis, Department of History, to enable him to study the effort to achieve a general post-war settlement, 1945-1950; this grant is to be available for the period ending September 30, 1952, at which date any unexpended funds will revert to the Foundation.

Donations -
(Cont'd)

From -

Alcoholism Research Foundation, the sum of \$2,350 received for research work under the direction of Dr. G. Gordon Brown, Department of Anthropology. The fund need not be spent completely at the end of the fiscal year, but may be used as long as the research proceeds actively.

Maritime Provinces Trade Relations Committee, an offer received to invest certain funds with the Sun Life Assurance Company of Canada under an arrangement whereby the Company will pay to Queen's University, the University of Toronto and the University of Western Ontario, in successive years in rotation for 15 years, the sum of a little over \$300 a year for a Fellowship for any graduate of a university in Nova Scotia, Prince Edward Island or New Brunswick (one of whose parents was born in one of these provinces), pursuing post-graduate studies leading to a degree in Business Administration, Commerce or Economics. The University is to select from its qualified applicants the one who most deserves financial assistance. The Fellowship would be paid in the year in which it is received (or in a subsequent year if no eligible and worthy applicant is available).

Mr. Donald L. King, the sum of \$325 received, to be used for a bursary for a student in the Faculty of Applied Science and Engineering, as a token of his appreciation of bursaries totalling \$290 received by him during his course at the University in Chemical Engineering.

National Cancer Institute of Canada, grants received as follows to continue research projects during the year 1951-52:-

Project No. 12 - Ham	\$4,601.70 out of a grant of \$10,272
" No. 14 - Manery	\$1,400
" No. 20 - Wynne	\$1,110.86 out of a grant of \$5,150
" No. 31 - Best, Sellers and Hartroft	\$1,874.38 out of a grant of \$4,000
" No. 36 - Duff	\$2,587.61 out of a grant of \$2,600
" No. 80 - Rothfels	\$2,015.87 out of a grant of \$2,050
" No. 91 - Ireton	\$656.60 out of a grant of \$800
" No. 92 - McHenry	\$1,282.38 out of a grant of \$4,400
" No. 98 - Sellers	\$2,342.55 out of a grant of \$2,400
" Franks -	\$9,997.79 out of a grant of \$20,000 for two research projects

National Trust Company Limited, the sum of \$6,300 received as payment on account of income under the Estate of the late Dr. W. B. Boyd, to be paid to the Connaught Medical Research Laboratories for research work therein.

Various donors, a further sum of \$1,468 received for the Frank S. Hogg Memorial Scholarship Fund, bringing the total to date to \$4,952.00.

Canadian Oral Prophylactic Association, the sum of \$1,000 received, the interest on which is to be used to purchase a Medal for the student obtaining the highest marks in the subject of Anaesthesia in his final year in the Faculty of Dentistry.

University College Alumnae Association, the sum of \$765 received and to be held for West Hall Memorial, University College, under the University College Alumni, Alumnae Giving Fund.

Various donors for the Institute of Business Administration:

Paid	-	\$93,150.50
Promised	-	\$96,750.50

Financial
Statements

Financial Statements of the
University for the month of April, 1951, were presented.

Authority
for comple-
tion of
execution
of agree-
ment with
Sigmund
Samuel re
new
Library
Building

Consideration was given to an
agreement between Samuel, Son and Company, Limited, the
Governors of the University, and Sigmund Samuel, in con-
nection with the undertaking of Dr. Samuel to provide
\$500,000.00 for a new Library Building. After discuss-
ing the terms of the gift -

It was moved by Mr. Borden,
Seconded by the Chancellor,
And unanimously carried,

that the Chairman be given authority to complete execu-
tion of the agreement.

Appoint-
ment of
Mrs. O. D.
Vaughan
to Museum
Board in
place of
the late
Dr. Cody

UPON MOTION DULY MADE, SECONDED
and UNANIMOUSLY CARRIED, the Board approved of the recom-
mendation of Mr. Robert Fennell, Chairman of the Board of
Directors of the Royal Ontario Museum, that Mrs. O. D.
Vaughan be appointed a member of that Board to fill the
unexpired portion of the term of the late Dr. Cody.

Letter to
Government
to vacate
No. 112
College St.

In connection with the new Best
Institute, the Chairman read the following letter which
the Comptroller had prepared for transmission to Mr. G.
N. Williams, Deputy Minister of Public Works, requesting
that the premises at 112 College Street be vacated by
August 1st, 1951:-

"G. N. Williams, Esq.,
Deputy Minister of Public Works and
Chief Architect,
Parliament Buildings,
Toronto 2.

May 17, 1951

Dear Sir:-

RE: 112 College Street

I have written to you on several occasions
about the matter of the University obtaining vacant
possession of No. 112 College Street now occupied by
departments of the Provincial Government. Our plans

Posses-
sion of
No. 112
College
Street
(Cont'd)

for the construction of the new Charles H. Best Institute on this site are nearly complete and we have now obtained possession of No. 116 College Street from Dr. I. R. Smith. Under these circumstances I must ask you to vacate the premises at 112 College Street by August 1st, 1951, as it will be essential to start demolition of the house on this date in order not to delay construction of the new building.

Yours very truly,
(Sgd) R. E. Spence,
Comptroller"

Date of
May Board
Meeting

It was decided that the next
meeting of the Board would be held on Thursday, June 14th.

*Indefinite
M.B.*

The meeting adjourned at 5:45 p. m.

Minutes confirmed.

June 14th 1951

[Signature]

Secretary

[Signature]
Chairman

Minutes of meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
June 14th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
The Chancellor
Mr. Borden
Mr. LaBine
Mr. Clarke

Mr. Vaughan
Hon. Mr. Justice Hope
Dr. Tory
Dr. Johnson
Hon. Dr. Bruce
Mr. Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
confirmed

The minutes of the previous meeting

were presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. LaBine,
And unanimously carried,

were confirmed.

Property
Committee
Report
No. 259

Property Committee Report Number

259 was presented as follows and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Justice Hope,
And unanimously carried,

the report was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on
Wednesday, June 13th, 1951, at 12 o'clock noon at the Toronto
Club, at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)
The Chairman of the Board
(Colonel Phillips)
The President
The Chancellor
Hon. Dr. H. A. Bruce
Mr. Arthur Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

Property
Committee
Report
(Cont'd)

1. Report of previous meeting

The report of the meeting held on December 20th, 1950, which had been submitted to and approved by the Board of Governors on January 4th, 1951, was presented and -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,
was confirmed.

2. Renewal of Leases

(a) 88-90 College Street:

Upon motion of the Chancellor,
Seconded by Dr. Bruce,
your Committee recommends that the lease of this property at \$200 a month be not renewed when it expires at June 30th, 1952, as the accommodation will not be required.

(b) 83 Grenville Street:

Upon motion of Dr. Bruce,
Seconded by the President,
your Committee recommends that the lease of this property at \$100 a month, which is used as a residence for the School of Nursing, be renewed as of February 28th, 1951, for a further term of three years.

(c) 85 Grenville Street:

Upon motion of Dr. Bruce,
Seconded by the President,
your Committee recommends that the lease of this property at \$100 a month, which is used as a residence for the School of Nursing, be renewed as of February 28th, 1951, for a further term of three years (previous lease expires August 31st, 1951).

(d) 415 Yonge Street - Margaret Eaton School):

Upon motion of Dr. Bruce,
Seconded by the President,
your Committee recommends that the lease of this property at a nominal rental of \$1.00 a year, which is used by the School of Physical and Health Education, be renewed as of June 30th, 1951, for a further term of five years.

3. Use of Strip of Balfron Property by Dr. Roy Thomas

In connection with the bequest to the University by Albert Edward Bastedo of the Balfron property at Muskoka, the President informed your Committee that Dr. Roy Thomas, who for many years has had a summer home on part of this area, was concerned about the possibility of the University selling land adjacent to his property.

Upon motion of Mr. Kelly,
Seconded by the Chancellor,
your Committee recommends that Dr. Thomas be assured that if the University considers selling the strip of land in which he is interested, he will be given the first opportunity to purchase it.

4. Frontage Licenses

Your Committee considered a report on frontage licenses relating to properties on College Street and University Avenue as follows:-

Properties with no Licenses

(a) Operators of Supposed Rooming Houses who have not acted on request that they apply for Special

Frontage License -
161 College Street
163 College Street
165 College Street
173 College Street
175 College Street
183 College Street
185 College Street

Property
Committee
Report
(Cont'd)

(b) Business Premises

- 74-76 College Street (Doxsee Health Institute)
No reply to letters requesting payment of
a license fee at \$60 per foot.
179 College Street (Grads) Awaiting
Restaurant) advice as
181 College Street (Nicholson's) to terms on
Laboratories) which license
would be
granted

(c) Properties owned by the City of Toronto in respect
of which no demand by the University for a
license has been made

- 149 College Street - westerly 57' 6" - Police
Building
151-157 College Street - Board of Education
159 College Street - Rooming House - Owned by the
Board of Education

(d) Property owned by Provincial Government

- 454 University Avenue - Liquor Control Board and
Province of Ontario Savings Bank

Properties with Limited Licenses which do not allow present
usage as Rooming Houses

- 177 College Street
193 College Street
195 College Street

Upon motion of the Chancellor,
Seconded by Mr. Kelly,
the Committee recommends -

1. That the University grant a license to the owners of
properties listed in (a) (c) and (d) of the report
as long as the premises are continued to be used
for the purposes referred to, the fee in each case
to be waived.
2. That in connection with (b) of the report, the owners
of 74-76 College Street and 179 College Street be
granted a license at the rate of \$60 a foot, and
that authority be given to take the matter to ar-
bitration if any difficulty is encountered in
obtaining the license fee: also that the owner of
181 College Street be granted a license at the rate
of \$10 a year.
3. That the owners of properties with limited licenses
which do not allow present usage as rooming houses,
viz:
177 College Street
193 College Street
195 College Street
have their licenses amended without any fee to
allow such usage.

5. Alterations to Holwood Hall

In considering the use of Holwood Hall, your Committee
recommends -

Upon motion of the Chancellor,
Seconded by Dr. Bruce,
that at the present time no addition to the building should be
made for occupancy by other departments of the Faculty of Arts,
but that necessary alterations and renovations should be com-
pleted to make it available for use by the Departments of
History and Slavic Studies.

Property
Committee
Report
(Cont'd)

Your Committee recommends that in identifying Holwood Hall in the future it be named 'Baldwin House', and that a plate be placed on the building containing a suitable inscription as a memorial to the late Sir Joseph Flavelle, the former occupant of Holwood Hall who bequeathed the building to the University.

It is further recommended that authority be given to the Chairman to act on the tenders for alterations which are to be received on June 27th, 1951.

6. Use of Glendon Hall

The President informed the Committee regarding the suggestions which had been made for various means of making use of Glendon Hall. The suggestions which had been made might be enumerated as follows:-

1. A residence for graduate students.
2. To be turned over to the "Men of the Trees".
3. The Faculty of Forestry.
4. The Department of Botany.
5. The Department of Surveying.
6. The Department of Geography.
7. Yorkminster Community Hospital.
8. A club for the Faculty, their wives and visitors.
9. A Jesuit Seminary.
10. A housing scheme for members of the Academic Staff.
11. The outright sale of the property.

All these suggestions were the subject of considerable thought.

There had also been discussions with the Provincial Government in connection with the possibility of using the property for the housing of the Ryerson Institute of Technology and the Normal School. Also, the Provincial Government suggested that the main house might be rented for the use of the Ontario College of Art.

After due consideration of the various suggestions your Committee recommends -

Upon motion of the Chancellor,

Seconded by Dr. Bruce,

that no consideration be given to the sale of the property outright at this time; that existing arrangements as to the use of the grounds, garage and greenhouse, as per items Nos. 3, 4, 5 and 6 above, be continued; also that the main house be offered for rental to the Ontario College of Art on a short term lease providing satisfactory financial arrangements could be made with the Provincial Government.

Treleaven Property

There was some question with regard to the interpretation of the Last Will of the late Mrs. E. R. Wood concerning the disposition of the Treleaven property.

Your Committee therefore recommends -

Upon motion of Dr. Bruce,

Seconded by the President,

that an opinion be obtained from the University Solicitor as to whether or not the University enjoyed a preferred position with regard to the acquisition of the said property.

Straightening of Bayview Road

Your Committee was informed that the Toronto and York Roads Commission was desirous of straightening the road and eliminating some traffic hazards. The proposal would necessitate the use of a small area of land being taken from the Glendon Hall property.

Upon motion of Dr. Bruce,

Seconded by the Chancellor,

your Committee recommends that, provided the plans for

Property
Committee
Report
(Cont'd)

this project are satisfactory to the University and provided the Commission undertakes to remove and re-erect the existing fence, to repair completely any damage done to the area and that the University is put to no expense in this matter, the University convey such land as is required without compensation.

7. Report on Central Power Plant

(a) Your Committee was informed of the revised estimate of cost, as of June 11, 1951, of the Central Power Plant, showing an increase in final cost over original estimate of \$116,250.

(b) Your Committee was also informed of contracts and orders placed to date on the authority of the Chairman, and this action was confirmed.

(c) The Superintendent stated that due to shortages of materials and labour, final completion of the Plant would be delayed at least three months to April, 1952.

8. Charles H. Best Institute

(a) The final plans including a perspective of the Charles H. Best Institute were presented and -

Upon motion of Colonel Phillips,

Seconded by the President,

authority was given to call for tenders both on a firm price basis and on a cost-plus, with a fixed fee.

(b) The Comptroller informed the Committee of the acquisition of the perpetual lease of 116 College Street from Dr. I. R. Smith at a figure of \$20,000., less adjustments for accrued rent.

9. School of Nursing Building

Your Committee considered a design submitted by the Architects for the School of Nursing Building and -

Upon motion of the Chancellor,

Seconded by the President,

it is recommended that the plans be returned as they are not acceptable.

10. Library Extension

In view of the undertaking of Dr. Sigmund Samuel to provide the sum of \$500,000 for the extension of the University Library building, your Committee recommends that the Architects now be requested to prepare plans on the basis of \$2,000,000 instead of the \$1,500,000 previously allocated for this project.

11. Women's Building

There were presented to the Committee preliminary sketch plans of the proposed Women's Building adjoining Wymilwood, containing a gymnasium and swimming pool. Upon motion of Colonel Phillips your Committee recommends that further consideration be given to the development of a more satisfactory design and one which would not call for utilization of so much of the valley.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

June 13th, 1951.

Charles
H. Best
Institute

In connection with Clause 8 -

Charles H. Best Institute, the Chairman emphasized the fact that this would not bind the University to the acceptance of any tender.

Approval
of amend-
ment to
By-Law "E"
of Royal
Conserva-
tory of
Music

Following the notice given by Dr. Edward Johnson at the previous meeting, a letter was presented from the Secretary-Treasurer of the Royal Conservatory of Music of Toronto stating that the Board of the Conservatory had passed a resolution to amend Article V of By-Law "E" to provide for an increase in the maximum number of members from eight to ten, and -

Upon motion of Dr. Johnson,
Seconded by Dr. Bruce,
And unanimously carried,

the amendment was approved as follows:-

"In addition to the ex-officio members, the Conservatory Board shall consist of not less than four and not more than ten other members who shall be appointed by the Governors. The Governors may appoint as members of the Conservatory Board persons who are not members of the Governors provided that the Conservatory Board, including in the computation thereof the ex-officio members, shall always have a majority of members who are members of the Governors."

Annual
Report
for the
year
ended
June 30,
1950

The Annual Report of the Board of Governors for the year ended June 30th, 1950, was presented, and copies were available for the members.

Financial
Statements
of Con-
naught
Laborator-
ies for
year ended
March 31,
1951

The Audited Financial Statements of the Connaught Medical Research Laboratories for the year ended March 31st, 1951, together with the Auditor's Report thereon, were tabled; the annual reports of the Chairman of the Connaught Committee and the Director of the Laboratories to be presented for consideration at a meeting of the Board in the Fall.

Disposition
of Insulin
Committee
surplus

A letter was presented from the Executive Secretary of the Insulin Committee, pointing out that the new agreements concluded a year ago with Doctors Best and Collip provide for disposition of net revenue of the Committee in respect of sales of the particular Insu-

Disposition
of Insulin
Committee
surplus
(Cont'd)

lin preparations which were current at the date of the agreements, but that for any net revenue of the Committee in respect of sales of any additional or new preparations, such as NPH Insulin, which was put on sale last October, no disposition is provided by the said agreements. Mr. Arthur Kelly, Chairman of the Insulin Committee, explained to the Board that the following resolution had been passed by the Committee covering the disposition, for purposes of medical research, of the net revenue of \$39,179.19 in respect of sales of NPH Insulin for the financial year 1950-51, by turning it over to the Board:-

WHEREAS it has always been a published principle and actual practice that all net revenue of the Insulin Committee be used for purposes of medical research -

AND WHEREAS in the financial year 1950-51 the Committee has, for the first time, net revenue for which no disposition for medical research is specifically provided by contract -

AND WHEREAS the amount of this net revenue, subject to final audit, is \$39,179.19 -
NOW, THEREFORE, BE IT RESOLVED:

THAT all net revenue of the Insulin Committee for the financial year 1950-51, for which no disposition is specifically provided by contract be turned over by the Committee to the Board for purposes of medical research -

AND THAT the Board be requested to dispose of this net revenue for such purposes of medical research as may from time to time be recommended to the Board by the President.

(#)

The Chairman of the Board pointed out that this was a matter of information for the Board and that any disposition of the net revenue would be considered by the Board on the recommendation of the President in accordance with the last paragraph of the resolution.

Payments
from Samuel,
Son & Co.
for new
Library
Building

There was reported the receipt from Samuel, Son & Company Limited, under the agreement providing for the new Library Building, of two payments, \$70,000 and \$50,000 respectively, making a total of \$120,000, which covers the first annual payment of \$100,000 as provided for in Clause (1) of the agreement, and \$20,000 in addition.

(#) Wording changed - see page 61, September 13th, 1951

No provi-
sion to be
made for
allowance
to Mrs.
Cody after
June 30,
1951

The Chairman informed the Board that following the authority given to him at the previous meeting, he had discussed with Mrs. Cody the question of an allowance to her and that Mrs. Cody had told him that she did not anticipate any allowance, nor the continuation of pension, in part or in whole, after June 30th, 1951. ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, it was agreed that no provision be made for pension or allowance for Mrs. Cody after June 30th, 1951.

Leave of
absence
to members
not at
previous
meeting

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, leave was granted to the following members of the Board who were absent from the previous meeting:-

Dr. Bruce	Dr. McCullagh
Mr. Burns	Mr. Morrow
Mr. Clarke	Dr. Neilly
Mr. Justice Hope	Mr. Osbourne
Mr. LaBine	Mr. Urquhart

Recommen-
dations
of the
President

Recommendations of the President were presented as follows, and ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, were approved:-

Appoint-
ments

(a) Appointments: from July 1, 1951 -

<u>Faculty of Medicine:</u>		<u>Annual Salary</u>
<u>Biochemistry:</u>		
A. M. Wynne	- Professor and Head of the Department	\$8,000
C. S. Hanes	} Professors	8,000
G. C. Butler		6,400
<u>Pathology:</u>		
C. R. McLean	} Associates	300
W. L. Donohue		300
K. G. Gray	- Associate Professor of Psychiatry	7,440
<u>Surgery:</u>		
C. Aberhart	} Assistant Professors	250
A. W. Farmer		250
F. P. Dewar		300
J. L. Russell	- Associate	200
E. Baer	- Professor of Synthetic Chemistry in relation to Medical Research in the Banting and Best Department of Medical Research	\$6,200

Appoint-
ments
(Cont'd)

	Annual Salary
<u>Faculty of Household Science:</u>	
Miss M. D. Smith - Professor of Food Chemistry and Secretary of the Faculty	\$6,200
<u>Ontario College of Education:</u>	
<u>Educational Research:</u>	
Miss E. A. Kerr - Librarian	2,500
Miss C. Gordon - Clerical Assistant	1,750
Miss W. Sherar - Clerical Assistant	1,850
Miss K. M. Young - Switchboard Operator	2,000
<u>Faculty of Dentistry:</u>	
W. J. Ross - Professor	7,100
<u>Assistant Professors:</u>	
R. E. Diprose -	1,200
K. J. Paynter - (part time) in Dental Anatomy	3,200
J. D. Purves - Operative Dentistry	1,200
<u>Associates:</u>	
R. A. Hugill -	810
A. B. Hord -	405
R. O. Green -	930
R. B. Dunlop -	405
R. E. Breen -	810
<u>Orthodontics:</u>	
D. H. Jenkins -	2,000
W. K. Shultis -	425
J. T. Crouch -	455
A. J. Blanchard - Dental Pathology and Bacteriology	800
R. W. Marshall - Radiology	810
<u>School of Law:</u>	
J. B. Milner) Associate Professors	5,500
F. E. LaBrie)	5,300
<u>School of Nursing:</u>	
Miss H. A. Bennett) Assistant Professors	4,300
Miss D. K. Duff)	4,300
<u>School of Hygiene:</u>	
D. M. MacIntyre - Assistant Professor in Hospital Administration from May 15, 1951 (cancelling previous appointment, May 17th, page 19)	4,300
<u>Institute of Business Administration:</u>	
F. C. Toombs - Associate Professor	5,700
<u>Department of University Extension:</u>	
J. R. Gilley - Director	7,200
<u>University Library:</u>	
Mrs. E. L. MacIver (nee Alexander) - Head of the Cataloguing Department	2,963
<u>Assistants:</u>	
Miss D. Ironside -	2,100
Miss M. Clemes -	2,100
Mrs. A. Sass-Kortak -	2,100
Mrs. M. Galt -	2,100

Appoint-
ments
(Cont'd)

Sessional Appointments - 1951-52

Faculty of Arts:

Anthropology:

J. N. Emerson	- Lecturer	\$3,800
Mrs. M. C. Pirie	- Instructor	1,500
Miss E. Penson	- Demonstrator, Sept. 21 to May 21 - Chemistry	800
Miss B. Blackey	- Stenographer-Librarian, Geological Sciences, Aug. 1 to June 30	\$144.83 a month

Physics:

D. V. Anderson	- Lecturer	3,100
<u>Demonstrators:</u>		
M. H. Edwards	\$750	R. M. Farquhar 750
V. Faizauskas	750	K. H. Hart 750
T. J. Hitchcock	750	G. L. Keech 750
Mrs. C.E. Morrison	800	R. F. Rodgers 750
J. Romanko	750	Mrs. M. Rotenberg 800
R. D. Russell	750	R. S. Title 750
E. J. J. Truhlar	750	A. W. Winston 750
T. A. Jones	- Assistant Mechanician	2,694

Political Economy:

D. A. MacGibbon	- Visiting Professor	1,500
M. G. Taylor	- Visiting Assistant Professor	4,200

Lecturers:

J. C. Riemersma	\$2,800	Miss J. Burnett	3,000
R. H. Fleming	3,200	Miss A. Kemp	2,800
K. McRae	3,100	R. W. Thompson	2,800
Miss E. Wallace	3,100		
M. Brody)		2,500
S. Triantis)	Instructors	2,600
Miss I. McTaggart	- Secretary		1,995
Miss J. Wood	- Secretarial Assistant		1,560

Psychology:

R. C. Joyner)		3,000
M. W. Wright)	Lecturers	3,100
Miss D. Millichamp)		600
H. M. Fowler)	Special Lecturers	600

Zoology:

G. M. Neal)		4,000
Mrs. L. W. Lennox)	Lecturers	2,800
Miss C. M. Sullivan)		3,700

Technical Assistants:

A. Quantrill	\$2,748	Miss M. Hearst	2,478
Miss J. Watt	2,208	W. Brygider	2,154
Miss A. Cockeram	1,830	Mrs. J. Lindvick	1,560
J. Dewar	1,560		

Mrs. A. Shortt	- Technical Assistant, Sept. 1 to June 30	2,018
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A. Prince	- Chief Laboratory Assistant	2,980
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W. Smith	- Stores Manager	2,316
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Miss R. E. Jenkins	- Secretary	2,524
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Mrs. M. Sullivan	- Stenographer and Librarian	1,830
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Secretarial Assistants:

Miss M. Harris	- Sept. 15 to May 15	1,236
Mrs. E. Smith	-	1,776

University College:

C. W. J. Eliot	- Teaching Fellow in Classics	1,500
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Appoint-
ments
(Cont'd)

Faculty of Medicine:

<u>Bacteriology:</u>			
G. H. Hawks	- Lecturer	\$	600
J. P. Burke	- Fellow		1,200
T. E. Roy)		125
R. C. Ritchie) Demonstrators		125
Dr. Marion Ross)		125
A. Elsmore	- Laboratory Attendant, Biochemistry		1,830
<u>Pathological Chemistry:</u>			
M. Spacek)		1,500
Mrs. N. Danoff) Teaching Fellows		1,100
<u>Pathology:</u>			
G. R. Macdonald	- Senior Fellow		1,500
G. A. Gow)		1,200
A. I. Macrae) Fellows		1,200
J. A. Macdonell)		1,200
Mrs. V. Laughlen)		100
Mrs. E. A. M. Morgan) Demonstrators		100
A. J. Blanchard)		100
Mrs. T. Klosevych	- Attendant		750
J. B. Sherry	- Fellow in Neurology		1,200
<u>Physiology:</u>			
Miss H. A. St. John)	\$125 a month	
J. M. Salter) Research Assistants		1,700
R. E. Semple)		500
<u>Surgery:</u>			
<u>Clinical Teachers:</u>			
L. Barclay	\$150	J. W. Brennan	150
H. H. Campbell	150	H. S. Coulthard	150
C. R. B. Crompton	200	M. I. Davis	150
C. S. Day	150	N. C. Delarue	150
D. A. Duckworth	150	J. C. Gray	150
S. R. Lowrey	150	P. F. McGoey	150
H. R. C. Norman	150	F. B. Plewes	150
H. F. Robertson	150	H. V. Slemon	150
W.D. Smith	150	C. M. Spooner	150
E. B. Tovee	150		
<u>Fellows:</u>			
I. B. Macdonald	\$1,800	D. L. MacIntosh	\$2,000
R. A. Mustard	1,500	D. C. Robertson	2,000
C. W. Taylor	2,400	D. R. Wilson	2,400
<u>Fellows (part time):</u>			
W. K. Kerr	1,200	G. H. C. Joynt	600
W. T. Mustard	600	C. J. Robson	600
<u>Fellows (Resident):</u>			
H. R. Gallie	1,200	H. K. Nancekivell	1,200
W. A. Brown	1,000	J. S. Simpson	1,000
<u>Research Fellows:</u>			
W. R. N. Lindsay	1,800	I. Macnab (without salary)	
F. G. Pearson	1,800	Miss A. I. Scott	1,500
Mrs. A. Sirek	1,500		
D. Hughes	- Laboratory Attendant		1,700
Miss B. M. Smith	- Secretary		2,050
O. V. Gray	- Fellow (without salary)		
<u>Special Lecturers:</u>			
V. F. Stock	- Medical Ethics and Economics		100
H. Wasteneys	- Humanities in Medicine		150
H. B. Van Wyck	- do.		150
<u>Pathological Chemistry:</u>			
Miss J. Peppiatt) Technicians, July 1, 1951 to May 31, 1952	\$140 a month	
Miss E. Busk)	\$145 " "	
Miss A. Britton	- Research Assistant, July 1 to June 30	\$170 a month	
W. Paul	- Lecturer, July 1 to June 30	\$150 " "	

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

D. G. Allan - Lecturer in Aeronautics,
Aeronautical Engineer-
ing \$3,950

Chemical Engineering:

Demonstrators:

J. R. Graham)	\$240 a month
T. T. Connoony) Sept. 5 to	120 " "
P. H. Byrne) Apr. 4	120 " "
J. A. Ciric)	120 " "

Faculty of Dentistry:

Special Lecturers:

R. A. Mustard	\$20	S. D. Gordon	\$100
E. H. Botterell	10	P. E. Ireland	10
C. L. Ash	70	D. M. Tanner	40
W. J. Linghorne	30	C. H. Moses	20
G. A. McMullen	-	Public Speaking	160
W. E. Secord	-	Principles of Accounting	216

Demonstrators:

Miss M. Currie	-	360
E. E. Johns)	405
J. F. Methven)	740
A. C. Robinson) 8 mos., Oct. to May	720
F. W. Tropea)	540
Dr. C. Whitney)	720
E. R. Crocker	- Technician	2,747
Miss D. M. Banks	- Technician in Radiology Sept. 1 to June 30	1,750
Miss W. M. Leask	- Supervisor of Dental Nurses in Training, 10 mos. Sept. to June	1,750

Nurses in Surgery:

Mrs. J. Philpott)	1,750
Miss J. Miller) 10 mos. Sept. to June	1,800

Dental Nurses - 10 mos. Sept. to June:

Miss B.M. Johnston	\$1,605	Miss A. H. Rose	1,577
Miss M. M. Graham	1,480	Miss C. A. McNabb	1,480
Mrs. D. M. Locke	1,570	Miss P. Trenwith	1,512
Miss J. M. Cooper	1,425	Miss E. Martin	1,425
Miss D. MacRae)	Dental Assistants	1,400
Mrs. N. H. Ash)		1,425

Secretary's Office:

Miss M. L. Gwyn	- Clerk	1,884
Miss C. J. Lukes	- Stenographer	1,836

Faculty of Household Science:

Household Science:

Lecturers:

Mrs. E. H. Smith	\$3,600	Miss H. Coatsworth	3,550
Mrs. H. Husband	3,000	Miss M. McKellar	3,700
Miss M. A. Reeves	- Research Assistant		1,100
Miss J. Austin)	Assistants	1,000
Miss M. Morton)		1,000
Miss H. Hall	- Secretary		1,758

Food Chemistry:

Mrs. J.R. Butterfield	- Lecturer	3,850	
Mrs. J. V. Scott	- Demonstrator	1,200	
Miss M. P. Ham)	Instructors	1,400
J. R. Beaton)		250
Mrs. B. C. Laing	- Clerical Assistant	1,800	

Faculty of Music:

G. Ridout	- Special Lecturer	1,000	
S. D. Wolff)	Lecturers	3,100
A. Walter)	without salary	

Assistants:

C. Wilson	\$150	G. Jackson	150
J. Stoddart	150	A. Hood	150

Appoint-
ments
(Cont'd)

School of Law:

Demonstrators:

W. R. Allen	\$50	W. J. Anderson	\$50
P. W. Benson	50	D. A. Elliott	50
G. S. P. Ferguson	50	J. W. Goodchild	50
J. S. Grant	50	W. G. Gray	50
L. W. Houlden	250	J. R. Kimber	250
R. W. Macaulay	50	R. M. Sedgewick	50
R. C. White	50		
B. Grossberg)	Special Lecturers	400
W. E. McLean)		600
W. P. Rogers)		400
H. G. Fox	-	Special Lecturer	without salary

Associates:

E. L. Haines	- Trial Practice)	without salary
W. A. G. Kelley	- Company Law)	without salary
H. S. Parkinson	- Conveyancing		\$200
S. D. Thom	- Taxation		200
A. E. M. Maloney	- Lecturer (part time)		300

School of Physical and Health Education:

J. H. Ebbs)	Lecturers in Health	1,000
R. J. Wilson)	Education	300
Mrs. W. Jones	-	Pianist	300

School of Social Work:

Miss E. R. Godfrey	-	Lecturer	4,100
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School of Nursing:

Lecturers:

Miss H. M. Carpenter	\$3,800	Miss J. E. Watson	3,800
Miss M. I. Tresidder	3,800	Miss M. J. Greenslade	3,500
Miss M. M. Allemang	-	Sept. 1 to June 30	2,750
Miss B. M. Hincks	-	Instructor, Sept. 1 to June 30	2,350
Miss J. Boyer	-	Librarian	2,100
Mrs. L. M. Clarkson	-	Secretary to the Director	2,255
<u>Secretarial Assistants:</u>			
Miss B. M. Mortimer	\$2,208	Miss N. Press	1,930
Miss E. Trimble	1,776	Mrs. M. Snelgrove	1,776
Miss D. L. Hogle	-	Supervisor of Health Service and Resident Nurse	2,100
		plus maintenance - \$400	
Miss J. O. Allison	-	Assistant Resident Nurse	1,776
		plus maintenance - \$400	
Miss F. Chapple	-	Dietitian-Housekeeper	2,316
		plus maintenance - \$400	
Miss K. S. Cowan	-	Supervisor and Assistant Resident Nurse at Grenville House	2,005
		plus maintenance - \$400	

School of Hygiene:

Mrs. J. M. Musson	-	Secretary of the School	1,158
<u>Epidemiology and Biometrics:</u>			
Mrs. M. R. Richardson	-	Fellow	2,424
Miss D. L. Muller	-	Secretary	1,884
<u>Physiological Hygiene:</u>			
Mrs. R. C. Partridge	-	Lecturer (part time)	500
Miss E. R. Mills	-	Secretary	1,994
C. T. Wood	-	Laboratory Assistant, May 22, 1951 to Mar. 31, 1952	1,500 a year

Public Health Administration:

Miss M. Cahoon	-	Fellow	100
<u>Special Lecturers:</u>			
G. C. Brink	\$100	W. G. Brown	100
D. V. Currey	100	G. A. Edge	250
A. L. MacNabb	150	D. S. Puffer	100
A. H. Sellers	100		
<u>Without salary:</u>			
Miss E. Cryderman		F. W. Jackson	
Miss B. L. Moorhouse	-	Secretary	2,014

Appoint-
ments
(Cont'd)

Chemistry in Relation to Hygiene:		
D. S. Caverly	- Demonstrator	\$300
Miss L. E. Robertson	- Research Fellow, July 1 to Mar. 31	1,200 a year
Public Health Nutrition:		
J. R. Beaton	- Associate	840
W. J. McGanity	- Lecturer (part time)	1,800
Mrs. L. Shier	- Secretary	2,148
Miss L. Hipson	- Laboratory Assistant	1,500 a year
Miss J. L. Beare	- Research Fellow	1,500 a year
Miss S. M. Flintoff	- Technician	
	June 1, 1951 to Mar. 31, 1952	\$100 a month
	June 1 to Sept. 30, 1951	\$110 a month
	Oct. 1, 1951 to Mar. 31, 1952	N.R.C. Grant
Miss E. F. Hubbard	- Research Fellow, May 15, 1951, to Mar. 31, 1952	\$125 a month
Parasitology:		
R. C. Struthers	- Special Lecturer	\$200
Hospital Administration:		
Mrs. M. E. Loheed	- Secretary	1,884
<u>School of Hygiene - Special Funds:</u>		
Physiological Hygiene: Public Health Research		
Laboratory Assistants:		
G. Jest	- Apr. 1, 1951 to Mar. 31, 1952	Annual Salary \$1,740
A. Bajorinas	- Apr. 16, 1951 to Sept. 15, 1951	1,440
W. Coats	- Apr. 1 to Sept. 15, 1951	1,500
D. F. Stapells	- Apr. 1, 1951 to Mar. 31, 1952	1,740
J. B. Gallagher	- Apr. 1, 1951 to Mar. 31, 1952	1,700
Public Health Nutrition: Public Health Research		
J. R. Beaton	- Associate, Apr. 1, 1951 to Mar. 31, 1952	2,100
Miss J. Cavan	- Research Fellow, Apr. 1, 1951 to Mar. 31, 1952	2,000
Public Health Nutrition:		
National Research Council:		
Research Fellows:		
Miss E. F. Hubbard	- May 1, 1951 to Mar. 31, 1952	1,500
Miss F. I. Smith	- Apr. 1, 1951 to Mar. 31, 1952	1,800
Robert Gould Research Foundation:		
Miss J. L. Beare	- Research Fellow, June 1, 1951 to June 30, 1952	1,500
Miss L. Hipson	- Laboratory Assistant, July 1, 1951 to June 30, 1952	1,500
National Cancer Institute:		
Research Fellows:		
Miss M. J. Armstrong) Apr. 1, 1951 to	1,700
E. J. Caldwell) Mar. 31, 1952	1,800

Appoint-
ments
(Cont'd)

Chemistry in Relation to Hygiene and Sanitation:		Annual
Public Health Research:		Salary
K. H. Geiger	- Associate	\$1,800
J. Feddar	- Laboratory Assistant, Apr. 1, 1951 to Mar. 31, 1952	1,590
Miss L. E. Robertson	- Research Fellow	1,200
Public Health Administration:		
Rockefeller VI:		
G. H. M. Hatcher	- Assistant Professor	3,300
Miss J. J. Broddy	- Statistical Assistant	1,890
Ontario Government:		
W. Mosley	- Associate Professor (Pension	3,500 175)
Miss M. Cahoon	- Fellow	1,100
<u>Institute of Child Study:</u>		Sessional Salary
Lecturers:		
Miss D. I. McKenzie	\$2,500	Miss R. R. Keith \$2,200
Miss M. L. Northway	1,100	Mrs. F. L. Johnson 500
Miss E. C. Brown	- Teacher	1,800
Miss H. Shepherd) Research Assistants	1,570
Mrs. J. Partridge		1,544
Miss C. Magder	- Secretary, Nursery School	1,992
Miss M. R. McKeown	- Secretary, Parent Education	1,476
Mrs. D. M. Douglas) Parent Education	1,884
Mrs. A. M. R. Foster		1,600
Mrs. M. W. Brown) Assistants	1,000
Mrs. M. L. Kirkpatrick		870
<u>Institute of Business Administration:</u>		
S. Stykolt	- Lecturer, 8 mos. from Oct. 1, 1951	2,800
K. C. Livingston	- Instructor, 8 mos. from Oct. 1, 1951	1,200
Mrs. M. L. Ruwald	- Secretary	2,100
Mrs. M. F. Jergenson	- Librarian	1,776
<u>University Library:</u>		
Miss L. Fraser	- Assistant	2,100
<u>Athletics and Physical Education - Women:</u>		
Lecturers - 12 mos:		
Miss W. Baxter	\$3,100	Miss K. Oswald 2,850
Miss N. Simpson	2,800	Miss J. Greig 1,200
J. Alpar) Assistants	200
Mrs. E. Raymer		160
Mrs. D. McRae	- Secretary (8 mos.)	800
<u>Athletics and Physical Education - Men:</u>		
Associates: 12 mos.		
L. B. Smith	\$3,600	R. Mitchell 3,300
J. R. Kennedy	3,300	K. A. W. Wipper 3,300
J. Stulac (10 mos.)	2,800	
<u>University Health Service:</u>		
Miss M. I. Gunn	- Secretary, Men's Division	2,100
Dr. Mary Attack	- Staff Physician, Women's Division	2,700
P. Leitch	- First Aid Attendant, Hart House Surgery	550
<u>Advisory Bureau:</u>		
W. C. Jones	- Executive Secretary	4,128
<u>Miscellaneous:</u>		
H. Willan	- University Organist	1,000
J. L. Richardson	- Carillonneur	1,000

Appoint-
ments
(Cont'd)

<u>School of Social Work - Summer Course:</u>		
A. Rose	- (to act as Chairman)	\$850
A. Klein	-	420
S. K. Jaffary	-	420
Mrs. Lecie Machell	-	80
<u>Banting and Best Department of Medical Research:</u>		
<u>Medical Research Banting:</u>		
Miss J. H. Ridout	- Lectuere and Research Associate	3,200
Miss J. M. Lang) Research Associates	2,300
O. Sirek		2,500
J. E. Goodwin) Research Associates without salary	
A. E. MacDonald		
A. M. Rappaport	- Research Associate - part time	1,000
H. Hausler	- Research Assistant - part time	1,000
C. S. Lennox) Research Assistants	1,600
Miss M. Nishikawara		2,000
Miss J. M. Patterson		1,935
C. J. Labuschagne	- Fellow	1,800
R. R. Tasker	- Fellow (part time)	800
Mrs. M. G. Cornell	- Librarian	2,210
Miss F. F. Herbert	- Secretarial Assistant and Accountant	1,900
Miss E. Smith	- Secretarial Assistant	1,850
H. Douglas) Senior Technicians	2,200
D. A. Noonan		2,050
B. Bodroghy	- Technical Assistant	1,400
Miss A. Crooks	- Laboratory Assistant	1,770
<u>Nutrition Foundation Inc. Fund - Best:</u>		
Mrs. P. M. Martroft	- Research Assistant, Sept. 1 to June 30	1,500
Mrs. D. Shepherd	- Laboratory Assistant	1,500
<u>Canadian Life Insurance Officers Association:</u>		
J. Firstbrook	- Research Associate	3,500
<u>Defence Research Board 251 - Chute:</u>		
R. E. Semple	- Research Assistant, July 1 to Mar. 31	\$250 a month
<u>N.R.C. Graduate Medical Fellowship:</u>		
W. G. B. Casselman	- Research Assistant, without salary	
<u>Sub-Department of Synthetic Chemistry in Relation to Medical Research:</u>		
F. Martin	- Technician	1,818
<u>Dominion Government Grant DR 22 - Best:</u>		
W. J. Linghorne	- Research Associate (part time) July 1 to Mar. 31	2,000 a year
<u>National Cancer Institute, Project 31 - Best, Sellers, Hartroft:</u>		
O. George	- Technician	1,600
<u>N.R.C. Consolidated Best:</u>		
Miss M. Henderson	- Research Assistant, July 1 to Mar. 31	150 a month
Mrs. K.M. Henderson	- Technician (part time) July 1 to Mar. 31	83.33 a month
W. Wilson	- Technician (part time) July 1 to Mar. 31	100 a month
<u>National Cancer Consolidated - Franks:</u>		
G. A. Meek	- Research Associate	\$3,200 a year

Appoint-
ments
(Cont'd)

National Cancer Consolidated - Franks (Cont'd):

Research Assistants - July 1 to Mar. 31:

R. Bather	-	\$158.33	a month
W. A. Green	-	150.00	" "
Miss A. McGregor	-	141.66	" "
A. Rodgman	-	208.33	" "
J. Skublics	-	141.66	" "
Miss M. M. Shaw	-	July 1 to June 30	\$2,000
W. Wilson	-	Technician (part time)	125
		July 1 to Mar. 31	a month
Mrs. G. Bather	-	Technical Assistant	\$1,460
		July 1 to June 30	a year
Miss B. Gibson	-	Technical Assistant,	\$116.66
		July 1 to Mar. 31	a month
K. Wunderlich	-	Technical Assistant,	\$141.66
		July 1 to Mar. 31	a month

Resigna-
tions
and
Retire-
ments

(b) Resignations and Retirements:

Resignations:

Faculty of Arts:

Mrs. N. Crandell - Stenographer-Librarian (salary \$1,465) Geological Sciences, June 30, 1951

Faculty of Medicine:

P. Brangwyn - Laboratory Attendant in Biochemistry (salary \$1,550) June 30, 1951

School of Nursing:

Miss L. M. McClung - Instructor (salary \$175 a month) Feb. 28, 1951

Institute of Business Administration:

E. Ballon - Assistant Professor (salary \$3,500) June 30, 1951

Department of University Extension:

Miss E. M. Osbourne - Stenographer (salary \$1,670) July 31, 1951

University Health Service:

Mrs. K. J. Byrnes - Secretary, Men's Division (salary \$1,800) June 30, 1951

Retirements:

Faculty of Medicine:

Medicine:

J. Hepburn	-	Associate Professor (salary \$300)	June 30, 1951
A. A. Fletcher	-	Assistant Professor (salary \$250)	June 30, 1951
A. R. Hagerman	-	Assistant Professor (salary \$250)	June 30, 1951
V. F. Stock	-	Associate (salary \$200)	June 30, 1951
F. J. O'Leary	-	Associate Professor of Obstetrics and Gynaecology (salary \$300)	June 30, 1951
D. E. S. Wishart	-	Assistant Professor in Otolaryngology (salary \$300)	June 30, 1951

Surgery:

R. I. Harris	-	Associate Professor (salary \$300)	June 30, 1951
J. W. Ross	-	Assistant Professor (salary \$250)	June 30, 1951
J. T. Danis	-	Associate (salary \$200)	June 30, 1951

Leaves of
Absence(c) Leaves of Absence:Faculty of Arts:

M. B. Watson

- Director and Assistant Professor in Military Studies, July 1, 1951 to June 30, 1954 without salary - the University to pay both his and its own contributions to the pension fund

Faculty of Medicine:

H. G. Armstrong

- Associate in Surgery, July 1, 1951 to June 30, 1952 - without salary

University
Extension
Courses(d) University Extension Courses:Summer Course in Pedagogy:Instructors:

A. C. Lewis	\$500	J. S. Carlisle	\$500
H. M. Fowler	400	R. W. B. Jackson	200
J. R. Kidd	400	J. A. Long	400
T. W. Martin	400	M. D. Parmenter	400
J. H. Passmore	200	C. E. Phillips	500
R. D. Phillips	400	C. C. Pitt	400
E. B. Rideout	200		

Summer Session - Pass Course for Teachers:

G. S. Vickers	- Art & Archaeology 2a	480
W. A. E. McBryde	- Chemistry 105	480
N. A. Graham	- Chemistry 105 (Demonstrator)	300
W. E. Banton	- Chemistry 105 (Laboratory Assistant)	100
G. G. Blake	- Economics 1a	\$480.00
	Travelling expenses	<u>121.90</u>
		601.90

R. H. Fleming	- Economics 3a	480
A. S. Knowland	- English 1a, 1b	480
E. Rhodes	- English 2a, 2b	480
C. W. Dunn	- English 3a, 3b	480
D. F. Theall	- English (Reader)	150
J. S. Wood	- French 1a	480
Miss I. G. Balthazard	- French 2a	480
J. Spelt	- Geography 1a	480
Miss M. K. Moore	- Geography 1a (Laboratory Assistant)	240
F. B. Watts	- Geography (Laboratory Assistant)	180
H. N. Milnes	- German 1a	480
H. I. Nelson)	180
G. C. Paterson) History 1a	180
R. A. Spencer)	180
J. M. S. Careless) History 3a	240
G. M. Craig)	240
Sister M. St. John) Latin 2a	240
Sister M. Blandina)	240
H. S. Heaps	- Mathematics 1a, 1b	480
J. C. S. Wernham	- Philosophy 1c	480
Rev. R. MacDonald	- Philosophy 3i (M)	480
A. H. Shephard)	480
H. O. Steer) Psychology 1a	480
K. S. Bernhardt	- Psychology 2b	480
D. C. Williams)	480
E. W. Bovard) Psychology 3a	480

University
Extension
Courses
(Cont'd)

Summer Session - Pass Course for Teachers (Cont'd):			
L. Gelfand	- Psychology 1a (Reader)	\$150	
M. Wright	- Psychology 2b, 3a (Reader)	150	
Miss J. Burnet	- Sociology 3a	480	
K. L. Levy	- Spanish 1a	480	
Mrs. L. M. Lennox	- Zoology 1b	480	
Miss E. Cormack	- Zoology 1b (Laboratory Assistant)	240	

Appropriations

(e) Additional appropriations and deductions in appropriations:

Ophthalmology:

An additional appropriation of \$860 for "Alterations to Room 84, Banting Institute"; and deductions in the following appropriations totalling \$860:-

"Hermant Fellow - Supplies"	-	\$410
"Hermant Fellow - Apparatus"	-	200
"Special Project"	-	250
		<u>\$860</u>

Physical and Occupational Therapy:

An additional appropriation of \$400 for "Equipment and Apparatus"; and a deduction of \$400 from "Craft Supplies".

Faculty of Medicine:

An additional appropriation of \$300 for "Toronto General Hospital Lecture Theatre - Equipment"; and a deduction of \$300 from "Medical Postgraduate Courses".

An additional appropriation of \$700 for "Pathology and Bacteriology - Apparatus"; and a deduction of \$700 from "Medical Postgraduate Courses".

School of Hygiene:

An additional appropriation of \$580 for "Public Health Administration - Equipment"; and deductions in the following appropriations totalling \$580:-

"Public Health Administration:		
Supplies	-	\$200
Salaries	-	130
General Administration:		
Supplies	-	150
Miscellaneous	-	100
		<u>\$580</u>

Ontario College of Education:

An additional appropriation of \$1,000 for "Vocational Guidance Centre: Clerical Assistance"; and a deduction of \$1,000 from "Estimated Balances".

An additional appropriation of \$250 for "General Supplies for Classroom Use"; and a deduction of \$250 from "Estimated Balances".

University Extension:

An additional appropriation of \$2,500 for "Certified Public Accountants' Association"; and a deduction of \$2,500 from "Management Conference".

An additional appropriation of \$500 for "Course in Public Safety"; and a deduction of \$500 from "Management Conference".

Additional appropriations as follows, totalling \$5,100:

"Evening Tutorial Classes"	-	\$ 500
"Business Courses"	-	1,800
"Office Supplies"	-	2,800
		<u>\$5,100</u>

and a deduction of \$5,100 from "Management Conference".

Statutes
of Senate(f) Statutes of Senate:

- Numbers 2092 - respecting the Nora-Frances Henderson Memorial Scholarship
- 2093 - respecting the Sir Joseph Flavelle Fellowships
- 2094 - respecting the Babcock-Wilcox and Goldie-McCulloch Limited Fellowship
- 2098 - respecting the Spruce Falls Power and Paper Company Limited Scholarships (Applied Science)
- 2099 - respecting the Spruce Falls Power and Paper Company Limited Scholarships (Forestry)
- 2102 - respecting the Graham Campbell Fund in Oto-Laryngology
- 2104 - respecting the Nisei Students' Club Prize
- 2105 - respecting the Association of Professional Engineers of the Province of Ontario Scholarships
- 2106 - respecting the Turnbull Elevator Company Limited Scholarship
- 2107 - respecting the Warren K. Cook Fellowship in Industrial Relations

Other recommendations of the President were presented as follows, and ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, were approved:-

Refresher
Course in
Eye Surgery

- (a) That a Refresher Course in Eye Surgery be given in the Faculty of Medicine, from March 31st to April 4th, 1952, for a minimum of 10 students and a maximum of 30 students, the fee to be \$100 for each student.

Refresher
Course in
Broncho-
Oesophag-
ology

- (b) That a Refresher Course in Broncho-Oesophagology be given in the Faculty of Medicine, from February 11th to February 20th, 1952, for a minimum of 6 students and a maximum of 8 students, the fee to be \$100 for each student.

Patholog-
ical Museum
to be named
"The William
Boyd Museum"

- (c) That a bronze tablet bearing the inscription "The William Boyd Museum" be placed in the corridor of the Pathological Museum in the Banting Institute, in honour of Professor William Boyd, and that the Pathological Museum be named "The William Boyd Museum".

Payments
from the
Foster
Bequest

- (d) That the following amounts be paid from the Foster Bequest:

From the income for 1951-52:	
To the Department of Banting and Best Medical Research for Dr. Franks and Dr. Hartroft	\$ 8,100
To the Department of Anatomy for Dr. Ham	4,000
To the Department of Zoology for Dr. Fisher and Dr. Engelbert	2,400
	<u>\$14,500</u>

Authority
to the
President
to deal
with
urgent
matters
during
summer
months

In view of the possible absence
from the City of the Chairman and the Vice-Chairman during the Summer months -

It was moved by Mr. LaBine,
Seconded by Dr. Tory,
And unanimously resolved -

That the President be authorized
to consult with any other member of the Board if he finds it necessary to recommend additional appointments or deal with urgent matters; and that the Comptroller and the Bursar be authorized to act upon such recommendations of the President, which are to be reported to the Board at its meeting in October for confirmation.

Medical
Convocation
June 15,
1951

The President informed the Board
that the Medical Convocation would be held on Friday, June 15th,
at 3 p. m.

Administrative
matters
approved

Administrative matters were presented as follows, and ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, were approved:-

Appointments

- (a) Appointments:
Superintendent's Office:
W. E. Abbott - Chief Engineer, Power Plant (formerly Operating Engineer, Department of Mechanical Engineering) from July 1, 1951 \$4,000 a year
R. Woodcock - Caretaker, Archives Building, from June 1, 1951 \$2,300 a year

Resignations

- (b) Resignations:
Superintendent's Office:
L. McMaster - 2nd Class Engineer, Power House (salary \$3,459.12) June 30, 1951
G. F. Head - Guard, Royal Ontario Museum (salary \$2,246) June 30, 1951
Mrs. M. MacArthur - Payroll Clerk (salary \$1,636 plus bonus) July 14, 1951

Appropriations

- (c) Additional appropriations and deductions in appropriations:
Women's Residences and Union:
An additional appropriation of \$1,675 for "Food Service - Wages".
An additional appropriation of \$850 for "Combined Charges - Men's Wages".

Appropriations
(Cont'd)

(c) Additional appropriations and deductions in appropriations (Cont'd):

Women's Residences and Union (Cont'd):

An additional appropriation of \$900 for "Food Service - Provisions"; and a deduction of \$900 divided among the following appropriations:-

"Food Service - Cleaning Supplies	\$344
Furnishings	106
Kitchen Equipment	102
Miscellaneous	77
"Whitney Hall - Cleaning Supplies"	271
	<u>\$900</u>

University Health Service:

An additional appropriation of \$1,200 for "Athletic Injury Care".

Advance appropriations
for
1951-52

(d) Advance appropriations from the 1951-52 budget:

Art and Archaeology:

"Supplies and Photographs" - \$ 75

Physics:

"Apparatus" - 3,000

"Laboratory and Workshop Supplies" - 5,000

Civil Engineering - Surveying & Geodesy:

"Gull Lake Survey Camp" - 200

Grant for
Employees'
picnic

(e) A grant of \$75 to the University of Toronto Employees' Association to help defray the expenses of their annual picnic.

Renewal of
Building
Service Employees'
agreement

(f) Renewal as of July 1st, 1951, of agreement with Building Service Employees' International Union, Local 204, A. F. of L.

Donations were reported as follows

Donations -

and ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

Mrs. H. J. Cody, the gift of the LL.D. gown and hood of the late Dr. Cody

Delta Phi Epsilon Sorority, the sum of \$75 received to purchase a set of the Jewish Encyclopaedia for the University College reading room, in memory of the late Principal Taylor

Rockefeller Foundation, an offer to provide a grant in the amount of \$4,000, this sum to be available at the rate of \$2,000 annually, for the period ending May 31, 1953, and to be used as a general fund for the furtherance of research in the Social Sciences; Dean Innis to have the power to requisition on this fund

The Associates of the University of Toronto, Inc., the sum of \$1,000 received to cover costs relating to the distribution of material to graduates of the University in the United States; the fund to be drawn upon by the Director of Publicity.

Donations
(Cont'd)

From -

Research Council of Ontario, the sum of \$75,360 received to cover grants in aid of research to various members of the University staff, this sum being made up as follows:-

Grants in aid of research	-	\$62,800
University overhead	-	12,560
		<u>\$75,360</u>

The Estate of the late Allan F. S. Robertson, the sum of \$2,325.21 received on account of 20% residuary share in the Estate, to be added to the Fund for research.

The Estate of the late Allan F. S. Robertson, the sum of \$1,162.61 received on account of 10% residuary share in the Estate, to be added to the Scholarship Fund in the University of Toronto Schools.

Professor E. G. R. Ardagh, a \$500 Dominion of Canada Bond received as a further donation to the Ardagh Prize Fund - Chemical Engineering.

Scottish Rite Masons of Toronto, the sum of \$500 received as the fourth of five annual payments for the five Bursaries provided by them.

Manitoba Brewers' and Hotelmen's Welfare Fund, the sum of \$400 received as a renewal of the Bursary awarded last year to Mr. Thor Thorgrimsson, School of Graduate Studies.

Various donors, the sum of \$361 received for the Frank S. Hogg Memorial Scholarship Fund, bringing the total to date to \$5,313.

Panhellenic Association, the sum of \$343 received for the University College Alumni, Alumnae Giving Fund, designated for the West Hall project in University College in memory of Principal Taylor, the funds to be used to purchase one or two pieces of furniture with a plaque giving the date and the name of the contributor.

Anaconda American Brass Limited, the sum of \$275 received as the balance required to cover their Scholarship in the amount of \$300 for 1950-51.

Mr. Harry S. Parkinson, K.C., the sum of \$200 received, representing the return of the honorarium received by him as a member of the teaching staff of the School of Law for 1950-51, to be used at the discretion of the Dean of the School of Law as a bursary for needy students pursuing a course of studies there.

Dr. Leslie R. Bell, the sum of \$100 received to cover his donation to the Faculty of Music - Student Assistance Fund for 1950-51.

Gordon V. Thompson Limited, the sum of \$100 received to cover their donation to the Faculty of Music - Student Assistance Fund for 1950-51.

Marsh & McLennan, Irish & Maulson Ltd., an offer received to renew the W. G. Millar Memorial Scholarship in the Faculty of Applied Science and Engineering (donated for the last five years by Irish & Maulson Ltd.) for an additional five-year period, 1951-52 to 1956-57 inclusive. Also, the sum of \$250 received to cover the award payable in the Session 1951-52.

American Society of Heating and Ventilating Engineers, an offer received to increase the amount of their annual prize from \$25 to \$50 a year.

Donations
(Cont'd)

From -

Theatre Holding Corporation, Ltd., the sum of \$50 received to cover the two annual \$25 Hollywood Theatre Prizes in French for 1950-51, and notification received from the donor that this will be the last year of these awards.

Various donors for the Institute of Business Administration:-

Paid	-	\$93,225.50
Promised	-	\$96,750.50

Financial
Statements

Financial Statements of the University for the month of May, 1951, were presented.

Agreement
with City
of Toronto
for construction
of tunnel
under
Russell
Street

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, approval was given for the signing of the agreement with the City of Toronto authorizing the University to construct a tunnel under Russell Street from the new Power Plant to the proposed School of Nursing site.

Confirmation
of
bond purchases
and sales

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, the Board confirmed the following bond purchases and sales not previously approved:-

(a) Bonds purchased for -Trust Endowment

\$234,000 3½%	Ontario	
	H.E.P.C. due May 1, 1966	@ \$99.50

Sinking Fund for Debenture Issue

\$ 2,500 3%	Ontario	
	H.E.P.C. due Apr. 1, 1968-70	@ \$92.50

Connaught Medical Research Laboratories

\$225,000 3%	Dominion of	
	Canada due Mar. 1, 1952-54	

Library Extension from Dr. Sigmund Samuel Donation

\$ 70,000 1½%	Dominion of	
	Canada due Nov. 1, 1952	@ \$99.35

(b) Bonds sold for -Archives Building Fund

\$ 10,000 3%	Dominion of	
	Canada due Sept. 1, 1961-66	@ \$99 3/8

Trust Endowment

\$234,000 3%	Dominion of	
	Canada due Mar. 1, 1952-54	@ \$100.75

New Admin-
istrative
Pension
and Group
Insurance
Plan

In connection with the new Admin-
istrative Pension and Group Insurance Plan commencing July 1,
1951, the following matters were presented for consideration:-

- (a) The continuance in service for one year to June 30,
1952, for employees who have reached the age of 65.

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED,
this was approved.

- (b) The rescinding as of July 1, 1951, of the following
resolution passed at the meeting of June 15, 1950,
providing for the inclusion of administrative em-
ployees whose salary is less than \$3,000, in the
Academic Pension and Group Life Insurance Plan:-

"WHEREAS this Board at a meeting held on May 25,
1950, approved of a recommendation of the Finance
Committee that no new administrative staff members
be allowed to join the administrative pension plan
BE IT AND IT IS HEREBY RESOLVED

THAT members of the full-time salaried adminis-
trative staff of the University whose appointment
is dated after June 30, 1950, or who have not yet
qualified for membership in the administrative pen-
sion plan shall be members of the Academic Pension
and Group Life Plan provided they are qualified
under the following terms:

Male Staff Member

Each male administrative staff member will be
eligible to join the plan on the earliest July
1st on which -

- (1) he has attained his twenty-fifth birthday;
- (2) his salary is at a rate of \$3,000 or more; or
- (3) his salary is at a rate in excess of \$1,200
but less than \$3,000, and he has completed
one full year of service;

and he has not attained his sixty-fifth birthday.

Female Staff Member

Each female administrative staff member will
be eligible to join the plan on the earliest
July 1st on which -

- (1) she attains her twenty-fifth birthday;
- (2) her salary is at a rate in excess of \$1,200;
- (3) she has completed five full years of ser-
vice;

and she has not attained her sixty-fifth birthday.

THAT in the case of female staff members who
leave the employ of the University before they attain
their thirtieth birthday their own contributions to
the plan will be returned to them with interest."

It was moved by Mr. Borden,
Seconded by Dr. Tory,
And unanimously carried,

That the resolution of June

15th, 1950, be rescinded as of July 1st, 1951, without prejudice to any action taken or rights accrued thereunder up to and including June 30th, 1951.

The meeting adjourned at 5:05 p. m.

*Indefinite
4/11/51*

Minutes confirmed.

September 13th 1951

B. J. Harris
Chairman

E. Higgins

Secretary

Minutes of meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
September 13th, 1951, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
The Chancellor
Mr. Matthews
Mr. Borden
Mr. Fennell
Mr. Gordon
Mr. Osbourne
Mr. Morrow

Dr. Neilly
Hon. Mr. Justice Hope
Hon. Dr. Bruce
Mr. Burns
Dr. Johnson
Mr. Vaughan
Mr. Bryce
Mr. LaBine
Mr. Clarke

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Neilly
suggested
that a copy
of the
Resume be
filed with
minutes of
each meet-
ing

In presenting the minutes of the
previous meeting for confirmation, the Chairman enquired if any
member of the Board had any suggestions to make in connection
with the same, and Dr. Neilly suggested that a copy of the
Resume be filed with the minutes of each meeting.

Revised
wording of
previous
minute
regarding
Insulin
Committee

(#)

The Chairman then read a letter
which the Secretary of the Board had received from Mr. Arthur
Kelly as Chairman of the Insulin Committee, dated June 28th, as
follows:-

"C. E. Higginbottom, Esq.,
Bursar, University of Toronto,
Toronto, Ontario.

85 Richmond St. W.
Toronto, 1

June 28th, 1951

Dear Mr. Higginbottom:-

RE: Resume of Minutes of Meeting
of June 14th

As the Insulin Committee is anxious
to have indicated in the Minutes of the Board the suggested
purposes for the use of \$39,179.19, I suggest that there be

(#) Change in wording of minute on page 61, June 14th, 1951

Revised
wording of
previous
minute
regarding
Insulin
Committee
(Cont'd)

inserted immediately after the word 'Board' in the twelfth line of the last paragraph on Page One, the words 'with the request that it be devoted to such medical research as the Board, on the recommendation of the President, shall determine'.

Yours sincerely,
(Sgd) Arthur Kelly"

During consideration of the foregoing suggestion Mr. Borden questioned the limitations which might arise under the proposed wording, and after discussing the matter at length the Board approved of the wording suggested by Mr. Kelly.

Minutes
confirmed

Upon motion of Mr. Matthews,
Seconded by Mr. Osbourne,
And unanimously carried,

the minutes were confirmed.

Letter of
thanks
from Mrs.
H. J. Cody

The Chairman read a letter from Mrs. H. J. Cody expressing thanks and appreciation for the resolution passed by the Board in connection with the late Dr. Cody.

Record of
attendance
for year
1950-51

There was presented a record of attendance at the Board meetings for the year 1950-51.

Leave
granted
to members
absent
from pre-
vious meet-
ing

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board who were absent from the previous meeting:-

Mr. Bryce
Mr. Burns
Mr. Duncan
Mr. Fennell
Mr. Gordon
Dr. McCullagh

Mr. Matthews
Mr. Morrow
Dr. Neilly
Mr. Osbourne
Mr. Urquhart

Sigmund
Samuel
Canadiana
Gallery

It was moved by the President,
Seconded by Mr. Matthews,
And unanimously carried,

that the Sigmund Samuel Canadiana Gallery be and it is hereby declared to be a part of the Royal Ontario Museum of Archaeology, and that therefore it will be administered pursuant to the By-law of the Royal Ontario Museum enacted by the Board of Governors of the University of Toronto.

Resigna-
tion of
Mr. Justice
Laidlaw
from the
McCharles
Prize
Committee

A letter was presented from the Hon-
ourable Mr. Justice Laidlaw, tendering his resignation from
the McCharles Prize Committee, and the Chairman requested the
Secretary to convey to Mr. Justice Laidlaw the Board's appre-
ciation of his valuable services not only as a member of the
Committee but also as its Chairman.

Appointment
of Dean K.
F. Tupper
as Chair-
man of the
McCharles
Prize
Committee

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the Board approved of the President's
recommendation that Dean K. F. Tupper of the Faculty of Applied
Science and Engineering be appointed to succeed Mr. Justice
Laidlaw as Chairman of the McCharles Prize Committee.

Appointment
of Adminis-
trative
Committees
1951-52

It was moved by Mr. Borden,
Seconded by Dr. Neilly,
And unanimously carried,
that in accordance with By-Law VII, Sec. (1), the Administra-
tive Committees be appointed as follows for 1951-52:-

FINANCE COMMITTEE

The Chairman of the Board	Mr. W. L. Gordon
The President	(Chairman of Committee)
The Chancellor	Mr. B. Matthews
	(Vice-Chairman)
	Mr. C. F. W. Burns
	Mr. W. A. Osbourne
	Mr. N. C. Urquhart

PROPERTY COMMITTEE

The Chairman of the Board	Mr. O. D. Vaughan
The President	(Chairman of Committee)
The Chancellor	Mr. J. S. Duncan
	(Vice-Chairman)
	Hon. H. A. Bruce
	Mr. A. Kelly
	Mr. C. F. W. Burns
	Mr. W. A. Osbourne
	Mr. W. H. Clarke

PRESS COMMITTEE

The Chairman of the Board	Hon. J. A. Hope
The President	(Chairman of Committee)
The Chancellor	Mr. C. F. W. Burns
	(Vice-Chairman)
	Mr. H. Borden
	Mr. A. Kelly
	Dr. C. G. McCullagh
	Mr. W. L. Gordon
	Mr. G. A. LaBine

Appointment
of Adminis-
trative
Committees
1951-52
(Cont'd)

UNDERGRADUATE ACTIVITIES COMMITTEE

The Chairman of the Board	Mr. R. A. Bryce (Chairman of Committee)
The President	Mr. B. Matthews (Vice-Chairman)
The Chancellor	Hon. J. A. Hope
	Mr. A. Kelly
	Mr. C. F. W. Burns
	Mr. W. L. Gordon

UNIVERSITY COLLEGE COMMITTEE

The Chairman of the Board	<u>Board Members</u>
The President	Hon. J. A. Hope
The Chancellor	(Vice-Chairman)
(also Chairman of	Mr. J. S. Duncan
Committee)	Dr. J. S. D. Tory
	Mr. B. Matthews
	The Principal of University College
	<u>U.C. Alumni and Alumnae Representatives</u>
	Hon. F. H. Barlow
	Dr. W. J. Deadman
	Mr. B. Sadowski
	Mrs. A. G. Walwyn
	Mrs. Brian S. McCool
	The President of U. C. Alumni, 1951-52

Appointment
of Other
Committees
1951-52

UPON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, the Board approved of the Composition of
other Committees as follows for 1951-52:-

EXECUTIVE COMMITTEE

The Chairman of the Board	Mr. H. Borden
The President	Mr. C. F. W. Burns
	Rt. Hon. Vincent Massey
	Mr. O. D. Vaughan
	Mr. W. L. Gordon
	Dr. J. S. D. Tory
	Mr. A. Kelly

CONNAUGHT COMMITTEE

The Chairman of the Board	Dr. J. S. D. Tory (Chairman of Committee)
The President	Mr. F. K. Morrow (Vice-Chairman)
	Dr. C. G. McCullagh
	Mr. N. C. Urquhart
	Hon. H. A. Bruce
	Mr. W. A. Osbourne

Committees
1951-52
(Cont'd)

INSULIN COMMITTEE

The Chairman of the Board	Mr. A. Kelly
The President	(Chairman of Committee)
	Dr. J. S. D. Tory
	(Vice-Chairman)
	Rt. Hon. Vincent Massey
	Mr. R. A. Bryce
	Mr. G. A. LaBine
	Mr. F. K. Morrow

Special Committees:

1. COMMITTEE ON HONORARY DEGREES

The Chairman of the Board	Hon. H. A. Bruce
The President	Hon. J. A. Hope
The Chancellor	Mr. H. Borden
	Mr. A. Kelly
	Mr. B. Matthews
	Mr. W. A. Osbourne

2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

	<u>Board Members</u>
The Chairman of the Board (Convener)	Mr. J. S. Duncan
The President	Mr. O. D. Vaughan
(Vice-Chairman of Committee)	Mr. R. A. Bryce
	Mr. G. A. LaBine
	Dr. B. Neilly

Faculty Members

Dean S. Beatty
Professor W. H. Watson
Professor H. J. C. Ireton
(Secretary)
Dean K. F. Tupper
Professor R. R. McLaughlin
Professor L. M. Pidgeon
Professor A. R. Gordon
Professor J. R. Dymond
Professor G. H. Duff
Dr. R. D. Defries
Dean R. G. Ellis
Professor D. Y. Solandt
Dean J. W. B. Sisam
Dean J. A. MacFarlane
Professor G. R. Lord

3. ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)	Principal F. C. A. Jeanneret
Professor A. R. Gordon	Professor G. W. Brown
Dean H. A. Innis	Principal H. Bennett
Professor Chester Martin	Professor A. S. P. Woodhouse
Professor E. H. Craigie	Dr. W. S. Wallace
Professor G. de B. Robinson	Dean C. A. Wright
Dean K. F. Tupper	Mr. A. G. Rankin
Dean J. A. MacFarlane	

Committees
1951-62
(Cont'd)

4. INSULIN ADVISORY COMMITTEE

Dr. C. H. Best	Dr. A. M. Fisher
Dr. W. R. Campbell	Mr. F. Lorne Hutchison
Dr. R. D. Defries	Mr. A. H. Lacey
Dr. R. F. Farquharson	

5. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANY RE EATON CHAIR IN MEDICINE

The Dean of the Faculty of Medicine (Chairman)	Mr. John David Eaton
The Head of the Department of Medicine	Mr. O. D. Vaughan
Dr. Duncan Graham	

6. BOARD OF SYNDICS OF HART HOUSE THEATRE

The President	Professor E. A. Dale
The Comptroller of the University	(Chairman)
The Warden of Hart House	Dr. C. T. Bissell
The Comptroller of Hart House	Brig. Eric Haldenby
	Professor R. K. Hicks
	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mrs. M. Woodside
	Mr. Duncan Green
	Mr. Victor Barnett

7. McCHARLES PRIZE COMMITTEE - Special Committee of Award

Expert in Physics	- Professor W. H. Watson
Expert in Electricity	- Mr. W. P. Dobson
Expert in Mineralogy	- Mr. R. A. Bryce
	Dean K. F. Tupper
	(Chairman)
	Mr. N. F. Parkinson
	Professor H. E. T. Haultain
	Lieut.-Col. W. E. Phillips
	Mr. C.E. Higginbottom, Bursar
	(Secretary)

8. COMMITTEE ON PLANNING

Professor E. R. Arthur	Mr. A. P. C. Adamson
(Chairman)	Mr. J. A. Murray
Mr. A. S. Mathers	

9. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM

The Chairman of the Board	Mr. Robert Fennell
The President	(Chairman)
The Chancellor	Mr. H. Borden
	Mr. W. H. Clarke
	Dr. Edward Johnson
	Dr. Sigmund Samuel
	Mrs. H. D. Warren
	Mrs. O. D. Vaughan
	Professor M. B. Baker
	(Queen's University)
	Dean F. Landon (University of Western Ontario)

Committees
1951-52
(Cont'd)

10. BOARD OF DIRECTORS OF THE ROYAL CONSERVATORY OF MUSIC
OF TORONTO

The Chairman of the Board	Dr. Edward Johnson (Chairman)
The President	Mr. J. S. Duncan (Vice-Chairman)
The Chancellor	Mr. W. H. Clarke
	Mr. B. Matthews
	Mr. H. H. Bishop
	Mr. W. E. Humphreys
	Mr. F. S. Chalmers
	Mr. Wilfred James
	Mr. Neil McKinnon

Other Committees

1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC
ASSOCIATION

Board of Governors' Nomination:	Mr. R. A. Bryce
The President of the Athletic Association (ex officio)	Professor T. R. Loudon
President's Nominations:	Dr. W. A. Dafoe
	Professor W. L. Sagar
Mr. Warren A. Stevens	Director of Athletics and Physical Education - Men
Mr. J. P. Loosemore	Financial Secretary, Athletic Association

2. HART HOUSE FINANCE COMMITTEE

Appointed by Board of Governors:
Mr. B. Matthews

Appointed by the President:
Professor K. B. Jackson

Appointed by the Stewards of Hart House:
Professor N. E. Sheppard
(Chairman)
Mr. T. C. Kinnear
Professor S. G. Hennessey

Others:
The Warden (Vice-Chairman)
Professor E. R. Arthur
The Comptroller (Secretary)
The Assistant Comptroller

3. BOARD OF STEWARDS OF HART HOUSE

Rt. Hon. Vincent Massey

4. UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP
COMMITTEE

Mr. M. W. Sparling (Chairman)	Dr. Otto Holden
Dean K. F. Tupper	Mr. M. B. Hastings
Mr. G. A. LaBine (represent- ing the Board of Governors)	Mr. C. N. Danks
	Mr. R. J. Marshall

Committees
1951-52
(Cont'd)

5. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF
APPLIED SCIENCE AND ENGINEERING

Professor W. C. Macdonald
Professor I. W. Smith
Professor W. J. T. Wright
Mr. W. S. Wilson
Mr. M. C. Stafford

For consideration of loans to be made from the Engineering Society Loan Fund:
The President of the Engineering Society (ex officio)

6. BANTING RESEARCH FOUNDATION (July 28, 1949 - 1952)

Dr. Sidney Smith
Hon. J. A. Hope
Mr. B. Matthews

7. TORONTO GENERAL HOSPITAL TRUSTEES (January 1949 - 1952)

The Chairman of the Board
The President
Dr. J. S. D. Tory
Dr. B. Neilly
Dr. C. G. McCullagh

8. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Lieut.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce

9. ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

Lieut.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce

10. JOINT HOSPITAL RELATIONS COMMITTEE

The Chairman of the Board
The President
Dr. J. S. D. Tory
Hon. H. A. Bruce

11. ONTARIO CANCER INSTITUTE

Lieut.-Col. W. E. Phillips
Dr. Sidney Smith

Order-in-Council
authorizing the
borrowing by the
Board of
\$1,200,000

The Comptroller informed the Board that he had received a letter from the Chief Accountant of the Treasury of the Province of Ontario, dated July 23rd, 1951, enclosing copies of an Order-in-Council, Number 1404/51, authorising the borrowing of \$1,200,000.00 by the Governors as follows:-

Order-in-Council authorizing the borrowing of \$1,200,000 (Cont'd)

"Upon the recommendation of the Honourable the Provincial Treasurer, the Committee of Council advise that pursuant to The University of Toronto Act, 1947, the Governors of the University of Toronto be authorized to borrow a sum of money not exceeding One Million, Two Hundred Thousand and Dollars (\$1,200,000.00) (being the sum that has been estimated as being required to be borrowed for the purpose of the University and University College to assist in financing a pension plan for administrative employees) by the issue of notes to be dated 1st July, 1951, to mature serially on the first day of July in each of the years 1952-1961, both inclusive, in ten equal annual instalments and to bear interest at a rate not exceeding four per centum (4%) per annum payable half-yearly on the first days of January and July in each year with interest on overdue interest not to exceed the said rate of four per centum (4%) per annum.

And that the money so borrowed shall be secured upon and by the pledging of investments forming part of the endowment of the University and University College.

And that the estimate aforesaid be approved and that the money so borrowed be used for the purposes of the pension plan for administrative employees of the University and University College.

Certified,

(Sgd) H. A. Stewart
Clerk, Executive Council"

Resolution providing for the issue and sale of Notes of the Board to secure payment of \$1,000,000 to be borrowed

On motion of Mr. Walter L. Gordon,
Seconded by Mr. Beverley Matthews, K.C.,
And unanimously carried,

the following resolution was passed:-

WHEREAS the Governors of the University of Toronto (hereinafter referred to as the "Board") consider it desirable to borrow money for the purpose of assisting in financing a pension plan for administrative employees of the University and University College;

AND WHEREAS heretofore it was estimated that it would be necessary for the Board to borrow a sum of money not exceeding One Million Two Hundred Thousand Dollars (1,200,000.00) for the purpose aforesaid and on the basis of such estimate an application on behalf of the Board was made to the Lieutenant-Governor in Council for approval of the said estimate and for authorization of the borrowing by the Board for the purpose aforesaid in an amount not exceeding the said sum of One Million Two Hundred Thousand Dollars (\$1,200,000.00);

AND WHEREAS by Order-in-Council approved by His Honour the Lieutenant-Governor dated the 19th day of July, 1951, the said estimate was approved and the borrowing by the Board of a sum of money not exceeding One Million Two Hundred Thousand Dollars (\$1,200,000.00) for the purpose aforesaid was authorized;

AND WHEREAS the actual amount of money required to be borrowed by the Board for the purpose aforesaid is the sum of One Million Dollars (\$1,000,000.00);

NOW THEREFORE BE IT RESOLVED:

1. That the said estimate and the said application heretofore made be and the same are hereby approved, ratified, confirmed and adopted by the Board.

Resolution
to finance
borrowing
of sum of
\$1,000,000
(Cont'd)

2. That in order to assist in financing the pension plan for administrative employees of the University and University College, the Board do borrow the sum of One Million Dollars (\$1,000,000.00) and that for the purpose of such borrowing and for securing payment of the sum so borrowed and the interest thereon the Board do make, issue and sell Notes of the Board in the said principal sum of One Million Dollars (\$1,000,000.00).

3. That the Notes shall be limited in aggregate principal amount to One Million Dollars (\$1,000,000.00), shall be dated as of July 1, 1951, shall be in such denominations as any one of the Chairman of the Board, Vice-Chairman of the Board, Acting Chairman of the Board, or Chairman of the Property Committee of the Board may from time to time determine or approve (the actual or facsimile signature of any such officer on any such Notes to be conclusive evidence of such determination or approval), shall mature as to One Hundred Thousand Dollars (\$100,000.00) principal amount on the 1st day of July in each of the years 1952 to 1961, both inclusive, and shall bear interest at the rate of four per cent (4%) per annum, after as well as before default, (with interest on overdue interest at the same rate), payable half-yearly on the 1st days of January and July in each year.

4. That the Notes shall be under the seal of the Board (which may be mechanically reproduced on the Notes) and shall be signed by any one of the Chairman of the Board, the Vice-Chairman of the Board, the Acting Chairman of the Board or the Chairman of the Property Committee of the Board and by the Comptroller or Bursar of the University of Toronto holding office at the time of signing, that any of the foregoing signatures may be engraved, lithographed or otherwise mechanically reproduced on the Notes and that no Note shall be obligatory until certified by or on behalf of the Trustee under the Trust Indenture hereinafter mentioned.

5. That the Notes, the principal thereof, the interest thereon and other moneys, if any, payable under the Trust Indenture hereinafter mentioned be secured by a first fixed and specific mortgage, pledge and charge upon investments forming part of the endowment of the University and University College to be determined by any one of the Chairman of the Board, Vice-Chairman of the Board, Acting Chairman of the Board or Chairman of the Property Committee of the Board (the actual or facsimile signature of any such officer to the said Trust Indenture to be conclusive evidence of such determination as to the investments listed in any schedule of investments so mortgaged, pledged and charged, forming part of such Trust Indenture) and any other investment or investments now or hereafter forming part of such endowment, which may hereafter be subjected to such mortgage, pledge and charge, as permitted or provided by such Trust Indenture.

6. That the Notes be issued and secured under and pursuant to a Trust Indenture (herein referred to as the "Trust Indenture") between the Board and Crown Trust Company, as Trustee, that the Trust Indenture be executed for and on behalf of the Board and under its seal by any one of the Chairman of the Board, Vice-Chairman of the Board, Acting Chairman of the Board or Chairman of the Property Committee of the Board and by the Comptroller or Bursar of the University of Toronto and

Resolution
to finance
borrowing
of sum of
\$1,000,000
(Cont'd)

that the Trust Indenture be substantially in the terms of the draft indenture presented to this meeting (a copy of which has been initialled for identification by the said Comptroller) with such amendments or variations as the said Chairman, Vice-Chairman, Acting Chairman or Chairman of the Property Committee may approve (his approval as aforesaid to be conclusively evidenced by his execution thereof).

7. That the sale by the Board of the said Notes to The Canada Life Assurance Company, The Mutual Life Assurance Company of Canada, London Life Insurance Company, Confederation Life Association or other lending institutions at the principal amount thereof plus accrued interest be and the same is hereby authorized and that any one of the Chairman of the Board, Vice-Chairman of the Board, Acting Chairman of the Board or Chairman of the Property Committee of the Board be and he is authorized to execute on behalf of the Board a contract or contracts providing for such sale.

8. That the Chairman of the Board, Vice-Chairman of the Board, Acting Chairman of the Board, Chairman of the Property Committee of the Board or any one of them, and the Comptroller or Bursar of the University of Toronto be and they are hereby authorized and directed to execute such instruments and to affix the seal of the Board thereto and to do such other acts as to them may seem necessary or desirable in order to give effect to the foregoing provisions of this resolution.

Statement
of Building
Programme
as of June
30, 1951

Consideration was given by the Board to the Building Programme of the University, and in this connection the following statement as of June 30th, 1951, was presented:-

General Funds Available

Cash on Hand - Varsity Appeal	\$2,034,000
" " " - Debenture Issue	2,522,000
Pledges under Varsity Appeal	2,395,000
Available if all Pledges honoured	<u>\$6,951,000</u>

Special Funds Available

\$1,763,000

	Original Cost Estimate	Revised Cost Estimate	Balance of Re- vised Cost to be Expended	Cash or Pledges required from Esti- mated Funds	General Funds
Central Power Plant	\$1,600,000	\$1,760,000	\$1,480,000		\$1,480,000
Arts Building	500,000	115,000	115,000		115,000
Best Institute	1,780,000	2,686,921	2,649,000	682,000	1,967,000
Library	1,500,000	2,000,000	2,000,000	500,000	1,500,000
U.C. Men's Residence	1,600,000	1,600,000	1,600,000	231,000	1,369,000
Women's Building	800,000	800,000	800,000	350,000	450,000
			<u>8,644,000</u>	<u>\$1,763,000</u>	<u>\$6,881,000</u>

Cash and Pledges Available

Margin \$6,951,000
\$70,000

Note: Funds in the E. C. Whitney and R. W. Leonard accounts may be available for the U.C. Men's Residence.

Cost of
Best
Institute
to be con-
sidered
by the
Property
Committee

As shown in the statement there was an increase of approximately \$900,000.00 in the estimated cost of the Best Institute. In view of the extent of this increase the matter was discussed at length, and UPON MOTION of Mr. Borden it was agreed that the amount to be provided by the University for this building should not exceed the original cost estimate of \$1,780,000.00; and that the President and the Chairman of the Property Committee confer with Dr. Best in this connection, after which the matter is to be referred to the Property Committee for consideration.

Admission
of Ontario
College of
Pharmacy
as a facul-
ty of the
University
approved in
principle

In connection with the consideration which had been given to the admission of the Ontario College of Pharmacy as a faculty of the University, the Chairman stated that he had discussed this matter with the Ontario Government and that the Minister of Education favoured the proposal.

Upon motion of Mr. Burns,
Seconded by Mr. Osbourne,
And unanimously carried,

the Board approved in principle of such an arrangement, subject to the approval of the Minister of Education and to the completion of satisfactory financial arrangements with the Ontario College of Pharmacy.

Appointment
of Mr. O.D.
Vaughan as
signing
officer in
absence of
Chairman
and Vice-
Chairman

Upon motion of Mr. Gordon,
Seconded by Mr. Matthews,
And unanimously carried,

Mr. O. D. Vaughan, Chairman of the Property Committee, was appointed as signing officer of the Board in the absence of the Chairman and the Vice-Chairman.

Confirmation
of approval
of President
of various
matters
during the
Summer

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board confirmed the President's action in approving of the following matters during the Summer:-

Appoint-
ments(a) Appointments: 1951-52Faculty of Arts:Astronomy:

J. F. Heard - Acting Head of the Department and
Acting Director of the David Dun-
lap Observatory \$300

I. Halliday - Lecturer (part time), Oct. 1
to May 31 \$2,000

Mrs. I. Slankis - Technical Assistant, from
Aug. 1, 1951 \$1,847 a year

Chemistry:

Demonstrators, Sept. 26 to May 26:

I. Hoffman \$720 N. Stolow \$800

Mrs. A. G. Sleep 800 L. Krause 720

English:

G. Cotter - Instructor \$1,800

Teaching Fellows:

A. E. Malloch \$800 C. E. Sanborn \$800

J. M. Robinson 800 H. J. Hood 800

H. V. Weekes 800 J. Woodbury 800

Geography:

G. Tatham) Associate Professors) \$5,800 a year

D. F. Putnam) from July 1, 1951) 5,800 " "

G. Tatham) Joint Chairmen of the Department

D. F. Putnam) for 1951-52 - \$200 each

(additional)

Y. T. Chang - Lecturer \$4,000

A. Tayyeb) Instructors 1,800

Mrs. W.C. Wonders) 1,400

Miss M. L. McNaughton - Secretary, Sept. 1 to
June 30 \$1,776 a year

Mathematics:

H. S. M. Coxeter - Professor, from July 1,
1951 \$8,500 a year

Mrs. V. C. Collett - Secretarial Assistant,
Sept. 16 to June 15 \$450

Philosophy:

G. B. Payzant) Teaching Fellows \$1,000

W. C. Henry) 1,000

Physics:

H. J. C. Ireton - Honorarium as Secretary of the
Committee on Scientific Re-
search for 1950-51 \$500

G. F. Pringle) Assistant Mechanicians \$2,100

S. G. Pugh) 2,700

Political Economy:

D. Black - Visiting Professor 3,100

N. B. Ryder - Lecturer 3,300

Psychology:

D. C. Williams - Professor, July 1 to
Mar. 31 4,500

E. W. Bovard - Associate Professor, July
1 to Mar. 31 3,600

Mrs. M. W. Wright - Lecturer (part time)
Oct. 1 to Mar. 31 525

Miss E. M. Gratton - Librarian, July 1 to
Mar. 31 1,200

Secretaries:

Miss B. C. Darling) July 1 to Mar. 31 1,485

Miss J. C. Burns) 1,485

Miss G. M. Hearle - from July 1, 1951 \$1,914 a year

L. Gelfand - Technical Assistant, Oct.
1 to Mar. 31 1,800

Appoint-
ments
(Cont'd)

W. G. Clark	- Technician, from July 1, 1951	\$3,018 a year
Miss D. D. Hearn	- Laboratory Attendant, from July 1, 1951	\$1,776 a year
Miss E. M. Gratton	- Library Attendant, from July 1, 1951	\$ 300 a year
Zoology:		
Miss L. Smith	- Secretary, Ontario Fisheries Research Laboratory,	\$1,725
W. L. Sanderson	- Technical Assistant, Ontario Fisheries Research Laboratory	\$1,800
University College:		
Mrs. R. M. H. Shepherd	- Stenographer, Registrar's Office, Sept. 1 to June 30	\$1,710 a year
<u>Faculty of Medicine:</u>		
Miss R. Tremblay	- Technician in Anatomy	\$1,776
Hygiene and Preventive Medicine:		
C. O. Siebenmann) Lecturers	100
Miss L. N. Farrell		100
Banting and Best Medical Research:		
Miss J. M. Lang	- Lecturer and Research Associate	2,300
N. Guntscheff	- Technician, July 1 to Mar. 31	1,560 a year
Medicine:		
W. R. Campbell	- Associate Professor	3,500
J. Hepburn	- Graduate Lecturer	without salary
Ophthalmology:		
J. Ballantyne) Hermant Fellows	1,400
Miss L. Lloyd		1,400
J. W. Moreside		1,400
Miss J. Hassard	- Technician, from Aug. 1, 1951	1,815 a year
Miss S. Henninghausen	- Technician, July 1 to Mar. 31	2,400 a year
Oto-Laryngology:		
G. A. Henry	- Clinical Teacher	200
Miss J. Mansfield	- Secretary in Paediatrics from Sept. 1, 1951	173 a month
Mrs. K. M. Park	- Technician in Pathological Chemistry	160 a month
H. J. Barrie	- Professor of Pathology from Aug. 16, 1951	7,000 a year
H. W. Smith	- Assistant Professor (part time) in Pharmacology from Aug. 1, 1951	200 a year
Physiology:		
Z. J. Borowy	- Fellow, Sept. 15 to June 15	1,000
Miss J. A. Fulton	- Senior Technician, July 1 to Mar. 31	150 a month
Miss K. B. Richardson	- Librarian, from July 1, 1951	1,992 a year
Psychiatry:		
J. G. Dewan	- Associate Professor, July 1 to Mar. 31	750
Miss M. V. Jackson	- Assistant Professor, July 1 to Mar. 31	750
H. H. Hyland	- Associate, July 1 to Mar. 31	1,350

Appoint-
ments
(Cont'd)

Clinical Teachers, July 1 to Mar. 31:			
A. M. Doyle	\$1,350	J. D. Atcheson	\$1,350
B. Quarrington	3,420	M. Teicher	3,420
Miss M. Burns	3,330	Mrs. C. Campbell	2,700
D. Cappon	5,400 a year		
J. Seeley	- Associate, July 1 to Mar. 31		5,400
E. Douglass	- Speech Therapist, July 1 to March 31		1,575
A. Bonkalo	- Research Fellow, July 1 to Mar. 31		3,600 a year
Secretarial Assistants:			
Mrs. K. Badger	- July 1 to Mar. 31		1,900 a year
Miss B. Ramsey	- do.		1,500
Miss I. J. Snair	- July 1 to Aug. 19		2,000 a year
Research Assistants:			
Mrs. E. Fogden	- July 1 to June 30		without salary
D. F. Fleming	- July 1 to Mar. 31		1,800 a year
Technicians:			
Miss A. Hansen	- Aug. 1 to Mar. 31		1,800 a year
Mrs. H. Scrivener	- July 1 to Mar. 31		2,520 a year
Surgery:			
J. H. Couch	- Assistant Professor, from July 1, 1951		250 a year
Clinical Assistants:			
I. Macnab)		without salary
P. H. Dillard) July 1 to Dec. 31		without salary
)		without salary
Research Fellows:			
W. R. N. Lindsay)		without salary
Mrs. A. Sirek) July 1 to June 30		without salary
)		without salary
<u>Faculty of Applied Science and Engineering:</u>			
Applied Physics:			
J. R. Bird	- Lecturer, Aug. 13 to June 30		2,800 a year
Miss E. Nowers	- Secretary & Librarian, from Sept. 1, 1951		2,000 a year
Chemical Engineering:			
J. G. Duncan	- Special Demonstrator		150
E. Gultz	- Machinist		2,400
Demonstrators:			
G. L. D. Upham)	\$240	a month
D. E. Bury) Sept. 5 to Apr. 4	120	" "
C. Y. Lu)	240	" "
N. P. E. Buus	- Jan. 5 to Apr. 4	240	" "
Civil Engineering - Municipal and Structural:			
Miss J. David	- Secretary, Sept. 20 to June 30		130 a month
C. Hershfield	- Lecturer		4,100
J. E. Minto	- Caretaker, Gull Lake Survey Camp, in Civil Engineering - Surveying and Geodesy		500

Appoint-
ments
(Cont'd)

Electrical Engineering:

Mrs. S. Mosher - Demonstrator and Laboratory
Attendant, Sept. 20 to
Apr. 19 \$1,300

Demonstrators - Sept. 20 to Apr. 19:

F. C. Barnes	-	\$87.50	a month
F. G. Buckles	-	\$110	" "
A. H. D. Haiblen	-	95	" "
W. Pukalo	-	170	" "

Engineering Drawing:

Miss E. M. Miller - Drafting Room Assistant,
Sept. 15 to Apr. 30 \$675

Mechanical Engineering:

S. S. Lazier)	2,000
O. O. Cochkanoff)	Instructors - 2,000
P. F. O'Rourke)	Sept. 15 to Apr. 14 2,000
A. P. Taylor	-	Laboratory Attendant, 2,000
		July 16 to June 30 a year
D. Chmara	-	Demonstrator, Sept. 15 to Apr. 16 1,700

Mining Engineering:

R. L. Christie)	\$250 a month
H. S. K. Metcalf)	Demonstrators 250 " "
E. E. G. Heaslip)	275 " "

Faculty of Household Science:

Miss C. Smith - Secretary in Household
Science \$1,758

Ontario College of Education:

Instructors:

Miss L. H. Smith	-	Work with Boys and Girls in the Library School 615
Miss F. Trotter	-	Story-Telling in the Library School 270
W. S. Wallace	-	College and University Libraries in the Library School 375
Miss C. G. Miller	-	Special Libraries in the Library School 180

Faculty of Forestry:

Miss P. Balme - Secretarial Assistant 1,710
from July 1, 1951 a year

Faculty of Music:

Miss E. I. Johnson - Secretarial Assistant 1,582

School of Graduate Studies:

Miss J. Tyrwhitt	-	Visiting Professor in Town and Regional Planning 5,000
R. S. Crane	-	Visiting Professor of English, Easter Term, 1952 3,000

Faculty of Dentistry:

Miss A. Hebert	-	Supervisor of Training in Dental Hygiene, Sept. 1 to June 30 \$4,000 a year
W. Blair	-	Technician in Prostho- dontics 2,500
Mrs. M. Gunter	-	Clerical Assistant 1,560
Stenographers:		
Miss E. I. Baker	-	Orthodontics, and Clinical Assistant in Dental Hygiene, Sept. 1,800 1 to June 30 a year
Miss E. Cobb	-	Dean's Office, Sept. 1 2,080 to June 30 a year

Appoint-
ments
(Cont'd)

Miss B. Bennett	- Dental Nurse in Orthodontics, Sept. 1 to June 30	\$1,500
Miss J. M. Sharpless	- Dental Nurse, Sept. 1 to June 30	1,400
Miss B. Jones	- Dental Assistant in Clinic Office, Sept. 1 to June 30	1,375
<u>School of Social Work:</u>		
C. E. Hendry	- Acting Director, Sept. 16 to Jan. 31	450
A. F. Klein	- Associate Professor	4,355
Assistant Professors:		
Mrs. J. Chaisson	- July 1 to June 30	4,800
Miss S. Rhinewine	- July 1 to Mar. 31	2,925
M. I. Teicher	- do. (part time)	1,650
J. V. Machell	- Research Associate and Assistant Professor, July 1 to Mar. 31	5,733 a year
Lecturers:		
J. Amos)	4,200
E. J. Rosen)	without salary
Special Lecturers:		
M. Ross	-	5,700
J. D. M. Griffin	- July 1 to Mar. 31	1,000 a year
Miss M. S. R. Boyd	- Executive Secretary, from July 1, 1951	3,600 a year
Mrs. E. Small	- Record Clerk, from July 1, 1951	2,400 a year
Miss J. Mynar	- Senior Stenographer	1,835
Field Supervisors:		
Miss J. Doran	- July 1 to June 30	3,600
Miss F. Held	- Oct. 1 to May 31	\$150 a month
Mrs. M. Parker	- Sept. 1 to Mar. 31	300 " "
Miss M. Trottier	- Sept. 15 to Mar. 31	300 " "
Research Assistants:		
Miss M. Tudor	- July 1, to Aug. 31	500
W. G. Smith	- Sept. 1 to Mar. 31	250 a month
Miss J. Lim	- Stenographer, July 1 to Mar. 31	1,920 a year
<u>School of Nursing:</u>		
Lecturers:		
Miss O. F. Griffith	- July 1 to Mar. 31	2,850
Miss M. Bird	-	205
Miss M. C. Masters	-	115
Miss E. Bregg) Tutors, July 1 to	375
Miss G. Sagert) Mar. 31	375
<u>School of Hygiene:</u>		
Mrs. J. M. Musson	- Assistant Secretary	1,158
Public Health Nutrition:		
Miss B. Rush	- Research Fellow	1,500
Miss M. I. Clancy	- Laboratory Assistant	1,320
R. E. White	- Research Fellow, Physiological Hygiene, July 1 to Aug. 31	125 a month
Miss J. J. Broddy	- Statistical Assistant, Public Health Administration	1,998
<u>Institute of Business Administration:</u>		
L. Urwick	- Visiting Professor, Oct. and Nov. 1951 - \$600 a month with expenses	\$800
G. F. Bain	- Lecturer	3,000
<u>Institute of Child Study:</u>		
Assistants, Mental Health Grant - Personality Development of Children:		
Miss H. Shepherd)	\$ 500 a year
Miss M. R. McKeown) Apr. 1 to Mar. 31	100 " "
Mrs. Pearl Karal	- Apr. 1 to July 31	2,400 " "
Mrs. Marcia Wood) Apr. 1 to Mar. 31	800 " "
S. Richardson)	300 " "

Appoint-
ments
(Cont'd)

Department of Athletics and Physical Education - Men:
A. D. White - Associate \$3,800
University Health Service:
D. L. MacIntosh - Staff Surgeon, Hart
 House Surgery, 8
 mos. from Sept. 1,
 1951 \$1,500

Resigna-
tions

(b) Resignations:

Faculty of Arts:

Miss R. M. Reed - Assistant Secretary in
 Chemistry (salary
 \$1,735) Sept. 15, 1951

Faculty of Medicine:

R. K. George - Assistant Professor (part
 time) in Anatomy (salary
 \$2,000) June 30, 1951

Mrs. M. G. Carley - Laboratory Assistant in
 Hygiene & Preventive
 Medicine (salary \$1,516)
 June 30, 1951

B. Bodroghy - Technical Assistant in
 Banting and Best Medical
 Research (salary \$1,400)
 July 31, 1951

Miss O. Macklin - Secretary in Paediatrics
 (salary \$2,076)
 Sept. 19, 1951

G. R. Macdonald - Senior Fellow in Pathology
 (salary \$1,200)
 Aug. 15, 1951

I. W. F. Davidson - Technical Assistant in
 Physiology (salary \$160 a
 month) Sept. 30, 1951

Faculty of Applied Science and Engineering:

E. L. Dodington - Assistant Professor in
 Applied Physics (salary
 \$3,600) June 30, 1951

G. W. Minard - Assistant Professor in
 Chemical Engineering
 (salary \$5,200)
 Aug. 31, 1951

School of Hygiene:

J. Fedder - Laboratory Assistant in
 Chemistry in Relation to
 Hygiene and Sanitation
 (salary \$1,540)
 Apr. 30, 1951

Miss G. Stenhouse - Laboratory Assistant in
 Epidemiology & Biometrics
 (salary \$1,185)
 June 30, 1951

Physiological Hygiene:

A. Bajorinas - Laboratory Assistant (salary
 \$1,440) July 4, 1951

P. P. Yeh - Research Fellow (salary
 \$1,500) July 10, 1951

Miss S. M. Flintoff - Technician in Public Health
 Nutrition (salary \$110 a
 month) Aug. 31, 1951

University Library

Miss D. Ironside - Assistant (salary \$2,100)
 Oct. 31, 1951

Resignations (Cont'd)	<u>Registrar's Office:</u>		
	<u>Stenographers:</u>		
	Miss C. Cowan	- (salary \$1,730)	July 31, 1951
	Mrs. D. Badger	- (salary \$2,062)	Aug. 16, 1951
	<u>Clerks:</u>		
	Mrs. M. J. Rodgers	- (salary \$1,366)	June 30, 1951
	Mrs. H. Rynard	- (salary \$1,730)	Aug. 11, 1951
	Miss J. V. McCool	- Clerk, Graduates' Register	
		(salary \$1,386)	June 30, 1951

Leaves of Absence	(c) <u>Leaves of Absence:</u>		
	<u>School of Architecture:</u>		
	A. P. C. Adamson	- Assistant Professor, from Feb. 1, to June 30, 1952 - \$1,000 to be deducted from his salary	
	<u>School of Social Work:</u>		
	H. M. Cassidy	- Director, from Sept. 16, 1951, to Jan. 31, 1952 - with salary	
	<u>University Library:</u>		
	R. H. Blackburn	- Assistant Librarian, May 15, 1951 to Aug. 15, 1951, and Nov. 1, 1951 to Jan. 31, 1952 - with salary	
	<u>Registrar's Office:</u>		
	Miss G. K. Simmie	- Clerk, Graduates' Register, July 16, 1951 to Oct. 15, 1951 - without salary	

University Extension Courses	(d) <u>University Extension Courses:</u>		
	<u>Summer Session - Pass Course for Teachers:</u>		
	R. F. B. King	- English (Reader)	\$ 75
	Mrs. F. Radelmeirer	- Geography (Laboratory Assistant)	150
	C. E. Olive	- Management (Supervised Study)	36

Appropriations	(e) <u>Additional appropriations and deductions in appropriations:</u>		
	<u>University College:</u>		
	An additional appropriation of \$500 for "Salaries" - for an honorarium to Professor F. C. A. Jeanneret as Acting Principal of University College from Feb. 27 to June 30, 1951.		
	<u>1950-51:</u>		
	<u>Faculty of Music:</u>		
	An additional appropriation of \$500 for "Office Equipment"; and a deduction of \$500 for "Rental for Accommodation provided for the Faculty of Music by the Royal Conservatory of Music of Toronto".		
	<u>School of Law:</u>		
	An additional appropriation of \$380 for "Supplies"; and a deduction of \$380 from "Salaries".		
	<u>School of Architecture:</u>		
	An additional appropriation of \$463 for "Apparatus".		
	<u>University Library:</u>		
	Additional appropriations:		
	(a)	\$1,400 to be applied in the purchase of publications for the Law Library.	
	(b)	\$600 to be applied in the purchase of microcard reproductions of books for the Department of Chemistry.	
	<u>University Extension:</u>		
Additional appropriations:			
(a)	\$400 for "Evening Tutorial Classes"		
(b)	675 " " "Society of Industrial and Cost Accountants"		
(c)	85 " "Radiography"		
(d)	50 " "Sundry Expenses - Remuneration to Examiners"		
A deduction of \$1,210 for "Institutional Management"			

Appropriations
(Cont'd)

1951-52:

Astronomy:

An additional appropriation of \$1,800 for "Salaries"

Mathematics:

An additional appropriation of \$4,200 for "Salaries"

School of Social Work:

An additional appropriation of \$3,300 for "Salaries"

Chemistry:

An additional appropriation of \$700 for "Salaries"

University Extension:

An additional appropriation of \$500 for "Travelling Expenses"; and a deduction of \$500 in the "Course in Institutional Management".

Statutes
of Senate

(f) Statutes of Senate:

Nos. 2060 respecting the Courses of Study in Pharmacy for the Session 1951-52

2067 respecting the Courses of Study in the Faculty of Medicine for the Session 1951-52

2068 respecting the Courses of Study in the School of Social Work for the Session 1951-52

2069 respecting the Courses of Study in the School of Graduate Studies for the Session 1951-52

2070 respecting the Courses of Study in the Ontario College of Education for the Session 1951-52

2071 respecting the Courses of Study in the Library School for the Session 1951-52

2072 respecting the Courses of Study in the Faculty of Forestry for the Session 1951-52

2076 respecting the Courses of Study in the Faculty of Dentistry for the Session 1951-52

2077 respecting the Courses of Study in the Faculty of Music for the Session 1951-52

2078 respecting the Courses of Study in the Faculty of Arts for the Session 1951-52

2080 respecting the Courses of Study in the Faculty of Applied Science and Engineering for the Session 1951-52

2081 respecting the Courses of Study in the School of Architecture for the Session 1951-52

2082 respecting the Courses of Study in the School of Law for the Session 1951-52

2086 respecting the Courses of Study in the School of Physical and Health Education for the Session 1951-52

2087 respecting the Courses in the Institute of Child Study for the Session 1951-52

2095 respecting the Courses of Study in the School of Nursing for the Session 1951-52

2096 respecting the Courses of Study in the School of Hygiene for the Session 1951-52

2100 respecting a Diploma for Dental Hygienists in the Faculty of Dentistry

2103 respecting the Kennecott Copper Corporation Scholarship in Mining Engineering

2109 respecting the Courses of Study in Veterinary Medicine for the Session 1951-52

Medical
Post-
graduate
Courses

(g) Budget for the Medical Postgraduate Courses for the Session 1951-52:-

Receipts: Fees

Graduate students registered in the Faculty of Medicine	}	\$ 5,500
M.S. students registered in the School of Graduate Studies		
Advanced Graduate Course (Medicine, Surgery Obstetrics and Gynaecology		13,000
Otolaryngology and Ophthalmology, Refresher Course		2,000
Diploma Courses (Psychiatry, Radiology)		1,600
B.Sc. (Med.)		700
		<u>\$22,800</u>

Expenditures

Director (R. C. Dickson)	\$ 1,800
Instruction in graduate courses	6,000
Office expenses (stationery, postage, printing, etc.)	500
Special refresher courses:	
Honoraria to staff	10,000
Entertainment	900
Special lectures (Visiting Lecturers)	800
	<u>\$20,000</u>
Overhead to University - 12%	\$ 2,736

Division
of Physical
and Occu-
pational
Therapy

(h) Designation of the Courses in Physical and Occupational Therapy, which are now under the Faculty of Medicine, as the "Division of Physical and Occupational Therapy".

Income from
Wallberg
Fund made
available
for special
purposes

(i) The sum of \$14,800 to be made available for the Session 1951-52 from the income from the Wallberg Fund, for the following special purposes:-

(a) A year's leave of absence with salary, plus an amount for travelling expenses, for one member of the staff	\$ 5,000
(b) Two Wallberg research fellowships, each of the value of \$1,500	3,000
(c) Four Wallberg undergraduate scholarships, each of the value of \$300	1,200
(d) Travelling expenses of teaching staff to attend technical or educational conferences	3,000
(e) Wallberg Lecture	1,600
(f) Special investigation and experiments in the field of engineering education	1,000
Total	<u>\$14,800</u>

Course for
Dental
Hygienists

(j) Fees and budget for 1951-52 for the two-year course for the diploma for Dental Hygienists in the Faculty of Dentistry as follows:-

Budget:	Receipts	Expendi- tures
(1) Tuition fees (8 students x \$250)	\$2,000	
(2) Supervisor		\$ 3,350
(3) Secretarial and clinic assistance		1,850
(4) Lecturers and demonstrators		3,400
(5) Equipment, supplies, etc..		6,500
	<u>\$2,000</u>	<u>\$15,100</u>

Estimated debit balance - \$13,100 (provided for by W. K. Kellogg Foundation Grant of \$13,100, Session 1951-52)

Fees:	Tuition	\$250
	Laboratory supplies and uniforms	50
	Incidental fee (Athletic Association, Health Service, Students' Administrative Council)	14

Graduate,
Postgrad-
uate and
Continua-
tion
Courses,
Faculty of
Dentistry

(k) Budget for 1951-52 for the Graduate, Postgraduate and Continuation Courses in the Faculty of Dentistry as follows:-

	Receipts	Expendi- tures
(a) Diploma Courses - Dental Public Health	\$ 5,355.00	\$ 7,795.00
Dental Surgery and Anaesthesia		
Periodontics		
Orthodontics		
Pedodontics		
(b) Postgraduate Courses - e.g. B.Sc. (Dent.)	335.00	
(c) Continuation Courses	7,750.00	7,400.00
(d) Supplies, equipment for all courses		3,375.85
(e) Stenographer - full time		1,560.00
(f) Dental Nurse, chairside (10 mos.)		1,500.00
	<u>\$13,440.00</u>	<u>\$21,630.85</u>

Estimated debit balance - \$8,190.85 (provided for by a balance of \$1,300.39 from the 1950-51 Session plus Kellogg Foundation unexpended balance of original grant totalling \$6,890.46)

Ontario
Department
of Public
Welfare
grant to
School of
Social
Work

(l) Special budget for the School of Social Work for the grant of \$10,000 from the Ontario Department of Public Welfare:

(a) Lecturer (Mr. Jack Amos)	\$ 4,200.00
(b) Summer Term Appointment (Mr. Amos)	467.00
(c) Travel Expenses, Field Trips for Faculty and Students	533.00
(d) Bursaries	4,800.00
Total -	<u>\$10,000.00</u>

Dominion
Government
grant to
School of
Social
Work

(m) Special budget for the School of Social Work for the grant of \$23,040 from the Dominion Government for 1951-52:-

Salaries:	
(a) Assistant Professor (Mrs. Machell)	\$ 3,600.00
(b) Assistant Professor (part time) Boynton	3,400.00
(c) Lecturer (part time) Grotewohl	1,950.00
(d) Library and office assistance	200.00
(e) Field Supervision	2,142.00
(f) Special and Visiting Lecturers, fees and expenses	800.00
(g) Readers	220.00
(h) Senior Stenographer (half time - 10 mos.)	817.00
(i) Research Assistant (part time)	300.00
	<u>\$13,429.00</u>

Maintenance:

(a) Research project expenses	\$ 1,150.00
(b) Equipment	295.00
(c) Library repairs - materials and film rentals	225.00
(d) Telephone service	200.00
(e) General expenses and contingencies	1,000.00
	<u>\$ 2,870.00</u>

Bursaries \$ 6,741.00

Conference
on "Human
Relations",
Institute
of Business
Administra-
tion

(n) Fee and budget for the One-Day Conference on "Human Relations" in the Institute of Business Administration:-

Fee:

\$10.00 (estimated attendance - 200)

Budget:

(a) Fees to the team of four from the University of Michigan	\$ 600.00
(b) Meals at Hart House	1,000.00
(c) Printing, mailing, room rent, and other administrative expenses	300.00
	<u>\$ 1,900.00</u>

Evening
Courses,
Institute
of Business
Adminis-
tration

(o) Fees and budget for the evening courses in the Institute of Business Administration for 1951-52:-

Fees:

Conference Series - \$30 for series of 16
\$15 " " " 8

Special Series of 6 lectures by Col. Urwick \$10

Special Conference Series by Col. Urwick \$100

Receipts:

(a) Graduate Student fees - 150 students taking an average of 2 subjects each	\$15,000.00
(b) Evening conferences	1,500.00
(c) Urwick lectures	1,500.00
(d) Urwick conference	2,000.00
	<u>\$20,000.00</u>

Expenditures:

(a) Salary and expenses of Col. Urwick	\$ 2,000.00
(b) Fees to lecturers for evening seminars and for conference series	10,000.00
(c) Main library to cover cost of extra books needed in the Institute library	500.00
(d) Salary for part-time assistants to Secretary and Librarian	2,000.00
(e) Room rent	750.00
(f) Advertising and printing	1,250.00
(g) Entertainment allowances	500.00
	<u>\$17,000.00</u>

Gift of
equipment
to Ontario
Institute
of Mining

It was moved by Dr. Neilly,
Seconded by Mr. Bryce,
And unanimously carried,

that the University equipment now on loan to the Provincial Institute of Mining be offered to the Institute as a gift.

Publication
of unpub-
lished
Giessen
papyri and
ostraca

The President informed the Board of the arrangements proposed on behalf of the University of Toronto in the editing and publication of the unpublished Giessen papyri and ostraca in the three collections now held by universities in Germany. The President stated that he did not feel justified in committing the University without qualification to underwriting the entire expenses of the project, or to committing absolutely the University Press to publishing this material. The Board approved of the President appointing a Committee to work in conjunction with a Committee in Giessen.

Dominion
Government
Grants to
Canadian
Universi-
ties

President Smith reported that on

June 30th, 1951, the House of Commons approved the following vote:

Vote #690

To provide grants to universities and equivalent institutions of higher learning in amounts not exceeding in total for each province 50 cents per head of population of that province, as determined by the Dominion Bureau of Statistics, and in accordance with regulations to be made by the Governor in Council on the recommendation of the Minister of Finance, who is authorized to consult a committee drawn from the National Conference of Canadian Universities in regard to the apportionment of such grants among institutions within each province on the general principle of making such grants proportionate to the enrolment of students at the university level and pursuing courses recognized as leading to a university degree \$7,100,000

The President also reported that the amount to be distributed to the Canadian universities was \$7,071,500., of which \$2,324,000 will be available to universities in Ontario.

The President stated that representatives of Victoria College, Trinity College and St. Michael's College had indicated their willingness that the University of Toronto should report all the students (not including theological students) who qualify under the Order-in-Council that will contain the regulations for the distribution of the grant, and that the grant in respect of those students be paid directly to the University of Toronto; and that the University should pay forty per cent of the grant in respect of students registered in Victoria, Trinity and St. Michael's Colleges to those Colleges, respectively. It is contemplated that the Ontario Agricultural College, the Ontario Veterinary College and the Ontario College of Pharmacy will deal directly with the Department of Finance at Ottawa, and also that Victoria University and Trinity University (in respect of their theological students), and Knox College and Wycliffe College, will deal directly with the Department of Finance.

Visit of
Their Royal
Highnesses
Princess
Elizabeth
and the
Duke of
Edinburgh

The President informed the Board of the forthcoming visit to the University of Their Royal Highnesses, Princess Elizabeth and the Duke of Edinburgh, from 12 to 12:15 p.m. on Saturday, October 6th, 1951, during which they will visit Hart House.

Ontario
Cancer
Institute

The Board confirmed the Chairman's action in nominating the President and himself as representatives of the University on the Ontario Cancer Institute.

Confirma-
tion of
adminis-
trative
matters
approved
during
Summer

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters, approved during the Summer, were confirmed:-

(a) Appointments:

Superintendent's Department: from July 1, 1951 -

W. C. Waite	- Constable	\$2,430 a year
E. C. Cummins	- Customs Clerk	2,000 " "
Miss O. M. James) Clerk-Typists	1,650 " "
Miss M. M. Smith)	1,560 " "
Mrs. M. I. Hounson	- Clerk	1,630 " "
A. Kay	- Caretaker, Electrical-Mechanical Bldg. (formerly cleaner)	2,617 " "

Health Service:

Mrs. Jean Warner	- Secretary, Women's Division (part time) from Sept. 4, 1951 (\$100 a month for 9 mos.)	900 " "
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Hart House Theatre:

Miss M. I. Kerr	- Box-office Secretary from Sept. 1, 1951 (\$140 a month for 9 mos.)	\$1,260 a year
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Resigna-
tions

(b) Resignations:

Superintendent's Department:

A. E. Osbourne	- Guard, Royal Ontario Museum (salary \$2,246) June 30, 1951
Mrs. M. O. Clapham	- Stenographer/Secretary (salary \$1,920) Aug. 18, 1951

Hart House Theatre:

J. E. Richardson	- Technical Director (salary \$3,048) Sept. 1, 1951
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Appro-
priations

(c) Additional appropriations and deductions in appropriations: 1950-51:

Occupational and Physical Therapy:

An additional appropriation of \$6,650 for "Alterations to temporary buildings".

Geological Sciences:

An additional appropriation of \$6,750 for "Alterations"

University Library:

An additional appropriation of \$1,570 for "Shelving for storage of books".

Appropriations
(Cont'd)

Bio-Chemistry:

An additional appropriation of \$4,000 for "Radio-Active Tracer Laboratory".

Pathological Chemistry:

An additional appropriation of \$1,350 for "Alterations"

Banting Institute:

An additional appropriation of \$150 for "Alterations, Room 81".

Anatomy:

An additional appropriation of \$225 for "Alterations in Basement".

Psychology:

An additional appropriation of \$250 for "Sound-proofing Observation Room".

Royal Ontario Museum of Geology and Mineralogy:

An additional appropriation of \$1,900 for "Alterations".

University College:

An additional appropriation of \$476 for "Office Equipment - Principal's Office".

School of Architecture:

An additional appropriation of \$476 for "Office Equipment".

Computation Centre:

An additional appropriation of \$2,000 for "Alterations".

Superintendent's Department:

An additional appropriation of \$6,000 for "Replacing pavement outside Hart House".

Dentistry:

An additional appropriation of \$16,000 for "Alterations and Equipment".

Household Science:

An additional appropriation of \$1,000 for "Food Chemistry - Equipment".

1951-52

Archives Building:

An additional appropriation of \$2,376 for "Protective Service"

Miscellaneous:

An additional appropriation of \$1,200 for "Heat, light, etc., 86 Queen's Park; and a deduction of \$1,200 from "Contingencies".

Retirement
of Mr. C.
Crowther

- (d) Recommendation of the Committee upon the Pension Scheme for the Administrative and Clerical Staff that Mr. C. Crowther, Chief Photographer in Photographic Service, be retired at June 30th, 1951, on account of illness, his pension being at the rate of \$99.84 per month.

Fees

- (e) Fees:
- (1) School of Graduate Studies -
\$20 Registration; \$1.00 Graduate Students' Union.
 - (2) School of Nursing -
An increase in tuition fee for special graduate students from \$12 to \$15

Increases
in Wage
rates

- (f) Increases in wage rates:
- (1) Machinists: \$1.47 to \$1.54 per hour, effective July 1, 1951
 - (2) Electricians: \$2.10 per hour, effective June 1, 1951
- | | | | | |
|-----------------|---|---|---|------|
| \$2.15 | " | " | " | Aug. |
| 3, 1951 | | | | |
| \$2.20 | " | " | " | June |
| 1, 1952 | | | | |
| to May 31, 1953 | | | | |

Bond
Transac-
tions

(g) Bond Transactions:

Bonds purchased for -

Trust Endowment

\$ 75,000	3%	Dominion of	due Nov. 1, 1953-56 @ \$100.75
		Canada	

135,000	3½%	Ontario H.E.P.C.	due May 1, 1964-66 @ 99.125
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25,000	3%	do.	due Jan.15, 1966-68 @ 92.00
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Sinking Fund

\$175,000	3%	do.	due Dec.15, 1963-65 @ 94.00
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66,500	3%	do.	due Dec.15, 1963-65 @ 94.125
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50,000	3%	do.	due Apr. 1, 1968-70 @ 92.25
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Trust Pool

\$ 50,000	3½%	do.	due May 1, 1964-66 @ 99.125
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25,000	3%	do.	due Jan.15, 1966-68 @ 92.00
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Banting Research Foundation

\$ 500	3%	Ontario H.E.P.C.	due Dec.15, 1963-65 @ 93 3/4
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4,000	3½%	do.	due May 1, 1964-66 @ 99 1/8
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Bonds sold for -

Trust Pool

\$1,400,000	3%	Dominion of	due June 1, 1957-60 @ 98 7/8
		Canada	

50,000	3%	do.	due Nov. 1, 1953-56 @ 100.50
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50,000	3%	Toronto Harbour	due Sept.1, 1953 @ 98.60
		Commission	

Archives Building Fund

\$ 37,000	3%	Dominion of	due Sept.1, 1961-66 @ 97 3/8
		Canada	

Hart House

\$ 20,000	3%	do.	due Jan. 1, 1956-59 @ 99 1/8
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Capital Funds - Construction

\$ 150,000	1¾%	Dominion of	due Nov. 1, 1951 @ 99.93
		Canada	

Alloca-
tion of
surpluses
of the
Insulin
Committee

(h) Allocation of surpluses, as resolved by the Insulin Committee under agreements with Dr. C. H. Best and Dr. J. B. Collip, and as shown in the Audited Financial Statements of the Committee for the year ended March 31, 1951:-

For addition to Insulin Committee Trust Fund	\$156,226.28
For Medical Research (Banting)	52,075.43
For Medical Research (Best)	52,075.42
	<u>\$260,377.13</u>

For Medical Research at the University of Western Ontario	52,075.43
	<u>\$312,452.56</u>

Amount unallocated (University of Toronto)	39,179.19
	<u><u>\$351,631.75</u></u>

Transfer
of funds
of the
Ontario
College
of
Education

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, authority was given to transfer \$5,000 from Ontario College of Education - Surplus, to the credit of Ontario College of Education - Building Extension Account. This transfer represents a further payment towards liquidation of the College's outstanding liability to the University on account of the cost of its new building.

Donations -

Donations were reported as follows,
and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED,
were gratefully accepted:-

From -

A bequest under the Will of the late Mr. H. H. Brown consisting of a collection of plants and mosses, to the Department of Botany.

A bequest under the Will of the late Mrs. Agnes Strickland Vickers Mackenzie, in the amount of \$2,000.00, in memory of her late husband, Mr. Justice Philip E. Mackenzie; no direction in the Will as to how the bequest is to be used.

The W. K. Kellogg Foundation:

(1) The sum of \$13,100 received, to cover payment for the first year of a grant of \$34,800 to assist in the establishment of a programme for the training of Dental Hygienists in the Faculty of Dentistry.

(2) The sum of \$3,966.80 received, representing a grant of assistance for a Pilot Programme in Decentralized Medical Education.

The National Geographic Society, the sum of \$15,000 received in support of an expedition this Summer to the Chubb Crater by Dr. V. B. Meen, Royal Ontario Museum.

The John and Mary R. Markle Foundation, the sum of \$6,000 (U.S. funds) received, representing the first of five annual donations of a similar amount (\$30,000) in support of the work of Dr. W. B. Spaulding, Department of Medicine.

The Ontario Department of Public Welfare, the sum of \$10,000 received, to provide a grant in support of the School of Social Work, to encourage the training of personnel for Public Welfare Service in Ontario.

The National Vitamin Foundation Inc., the sum of \$4,800 (U.S. Funds), being the first of two annual payments of this amount on a grant of \$9,600 to assist in the work being conducted by Dr. E. W. McHenry on the relation of Vitamin B6 to protein metabolism.

Various donors, the sum of \$2,500 received towards the publication of the lectures given in the evening classes, Department of University Extension, entitled "A Popular Course on the Canadian Mineral Industry". A further \$2,500 is expected to be raised from various firms by the Canadian Metal Mining Association.

The Sangamo Company, Limited, an offer received to donate a sum of \$500 a month for eight months, beginning October 1951, for a research project to be carried on, through the Institute of Business Administration, in the Company's plant at Leaside.

The Central Mortgage & Housing Corporation, the sum of \$3,000 received to maintain on the University staff a full-time member engaged in teaching Community Planning during the Session 1951-52.

Donations
(Cont'd)

From -

- The International Nickel Company Limited, notification received that one of their Fellowships for 1951-52 has been awarded at the University for research on the "Influence of Dissolved Gases on Mechanical Properties of Metals", to be done by Mr. C. R. Cupp, Department of Metallurgical Engineering. The sum of \$750 was received to cover the first instalment of the payment to the Fellow.
- The Department of Labour, Ottawa, the sum of \$1,300 received for a research grant to assist Mr. Stewart Martin in studies he will be making of Legislative and Regulatory Aspects of Arbitration in Canada under the direction of the Institute of Business Administration.
- The Alcoholism Research Foundation, the sum of \$750 received to assist in financing a research project entitled "Cultural and Social Basis of Drinking Habits", under the direction of Professor S. D. Clark, Department of Political Economy.
- Various donors, the sum of \$325 received, to be used for the purchase of Iris varieties to be planted at Glendon Hall by the Department of Botany.
- The Society of Automotive Engineers, Canadian Section, an offer received to establish a Loan Fund of \$300 for students in the Faculty of Applied Science and Engineering; preference to be given to students in need of financial assistance, in good scholastic standing, and engaged in studies relative to the Automotive and Aircraft Industries; preference also to be given to students in their fourth, third and second years in that order.
- Defence Research Board, the sum of \$20,000 received on account of a grant of \$70,000 for the construction of a radiation unit in the Charles H. Best Institute.
- The bequest under the Will of the late Jessie D. Dunlap, the sum of \$25,000 received in full settlement of the bequest, to be held as a Capital or Trust Fund, the income from which is to be used in the discretion of the Governors for the maintenance and upkeep of the David Dunlap Observatory.
- Notification received that the sum of \$24,936.62 had been received by the Ontario Cancer Treatment and Research Foundation, being the one-tenth share of the residue of the estate of the late George Herbert Allen; this amount to be paid, from time to time as may be agreed between the Foundation and the University of Toronto, to the University for the purposes of Cancer research.
- The Canadian Automobile Chamber of Commerce, Inc., an offer received to provide support, in the amount of \$10,000., to the University of Toronto for the continuation of the Course in Public Safety, Department of University Extension, for 1951-52; \$3,100 received to cover estimated expenditures of the Course from April 1 to June 30, 1951, on account of grant for 1950-51.
- The W. K. Kellogg Foundation, the sum of \$6,890.46 received to cover the fourth and final payment for support of the programme of Graduate and Postgraduate Education in the Faculty of Dentistry.
- The Nutrition Foundation, Inc., the sum of \$5,000 (U.S. funds) received, being the third payment of the renewed grant to Dr. C. H. Best entitled "The Physiological Lipotropic Factors - Choline, Betaine, Methionine and Inositol".

Donations
(Cont'd)

From -

The Rockefeller Foundation, the sum of \$2,000 (U.S. funds) received, being payment of one-half of the amount available under a grant for furtherance of research in the Social Sciences, under the direction of Dean Innis.

The Canadian Arthritis & Rheumatism Society:

- (1) \$1,250 received, representing one-quarter of the grant to Dr. J. A. Dauphinee in support of the continuation of the research project entitled "The Steroid Hormones and their Metabolic Effects in Arthritis.
- (2) \$450 received, representing one-quarter of the grant to continue the study being made in the Department of Medicine under Dr. M. Ogryzlo entitled "A Study of the Clinical Metabolic and Haematological Effects of ACTH and Cortisone in Rheumatoid Arthritis and Other Diseases".

The Estate of the late Dr. John S. Chisholm, the sum of \$1,622.50 received on account of income for credit of Chisholm Memorial Fund.

Dr. Joseph A. Sullivan, the sum of \$1,500 received as a further donation by him for Audiometric and Otological Research.

Canadian Industries Limited, the sum of \$1,250 received to cover the award of the C-I-L Fellowship in Chemistry payable in 1951-52.

Medical Alumni Association, an offer received to make available to the University an amount sufficient to enable two students to enjoy the full value of the Ellen Mickle Fellowship viz: \$1,052.45.

Kennecott Copper Corporation, the sum of \$1,000 received to cover the award of their Scholarship payable in 1951-52.

Canadian National Institute for the Blind, an offer received to make available to the University any portion or all of the unexpended balance in their Fellowship Fund for Ocular Genetics at June 30, 1951, amounting to approximately \$670., to provide necessary equipment for the glaucoma clinic, subject to a requisition from Dr. A. J. Elliot, Department of Ophthalmology.

Imperial Oil Limited, the sum of \$500 received to cover the R. V. LeSueur Fellowship payable in 1951-52.

Various donors, the sum of \$371 received for the Frank S. Hogg Memorial Scholarship Fund, bringing the total to date to \$5,684.00.

Dr. John R. Gaby, the sum of \$200 received to cover the Robert Edward Gaby Scholarship in Surgery, payable in 1951-52.

The Infants' Homes of Toronto, the sum of \$159.69 received, representing the balance of donations over the past three years for the J. Vera Moberly Lectureship Fund.

Mrs. H. J. Cody, the sum of \$49.02 received to cover the amount required to pay the following awards for 1951-52:-

Henry John Cody Scholarship, University College
Florence Cody Memorial Scholarship, University College
Maurice Cody Memorial Prizes - University Schools

Donations
(Cont'd)

From -

The International Accountants' and Executives' Corporation, the sum of \$25.00 received to cover their Bursary payable in 1951-52. Notification received that it should not be assumed this Bursary will be continued, but definite advice will be given each year in future if an appropriation is being made for it.

Various donors for the Institute of Business Administration:

Paid - \$93,225.50

Promised - \$96,750.00

Documents
author-
ized for
signature

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, authority was given for execution of the following documents on behalf of the Governors:-

Amendment
to Govern-
ment
Annuities
Contract
to include
Adminis-
trative
Staff

- (a) Amendment to Government Annuities Contract allowing the purchase of annuities from the Government on account of participants in the new Pension Plan for the Administrative Staff, as follows:-

ENDORSEMENT TO
GROUP ANNUITY CONTRACT No. G-500

- - - - -

WHEREAS the Governors of the University of Toronto, purchaser under Group Annuity Contract G-500, entered into in pursuance of the Government Annuities Act and of an agreement (included as Schedule One of the contract) with members of its Faculty for the purchase of retirement annuities, has undertaken to enter into an agreement (annexed hereto as Schedule "A") with members of its Administrative Staff for a similar purpose;

AND WHEREAS the terms of the agreement with the members of the Faculty being similar to the terms of the agreement with members of the Administrative Staff who have completed fourteen or more years of service with the University, it is expedient to provide for the purchase and payment of the retirement annuities for the latter employees under Group Annuity Contract G-500;

NOW, THEREFORE, His Majesty in right of Canada in consideration of the aforementioned premises and of the sum of One Dollar already paid, hereby agrees with the Governors of the University of Toronto to alter the terms of Group Annuity Contract G-500 as follows:-

1. Schedule One of the contract is amended by adding thereto the agreement hereto annexed as Schedule "A".
2. Section 2 of the Provisions and Conditions is amended by adding thereto "provided, however, that where the employee is a member of the Administrative Staff of the University of Toronto, whose appointment is dated after June 30th, 1946, and whose annual salary at the time of appointment was less than \$3,000., such an employee may not be included as a Registered Employee until he has completed ten years in the service of the University, as determined by the purchaser hereunder".

Use of 119
St. George
St. by the
C.O.T.C.

(b) Lease with the Minister of National Defence covering the rental of accommodation at 119 St. George Street by the Canadian Officers' Training Corps during the period April 1, 1951 to March 31, 1952.

Resigna-
tion of
Mr. R. E.
Spence,
Comptrol-
ler

The Chairman informed the Board that he had received a letter from Mr. R. E. Spence submitting his resignation as Comptroller of the University, effective November 15th, 1951. The Chairman explained that Mr. Spence was desirous of going into industry and expressed appreciation to him for the valuable services he had rendered to the University.

The Chairman stated that he and the President had given consideration to a successor to Mr. Spence, and -

Appointment
of Mr. A. G.
Rankin as
Comptroller

Upon motion of Dr. Neilly,
Seconded by Mr. Bryce,
And unanimously carried,

the Board approved of the Chairman's recommendation that the following appointments be made at the salary set opposite the respective names:-

and
Mr. R. H.
Loken as
Assistant
to the
Comptroller

Mr. A. G. Rankin
(now Manager of the
University Press)

- to be Comptroller of the University, effective November 1st, 1951, at a salary of \$12,000.00 a year (University budget \$9,000; Press budget \$3,000)

Mr. R. H. Loken
(now Sec.-Treas. of the
Royal Conservatory of
Music)

- to be Assistant to the Comptroller of the University, effective December 1st, 1951, at a salary of \$6,500 a year

Date of
next
meeting

The next meeting of the Board is to be held on Thursday, October 25th.

The meeting adjourned at 6:10 p.m.

Indorsed m.B.
Minutes confirmed.

October 25th 1951

[Signature]

Secretary

[Signature]

Acting Chairman

Minutes of a Special Meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Tuesday, October 9th, 1951, at 4 p.m.

Present -

Dr. Neilly (in the Chair)
The President
The Chancellor
Hon. Dr. Bruce
Dr. McCullagh
Mr. Burns
Mr. Vaughan

Mr. Osbourne
Mr. Fennell
Mr. Duncan
Dr. Sullivan
Mr. Matthews
Dr. Tory
Mr. Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Neilly
takes the
Chair

In the absence of the Chairman and
the Vice-Chairman of the Board -

It was moved by the President,
Seconded by Dr. Bruce,
And unanimously carried,

that Dr. Neilly take the Chair.

Considera-
tion of
minutes of
previous
meeting
deferred

This being a Special Meeting of the
Board consideration of the minutes of the previous meeting
was deferred to the next regular meeting.

Order-in-
Council
appointing
Dr. J. T. A.
Sullivan to
the Board

At the request of the Chairman the
Secretary read the following Order-in-Council received from
the office of the Minister of Education with a letter dated
September 21st, 1951:-

Order-in-Council
appointing
Dr. J.T.A.
Sullivan
to the
Board

Executive Council Office

OC - 1872/51

Copy of an Order-in-Council approved by
His Honour the Lieutenant-Governor, dated the 20th
day of September, A.D. 1951.

Upon the recommendation of the Honourable
Leslie M. Frost, Acting Minister of Education, the
Committee of Council advise that pursuant to the
provisions of Section 17 of The University of Tor-
onto Act, Chapter 112, 11 George VI, Joseph Taylor
Albert Sullivan, Esq., M.B., be appointed to the
Board of Governors, for the unexpired portion of
the term, ending June 20th, 1956, of the late Rev-
erend and Honourable Henry John Cody.

Certified,

(Sgd) H. A. Stewart
Clerk, Executive Council

Dr. Neilly then extended a wel-
come to Dr. Sullivan on behalf of the Board.

Property
Committee
Report
No. 260

Property Committee Report No.

260 was presented as follows, and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Duncan,
And unanimously carried,

was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-
ing on Thursday, September 27th, 1951, at 4 p.m., in the
Board Room, Simcoe Hall, at which the following were pre-
sent:-

Mr. O. D. Vaughan
(in the Chair)
The President
Hon. Dr. H. A. Bruce
Mr. J. S. Duncan
Mr. W. A. Osbourne

Mr. H. L. Allward,
Architect
Mr. G. Roper Gouinlock,
Architect
Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent

1. Report of previous meeting

The report of the meeting held on June 13,
1951, which had been submitted to and approved by the
Board of Governors on June 14, was presented, and -

Upon motion of Mr. Osbourne,
Seconded by Dr. Bruce,
was confirmed.

2. Treleaven Property - Glendon Hall

Arising out of the report of the last meeting Dr. Bruce enquired as to what information had been obtained regarding the question of whether or not the University enjoyed a preferred position with regard to the acquisition of the Treleaven property, Glendon Hall. The Comptroller informed the Committee that the University Solicitor, to whom the matter had been referred, stated that by a codicil to the Will of the late Mrs. Wood the premises occupied by Treleaven were to be conveyed to him in fee simple for his own use absolutely. The Solicitor did not think it could be said that the University enjoyed a preferred position with regard to the acquisition of this property except that as owner of the main Glendon Hall property, the University has a right-of-way out to Lawrence Avenue across the Treleaven property.

3. Alterations to Holwood Hall

Your Committee was informed that the alterations and renovations to Holwood Hall, which had been previously approved, had been proceeded with and that provision was being made for occupancy by the Departments of History and Slavic Studies. The President stated that he was making arrangements for a suitable plate to be placed on the building as a memorial to the late Sir Joseph Flavelle.

Upon motion of Dr. Bruce,

Seconded by Mr. Osbourne,

your Committee recommends approval of the expenditure of \$114,779.00 in connection with these alterations.

4. Use of Glendon Hall

The President informed the Committee that arrangements were being made through the Provincial Government for the use of the Main Hall by the Ontario College of Art, and that a lease for a period of three years was being prepared by the University Solicitor in this connection. Certain minor alterations would be necessary, including the lighting, all of which were to be under the direction of the University Superintendent. The proposed changes were being supervised by Mr. Savage of Messrs. Molesworth, Secord and Savage, the Architects who designed the building, and the cost would be covered by a special grant of \$28,500.00 voted by the Provincial Government for this purpose. As a result of discussions between the Chairman of the Board and the Government it had been agreed that allowance will be made in the annual grant to the University for a rental of \$32,000.00 per annum. It is hoped that the building will be ready for occupancy by January 1, 1952.

Your Committee recommends the above arrangements to the Board for its approval.

5. Central Power Plant

There was presented to your Committee a list of orders placed in connection with the Central Power Plant since its last meeting, the largest expenditure being that for the Building Superstructure Contract awarded to Mollenhauer Contracting Company at a figure of \$175,191.00.

Upon motion of Mr. Duncan,

Seconded by Mr. Osbourne,

your Committee recommends that the expenditures shown on the attached statement be approved.

The Superintendent submitted a revised estimate of \$1,760,000.00 as the construction cost of the Power Plant, and expressed the hope that the work could be completed for this amount which represented an increase of 10% over the original estimate prepared by the consulting engineers.

6. Suggested Dedication to the City of Queen's Park Roadways

The Comptroller informed the Committee of a suggestion made by the City that the University dedicate to them the area represented by the East and West roads on Queen's Park. A plan showing the proposed area was considered by the Committee, and it showed that the section running North from Wellesley Street to Victoria University had already been turned over to the City.

Upon motion of Dr. Bruce,

Seconded by Mr. Osbourne,

your Committee recommends that approval be given for the dedication to the City of the Queen's Park roadways in question, it being understood that there would be no change in the existing lease agreement in regard to the remainder of the Queen's Park area, and that the City would continue to pay the annual rent of \$6,000.00.

7. School of Nursing Building

Following the action of the Committee at its last meeting in recommending that the plans for the new School of Nursing Building be returned to the Architects as they were not acceptable, two new sketch plans of the elevation were presented at the meeting for consideration. These plans were discussed with the Architects, Messrs. Allward & Gouinlock, who were present at the meeting, and it was agreed to recommend acceptance of the contemporary design, it being understood, however, that it would be subject to modification especially in relation to the fenestration at the south-east corner. The Committee was assured that the finishings, both within and without the building, were of the simplest and most economical nature and that no extravagant features were incorporated therein. Considerable discussion took place in regard to the question of whether the contemplated auditorium should be included and it was decided that this would form an essential part of the new School and should not be eliminated. The Comptroller reported that the revised estimate of cost of the proposed building and furnishings was \$826,700 whilst the sum of cash and pledges available for the project amounted to \$650,000. In view of the commitment made to the Rockefeller Foundation in 1945 to construct a School of Nursing building, and as failure to complete the project would result in a loss of \$650,000 by the University,

Upon motion of Mr. Duncan,

Seconded by Mr. Osbourne,

your Committee recommends that the estimated additional sum of \$176,700 required to construct the building be made available from the General Funds of the University available for capital purposes, and that instructions be issued for the preparation of final plans and specifications, followed by a request for tenders.

The President stated that he had made application to the Rockefeller Foundation for a final extension of their grant of \$300,000 for a period of two years as from December 31, 1951, and the Architects agreed that the building as presently planned could be completed within this time.

Property
Committee
Report
(Cont'd)

In view of the necessity for an immediate decision in connection with the School of Nursing, and in accordance with By-Law IV, Sec. (4), of the General By-Laws of the Governors, it was decided to call a Special Meeting of the Board for Tuesday, October 9th, 1951, at 4 p.m., to consider this matter.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

September 27, 1951.

Discussion
on increase
in cost for
School of
Nursing
Building

As the Special Meeting of the Board had been called to consider the recommendation contained in the Property Committee report that an additional sum of \$176,700 be provided for the School of Nursing Building, considerable discussion took place in this regard. The Chancellor contended that no further funds should be voted for this purpose as the only effect of this would be to reduce monies available for the remainder of the building programme. He also stated that the University should keep faith with donors to the Varsity Appeal by completing the building programme which was advertised rather than by making available more funds for a project which did not form part of the Appeal. In this connection it was pointed out by Dr. Neilly that the University had entered into a commitment to erect the School of Nursing Building before the Varsity Appeal campaign was launched and the only reason this building was not included therein was because at that time sufficient funds had been promised to cover the cost of the building. The President also reminded the Board that by far the greater portion of the building funds in an amount of \$8,500,000 had been provided by the Provincial Government as against cash and pledges under Varsity Appeal of approximately \$4,300,000. In reply to a suggestion made by the Chancellor that the size of the School of Nursing Building be cut in order that

Discussion
on increase
in cost of
School of
Nursing
Building
(Cont'd)

it could be constructed for \$650,000., Mr. Duncan stated that as the original building had already been reduced in size on two occasions it was the opinion of the Property Committee that no further reduction could be effected. The meeting was reminded by Mr. Burns that at the last meeting of the Board a resolution had been passed in which it was agreed that no additional funds would be voted for the Best Institute and therefore the building would have to be reduced in size so that it could be erected with the sum of money already allotted to the project. Mr. Burns then expressed the opinion that if more funds were granted for the Nursing project a similar sum should be added to the Best Institute allocation. In further support of the recommendation for a special grant for the Nursing building, emphasis was laid on the fact that the University was under an obligation to the Rockefeller Foundation and to other donors to construct the building and that the failure to provide an additional sum of \$176,700 would mean that the donations promised of \$650,000 would be lost to the University. Mr. Osbourne urged that the additional sum be provided and that the Property Committee be authorized to instruct the Architects to complete final plans and specifications and that the Superintendent be authorized to ask for tenders as soon as these plans were completed. By doing this the Board would commit itself to the payment of Architects' fees of approximately \$20,000., but it was understood that the project would not be proceeded with if fixed price tenders when received were in excess of \$826,700.

Upon motion of Mr. Vaughan,
And seconded by Mr. Duncan,

it was unanimously carried that authority be granted for this procedure.

School of
Nursing
Building
(Cont'd)

It was also agreed that the various donors should be approached with a view to obtaining additional grants to offset the increased construction costs.

The Chairman of the Property Committee presented to the meeting two elevation sketches prepared by the Architects, one being a Georgian and the other a contemporary design. The Board confirmed the Property Committee's recommendation that the contemporary design be selected subject to some changes which the Architects felt would improve the appearance of the building.

Notice of
motion by
Mr. Burns
to review
and rescind
Board's
decision
not to vote
additional
funds for
the Best
Institute

Following on the suggestion made by Mr. Burns that the Board was not consistent in voting an additional sum for the School of Nursing whilst it declined to provide additional funds for the Charles H. Best Institute, Mr. Burns gave notice of motion that he would move at the next meeting that the previous decision of the Board not to allot any further amount for the Best Institute be reviewed and rescinded, and that an additional sum of at least \$176,700 be voted for this project.

Computation
Centre

The President informed the Board of the establishment by the University of a laboratory known as the "Computation Centre" wherein it has been carrying on research in electronics, particularly directed toward the development of computation equipment, the purpose of the research being directed toward the training of persons in the field, the development of computing equipment, and the making of computations. The President stated that the National Research Council and the Defence Research Board were desirous of making future contributions to the University for the support of the Computation Centre, and that an agreement, which had been executed on behalf of the parties concerned, provided for payment by the Defence Research Board of the sum of \$300,000.00 to meet

Computation
Centre
(Cont'd)

the capital costs of constructing an electronic computer at the Computation Centre, and in addition thereto payment of the sum of \$20,000.00 annually for the purposes as aforesaid; and that provision is also made for the National Research Council to make available for the purposes of this research the sum of \$30,000.00 annually during the life of the agreement. The Board approved of the arrangements as explained by the President and of the signing on their behalf of the above-mentioned agreement.

First re-
port on
Registra-
tion for
1951-52

The President presented the first report on registration for the Session 1951-52, showing a total as of October 5th, 1951, of 10,686 as compared with 11,825 in 1950-51 as of October 12th, 1950.

Visit to
University
of Princess
Elizabeth
and the
Duke of
Edinburgh

The President reminded the members of the Board of the visit to the University of Their Royal Highnesses, Princess Elizabeth and the Duke of Edinburgh, scheduled for 12 noon to 12:15 p.m. on Saturday, October 13th, 1951, when they will visit Hart House.

The meeting adjourned at 5:10 p. m.

Indy
25.10.51

Minutes confirmed.

October 25th 1951

[Signature]

Secretary

[Signature]
Acting Chairman

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Thursday, October 25th, 1951, at 4 p. m.

Present -

Mr. Bryce (in the Chair)
The President
The Chancellor
Mr. Urquhart
Mr. Morrow
Dr. Sullivan
Mr. Vaughan
Mr. Kelly

Dr. Tory
Dr. McCullagh
Mr. Matthews
Hon. Dr. Bruce
Mr. Burns
Mr. Duncan
Dr. Johnson
Mr. Justice Hope

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Mr. Bryce
appointed
Acting
Chairman

Upon motion of Mr. Burns,
Seconded by the President,
And unanimously carried,

Mr. Bryce was appointed Acting Chairman of the meeting in the
absence of the Chairman and the Vice-Chairman.

Minutes of
meeting of
Sept. 13th
confirmed

The minutes of the last regular
meeting held on September 13th were presented and -

Upon motion of Mr. Urquhart,
Seconded by Mr. Morrow,
And unanimously carried,

were confirmed.

Minutes of
meeting of
October 9th
confirmed

The minutes of the Special meeting
held on October 9th were presented and -

Upon motion of Mr. Urquhart,
Seconded by Mr. Morrow,
And unanimously carried,

were confirmed.

Notice of
motion re-
specting
increase
in Best
Institute
cost with-
drawn by
Mr. Burns

The minutes of the Special meeting of October 9th recorded a notice of motion by Mr. Burns that he would move at the next meeting that the previous decision of the Board not to allot any further amount for the Best Institute be reviewed and rescinded, and that an additional sum of at least \$176,700 be voted for this project. In this connection Mr. Burns stated that in view of certain information which the President was ready to give the Board, he would withdraw his motion.

\$400,000
of Federal
Public
Health
grant to
be set
aside for
the Best
Institute

The President reported that the Hon. Mackinnon Phillips, Ontario Minister of Health, was prepared to arrange with the Federal Government for an allotment of at least \$400,000 for the Charles H. Best Institute, from Public Health grants made through the Provincial Government provided this sum was used solely to cover the cost of apparatus and equipment. Although confirmation of this grant had not yet been received officially, the President explained that to avoid further delay the Architects should be notified that further sums were available, and -

Upon motion of the President, approval was given to an increase of \$400,000 in the amount of \$1,780,000 set aside for the Charles H. Best Institute, making a total appropriation of \$2,180,000 for this project, and to the Architects being instructed to proceed with the plans on this basis.

Dr. J. A.
Sullivan
appointed
to three
Committees

Upon motion of the President, Dr. J. A. Sullivan was appointed a member of the Committee on Undergraduate Activities, which deals with the affairs of the Athletic Association and of Hart House.

Dr. Bruce requested that Dr. Sullivan replace him as a member of the Property Committee, and Dr. Sullivan was accordingly appointed in place of Dr. Bruce to that Committee.

Appoint-
ment of Dr.
Sullivan
to three
Committees
(Cont'd)

Dr. Sullivan was also appointed
a member of the Advisory Committee on Scientific Research.

Report No.
12 of the
Committee
on Under-
graduate
Activities
(Hart
House)

Report Number 12 of the Committee
on Undergraduate Activities, dealing with Hart House, was pre-
sented as follows, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Matthews,
And unanimously carried,

was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Tuesday, October 2nd, 1951,
at 4 p.m., in connection with Hart House, at which the follow-
ing were present:-

Mr. R. A. Bryce
(in the Chair)

The President

Mr. W. L. Gordon

Mr. Beverley Matthews

Mr. A. Kelly

The Hon. J. A. Hope

From Hart House:

Mr. N. Ignatieff, Warden

Mr. W. R. Cowan, Comptroller

Mr. R. E. Spence, Comptroller

Mr. C. E. Higginbottom,
Secretary

1. Report of previous meeting

The report of the meeting held on April 27th, 1951,
which had been submitted to and approved by the Board of Gover-
nors on May 17th, was presented and -

Upon motion of Mr. Gordon,
Seconded by the President,
was taken as read.

2. Financial Statements of Hart House for the year ended June
30, 1951

Your Committee considered the Audited Financial
Statements of Hart House for the year ended June 30, 1951,
showing operations as follows:-

Gross Revenue	-	\$551,887.78
Expenditure	-	551,707.66
Surplus	-	<u>\$ 180.12</u>
House Operation, a surplus of	-	\$ 7,742.10
Food Service, a deficit of	-	<u>7,561.98</u>
		<u>\$ 180.12</u>

Upon motion of Mr. Kelly,
Seconded by Mr. Justice Hope,
your Committee recommends the Financial Statements to the Board
for approval.

3. Insurance covering Theft of or Damage to Works of Art

Your Committee discussed the reference in the Aud-
itor's Report to an insurance policy covering theft of or damage
to works of art, loss while in transit, public liability, etc.
In this connection it was felt that further information should
be obtained as to valuation of same. Your Committee recommends
that the University Comptroller and the Warden be requested to

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

arrange for a survey and obtain an appraisal of pictures, books, etc. in Hart House.

4. Caledon Hills Farm

The Warden informed the Committee that even though the Financial Statements showed a gross revenue of \$1,257.86 and an expenditure of \$1,598.93, resulting in a loss for the year of \$341.07 on the operations of the Caledon Hills Farm, in his opinion a great deal had been accomplished for the students taking advantage of its facilities.

In order to have some definite basis for future operations your Committee recommends -

Upon motion of Mr. Gordon,

Seconded by Mr. Matthews,

that approval be given for an appropriation of \$1,000 a year for three years only, from Reserve for Contingencies, for the purchase of building materials and to cover current operations at the Farm.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

October 2nd, 1951

Report No.
13 of the
Committee
on Under-
graduate
Activities
(Athletic
Association)

Report Number 13 of the Committee

on Undergraduate Activities, dealing with the Athletic Association, was presented as follows, and -

Upon motion of Mr. Bryce,

Seconded by Mr. Burns,

And unanimously carried,

was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, October 4th, 1951, at 4 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
Mr. Beverley Matthews
Mr. A. Kelly

Professor T. R. Loudon,
President, Athletic Association

Mr. J. P. Loosemore, Secretary,
Athletic Association
Mr. Warren Stevens,
Director of Athletics

Mr. R. E. Spence, Comptroller
Mr. C. E. Higginbottom,
Secretary

1. Report of previous meeting

The report of the meeting held on April 12th, 1951, which had been submitted to and approved by the Board of Governors on April 26th, was presented, and upon motion of Mr. Matthews was confirmed.

Report of
Committee
on Under-
graduate
Activities
(Cont'd)

2. Financial Statements for the year ended June 30, 1951

Your Committee considered the Balance Sheet and Financial Statements of the Athletic Association for the year ended June 30, 1951, which showed a surplus of revenue over expenditure of \$76,004.00, after charging interest on the loan from the University amounting to \$10,138.00. The operating surplus is therefore \$86,000.00, the largest recorded in the history of the Athletic Association, and represents an increase of approximately \$33,000.00 over that for the previous year. Due to a favourable cash position it was possible to repay, on account of the Stadium loan, a sum of \$28,254.72 in excess of the reserve and surplus available for amortization of this loan, and for this reason the Balance Sheet shows a deficit of this amount.

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,

your Committee recommends these Statements for approval and commends the officials responsible for the satisfactory results for the year.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

October 4th, 1951.

Report No.
23 of the
Press Com-
mittee

Report Number 23 of the Press

Committee was presented as follows, and -

Upon motion of Mr. Justice Hope,

Seconded by Mr. Burns,

And unanimously carried,

was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, October 15th, 1951, at 4:30 p.m., at which the following were present:-

The Hon. J. A. Hope
(in the Chair)

The President

Mr. G. A. LaBine

Mr. C. F. W. Burns

Mr. R. E. Spence,
Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. A. G. Rankin, Manager,
University Press

Dr. W. S. Wallace,
University Librarian

1. Business arising out of Report of previous meeting - Encyclopedia of Canada

Following the consideration given at the previous meeting to the matter of the University Press becoming the publisher of 'The Encyclopedia of Canada', when it was decided to invite Dr. W. Stewart Wallace, the University Librarian and General Editor of the Encyclopedia, to attend the next meeting, Dr. Wallace reviewed for the Committee the history of the original publication. Your Committee then considered a statement which had been prepared by the Manager of the Press of

Report of
Press Com-
mittee
(Cont'd)

estimated revenue and expenditure in connection with the publication if undertaken by the University Press, and after discussing the matter at length -

Upon motion of Mr. LaBine,

Seconded by the President,
your Committee recommends that this matter be referred to a sub-committee, consisting of the Chairman of the Press Committee - Mr. Justice Hope, the Chancellor, the President, and the Manager of the Press, to consult with the Advisory Committee on Publications, and obtain their opinion on this question, and report back to the Committee.

2. Financial Statements for the year ended June 30, 1951

There was presented to your Committee for consideration the Audited Financial Statements of the University Press for the year ended June 30, 1951, showing a net profit of \$22,547.00 as compared with a net profit last year of \$5,514.00, or an increase of \$17,033.00. This increase has arisen despite a decrease in sales dollars of approximately \$31,000.00. Your Committee recommends the Financial Statements to the Board for approval.

Your Committee would like to draw the attention of the Board to the improved situation, as shown in the report, with regard to the reduction in inventories of the three departments of the Press over the past five years.

Your Committee also gave consideration to the funds set aside for Scholarly Publications and the question of allocation of costs, and would again recommend to the Board that consideration be given at the earliest possible moment to the transfer of this expense to a separate University appropriation or the Library appropriation.

Included in the Auditor's statement is an item 'The Board of Governors of the University of Toronto: New Construction Loan Account - \$58,000.00', representing the balance owing by the Press in connection with the construction of the new Book Store. It was felt that as the establishment of a Book Store on the Campus was in the nature of a greater service to the students, the policy of charging to the 'Press' the capital cost of the construction of the Book Store building is contrary to the general policy followed with respect to cost of buildings to serve the students. And further, it was felt that the Press is carrying an extremely heavy load in having to repay the capital cost of the building and, in the interim, charge its operations with interest on the outstanding indebtedness.

Upon motion of Mr. Burns,

Seconded by Mr. LaBine,
your Committee recommends that at an early meeting of the Board, following the return of the Chairman of the Board of Governors from overseas, consideration be given by the Board to a request that the balance of the capital indebtedness of \$58,000.00 be wiped out.

3. Robbery at Book Store - October 10, 1951

The Manager of the Press informed your Committee that on Wednesday, October 10, the Book Store had been broken into sometime between 10 p.m. and 1:20 a.m., and an amount of \$8,371.10 had been stolen. The Manager stated that this figure represented the receipts for two days and that there is no excuse for this sum of money remaining in the Book Store overnight. The Book Store cashier, at the request of the Store Manager, had been moved to the Press some weeks before the burglary. The acting cashier was a graduate student who, on the day in question was unable to report to work until 11 a.m. due

Report of
Press Com-
mittee
(Cont'd)

to attendance at a lecture. She was unable to get her sales and cash reconciled and the deposit prepared for the bank before 3 p.m. As a result two days' receipts remained in the safe overnight.

The Manager stated that there was insurance on funds in transit at the University but there was no specific insurance coverage for burglary at the Book Store. The Chief Accountant at the Press had misunderstood the coverage and had reported to the Manager that the Press was adequately protected for burglary, the insurance coverage being placed through Simcoe Hall. In February, 1951, the Press messenger was robbed of \$859.93 while enroute from the Book Store to the Press. Although this loss was reported to University officials and was fully recovered from the insurance company, the loss and its subsequent recovery from the insurer was never reported to this Committee, its Chairman or the President.

The Manager informed your Committee that following a consultation with Professor L. Joslyn Rogers, criminal investigation expert for the Province of Ontario, consideration had been given to the purchase of two safes at \$525.00 each, and insurance for \$5,000 had been placed on the Book Store. He pointed out that the particular safes referred to would mean a lower premium rate could be obtained. Consideration was then given as to what protection should be provided, and -

Upon motion of the President,

Seconded by Mr. LaBine,

your Committee recommends that the Chairman of the Press Committee and the Manager of the Press be given authority to take whatever steps are necessary to provide sufficient protection for the Book Store and the Press.

4. Personnel Change

The Manager of the Press informed your Committee of the resignation of the Chief Accountant, University Press, Mr. N. G. Robertson, effective October 24th, 1951.

5. Cancellation of Trade Representation

In view of the lateness of the hour, the matter of cancellation of Trade Representation was deferred to the next meeting.

All of which is respectfully submitted.

(Sgd) J. A. Hope,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

October 15, 1951.

Robbery
at Book
Store

With reference to Clause 3 -

Robbery at the Book Store, October 10, 1951 - the President informed the Board that contrary to the statement in the report he had been notified forthwith of the hold-up of the Press messenger which occurred in February, 1951. In reply to the question raised by Mr. Justice Hope, Chairman of the Press Committee, regarding the general insurance coverage throughout

Robbery
at Book
Store,
insurance
coverage,
etc.

the University, the Comptroller stated that immediately following the hold-up in February the Bursar had circularized the various departments, emphasizing that it had become necessary to take greater precautions against burglary and hold-up. The Comptroller stated further that everything had been done by the Bursar to provide a coverage in any case reported to him. Upon the recommendation of Mr. Justice Hope the Board approved of the purchase by the Press of the two safes referred to in the report, at an estimated cost of \$525.00 each. Mr. Justice Hope brought up the question of installing a burglary alarm system at the Book Store, and at his request this matter was referred back to the Press Committee.

Report No.
182 of the
Finance
Committee

Report Number 182 of the Finance
Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, October 16th, 1951, at 4:30 p.m., at which the following were present:-

Mr. W. L. Gordon
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. W. A. Osbourne

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary

1. Financing of Proposed New Building for Institute of
Child Study

The Committee was asked to consider a proposal submitted by Dr. W. E. Blatz for the financing of a new building which, subject to the approval of the Board, would be erected as an extension of the Institute of Child Study so that the work of the present Institute could be extended to cover children in higher age groups. Preliminary plans of a new building had been considered by Dr. Blatz and on the basis of estimates prepared the Committee was informed that for a sum of \$500,000 a new building with suitable equipment could be provided. Dr. Blatz proposed that he would collect by personal canvass a sum of \$100,000 and he asked that a loan of \$400,000 be granted from the University to finance the balance of the cost of the project. Before considering the details of this matter the President endorsed the plans which Dr. Blatz had in mind for the future Institute, especially in so far as it provided facilities for instruction of students in Psychology and related courses. The Presi-

Finance
Committee
Report
(Cont'd)

dent also read to the meeting a letter received from Dr. J. G. Althouse, Chief Director of Education of the Province of Ontario, in which he confirmed that a new Institute would be of considerable value to the educational system of Ontario. It was explained further that the new Institute would form part of the Ontario College of Education which is maintained by a separate and distinct grant from the Department of Education.

Consideration was then given to details relating to the method of repaying the proposed loan of \$400,000 and the expected revenue of the Institute was listed as follows:-

Income from Tuition Fees	- \$ 25,000
Grant from University budget	- 15,000
Grant from Federal Government	- 85,000
Grant from Provincial Government	- 50,000
	<u>\$175,000</u>

The operating budget prepared by Dr. Blatz showed expenditures of \$108,000 and therefore a margin of \$67,000 existed for amortization of the loan, and on this basis it could be liquidated in about eight years.

It was clear that a loan of this nature would be a good investment for the University, provided that the grants from the Federal and Provincial Governments were to be continued for the period of about eight years which would be required to pay off the loan, and in this connection the Chairman stated that during a visit to Ottawa he had discussed the project with the Assistant Deputy Minister of Finance and he had received assurance that grants made by the Department of Health and Welfare for operation of the new Institute would be considered by the Treasury Board as being a proper grant within the scope of the Department, but that their continuance in future was, of course, a matter for Parliament to decide. Under the circumstances the Chairman felt that the University had as much assurance of continuity as was possible when considering any form of Government grant. From the letter written by Dr. Althouse it was made clear that the Provincial Government would provide financial support if the University was satisfied that the Federal grant could be considered as being reasonably permanent. Brief consideration was given to the question of the site in so far as it related to the financial aspects of the project and it was reported that the new building should be constructed on the area now occupied by the Institute of Child Study and Hutton House, a University College Women's Residence. In this regard the Comptroller suggested that a value should be placed on this site and that the annual surplus in the operating budget of the new Institute should be applied towards amortization of the cost of the site as well as the loan.

Having considered these various matters, the Committee wishes to point out that it considers its function is only to express an opinion on the method of financing, if this project is approved by the Board. In other words, it has confined its attention to the soundness of the investment and has not gone into all the other considerations involved, such as the suitability of the site, the merits or otherwise of demolishing the Women's Residence, etc. If the project is approved by the Board as a desirable one, the Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

that the University make a self-liquidating advance from Trust Endowment of \$400,000 bearing interest at 5%, provided -

Finance
Committee
Report
(Cont'd)

- (a) that the project be commenced not later than February 1952 and that there is reasonable assurance that it will be completed by Christmas 1952. This would require early approval of the project including agreement as to the suitability of the proposed site;
- (b) that the work will not actually be started until Dr. Blatz has obtained cash or pledges representing his contribution of \$100,000 towards the project;
- (c) that confirmation is obtained from the Department of Education respecting the proposed grant of \$50,000 from the Province.

2. Financial Statements for the year ended June 30, 1951

The Committee considered the Balance Sheet of the University as of June 30, 1951, and a statement of Income and Expenditure for the year ended on that date. The Comptroller stated that there were no specific items in the accounts to which he should draw particular attention, but he made the following general observations:-

- (1) The amount of \$1,375,000 shown in the Balance Sheet as the estimated liability for conversion of the Administrative Pension Plan was to be made in the following way:-

From balance of Pension Trust Account	\$ 237,618.02
Amount to be paid from General Funds in the fiscal year ending June 30, 1952	137,381.98
Proposed Loan to be repaid in ten annual instalments commencing in July 1952	1,000,000.00
	<u>\$1,375,000.00</u>

A loan of \$1,000,000 had been arranged with a group of four insurance companies underwriting the Administrative Pension Plan and the details relating to this loan, which would be dated July 1, 1951, will be completed on October 22, 1951, by the issue of Notes and the pledging as collateral of securities held on account of General Endowment.

- (2) The statement of Income and Expenditure shows that the balance to be covered by Government grants in 1950-51 exceeded that for the previous year by \$424,618., but in order to make a fair comparison of the operation of the two years it is necessary to eliminate in each year the charge relating to interest on debentures and the provision of a sinking fund. After making this adjustment the increase in deficit over the previous year would be reduced to \$120,123. It will be seen from the statements that the income from tuition fees was \$395,310 lower than the previous year and therefore all but \$120,123 of this reduction had been offset by corresponding savings in expenditures. It is submitted that in view of continued increases in price of goods and services, and the fact that fixed charges relating to the increasing physical plant of the University cannot be reduced because of a falling off in enrolment, this relatively small increase in deficit indicates careful control over expenditures.

Finance
Committee
Report
(Cont'd)

- (3) It is interesting to note that operating expenses for the year, excluding capital costs and special provisions for pension costs, were only \$7,317 in excess of the estimate of \$6,227,690.
- (4) The following statement was presented showing the manner in which total net expenditures have been financed during the last two years, and the position for the current year on the basis of the approved estimates:-

	<u>1950</u>	<u>1951</u>	<u>Estimated 1952</u>
From Fees	40.5%	34.5%	31.6%
From the Province of Ontario	51.2%	60.2%	66.7%
From the Government of Canada	6.2%	3.0%	-
Other Income	2.1%	2.3%	1.7%

It will be seen that in spite of the increase in tuition fees for the year 1951-52 there will be a further reduction in the contribution made towards total expenditures by income from this source. By reason of the drop in this percentage and the discontinuance of the supplementary grants for veterans, the percentage of operating costs to be borne by the Province will also increase again.

Upon motion of Mr. Osbourne,
Seconded by Mr. Burns,

the Committee recommends the Financial Statements to the Board for approval.

3. Review of Investment Policy

The Committee discussed the University's existing investment policy in the light of the situation prevailing at present in the high grade bond market, and it was decided that no change should be made in the present policy which allows for the purchase of bonds of the Government of Canada and of the Province of Ontario, and their guaranteed issues, with a maturity not exceeding five or six years. The Comptroller reported that \$60,000 was on hand for investment on account of the Trust Pool and he was authorized to invest this within the policy outlined above after consultation with the Chairman of the Finance Committee.

The following bond purchases and sales not previously reported to the Committee were approved:-

(1) Bonds purchased for -

<u>Sinking Fund</u>			
\$ 3,000	3%	University of Toronto	due Aug. 15, 1970 @ \$91.75

(2) Bonds sold for -

<u>Capital Funds</u>			
\$200,000	1 $\frac{3}{4}$ %	Dominion of Canada	due Nov. 1, @ \$99.90 1951

4. Cost of Living Bonus

The President proposed that some consideration be given to the possibility of instituting a cost of living bonus based on the official index, as he felt that with the continued rise in this index the staff member should have some assurance that adjustments would be made to his income which would allow him to keep pace with continued price rises. The Committee re-

Finance
Committee
Report
(Cont'd)

ferred the matter to the President and the Comptroller with instructions to make a survey of the situation and to bring in a report which could be submitted to the Board of Governors at their November meeting.

All of which is respectfully submitted

(Sgd) W. L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

October 16th, 1951.

Proposed
new build-
ing for
Institute
of Child
Study

Careful consideration was given

to Clause 1 of the report - Financing of Proposed New Building for the Institute of Child Study - and during the discussion which followed many objections were raised to the proposals made therein. In the first place, it was suggested, as the proposed extension to the Institute had not yet received the approval of the Board, it was neither possible nor proper to consider any method of financing the project. Secondly, objection was taken to the fact that the University was being asked to lend its endowment funds to permit construction of a building for the Ontario College of Education, whereas the Provincial Government ought to be prepared to provide necessary capital funds for one of its own departments. It was pointed out further that before the University's own building programme was completed it might be found that funds on hand were inadequate, and under such circumstances endowment funds could be used to much better purpose in the form of loans at that time to allow completion of the programme. Mention was also made of the fact that critical materials used in construction of the Institute of Child Study might well reduce the amount of critical materials available for other buildings.

Upon motion of Mr. Justice Hope,
Seconded by Mr. Urquhart,
And carried,

the Board decided not to approve of the Committee's recommendation that the University make an advance from Trust Endow-

Proposed
new build-
ing for
Institute
of Child
Study
(Cont'd)

ment of \$400,000 to finance the proposed new building. Mr. Burns, who presented the Finance Committee report in the absence of the Chairman of the Committee, Mr. Gordon, requested that he be recorded as opposing the motion.

Upon motion of Mr. Burns,
Seconded by Dr. McCullagh,
And unanimously carried,

the balance of the Finance Committee report, viz: Clauses 2 to 4 inclusive, was adopted.

Annual Re-
port of
Connaught
Committee
and Con-
naught
Laborat-
ories,
1950-51

Dr. Tory, as Chairman of the Connaught Committee, read a report of the Committee to the Board, following which, on behalf of the Committee,

It was moved by Dr. Tory, Chairman of the Connaught Committee,
Seconded by Mr. Morrow, Vice-Chairman of the Connaught Committee,
And unanimously carried,

that the Audited Financial Statements, accompanied by the Director's report, constitute the Annual Report of the Connaught Committee for the fiscal year ended March 31st, 1951, and that such report, as presented therewith, be now approved, ratified and confirmed.

The Board expressed its appreciation of the excellent work being done by the staff of the Laboratories under the direction of Dr. Tory, Chairman of the Connaught Committee, and Dr. Defries, Director of the Laboratories.

Notice to
introduce
resolu-
tions at
next meet-
ing

Notice was given of intention to introduce the following resolutions at the next regular meeting of the Board:-

- (a) A resolution to approve, ratify and confirm on behalf of the Board the provisions of the indenture made as of July 1, 1951, between the Board and Crown Trust Company as actually executed including, without limiting the generality of the foregoing, the provisions contained therein with respect to the execution of Notes issued thereunder.
- (b) A resolution for the purpose of amending By-Law IIIA of the Board relating to the signature of interim and/or definitive debentures issued by the Board and the interest coupons attached or appertaining thereto.

Leave
granted
to members
absent
from the
two pre-
vious
meetings

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, leave was granted to the following mem-
bers absent from the two previous meetings:-

Regular Meeting of September 13th:
Mr. Duncan Dr. Tory
Mr. Kelly Mr. Urquhart
Dr. McCullagh
Special Meeting of October 9th:
The Chairman Mr. Justice Hope
Mr. Borden Dr. Johnson
Mr. Bryce Mr. LaBine
Mr. Clarke Mr. Morrow
Mr. Gordon Mr. Urquhart

Recommen-
dations
of the
President
approved

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the following recommendations of the
President were approved:-

Appoint-
ments

(a) Appointments: - Session 1951-52:

Faculty of Arts:

F. Hawker - Technical Assistant in Astron-
omy, Oct. 1 to June 30, at
\$1,944 a year

Botany:

L. T. White - Assistant Professor (part-
time) \$375
W. Franke) 750
Miss G. Ruckerbauer) Demonstrators 500
Miss J. Whitaker) Oct. 1 to May 31 1,000

Chemistry:

R. J. J. Simkins) Research Associates
Mrs. M. A. Simkins) without salary
Miss M. Long - Secretary, from Oct. 1,
1951 \$1,976 a year

Demonstrators:

S. Proskow - Oct. 1 to May 31 \$720
Mrs. A. G. Sleep - Sept. 26 to May 26 \$1,440

Geography:

G. Potvin)
Mrs. W. C. Wonders) Lecturers 3,000
3,000

Teaching Fellows:

Miss N. Douglas \$600 H. A. Smith 600
M. K. McCutcheon 600 R. C. Langman 600

Geological Sciences:

Assistants:

J. McAndrew \$400 R. E. Jones 400
D. D. Hogarth 400 H. G. Harper 400
J. S. Cranswick 400 C. M. Allen 400

Mathematics:

B. Lapidus)
K. B. McCutcheon) Teaching Fellows 1,000
A. W. Walker) 800
E. E. Noonan) Assistants 636
364

Physics:

Demonstrators:

Mrs. D. Elson \$1,000 W. J. Heikkila 750
A. C. Kwei 750 D. R. Lovejoy 750
L. W. Morley 750 A. K. Mousuf 750
E. K. Shaw 750 E. Dawson 750

Appoint-
ments
(Cont'd)

C. F. Owen	- Instructor in Political Economy	\$2,500
Psychology:		
J. A. Tuck	- Demonstrator	400
R. H. Nicholson	- Teaching Fellow	800
Paid from Mental Health Grant:		
Miss E. Stapleford	- Lecturer, Oct. 1 to Mar. 31	\$275 a month
M. Wright	- Assistant, July 1, 1951 to Sept. 30, 1951	\$100 a month
Zoology:		
Demonstrators:		
R. M. Spence	\$800	J. L. Price \$800
D. McLeese	800	E. D. Lapworth 800
C. D. Fowle	800	Mrs. M. Masson 1,200
A. Butler	700	A. G. Edmund 700
J. Pearson	600	J. R. Miller 600
Miss M. Bowman	500	W. Y. Watson 600
Miss A. McGregor	500	F. Rigler 500
R. L. Saunders	500	G. Wiggins 450
Mrs. M. Hatton)	1,000
J. J. Graham)	Instructors 1,200
J. B. Falls)	1,200
Mrs. S. Gross)	Stenographers and \$915 a year
Mrs. M. Sullivan)	Librarians (part time) 915 a year
)	Oct. 1 to June 30
<u>Faculty of Medicine:</u>		
Anatomy:		
Demonstrators:		
M. J. T. Sedlmeir	\$900	H. G. C. Stobie \$900
D. E. Bowes	950	Miss D. C. Madgett 960
G. F. Lewis	780	A. J. Hudson 180
Biochemistry:		
Mrs. R. Sheinin	- Fellow, Oct. 16 to May 31 for 8 mos.	\$900
Mrs. M. A. Packham)	Teaching Fellows 1,200
L. H. Cohen)	1,100
I. G. Walker)	900
P. H. Odense)	900
J. E. Fahey	- Laboratory Assistant in Hygiene and Preventive Medicine, Sept. 1 to June 30	\$1,793 a year
Banting and Best Medical Research:		
Research Assistants:		
H. M. Shanoff	- Oct. 1 to June 30, without salary	
Mrs. H. Hausler	- Oct. 1 to June 30	\$100 a month
R. Gillespie	- Sept. 15 to June 30	\$130 a month
Medicine:		
J. N. Swanson	- Fellow, July 1 to June 30	without salary
Miss H. I. German	- Technician, Oct. 1 to June 30	\$1,880 a year
A. L. Chute	- Professor of Paediatrics and Head of the Department, from Nov. 1, 1951 at \$12,000 a year plus \$750 for travelling expenses	
Miss D. Liepins	- Technician in Pathological Chemistry, from Oct. 1, 1951	\$150 a month
Pathology:		
W. S. Hartroft	- Associate, from Sept. 24, 1951	\$60 a year
Demonstrators:	Sept. 24 to June 30:	
W. Anderson	\$60	T. C. Brown \$60
F. A. Jaffe	100	R. C. Ritchie 100

Appoint-
ments
(Cont'd)

Pathology (Cont'd):

J. Abbott

- Laboratory Assistant (part time) Sept. 1 to June 30 \$10 a month
- Autopsy Recorder, from Nov. 1, 1951 \$1,675 a year

Miss C. Metrakos

Pharmacology:

H. W. Estey

- Fellow, Oct. 1 to June 30 \$125 a month

A. E. Dyer

) \$300

J. D. McColl

) Fellows (part time) 300

J. F. Methven

) Oct. 1 to June 30 300

W. Kalow

- Lecturer, Sept. 1 to June 30 \$250 a month

Physiology:

G. Veelaid

- Technician, Oct. 1 to Mar. 31 \$125 a month

R. B. Lee

- Research Assistant, Sept. 1 to June 30 without salary

J. S. MacDougall

- Research Assistant, Sept. 24 to May 24 \$800

C. R. Cameron

) Demonstrators, Sept. 1 to

Miss E. E. Rosenberg

) June 30, without salary

Psychiatry:

Paid from Mental Health Grant:

Research Assistants:

Miss E. M. M. Loosley) Oct. 1 to Mar. \$1,200 a year

Mrs. M. Blum) 31 1,800 a year

N. W. Bell) 1,800 a year

P. Y. Walmsley - Sept. 17 to Mar. 31 3,600 a year

Secretarial Assistants:

Miss A. M. Gravestock) Oct. 1 to Mar. 2,040 a year

Miss H. J. Dewart) 31 1,800 a year

Miss A. E. Muttart - Sept. 24 to Mar. 31 1,800 a year

H. Wasteneys

- Research Associate, Sept. 1 to Mar. 31 5,160 a year

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

Demonstrators:

O. E. Michaelsen - Sept. 26 to Mar. 31 \$1,000

S. S. Sheinin - Oct. 1 to Mar. 31 1,000

Applied Physics:

Instructors:

P. A. MacPherson - Sept. 1 to Apr. 30 \$300 a month

I. A. Morgulis - Aug. 15 to Apr. 30 \$200 a month

J. W. Rutter - Sept. 15 to Apr. 30 \$150 a month

V. N. Stock - Oct. 1 to Apr. 30 \$150 a month

Chemical Engineering:

M. D. Winning

- Lecturer, Oct. 1 to Apr. 30 \$50 a month

Instructors:

W. P. Balmain) Oct. 1 to Mar. \$295 a month

C. C. Blackmore) 31 300 a month

Demonstrators:

J. Binkiewicz - Sept. 19 to Apr. 18 \$240 a month

V. Braunwarth - Oct. 1 to Apr. 30 \$240 a month

Appoint-
ments
(Cont'd)

Chemical Engineering (Cont'd):

Demonstrators (Cont'd):

J. Czerny	- Sept. 5 to Apr. 4	\$120 a month
A. Sudmalis	- Sept. 20 to Apr. 19	240 a month
J. G. Currie	- Oct. 1 to Mar. 31	50 a month

Civil Engineering - Surveying and Geodesy:

T. L. F. Rowe	- Special Lecturer, Sept. 24 to Dec. 23	\$300 a month
M. B. Wong	- Instructor, Oct. 1 to Dec. 31	\$120 a month

Electrical Engineering:

W. J. Surtees	- Instructor, Oct. 1 to Apr. 30	\$140 a month
---------------	---------------------------------	---------------

Research Assistants:

W. J. Surtees)	\$110 " "
J. L. Yen) Oct. 1 to Apr. 30	100 " "
I. R. Dalton)	200 " "
W. V. Tilston	- Oct. 1 to Dec. 31	220 " "

Demonstrators:

A. K. Chatterjee	- Oct. 1 to Dec. 30	50 " "
I. R. Dalton)	70 " "
R. M. Scarlett) Oct. 1 to Apr. 30	50 " "
D. Liberson)	250 " "
J. B. Gush	- Oct. 15 to Dec. 31	70 " "
J. L. Corcoran	- Sept. 20 to Apr. 19	250 " "
Mrs. S. W. B. Black	- Laboratory Attendant, Oct. 1 to Apr. 30	\$800

Engineering Drawing:

Instructors:

A. D. Cummings)	\$1,000
R. C. Hinde) Oct. 1 to Apr. 30	1,000
R. G. Tress)	2,100
J. M. Hall	- Oct. 4 to May 4	1,000
L. A. Levine) Oct. 1 to Apr. 1	900
C. L. Cheng	- Spec. Lecturer, Oct.- Apr.	2,250
W. D. McMurtry)	1,575
W. J. Major) Sept. 27 to Apr. 27	1,400
W. A. Skirrow	- Sept. 15 to May 15	2,400
V. Strautmanis	- Sept. 24 to Apr. 24	1,000
A. D. Fiskien	- Spec. Lecturer, Oct. 10 to Apr. 30	2,000

Mechanical Engineering:

Demonstrators:

S. Juhasz	- Oct. 1 to May 1	1,800
M. J. Loukides)	800
A. R. Walker) Sept. 17 to Apr. 16	1,580
G. H. West)	800
R. Williamson	- Sept. 13 to Apr. 12	1,580

Metallurgical Engineering:

Demonstrators: - Sept. 26 to Mar. 29:

J. H. Becker	\$350	R. Clark	350
R. S. Davis	350	G. J. Hutton	350
W. R. Thomas	350		

Faculty of Household Science:

Food Chemistry:

W. R. Parker	- Special Lecturer	\$500
T. Panalaks) Assistants	650
Miss E. Rutherford)	650

Ontario College of Education:

F. W. Minkler) Instructors in the Courses	400
T. H. W. Martin) leading to degree of	400

Faculty of Forestry:

A. G. Hills	- Instructor, 7 mos. from Oct. 1, 1951	\$1,000
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Appoint-
ments
(Cont'd)

Faculty of Music:

- | | | |
|--------------------|---|-------------------|
| B. Duncan | - Instructor | \$500 |
| Miss E. I. Johnson | - Secretarial Assistant,
from July 1, 1951 | \$1,582 a
year |

Faculty of Dentistry:

- | | | |
|------------------|---|---------------|
| P. L. Rondeau |) | \$400 |
| H. Mercer |) Demonstrators, | 900 |
| P. T. Smylski |) Oct. 1 to May 31 | 900 |
| Miss A. Atkinson | - Dental Assistant in Clinic
Office, Oct. 15 to June
30 | \$150 a month |

School of Social Work:

- | | | |
|------------------|---|-------------------|
| L. Stewart |) Special Lecturers, | \$150 |
| A. E. M. Maloney |) Michaelmas Term | 150 |
| Miss M. Moffatt | - Stenographer, from Oct. 1,
1951 | \$1,685
a year |
| Miss J. Grant | - Field Supervisor, Oct. 1
to May 31 | \$233 a month |
| Miss C. Harrison | - Field Supervisor, Sept. 15
to May 31 | \$283.33 a month |

School of Nursing:

- | | | |
|-------------------|---|-------------------|
| Miss N. D. Fidler | - Associate Director, Feb. 1
to Feb. 29 | \$7,200 a year |
| Miss N. D. Fidler | - Acting Director, Mar. 1
to June 30 | \$7,200 a year |
| Miss N. D. Fidler | - Director, from July
1, 1952 | \$7,200 a year |
| Miss N. C. Press | - Secretary to the Director,
Nov. 1 to June 30 | \$2,100 a
year |

School of Hygiene:

- | | | |
|-------------------------------|--|-------------------|
| D. Lohr | - Laboratory Assistant in Physi-
ological Hygiene, Oct. 1 to
Mar. 31 | \$1,400 a year |
| Public Health Administration: | | |
| G. W. O. Moss |) Special Lecturers, | \$100 |
| M. G. Taylor |) Oct. 1 to June 30 | without
salary |

Public Health Nutrition:

Laboratory Assistants:

- | | | |
|----------------|---|------------------|
| Miss M. Claney | - Oct. 1 to June 30 | \$117.50 a month |
| Miss J. Groh | - Oct. 1 to Mar. 31 | \$100 a month |
| Miss J. White | - Research Fellow, Oct. 1 to
Mar. 31 | \$125 a month |

Institute of Child Study:

- | | | |
|-----------------------|---|------------------------|
| Miss D. A. Millichamp | - Assistant Professor, from
July 1, 1951 | no change in
salary |
| Miss J. M. Hodge | - Teacher, Sept. 1 to
June 30 | \$1,800 a year |
| Miss E. C. Brown | - Instructor, Sept. 1 to
June 30 | \$2,000 a year |
| Miss B. M. Talbot | - Student Assistant, Sept. 1
to June 30 | \$400 |
| Miss B. Butler | - Research Assistant, Sept. 1
to June 30 | \$1,544 a year |

Institute of Business Administration:

- | | | |
|-----------------|---|-------------------|
| H. J. Waisglass | - Special Lecturer, Oct. 1
to May 31 | \$100 a month |
| P. Walmsley | - Research Assistant | without
salary |

Royal Ontario Museum:

- | | | |
|---------------|---|-------------------|
| Dean R. Allen | - Member of the Board of Direc-
tors for 1951-52 | without
salary |
|---------------|---|-------------------|

Appoint-
ments
(Cont'd)

Department of University Extension:

Miss D. de F. Milner - Secretary, from Oct. 1,
1951 \$3,600 a year

University Library:

Miss R. Pearce) Assistants, Nov. 1 \$2,100 " "
Miss D. Dignum) to June 30 2,100 " "

Office of the Registrar:

Stenographers:

Mrs. B. H. Morrison - from Nov. 1, 1951 \$2,400 " "
Mrs. Joan Baillie) 2,030 " "
Miss E. R. Blachford) from Oct. 1, 1951
Miss M. J. McCrea) 2,030 " "

Clerks:

Miss E. A. Blain - from Nov. 1, 1951 1,730 " "
Miss S. L. Gillespie - Graduates' Register,
from Nov. 1, 1951 1,560 " "
Miss E. M. Catto) 1,840 " "
Miss E. M. Marsh) from Sept. 1, 1951 1,730 " "
Miss B. E. Sagar) 1,730 " "
Miss M. H. Rayfield - from Oct. 1, 1951 1,920 " "

University Advisory Bureau:

Miss B. Booth - Interviewer, from Oct.
1, 1951 \$2,100 a year

Department of Athletics and Physical Education - Men:

J. Primeau) \$100
G. S. O'Brian) Instructors 25

Department of Athletics and Physical Education - Women:

Mrs. M. K. Michele - Assistant 50

Resigna-
tions

(b) Resignations:

Faculty of Medicine:

E. Lehtila - Laboratory Assistant in Bio-
chemistry, (salary \$1,600)
Oct. 15, 1951
Miss M. C. Thomas - Technician in Medicine (salary
\$1,880) Sept. 30, 1951
J. A. Sullivan - Assistant Professor in Oto-
laryngology (salary \$300)
Sept. 17, 1951
Alan Brown - Professor of Paediatrics and
Head of the Department (salary
\$700) Oct. 31, 1951
Pathological Chemistry:
Miss P. Webber - Secretary (salary \$1,776)
Oct. 15, 1951
Mrs. J. Faulds - Laboratory Attendant (salary
\$1,392) Sept. 30, 1951
Miss C. B. Smith - Autopsy Recorder in Pathology
(salary \$1,675) Oct. 31, 1951
Mrs. K. Badger - Secretarial Assistant in Psychi-
atry (salary \$1,900)
Sept. 30, 1951

Faculty of Applied Science and Engineering:

E. Gultz - Machinist in Chemical Engineer-
ing (salary \$2,400)
Aug. 31, 1951
E. A. F. Hill - Mechanician in Electrical Engin-
ddring (salary \$2,800)
Sept. 30, 1951

Ontario College of Education:

Clerical Assistants:

Miss J. Constable - (salary \$2,150) Oct. 31, 1951
Miss W. Sherar - (salary \$1,850) Aug. 31, 1951

Resigna-
tions
(Cont'd)

Faculty of Dentistry:

Miss B. Jones

- Dental Assistant in the
Clinic Office (salary
\$1,375) Oct. 31, 1951

School of Nursing:

Mrs. L. M. Clarkson

- Secretary to the Director
(salary \$2,255)
Nov. 15, 1951

School of Hygiene:

C. Wood

- Laboratory Assistant in
Physiological Hygiene
(salary \$1,500)
Sept. 7, 1951

University Library:

Miss J. Finlay

- Assistant (salary \$2,100)
Oct. 31, 1951

Office of the Registrar:

Mrs. S. Skinner

- Clerk (salary \$1,930)
Oct. 31, 1951

Office of the Comptroller:

R. E. Spence

- Comptroller (salary \$12,000)
Nov. 30, 1951
(instead of Nov. 15)

Leave of
Absence

(c) Leave of Absence:

School of Nursing:

Miss E. K. Russell

- Director, from Mar. 1 to
June 30, 1952 - with salary

University
Extension
Courses

(d) University Extension Courses:

Upper School and Commercial Correspondence Courses:

Upper School Courses:

A. G. Croal

- Botany, Zoology, Physics
and Chemistry

E. J. Collins

- Latin

N. L. Murch

- French and German

J. R. Willis

- Trigonometry

Commercial Courses:

A. P. Seggie

- Accountancy Practice,
Business Law, Major Meth-
ods in Accountancy

A. E. Sparling

- Office Practice, Major
Methods in Office Practice

J. H. Mitchell

- Accountancy Theory, Book-
keeping B

H. M. Steeper

- Penmanship

A. G. Steinberg

- Arithmetic of Investment,
History of Commerce,
Money and Banking, Theory
of Economics

J. W. Fawcett

- Secretarial Practice,
Shorthand Theory, Type-
writing B

T. R. Foster

- Major Methods in Shorthand,
Shorthand Practice

G. P. Hillmer

- Business Arithmetic, Busin-
ess Correspondence

(Remuneration to be based on number of students)

University
Extension
Courses
(Cont'd)

Correspondence Courses, Pass Course for Teachers:	
J. A. Baird	- Art and Archaeology 3a
Miss R. Northcott) Astronomy
R. L. Baglow) Botany
A. J. V. Lehmann	- Chemistry
W. A. E. McBryde	- Economics 1a and 2a
S. Triantis	- Economics 3a
R. H. Fleming	- English 1a, 2a and 3a
Mrs. A. J. Mallinson	- French 1a
Miss I. Balthazard	- French 2a
D. M. Hayne	- French 3a
F. A. Hare	- German
H. Boeschstein) Geography 2a
D. F. Putnam) History 1a
G. Tatham) History 2a
M. R. Powicke) History 3a
G. C. Paterson) Latin
H. I. Nelson	- Mathematics 2a
Miss M. M. Albright	- Philosophy 2e
J. M. S. Careless) Philosophy 1b
G. M. Craig) (St. Michael's)
Sister M. St. John	- Psychology 1a and 2b
Sister M. Blandina	- Psychology 3a
Miss C. C. Krieger) Sociology 1a
E. M. Doan	- Sociology 3a
Rev. C. L. Lavery	- Zoology
Rev. John M. Kelly	
K. S. Bernhardt	
T. J. Mallinson	
N. Ryder	
H. Geiger	
Miss J. R. Burnet	
Mrs. Lenore Lennox	

(Remuneration to be based on number of students)

Appropriations

(e) Additional appropriations and deductions in appropriations:

Geography:

An additional appropriation of \$600 for "Apparatus"; and a deduction of \$600 from "Salaries".

Physics:

An additional appropriation of \$800 for "Laboratory and Workshop Assistance".

Slavic Studies:

An additional appropriation of \$1,000 for "Salaries".

Principal's Office - University College:

An additional appropriation of \$450 for "Supplies".

Paediatrics:

An additional appropriation of \$8,000 for "Salaries"

An additional appropriation of \$750 for "Travelling Expenses".

Chemical Engineering:

An additional appropriation of \$1,000 for "Salaries".

Civil Engineering - Surveying and Geodesy:

An additional appropriation of \$260 for "Salaries".

Electrical Engineering:

An additional appropriation of \$740 for "Salaries".

Engineering Drawing:

An additional appropriation of \$1,000 for "Salaries".

Food Chemistry:

An additional appropriation of \$500 for "Salaries".

School of Architecture:

An additional appropriation of \$1,500 for "Salaries".

President's Office:

An additional appropriation of \$1,000 for "Salaries".

Comptroller's Office:

An additional appropriation of \$2,800 for "Salaries".

- | | |
|---|---|
| Statute of Senate | (f) Statute of Senate Number 2110 respecting Courses of Study in the Royal Conservatory of Music of Toronto for the Session 1951-52. |
| Department of Anaesthesia | (g) The establishment, as from November 1st, 1951, of a Department of Anaesthesia in the Faculty of Medicine, the head of which shall hold the rank of assistant professor or of associate professor. |
| Changes in appropriation from Wallberg Fund for 1951-52 | <p>(h) The following changes to be made in the appropriation from the Wallberg Fund for the Session 1951-52:-</p> <p style="margin-left: 40px;">(a) That the sum of \$250 from item (a) - "a year's leave of absence.....\$5,000", be transferred to the salaries account in the Department of Electrical Engineering.</p> <p style="margin-left: 40px;">(b) That the payment of the salary of Professor Das be made from the salaries account in the Department of Electrical Engineering, and not from the Wallberg Fund.</p> |
| Survey in Applied Science | (i) The sum of \$5,000 to be appropriated from the income of the Wallberg Fund for the purpose of conducting a survey of the programmes and policies of the Faculty of Applied Science and Engineering. |
| Division of Dental Research | (j) The establishment in the Faculty of Dentistry of a "Division of Dental Research", as from November 1st, 1951. |
| Fee in School of Architecture | (k) The fee in the School of Architecture for students taking course 503 in Town Planning to be \$30 for each student, and that no credit towards a degree shall be given these students. |
| Course in Institute of Business Administration | (l) A Course on Management Problems to be given in the Institute of Business Administration for the A.V. Roe Canada Limited; a fee of \$50 per class to be charged and paid jointly by the Company and the Union, each of which will have 20 representatives. |

Approval of proposals for work in Sanitation in School of Hygiene

The President outlined a proposal received from Dr. R. D. Defries to establish a small Canadian Committee for the purpose of soliciting funds from chemical companies, dairies, soap and detergent manufacturers, restaurant associations, beverage manufacturers, etc., for the promotion of work in sanitation in the School of Hygiene of the University of Toronto. It was felt that funds amounting to \$50,000 - \$75,000 a year might be subscribed and used for this work, on which Mr. Kenneth Geiger, M.A.Sc., has been engaged during the past two years under the direction of Dr. P. J. Moloney, Head of the Department of Chemistry in Relation to Hygiene and Sanitation

Work in
Sanitation
in School
of Hygiene
(Cont'd)

in the School of Hygiene. The results obtained are important and have, in the opinion of Dr. Moloney and Dr. Defries, immediate practical value to industry. The President stated that he had informed Dr. Defries that it should be made clear to the manufacturers that if they use the benefits of Mr. Geiger's work they should not identify the University with it in any advertising, etc. After considering the matter IT WAS DULY MOVED, SECONDED AND UNANIMOUSLY CARRIED, that the proposal as outlined and the solicitation of funds for the work in sanitation in the School of Hygiene be formally approved.

Survey of
present
state and
future
role of
the Human-
ities

The President informed the Board that he proposes to establish a Presidential Committee composed of certain members of the staff to survey the present state and the future role of the Humanities in this institution.

Additional
appoint-
ments
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given to the following appointments recommended by the President:-

- | | |
|------------------|--|
| Dr. Alan Brown | - Professor Emeritus of Paediatrics from November 1, 1951, without salary. |
| Dr. W. J. Dunlop | - Director Emeritus of the Department of University Extension from July 1, 1951, without salary. |

Appoint-
ments to
Faculty
Councils

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, approval was given to the following appointments to Faculty Councils as recommended by the President for the Session 1951-52:-

To the Council of the Faculty of Arts:
From the Faculty of Medicine:
Dean J. A. MacFarlane
Professor R. E. Haist
Professor E. A. Sellers
Professor J. C. Watt
Professor A. M. Wynne

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the Faculty of Arts (Cont'd):

From the Faculty of Applied Science and Engineering:

Dean K. F. Tupper
Professor P. M. Corbett
Professor W. B. Dunbar
Professor L. S. Lauchland
Professor I. W. Smith

From the Faculty of Forestry:

Professor A. S. Michell

From the Faculty of Household Science:

Miss J. B. Brodie
Miss M. D. Smith

From the Faculty of Music:

Professor G. F. Loughlin

From the School of Law:

Dean C. A. Wright
Professor B. Laskin

To the Council of the Faculty of Medicine:

From the Faculty of Arts:

Professor J. R. Dymond	}	Department of Zoology
Professor W. H. T. Baillie		
Professor A. R. Gordon	}	Chemistry
Professor F. R. Lorrimer		
Professor W. H. Watson	}	Physics
Professor H. J. C. Ireton		
Professor E. A. Bott	-	Psychology
Professor F. C. A. Jeanneret	-	French
Professor R. S. Knox	-	English
Professor A. J. V. Lehmann	-	Botany
Professor E. S. Carpenter	-	Anthropology
Professor W. D. M. Long	-	Philosophy
Professor Barker Fairley	-	German
Professor D. C. Baillie	-	Mathematics
Professor J. M. S. Careless	-	History

To the Council of the Faculty of Applied Science and Engineering:

From the Faculty of Arts:

Dean S. Beatty	}	Mathematics
Professor I. R. Pounder		
Professor W. H. Watson	}	Physics
Professor H. J. C. Ireton		
Professor L. J. Rogers	}	Chemistry
Professor F. E. W. Wetmore		
Professor G. B. Langford	}	Geological Sciences
Professor A. MacLean		
Professor A. W. Currie	-	Political Economy

To the Council of the Faculty of Dentistry:

From the Faculty of Arts:

Professor G. S. Vickers	-	Art and Archaeology
Professor A. R. Gordon	}	Chemistry
Professor J. J. Rae		
Professor J. N. P. Hume	}	Physics
Professor H. J. C. Ireton		
Professor C. D. Rouillard	-	French
Professor R. R. Langford	-	Zoology
Professor F. E. L. Priestley	-	English
Professor W. J. R. Crosby	-	Mathematics

From the Faculty of Medicine:

Professor A. M. Wynne	}	Biochemistry
Professor Jeanne M. Fisher		
Professor J. Campbell	-	Physiology
Professor J. Wallace Graham	-	Medicine
Professor J. K. W. Ferguson	}	Pharmacology
Professor G. H. W. Lucas		
Professor R. M. Janes	-	Surgery
Professor J. C. Watt	-	Anatomy

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the Faculty of Dentistry (Cont'd):

From the Board of Directors of the Royal College of Dental

Surgeons:

Dr. Don W. Gullett

Dr. R. O. Winn

Dr. Harvey W. Reid

To the Council of the Faculty of Forestry:

From the Faculty of Arts:

Professor G. H. Duff - Botany

Professor J. R. Dymond - Zoology

From the Faculty of Applied Science and Engineering:

Professor R. R. McLaughlin - Chemical Engineering

Professor C. F. Morrison - Civil Engineering: Municipal
and Structural

Professor W. M. Treadgold - Civil Engineering: Surveying
and Geodesy

From the Faculty of Forestry:

Dean J. W. B. Sisam

Professor T. W. Dwight

Professor R. C. Hosie

Professor A. S. Michell

Professor D. V. Love

To the Council of the Faculty of Household Science:

From the Faculty of Arts:

Professor H. J. C. Ireton - Physics

Professor L. J. Rogers - Chemistry

Miss D. Forward - Botany

Dr. Norma F. Walker - Zoology

From the Faculty of Medicine:

Professor B. F. Crocker - Biochemistry

Dr. W. G. B. Casselman - Banting and Best Research

Dr. F. O. Wishart - Hygiene and Preventive Medicine

To the Council of the School of Architecture:

From the Faculty of Applied Science and Engineering:

Professor F. G. Ewens - Mechanical Engineering

Professor V. L. Henderson - Applied Physics

Professor C. F. Morrison - Civil Engineering: Municipal
and Structural

To the Council of the School of Graduate Studies:

Dr. S. E. Smith - President of the University

Professor A. P. C. Adamson - School of Architecture

Professor E. A. Allcut - Department of Mechanical Engi-
neering

Professor F. H. Anderson - Department of Philosophy

Professor C. A. Ashley - Department of Political Economy

Professor F. C. Auld - School of Law

Professor D. L. Bailey - Department of Botany

Professor W. H. T. Baillie - Department of Zoology

Professor A. E. Barker - Department of English, Trinity
College

Professor R. E. Barrett - Department of Mining Engineer-
ing

Professor Bertha Bassam - Ontario College of Education

Professor F. E. Beamish - Department of Chemistry

Professor H. Bennett - Department of Classics, Victoria
College

Professor K. S. Bernhardt - Department of Psychology

Dean S. Beatty - Faculty of Arts

Professor S. H. Bensley - Department of Anatomy

Professor C. H. Best - Department of Physiology

Professor C. T. Bissell - Department of English

Professor V. W. Bladen - Institute of Business Adminis-
tration

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):		
Professor W. E. Blatz	-	Department of Psychology
Rev. L. J. Bondy	-	Department of French, St. Michael's College
Professor E. A. Bott	-	Department of Psychology
Professor E. W. Bovard	-	Department of Psychology
Professor J.G.Breckenridge	-	Department of Chemical Engineering
Professor P. H. Brieger	-	Department of Art and Archaeology
Professor Jessie B. Brodie	-	Department of Household Science
Professor G. W. Brown	-	Department of History
Professor G. C. Butler	-	Department of Biochemistry
Professor E. S. Carpenter	-	Department of Anthropology
Professor B. Chalmers	-	Department of Metallurgical Engineering
Professor H. S. M. Coxeter	-	Department of Mathematics
Professor E. H. Craigie	-	Department of Zoology
Professor M. F. Crawford	-	Department of Physics
Professor J. A. Dauphinee	-	Department of Pathological Chemistry
Professor G. H. Duff	-	Department of Botany
Professor J. R. Dymond	-	Department of Zoology
Professor W.T.Easterbrook	-	Department of Political Economy
Professor G. A. Elliott	-	Department of Political Economy
Dean R. G. Ellis	-	Faculty of Dentistry
Professor N. J. Endicott	-	Department of English
Professor Barker Fairley	-	Department of German
Professor J.K.W. Ferguson	-	Department of Pharmacology
Professor J. Finkelman	-	School of Law
Professor J. Fisher	-	Department of English, Victoria College
Professor R. Flenley	-	Department of History
Professor D. T. Fraser	-	Department of Hygiene & Preventive Medicine
Professor Madeleine A.Fritz	-	Department of Geological Sciences
Professor F. E. J. Fry	-	Department of Zoology
Professor T. Geiger	-	Department of Political Economy
Professor R. J. Getty	-	Department of Classics
Professor E. Goggio	-	Department of Italian, Spanish & Portuguese
Professor A. R. Gordon	-	Department of Chemistry
Professor T. A. Goudge	-	Department of Philosophy
Professor J. W. Graham	-	Department of Art and Archaeology
Professor T. C. Graham	-	Institute of Business Administration
Professor J. C. B. Grant	-	Department of Anatomy
Professor P. H. Greey	-	Department of Bacteriology
Professor B. A. Griffith	-	Department of Mathematics
Professor G. M. A. Grube	-	Department of Classics, Trinity College

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of	Graduate Studies (Cont'd):
Professor R. E. Haist	- Department of Physiology
Professor J. Hamilton	- Department of Pathology
Professor C. S. Hanes	- Department of Biochemistry
Professor S. G. Hennessey	- Institute of Business Admin- istration
Professor J. F. Heard	- Department of Astronomy
Professor C. E. Hendry	- School of Social Work
Professor R. C. Hosie	- Faculty of Forestry
Dean H. A. Innis	- Department of Political Econ- omy
Professor H. J. C. Ireton	- Department of Physics
Professor J. A. Irving	- Department of Philosophy, Victoria College
Professor H. S. Jackson	- Department of Botany
Professor K. B. Jackson	- Department of Applied Physics
Professor R. M. Janes	- Department of Surgery
Principal F. C. A. Jeanneret	- Department of French
Rev. J. M. Kelly	- Department of Philosophy, St. Michael's College
Professor W. T. E. Kennett	- Department of French, Trinity College
Professor A. F. Klein	- School of Social Work
Professor R. S. Knox	- Department of English
Professor D. J. LeRoy	- Department of Chemistry
Dean A. C. Lewis	- Ontario College of Education
Professor C. Lewis	- Department of German, Trinity College
Professor W. Line	- Department of Psychology
Professor G. B. Langford	- Department of Geological Sciences
Professor H. A. Logan	- Department of Political Economy
Professor J. A. Long	- Ontario College of Education
Professor G. R. Lord	- Department of Mechanical Engin- eering
Professor T. R. Loudon	- Department of Civil Engineering: Municipal and Structural
Professor G. F. Loughlin	- Faculty of Music
Professor G. H. W. Lucas	- Department of Pharmacology
Professor W. C. Macdonald	- Department of Chemical Engin- eering
Dean J. A. MacFarlane	- Faculty of Medicine
Professor J. R. MacGillivray	- Department of English
Professor E. W. McHenry	- School of Hygiene
Professor T. F. McIlwraith	- Department of Anthropology
Professor R. L. McIntosh	- Department of Chemistry
Professor R. R. McLaughlin	- Department of Chemical Engineer- ing
Sir Ernest MacMillan	- Faculty of Music
Professor C. B. Macpherson	- Department of Political Economy
Professor H. H. Madill	- School of Architecture
Professor Chester Martin	- Department of History
Professor J. S. Morgan	- School of Social Work
Professor R. E. Moyers	- Faculty of Dentistry
Rev. J. T. Muckle	- Department of Classics, St. Michael's College
Professor C. R. Myers	- Department of Psychology
Professor T. F. Nicholson	- Department of Pathological Chemistry
Professor E. W. Nuffield	- Department of Geological Sciences
Professor G. N. Patterson	- Department of Aeronautical Engin- eering
Professor W. W. Moorhouse	- Department of Geological Sciences

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):	
Professor A. C. Pegis	- Department of Philosophy, St. Michael's College
Professor C. E. Phillips	- Ontario College of Educa- tion
Professor L. M. Pidgeon	- Department of Metallurgic- al Engineering
Professor D. F. Putnam	- Department of Geography
Professor W. A. Riddell	- Department of Political Economy
Professor J. D. Robins	- Department of English, Victoria College
Professor G. de B. Robinson	- Department of Mathematics
Professor E. A. Sellers	- Department of Physiology
Professor C. C. Shih	- Department of East Asiatic Studies
Rev. L. K. Shook	- Department of English, St. Michael's College
Professor B. E. Shore	- Department of Slavic Studies
Professor H. B. Sifton	- Department of Botany
Miss M. E. Silverthorne	- Ontario College of Education
Dean J. W. B. Sisam	- Faculty of Forestry
Professor V. G. Smith	- Department of Electrical Engineering
Professor D. Y. Solandt	- School of Hygiene
Dr. M. Doreen Smith	- Department of Food Chem- istry
Professor A. B. Stokes	- Department of Psychiatry
Professor L. I. Strakhovsky	- Department of Slavic Studies
Professor J. A. Surerus	- Department of German, Victoria College
Professor G. Tatham	- Department of Geography
Professor G. F. Tracy	- Department of Electrical Engineering
Professor W. H. Trethewey	- Department of French, Victoria College
Dean K. F. Tupper	- Faculty of Applied Sci- ence and Engineering
Professor F. H. Underhill	- Department of History
Professor L. C. Walmsley	- Department of East Asiatic Studies
Professor W. H. Watson	- Department of Physics
Professor W. J. Webber	- Department of Mathem- atics
Professor H. L. Welsh	- Department of Physics
Professor F. E. W. Wetmore	- Department of Chemistry
Professor B. Wilkinson	- Department of History
Professor D. C. Williams	- Department of Psychology
Professor J. T. Wilson	- Department of Physics
Professor S. E. Wolfe	- Department of Mining Engineering
Professor A. S. P. Woodhouse	- Department of English
Dean C. A. Wright	- School of Law
Professor G. F. Wright	- Department of Chemistry
Professor A. M. Wynne	- Department of Bio- Chemistry

Resolution
in connec-
tion with
the late
Professor
W. J.
Loudon

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the following resolution was passed in con-
nection with William James Loudon, Professor Emeritus of Mechanics
at the University of Toronto:-

In the death of William James Loudon, Professor Emeritus of Mechanics, the University lost one of its few surviving links with days gone by. His life span bridged almost a century. As a nephew of one of its Presidents, Dr. James Loudon, and as the father of a member of the present teaching staff, Professor T. R. Loudon, his life looked both towards the past and towards the future.

Professor Loudon was born on the twenty-fifth of June, 1860, in a house near the corner of Victoria and Queen Streets, the house in which his father before him had been born. He was educated at Upper Canada College, and University College, graduating in 1880. He joined the staff of the University as a demonstrator in Physics in 1882-1883. He served again during the Session 1887-1888 and was appointed an associate professor in 1902. In 1907, he was transferred to the Department of Mathematics and was made a full professor in 1908, retiring from his post in 1930.

A man of many interests, he made good use of his retirement in setting down his recollections of undergraduate days in book form and in writing biographies of Sir William Mulock and Dr. J. B. Tyrrell. Founder of the Madawaska Club at Go Home Bay, he also wrote its history.

BE IT RESOLVED that this testimony of our appreciation be recorded on the minutes of the Board of Governors, and that a copy be sent to Mrs. Loudon and to Professor T. R. Loudon, with an expression of our deepest sympathy to them and to the family.

Autumn
Convo-
cation

The President informed the Board
that the Autumn Convocation would be held on November 9th, 1951,
at 8:15 p. m.

Registra-
tion
Report

The President presented the final
report on registration for the Session 1951-52, showing a total of
11,286 as of October 23rd, 1951, as compared with 12,550 on Novem-
ber 23rd, 1950.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the Board approved of the following adminis-
trative matters:-

Appoint-
ments(a) Appointments:Superintendent's Office:

H. C. Milne - Assistant, from Nov. 7, 1951
\$5,000 a year

Hart House Theatre:

J. C. D. MacKay - Stage Manager, from Sept.
15, 1951 \$1,970 a year

University Press:

J. H. Sheard - Chief Accountant, from Oct.
1, 1951 \$3,600 a year

F. J. Murray - Accountant, from Oct. 10,
1951 \$2,400 a year

Appropri-
ations(b) Additional appropriations and deductions in appro-
priations:Superintendent's Office:

An additional appropriation of \$450 for "Office
Expenses"; and a deduction in appropriations
of \$450 for "Salaries".

Miscellaneous:

An additional appropriation of \$1,200 for "Royal
Visit Expenses"; and a deduction of \$1,200
from "Contingencies".

Increase
in rent
of No. 85
Grenville
Street

(c) An increase from \$1,200 to \$1,500 a year in the
rent of 85 Grenville Street for the School of
Nursing, and payment by the University of one-
half the cost of painting the house exterior.

Fee in
School of
Nursing

(d) An increase to \$20 a week in the tuition fee for
special graduate students in the School of
Nursing.

Donations -

Donations were reported as
follows, and ON MOTION DULY MADE, SECONDED AND UNANIMOUS-
LY CARRIED, were gratefully accepted:-

From -

Mrs. J. B. Paulin, an offer received of books
of her late brother, Mr. J. P. Bickell, includ-
ing holograph letters of Robert Browning.

Dr. W. S. Wallace, University Librarian, a notifi-
cation received of a bequest of \$200 by the late
Florence V. Keys for the purchase of books for
the University Library by her nephew, Mr. N. A.
Keys, K.C.

The Public Trustee, a notification received of a
bequest, under certain contingencies, by the
late Wilhelmine Alberta Giffen, of the balance
of her estate to the Research Department of
the Ontario Dental College, University of Tor-
onto.

Imperial Oil Limited, the sum of \$3,000 received
as the first payment of a total grant of \$9,000
to assist Dr. J. T. Wilson, Department of Physics,
in his programme of fundamental geophysical re-
search; these funds to be utilized at the dis-
cretion of Dr. Wilson, and the grant to be paid
at the rate of \$3,000 per year for three years.

Donations
(Cont'd)

From -

- The W. E. Mason Foundation, the sum of \$5,000 received in support of the research programme in the Faculty of Dentistry.
- The O'Keefe Foundation, the sum of \$1,000 received in support of the research programme in the Faculty of Dentistry, with an offer to provide a similar amount each month for the next five months, making a total donation of \$6,000 for this purpose.
- The Ontario Department of Health, the sum of \$4,235 received, under a Federal Public Health Grant, in recognition of work by Dr. E. A. Linell and his staff in examining brains and nervous tissue from post mortems on patients in mental institutions. Funds are to be requisitioned by Dr. Linell, as recommended by a Committee composed of Dr. Linell as Chairman, and Professors J. Hamilton, R. A. Farquharson and A. B. Stokes, for purposes within the Division of Neuro-pathology, Department of Pathology.
- National Cancer Institute of Canada, the sum of \$1,400 received in support of a project entitled "The Relation of Plasma Glutamic Acid Levels to Malignancy", to be carried out under the direction of Dr. E. W. McHenry, School of Hygiene; the grant being for the period Sept. 1, 1951 to March 31, 1952.
- Associated Dentists' Co-operative, an offer received of an annual bursary of \$100 to be awarded to a student of the second dental year who obtains an average of at least 66% in his final examinations, and to be based upon financial need, and standing in the subject of Operative Dentistry, the first award to be made in 1951-52, and the name of the award to be "Ed. Green Bursary"
- An anonymous donor, an offer received to donate annually the sum of \$200 for a Prize and Medal, open to all students in all faculties, both graduate and undergraduate, for a poem or a group of related poems of approximately 100 lines in length, the award to be known as "The E. J. Pratt Prize and Medal". The Medal is to be a gold one of the value of \$100, and the Prize to be of the same value.
- The Will of the late Mrs. Florence L. Cody, the sum of \$15,000 received as a bequest payable upon the death of the late Dr. H. J. Cody. \$125 of the income is to be used annually for a scholarship to a student in University College who is a non-resident of Toronto and of British stock, and the scholarship to be known as the "Maurice Cody Memorial Scholarship". The balance of the annual income is to be awarded to students in University College as the Council of the College may determine. Mrs. Cody expressed a preference that the awards be made to students in earlier years who take the subjects of English and History.
- The Canadian Legion of the British Empire, the sum of \$2,700 received to cover Legion University Scholarships to various students.
- Association of Children's Aid Societies, Province of Ontario, the sum of \$2,000 received to establish the "Nora-Frances Henderson Memorial Scholarship" in the School of Social Work.
- Various donors, the sum of \$1,116 received for the Frank S. Hogg Memorial Scholarship Fund, bringing the total to date to \$6,800.

Donations
(Cont'd)

From -

The Rockefeller Foundation, the sum of \$1,000, paid to Professor E. W. McInnis in New York as the first payment under a grant to him towards expenses of a study to achieve a general post-war settlement.

The Cook Clothing Company Limited, the sum of \$500 received to cover the first award of the Warren K. Cook Fellowship in Industrial Relations, payable in 1951-52.

Sangamo Company Limited, the sum of \$500 received to cover the research programme to be carried on in the Company's plant at Leaside, through the Institute of Business Administration.

Manitoba Brewers' and Hotelmen's Welfare Fund, the sum of \$400 received for their bursaries to two students in the School of Graduate Studies.

The Canadian Section of the Society of Automotive Engineers, the sum of \$300 received to establish a Loan Fund in the Faculty of Applied Science and Engineering.

The Janet Colquhoun Estate, the sum of \$300 received for the "Arthur Hugh Urquhart Colquhoun Library of Canadian History", being the University's portion of a further distribution of \$900 on account of income to the residuary legatees.

The Kiwanis Club of West Toronto, the sum of \$200 received to cover their bursary in the School of Social Work, payable in 1951-52.

Approval of
Budgets for
grants in
School of
Hygiene

ON MOTION DULY MADE, SECON-

DED, AND UNANIMOUSLY CARRIED, approval was given to the following budgets in connection with grants received for work in the School of Hygiene:-

Course in
Hospital
Organiza-
tion and
Management
and grant
from
Canadian
Hospital
Council

- (a) A grant of \$3,000 received from the Canadian Hospital Council for the special course in Hospital Organization and Management, the Council to give a further grant for the period Nov. 1, 1951 to June 30, 1952.

Budget for the period July 1, 1951 to Oct. 31, 1951

<u>Salaries</u>	
D. M. MacIntyre (\$4,000 a year)	\$1,333.33
Honoraria or wages for preparation of curriculum - professional and/or secretarial	1,000.00
<u>General</u>	
Pension and Insurance contributions re D. M. MacIntyre	95.75
Travel, phone, alterations to room, miscellaneous	465.50
<u>Apparatus and Equipment</u>	
Books, periodicals	500.00
Supplies	150.00
	<u>\$3,544.58</u>
<u>Source of Funds</u>	
Canadian Hospital Council	<u>\$3,544.58</u>

Course in
Hospital
Adminis-
tration
and grant
from the
Kellogg
Foundation

- (b) A grant of \$3,000 received from the W. K. Kellogg Foundation, made up of \$1,133.18 received on September 4, 1951, and the unexpended balance of \$1,866.82 from the grant for 1950-51, towards support of the Course in Hospital Administration.

Budget for the period July 1, 1951 to June 30, 1952

<u>Salaries</u>	
Special Lecturers	\$1,000.00
<u>General</u>	
Travel expenses in connection with Stud-	
ents' Field Work Supervision	500.00
Attendance at Workshops	750.00
Apparatus and Equipment	350.00
Supplies, Printing and Contingencies	400.00
	<u>\$3,000.00</u>
<u>Source of Funds</u>	
The W. K. Kellogg Foundation	<u>\$3,000.00</u>

Statements
presented -

The following statements were pre-

sented at the meeting:-

List of
Benefac-
tions

- (a) List of Benefactions received during the year 1950-51.

- (b) Financial Statements of the University for the four months ended September 30th, 1951.

Financial
Statements
of Univer-
sity and
Connaught
Laborat-
ories

- (c) Revenue and Expense Account, and Balance Sheet, of the Connaught Medical Research Laboratories for the three months ended June 30th, 1951.

Indefinite
12.13.

The meeting adjourned at 6 p.m.

Minutes confirmed.

November 30th 1951

Henry R. Diller
Vice-Chairman

A. Higgins

Secretary

Minutes of the meeting of the
Board of Governors held in the Board Room, Simcoe Hall, on
Friday, November 30th, 1951, at 3:30 p. m.

Present -

The Vice-Chairman, Mr. Borden
(in the Chair)
The President
Hon. Mr. Justice Hope
Mr. Matthews
Mr. Osbourne
Dr. Sullivan
Mr. Vaughan

Mr. Bryce
Hon. Dr. Bruce
Mr. Urquhart
Mr. Burns
Mr. LaBine
Mr. Gordon
Dr. Tory
Dr. Johnson
Mr. Kelly

Mr. R. E. Spence,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. G. Rankin

Mr. Borden
in the
Chair

In the absence of the Chairman,
the Vice-Chairman, Mr. Henry Borden, took the Chair.

Minutes
confirmed

The minutes of the previous meet-
ing were presented and -

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,
And unanimously carried,

were confirmed.

Approval
of Inden-
ture with
Crown Trust
Company
re issue
of Notes

The Chairman referred to the Inden-
ture made as of July 1, 1951, between the Board and Crown Trust
Company providing for the issuance of Notes of the Board in the
aggregate principal amount of \$1,000,000.00, and stated that it
would be desirable to have the terms of this Indenture as actually
executed approved, ratified and confirmed by the Board. The Chair-
man pointed out that at the preceding meeting of the Board notice
of intention to introduce this resolution had been given and that

Approval
of Inden-
ture with
Crown Trust
Company re
issue of
Notes
(Cont'd)

the Indenture had been available for inspection and was now available at the meeting. After discussion -

Upon motion of Mr. Matthews,
Seconded by Mr. Osbourne,
And unanimously carried,

the following resolution was passed:-

RESOLVED that the provisions of the Indenture made as of July 1, 1951, between the Board and Crown Trust Company, as actually executed (including, without limiting the generality of the foregoing, the provisions contained therein with respect to the execution of Notes issued thereunder) and the execution of the said Indenture by the officers of the Board be and the same are hereby approved, ratified and confirmed.

Amendment
to By-Law
No. III-A

The Chairman then referred to notice of intention given at the last meeting to amend By-Law No. III-A of the Board.

Upon motion of Mr. Gordon,
Seconded by Mr. Burns,
And unanimously carried,

the following By-Law was enacted:-

"By-Law No. III-A (enacted by the Board on August 8, 1949) is hereby amended to read as follows:

III-A. Without limiting the provisions of By-Law No. III, interim and/or definitive debentures issued by the Board shall be under the corporate seal of the Board and may be signed by the Chairman of the Board, Vice-Chairman of the Board, President, or any member of the Board designated for the purpose and countersigned by the Comptroller, the Bursar or any member of the Board designated for the purpose, and the interest coupons attached to any such debentures may be signed by the Comptroller, Bursar or any member of the Board designated for the purpose. The signature of the Chairman of the Board, Vice-Chairman of the Board, President or other such member of the Board designated to sign interim and/or definitive debentures as aforesaid, and the signature of the Comptroller, Bursar or other such member of the Board designated to sign interest coupons as aforesaid may be engraved, lithographed, printed or otherwise mechanically reproduced and any such engraved, lithographed, printed or otherwise mechanically reproduced signature shall be deemed for all purposes the signature of such person and shall be binding upon the Board. The said signatures shall be the signatures of the Chairman of the Board, the Vice-Chairman of the Board, President or such other member and of the Comptroller, Bursar or such other member respectively holding office or so designated at the time of the signature of the interim and/or definitive debentures and/or interest coupons respectively, and notwithstanding any change in any of the persons holding the said offices or so designated between the time of

Amendment
to By-Law
No. III-A
(Cont'd)

signature and the date of delivery thereof, the said interim and/or definitive debentures and the said coupons so signed shall be valid and binding upon the Board. The impression of the corporate seal upon any interim and/or definitive debenture may be mechanically reproduced and any interim and/or definitive debenture upon which the impression of the corporate seal has been so mechanically reproduced shall be deemed to have been validly sealed under the corporate seal of the Board."

Auditor's
Report to
Chairman
deferred

Consideration of the Auditor's

Report to the Chairman for the year ended June 30th, 1951, was deferred to a future meeting at which the Chairman of the Board is present.

Toronto
General
Hospital
Trustees

Upon motion of Mr. Matthews,
Seconded by Mr. Justice Hope,
And unanimously carried,

the following Governors were re-appointed to the Toronto General Hospital Board of Trustees for a further three years from January 1952:-

The Chairman of the Board
The President
Dr. Neilly
Dr. Tory
Dr. McCullagh

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, leave was granted to the following members absent from the previous meeting:-

The Chairman	Mr. Fennell
Mr. Borden	Mr. LaBine
Mr. Clarke	Dr. Neilly
Mr. Gordon	Mr. Osbourne

Resolu-
tion
from
Advisory
Committee
on Scien-
tific
Research

There was presented a resolution from the Advisory Committee on Scientific Research, expressing to the President and the Board of Governors its appreciation of their interest in and financial support of research in the University, and this resolution was tabled.

Appoint-
ment of
Mr. Roy
Gurney
as Super-
intendent
of Print-
ing at
University
Press

Mr. Justice Hope, Chairman of the Press Committee, requested the privilege of introducing a matter pertaining to the University Press. He explained that Mr. V. C. Collett, Superintendent of Printing, had resigned, and -

Upon motion of Mr. Burns,
Seconded by Mr. Urquhart,
And unanimously carried,

the Board approved of Mr. Justice Hope's recommendation that Mr. Roy Gurney, Estimator in the Printing Department, be promoted to succeed Mr. Collett as Superintendent of Printing from November 1st, 1951, at a salary of \$5,460 a year.

Date of
next
Board
meeting

In view of the proximity of Christmas to the date on which the next Board meeting would normally be held, it was decided -

Upon motion of Mr. Urquhart,
Seconded by Mr. LaBine,
And unanimously carried,

that if no urgency arises in the meantime, the next meeting would be held on January 24th, 1952, this decision to be left to the discretion of the Chairman; and also that the same executive powers be given to the President as prevail in the Summer, viz: that he be authorized to consult with any other member of the Board if he finds it necessary to recommend additional appointments or deal with urgent matters, which are to be reported to the Board at its next meeting for confirmation.

Finance
Committee
Report
No. 183

Mr. Walter Gordon, Chairman of the Finance Committee, who was at the meeting had not expected to be present and at his request Mr. Beverley Matthews, Vice-Chairman, presented the Committee's Report No. 183 as follows:-

Finance
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, November 26th, 1951, at 4 p.m., at which the following were present:-

Mr. Walter L. Gordon	Mr. R. E. Spence,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. Beverley Matthews	Secretary
Mr. C. F. W. Burns	Mr. A. G. Rankin
Mr. W. A. Osbourne	

1. Proposal to pay Cost of Living Bonus Retroactive to July 1st, 1951

It will be remembered that during a discussion by the Board at their meeting on April 26th, 1951, of Report No. 181 of the Finance Committee, the Chairman thereof expressed the opinion that in view of the increase in the cost of living index since establishment of the new salary scale the Board might wish to consider a further increase in fees in order to provide for a cost of living bonus to members of the staff. The Board deferred a decision on this matter but at a subsequent meeting, after hearing the views of the President, it was decided not to institute a cost of living bonus at that time because to do so would entail an increase in fees of 30% instead of 20% as previously contemplated.

The subject was discussed again by the Finance Committee at their meeting on October 16th, 1951, and it was agreed that some further consideration be given to the possibility of instituting a cost of living bonus based on the official index, as it would now be possible to finance such a proposal by reason of the receipt of Federal Aid. The Committee therefore referred the matter to the President and the Comptroller with instructions to bring a report to the Committee which could be submitted to the Board of Governors at their November meeting. The report submitted by these officers is set out below:-

1. As from January 1st, 1952, a bonus will be paid on the basis of the number of points increase in the cost of living index from a base point to be determined from alternatives set out in 9 below.
2. After January 1st, 1952, the bonus will be adjusted quarterly on the basis of the increase or decrease in the index during the previous quarter.
3. In addition, a lump sum bonus payment will be made in respect of the six month period from July 1st to December 31st. Alternative methods of calculating this are set out in 9 below.
4. The bonus will be calculated at the rate of \$1.00 per month for every point increase in the cost of living index. (This bonus will allow a person with a salary of \$2,162 to keep pace with increases in cost of living.)
5. The bonus will only be adjusted for every full point increase or decrease in the cost of living index.
6. When speaking of an index for (say) January, reference is being made to the index as of January 1st which is announced the following month on February 4th.
7. The cost of living bonus will apply to full-time salaried members of the University staff employed on a twelve month basis.
8. In order that the cost estimates will not be too low, it has been estimated that there might be a 3-point increase in the index between December 1951 and March 1952.

Finance
Committee
Report
(Cont'd)

9. Three alternative methods of calculating the basis are submitted for consideration:-

- (a) Because the proposed bonus relates to the period since July 1st, 1951, the first alternative provides that the base point should be the index for the month of June (184.1). Assuming an index of 191.1 for December, the monthly bonus from January 1st, 1952, would be \$1.00 times the 7-point increase, or \$7.00 per month.

In the case of the lump sum bonus the payment for the first three months would be based on the increase of 5 points for the period from June to September (189.8), and the second quarter's increase would be based on the 7-point increase from June to December. It is estimated that the individual payment would be \$36.00.

The cost of this alternative for 1951-52 would be approximately \$90,000.

- (b) In the above example it has been assumed that we should not consider the cost of living position prior to June, but it could be argued that as the bonus after January 1st, 1952, is to be based on the index for the previous quarter, this principle should be applied in calculating the lump sum payment. In other words, the increase for the first three months to September 1951 should be based on the increase in index from March (179.7) to June (184.1), and for the second quarter on the increase from March to September (189.8). It is estimated that the lump sum payment in this case would be \$42.00. Similarly, the monthly bonus payable from January 1952 would be based on the increase from March to December (191.1), and would amount to \$11.00.

The cost for this alternative for 1951-52 would be approximately \$120,000.

- (c) It will be remembered that the Board of Governors recommended that the new salary rates be effective January 1st, 1951, but the Provincial Government would only approve of an effective date of July 1st, 1951. In view of the Board's desire that the new salary scale go into effect on January 1st, 1951, it is considered reasonable that the base in calculating the cost of living bonus should be January 1st, when the index was 172.5.

On this basis, and assuming an index of 191.1 for December, the increase in the monthly salary cheque from January 1, 1952, would be \$18.

In calculating the lump sum bonus for the six months to December, the payment for the first three months of the period would be based on the increase in the index from January to June and for the next three months the base would be the increase from January to the end of the previous quarter, namely September. It is estimated that the individual payment under this proposal would be \$84.00.

The cost of this alternative for 1951-52 would be approximately \$208,000.

All costs referred to in this paragraph cover individuals whose salaries are paid from the University's main budget and do not cover the staffs of ancillary units.

Finance
Committee
Report
(Cont'd)

Upon motion of Mr. Matthews, the Committee strongly recommends that a cost of living bonus plan should be adopted. And all things considered the Committee would favour the more generous proposal outlined in proposal 9 (c).

2. Target Budget for 1952-53

The Committee considered a submission made by the President in regard to the preliminary allocation of funds to faculties, schools and administrative offices in order that they might commence preparation of their budget for 1952-53 and comments are set out hereunder in regard to the detailed target budget which is attached as Appendix A:-

Income

Revenue from all sources for 1952-53 is expected to be about the same as for the current year, except that there will be a reduction in fees income of approximately \$120,000.

Federal aid will, however, be a substantial sum and it is estimated that the gross payment to the University of Toronto in both 1951-52 and 1952-53 will be \$1,160,000. In 1951-52 a sum of \$105,000 will have to be paid over to the Federated Colleges on the basis of a formula which has been agreed with them, and this figure in 1952-53 will be about \$100,000. The net grant for the two years will therefore be \$1,055,000 and \$1,060,000 respectively.

Expenditures

The following are the major factors affecting the expense budget for 1952-53:-

- (a) Enrolment
- (b) Salary increases
- (c) Increased cost of Supplies and Services

Comments are submitted on each of these factors:-

(a) There will be a decrease of 560 or 5.3% in student population for 1952-53 which, spread over about twenty colleges, faculties and schools, does not show any significant reduction under any one heading. Therefore, without taking into account the effect of (b) and (c) above, it is submitted that the budget for 1952-53 should be substantially the same as that for the current year 1951-52.

(b) Separate proposals have been submitted in regard to a cost of living bonus and the estimated cost for 1952-53 of the alternative recommended by the Finance Committee is approximately \$261,000. (It can be considered that this bonus was made possible by receipt of the Federal grant.)

It is considered that additional budget allotments will have to be made to allow payment of statutory increases for the teaching staff, for minor increases to sessional employees such as Demonstrators and Instructors, and also some merit increases for Technicians, Laboratory Attendants and Clerical staff. (Assuming some cost of living bonus is approved, it is anticipated that merit increases would be granted to about one in five persons.)

(c) No allowance has been made in budget allocations in the last two years for increased cost of Apparatus, Equipment, Supplies and Services, and it is felt that some allowance must now be made for such increases which are substantial in their effect on academic departments and building maintenance costs.

A rough estimate has been made of implementing these proposals:-

Finance
Committee
Report
(Cont'd)

Statutory increases for teaching staff	\$ 80,000
Increased remuneration to Demonstrators, etc.	20,000
Merit increases for non-teaching staff	15,000
Increased cost of academic Apparatus and Supplies	80,000
Increased wages and supplies relating to Building Maintenance	40,000
Wage increases under Union agreements	60,000
	<u>\$295,000</u>

The majority of the above items, more particularly the cost of Supplies and increased wages payable under Union agreements, result from the continued inflationary trend and it is submitted that a part of this cost should be borne by the Provincial Government and should not be financed wholly by the Federal grant.

Deficit for 1952-53

As already mentioned, fees income will be reduced \$120,000 and if this amount is added to the expenses listed above of \$295,000 we will have a total increase in deficit as compared to 1951-52 of \$415,000. It is proposed that the Province underwrite \$200,000 of this increase. The deficit will also increase by an amount of \$32,000 which represents the rent due to the University for the use of Glendon Hall by the Ontario College of Art. The Provincial Government has confirmed to the Chairman of the Board that the University's grant for 1952-53 may be increased by this amount. The attached budget therefore provides for an increased Provincial grant of \$232,000. (It should be mentioned that this comparison with the deficit for 1951-52 is made after reducing the deficit as reported to the Minister of Education by an allotment of \$400,000 from the Federal grant.)

It should also be noted that the whole of the Federal grant of \$1,060,000 has been taken in as income, that the recommended cost of living bonus of \$261,000 has been provided for, and that there is a reserve of \$532,037. If the increases of \$295,000 referred to on the previous page are granted, the reserve will be reduced to \$237,037.

In order to clarify the relationship of the target budget to the budget for 1951-52 a reconciliation is submitted:-

Deficit for 1951-52	\$4,061,568
<u>Add</u> Reduction in Fees	120,000
Cost of Living Bonus	261,000
	<u>\$4,442,568</u>
<u>Less</u> Net Reduction in Expenditures and other Income	21,037
	<u>\$4,421,531</u>
<u>Add</u> Salary, Wage and other Increases referred to above	295,000
	<u>\$4,716,531</u>
<u>Add</u> Reserve	237,037
	<u>\$4,953,568</u>
<u>Less</u> Additional Income from Federal Aid	660,000
	<u>\$4,293,568</u>
Deficit for 1952-53	<u>\$4,293,568</u>

It is thought likely that the amount of \$295,000 may have to be utilized in full, leaving the reserve of \$237,037 as a portion of the Federal Grant which the President would like to use for special projects, other than salary increases, thereby meeting in part the desire of the Prime Minister of Canada that the working conditions and quality of the staff be maintained.

Application of Federal Grant for the Current Year

It is proposed to allot the Federal Grant for 1951-52 as follows:-

Amount of grant		\$1,055,000
Less agreed allocation towards -		
Deficit for 1951-52	\$400,000	
Cost of Living Bonus	208,000	
Special projects	150,000	758,000
Free Balance carried forward	\$	297,000

The balance of \$297,000 is available for carry forward to 1952-53 because the delay in payment of the Federal Grant for 1951-52 does not allow intelligent use of this sum during the current year. It will be noted that only the exact amount of the Federal Grant for 1952-53 has been taken into income and therefore this carry forward of \$297,000, plus any unallocated portion of the reserve for 1952-53 of \$532,037, will still be available for use at the discretion of the Board during that year. If the proposal covering cost of living bonus is approved some reserve of funds is necessary because the estimated cost for 1952-53 of \$261,000 is based on an estimate of the cost of living index at July 1st, 1952, and no provision is made for any possible increases during the year.

With the explanations outlined above, the Committee -

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

recommends the target budget to the Board for approval.

3. Investment of Funds for Trust Endowment

The Comptroller reported that as of December 1st, \$60,000 would be available for investment on account of Trust Endowment, and in line with the investment policy of the Board now in force authorization was requested -

Upon motion of Mr. Osbourne,

Seconded by Mr. Burns,

to invest this sum, if possible, in Ontario Hydro-Electric Power Commission Bonds, with a maturity not exceeding six years.

4. Purchases and Sales of Bonds not previously confirmed

In June 1950 the Board approved of the sale of short term Dominion of Canada Bonds held by the Trust Pool with a par value of approximately \$1,500,000 for long term Ontario Hydro issues, and in September 1950 completion of this trade was duly reported to the Board. At that time approval was given to a further trade involving the exchange of approximately \$700,000 short term Ontario issues for longer term bonds, and this trade was completed in due course. The auditors have pointed out that although these transactions were duly approved by the Board it has been customary to have each individual purchase and sale confirmed by the Board, and these transactions are therefore listed in Appendix B for the purpose of confirmation at this time.

Finance
Committee
Report
(Cont'd)

In addition are shown on Appendix B four further dealings which have not hitherto been approved.

All of which is respectfully submitted.

(Sgd) Walter L. Gordon
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

November 26, 1951.

Action taken by the Board in connection with the foregoing report is set out below:-

Clause 1 - Proposal to Pay Cost of Living Bonus Retroactive to July 1, 1951

Upon motion of Mr. Gordon,
Seconded by Mr. Urquhart,
And unanimously carried,

the Board approved of the Committee's recommendation that a cost of living bonus plan be adopted on the basis outlined in proposal 9 (c), it being understood that the executive officers of the University will put the Committee's recommendation into effect as soon as ways and means have been found to meet the additional financial requirements; and that no announcement be made in the meantime. It was decided also that the Provincial Government should be informed of this action.

Clause 2 - Target Budget for 1952-53

Upon motion of Dr. Bruce,
Seconded by Mr. Burns,
And unanimously carried,

the Board adopted the Committee's recommendation for approval of the Target Budget, subject to the deletion of the following sentence at the end of sub-section (b) relating to the proposed cost of living bonus: "It can be considered that this bonus was made possible by receipt of the Federal grant."

Clause 3 - Investment of Funds for Trust Endowment

Upon motion of Mr. Matthews,
Seconded by Mr. Osbourne,
And unanimously carried,

it was decided, in view of the recent change in the investment market, to approve of the proposed investment, or an alternative investment to be left to the Comptroller and the Chairman of the Finance Committee.

Clause 4 - Purchases and Sales of Bonds not previously confirmed

Upon motion of Mr. Matthews,
Seconded by Mr. Justice Hope,
And unanimously carried,

the Board confirmed the Bond transactions as reported.

In adopting the whole report, subject to the above amendments, an expression of appreciation was extended to the Chairman of the Finance Committee, the President and the Comptroller for the efforts they expended in the presentation of the details contained in the report.

Resolution
of appre-
ciation to
Mr. R. E.
Spence

Upon motion of Mr. Justice Hope,
Seconded by Mr. Bryce,
And unanimously carried,

the Board passed the following resolution of appreciation to Mr.
R. E. Spence on his resignation as Comptroller of the Univer-
sity:-

"RESOLVED -

That the Board express to Mr. R. E. Spence
its gratitude for his outstanding services to the Uni-
versity as Comptroller during the past four years. In
an inflationary period, the discharge of the duties
of Comptroller has been an unusually onerous task. To
his responsibilities Mr. Spence brought fine gifts of
heart and mind, and he served the University with sin-
gular devotion. For him, the concept of the role of
an administrative officer was always to further and
advance the primary objectives of teaching and re-
search. The Board wishes for him success in his new
field of endeavour."

Welcome
to Mr. A.
G. Rankin

The Board expressed a welcome to
Mr. A. G. Rankin who succeeds Mr. Spence as Comptroller of the
University.

Receipts
from foot-
ball
season

Mr. Bryce gave a brief résumé of
the receipts of the Athletic Association in connection with
the recent football season.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the following recommendations of the Pre-
sident were approved:-

Appoint-
ments

(a) Appointments - 1951-52

Faculty of Arts:

A. Tayyeb

- Lecturer in Geography, Nov. 1 to
May 31 \$375 a month

History:

G. W. Brown

- Professor of History and Editor of
the University of Toronto Press
from July 1, 1951
\$5,350 a year (History) and \$2,100
a year (Press)

W. D. Smith

Mrs. M. Bassett

B. D. Bargar

) Assistants \$300
450
- Reader 450

Physics:

J. Ellery

- Senior Laboratory Assistant
from Oct. 1, 1951 \$2,500 a year

C. B. Collins

F. Grant

- Research Associate without salary
do. without salary

Appoint-
ments
(Cont'd)

Political Economy:

J. R. Seeley

- Associate Professor - with-
out salary

R. A. Sim

- Assistant Professor - with-
out salary

D. G. Hill

- Assistant \$300

Psychology:

D. C. Williams

- Professor, July 1 to
Mar. 31 \$6,600 a year

E. W. Bovard

- Associate Professor,
July 1 to Mar. 31
\$5,300 a year

Faculty of Medicine:

Anatomy:

J. W. A. Duckworth

- Associate Professor, from
July 1, 1952 \$6,000 a year

G. Pudymaitis

- Technical Assistant,
Nov. 1 to June 30

\$170 a month

T. Shimizu

- Research Assistant in Bant-
ing and Best Medical Re-
search, Nov. 1 to June
30 \$125 a month

W. L. Robinson

- Lecturer in Medical Juris-
prudence - salary to be
arranged

H. M. Bain

- Clinical Assistant in Pae-
diatrics, Nov. 1 to June
30 without salary

R. Sheppard

- Demonstrator in Patholog-
ical Chemistry, Nov. 17
to May 17 \$250

A. J. Brock

- Technician in Pharmacology
from July 1, 1951

\$2,263 a year

Miss D. C. Madgett

- Demonstrator in Physical
and Occupational Therapy
Oct. 1 to May 31 \$1,040

Psychiatry:

Mrs. J. W. Goodacre

- Secretary, Oct. 29 to Mar.
31 \$1,800 a year

Miss L. M. Bartman

- Stenographer, Oct. 29 to
Mar. 31 \$1,800 a year

Research Assistants:

H. Husdan

- Oct. 15 to Mar. 31

\$3,600 a year

Miss B. Harris

- Nov. 1 to June 30

without salary

E. Douglass

- Clinical Teacher, Nov. 15
to June 30 without salary

Surgery:

C. B. Baker

- Clinical Assistant, Nov. 8
to June 30 without salary

W. R. Harris

- Fellow, Jan. 1 to June
30 \$200 a month

G. F. Pennal

- Clinical Teacher, Sept.
25 to June 30 \$150

R. I. Harris

)

C. A. Rae

) Graduate Lecturers

D. E. S. Wishart

) without salary

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Chemical Engineering:

- J. R. S. Newhouse - Instructor, Nov. 15 to Apr. 15 \$280 a month
- Demonstrators:
- S. M. Speelman - Oct. 15 to Dec. 14 \$280 a month
- B. M. O'Kelly - Dec. 1 to Apr. 15 \$240 a month
- V. R. Davies - Demonstrator in Civil Engineering - Municipal & Structural, Oct. 1 to Mar. 31 \$1,000

Electrical Engineering:

- G. M. Nakeshiba - Demonstrator, Nov. 1 to Apr. 30 \$240 a month
- S. Bond) \$300
- D. J. Leonard) Readers, Nov. 1 300
- Mrs. R. Sangster) to Apr. 30 300
- E. Matthews - Demonstrator in Mechanical Engineering, Oct. 22 to Apr. 21 \$400

Faculty of Forestry:

- J. A. C. Grant - Demonstrator \$500

Faculty of Music:

- Miss G. Fleischer - Assistant \$150

Faculty of Dentistry:

- M. E. Lucyk - Demonstrator \$702

School of Architecture:

- A. Floyd - Special Lecturer, Nov. 15 to Mar. 31 \$500
- G. Hassig - Instructor, Nov. 19 to Dec. 21; and Jan. 7 to Mar. 28 \$1,000
- C. R. Worsley - Instructor, Oct. 1 to Mar. 31 \$1,500

School of Social Work:

- C. E. Hendry - Director of the School and Professor from Nov. 2, 1951 \$9,000 a year
- Mrs. L. Rebick - Supervisor, Sept. 15 to May 31 \$150 a month

School of Nursing:

- Miss M. E. Colquhoun - Secretarial Assistant from Nov. 1, 1951 \$1,860 a year
- Mrs. M. Bliss - Secretarial Assistant from Nov. 1, 1951 \$1,776 a year

School of Hygiene:

- L. Goldsmith - Research Fellow in Chemistry in Relation to Hygiene and Sanitation, Oct. 1 to Mar. 31 \$2,000 a year
- Miss R. E. Sanderson - Laboratory Assistant in Epidemiology and Biometrics, Oct. 27 to June 30 \$100 a month

Physiological Hygiene:

- G. W. Rogers - Research Assistant, Nov. 1 to Mar. 31 \$200 a month
- W. D. Coats - Laboratory Assistant, Nov. 1 to Jan. 31 \$150 a month

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):

Physiological Hygiene (Cont'd):

Miss N. Evans	- Laboratory Assistant, Nov. 1 to Mar. 31	\$150 a month
G. E. Paré	- Laboratory Assistant, Nov. 13 to Mar. 31	\$120 a month
L. E. Elkerton	- Special Lecturer in Public Health Administration	\$100

Institute of Child Study:

Mrs. M. Quarrington	Research Assistants Sept. 1 to Mar. 31	\$200
Mrs. C. Davis		200
Mrs. J. Partridge		400
Mrs. P. Karal		600
Miss B. M. Talbot		600

University Library:

Miss V. Taylor	- Head of the Reference and Circulation Dept., from Dec. 1, 1951	\$3,020 a year
Miss J. Gibson	- Assistant, from July 1, 1951	\$2,100 a year
Miss C. Shepherd	- Stenographer, from Dec. 1, 1951	\$2,030 a year

Registrar's Office

Resigna-
tions

(b) Resignations:

Faculty of Arts:

Miss E. V. Eastcott	- Lecturer in Chemistry, (salary \$3,400)	Dec. 31, 1951
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School of Hygiene:

Miss L. E. Robertson (Mrs. Hummel)	- Research Fellow in Chemistry in Relation to Hygiene and Sanitation, from Sept. 30, 1951	(salary \$1,200)
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Leave of
Absence

(c) Leave of Absence:

Faculty of Applied Science and Engineering:

W. C. Macdonald	- Associate Professor of Chemical Engineering, Nov. 1 to Jan. 31	- with salary
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University
Extension
Courses

(d) University Extension Courses:

Business Courses:

G. A. Phare	Advertising	\$300
A. C. Benson		150
W. E. Carswell	- Colour - Its Basic Content and Use	150
V. W. Bladen	- Foreign Trade	\$ 15
	Industrial Administration	240
	Canadian General Electric Course	100
F. A. Knox	- Foreign Trade	15
	Estimated Travelling Expenses	25
J. J. Deutsch	- Foreign Trade	15
	Estimated Travelling Expenses	55
L. Rasminsky	- Foreign Trade	15
	Estimated Travelling Expenses	55
J. D. Gibson	- Foreign Trade	15
H. R. Kemp	- Foreign Trade	15
	Estimated Travelling Expenses	55

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

Business Courses (Cont'd):

B. C. Butler	- Foreign Trade	\$15	
	Estimated Travelling Expenses	<u>55</u>	\$ 70
H. Wolfson	- Foreign Trade	<u>15</u>	
	Estimated Travelling Expenses	<u>75</u>	90
J. E. Lenard	- Foreign Trade		30
H. S. Griffin	- Foreign Trade		15
N. M. Schneckenburger	- Foreign Trade	15	
	Estimated Travelling Expenses	<u>50</u>	65
R. B. Spiro	- Foreign Trade		15
C. K. Highmoor	- Foreign Trade		15
A. W. Currie	- Foreign Trade		15
R. B. Miller	- Foreign Trade	15	
	Estimated Travelling Expenses	<u>70</u>	85
B. L. Coyne)		30
W. P. Wilder)		30
L. E. Barlow) How to Invest Your Money		30
P. J. Anderson)		30
T. N. P. Jaffray)		30
S. G. Hennessey	- Canadian General Electric Course	\$200	
	Accounting I	<u>300</u>	500
T. C. Graham)		25
Institute of Business Administration) Canadian General Electric Course		25
J. A. McIntyre	- Industrial and Business Organization (Personnel Administration)		150
C. E. Olive	- Industrial and Business Organization (Plant Operation)		150
B. Chalmers	- Physical Metallurgy Laboratory Course		450
Laboratory Assistant	- (to be named later) Laboratory Course		75
K. G. Cross)		300
E. W. Gordon)		150
T. H. G. Michael)		150
W. A. Shone)		15
W. A. Weekes)		15
W. N. B. Armstrong) Paint Power		10
J. M. Robertson)		10
M. R. Feely)		10
L. R. Davis)		15
H. VanZant)		15
H. Campbell)		15
J. Kenyon)		15
Miss R. Sunley)		15
H. W. Ross	- Production of Iron and Steel		300
R. J. D. Gillies	- Quality Control Through Statistical Methods		225
G. A. Harrap)		15
D. S. Lillie)		15
G. McDowell)		15
J. H. Garlick) Purchasing		30
C. A. Johnston)		15
G. F. Bain)		30
J. R. Speers)		15

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

Business Courses (Cont'd):

G. E. Henry	- Purchasing	\$15	
	Estimated		
	Travelling		
	Expenses	60	\$ 75
R. R. Swan) Salesmanship		150
J. T. Tee)		75
T. B. Godgrey	- Accounting II		300
F. R. Crocombe	- Cost Accounting		300
K.F.M. Helleiner	- Economics I		300
F. G. Ewens	- Heating, Ventilating, Air-Conditioning and Refrigeration		300
J. R. Cadwell	- Mercantile Law		300
D. T. Barber)		15
F. W. Hurst)		15
A. R. Hendriks)		15
J. A. Edds) Internal Auditing		15
B. Couperthwaite)		15
G. K. Carr)		15
E. Paterson)		15
F. W. Woods)		15
C. R. Jolly)		30
Teachers Classes - Pass Course and General Course:			
S. Triantis	- Economics 1a		475
A. S. Knowland	- English 1a, 1b		475
Miss J.L. Gillespie	- French 1a		475
H. Boeschstein	- German 1a		475
M. R. Powicke)		237.50
H. I. Nelson) History 1a		237.50
G. C. Paterson)		237.50
Sister M. St. John) Latin		237.50
Sister M. Blandina)		237.50
Rev. John M. Kelly	- Philosophy 1b (St. Michael's)		475.00
F. W. Burd	- Psychology 1a		475
H. Geiger) Sociology 1a		475
N. Ryder)		475
K. L. Levy	- Spanish 1a		475
E. Rhodes	- English 2a, 2b		475
G. Tatham)		475
J. Spelt) Geography 2a		237.50
Miss M. K. Moore)		180
Miss M. J. Sinden	- German 2a		475
J. B. Conacher) History 2a		320
J. M. S. Careless)		160
Mrs. H. Mehlberg	- Mathematics 2a		475
F. M. Doan	- Philosophy 2e		475
K. Bernhardt	- Psychology 2b		475
J. A. Baird) Art and Archaeol-		237.50
S. J. Key) ogy 3a		237.50
G. A. Knott	- Art and Archaeol- ogy (Lantern Operator)		\$ 60
R. L. McDougall	- English 3a, 3b		475
W. J. Ruddock	- French 3a		475
R. Nicholson	- Psychology 3a		475
Miss R. J. Northcott	- Astronomy		475
Mrs. H. G. Dearborn	- Astronomy (Assistant)		237.50
Miss B. Creeper	- Astronomy		180
A. J. V. Lehmann	- Botany		475

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

Teachers' Classes - Pass Course and General Course:			
Miss L. K. Weresub)	Botany (Assistants)	\$237.50
D. S. Hull)		\$120
J. Garner	-	Political Science	400
W. R. Kirk	-	Psychology 1a	475
Miss E. Stapleford	-	Psychology 2b (Assistant)	180
Miss M. A. Banks	-	History 2a (Reader)	120
J. S. Sutherland	-	Psychology 1a (Reader)	180
W. H. Coons	-	Psychology 2b (Reader)	180
G. A. M. Bruenton	-	Psychology 3a (Reader)	180
Miss J. C. Jamieson	-	English 1a, 1b (Reader)	180
Mrs. A. H. Shearer	-	Overtime Work	250
Short Courses:			
G. Tait	-	Pedagogy	360
Course in Institutional Management:			
A. E. Berry	-	Sanitation	90
W. J. Feasby	-	History	325
R. C. Joyner	-	Psychology	600
A. H. C. MacIntyre	-	English	600
L. Storey	-	Accounting	900
R. A. Smith	-	Forestry	300
S. Triantis	-	Economics	600
D. M. Young	-	Personnel Administration	300
Ryerson Institute of Technology			
	-	Mechanical Equipment Food 64 students @ \$25	1,600
V. F. Mason	-	Administration	60
F. A. Venn)		10
J. E. Wright)		10
C. H. Melville)	Publicity	10
T. L. Johnston)		10
C. D. Crowe)		10
Certificate Course in Business (Evenings):			
E. W. Bovard	-	Psychology	300
G. Bain	-	Economics I	300
W. L. N. Somerville	-	Mercantile Law I	300
F. N. Beard	-	Accounting I	300
D. J. B. Morin	-	Accounting II	300
L. Storey	-	Secretarial Practice	300
Evening Tutorial Classes:			
J. R. Kidd	-	Adult Education	300
Art Gallery of Toronto	-	Appreciation of Art	150
R. L. Baglow	-	Astronomy	300
J. M. Elson	-	Authorship Journalism	600
Miss M. E. G. Waddell	-	Calculus I	300
Miss H. Parsons	-	Canada Today	150
Current Events:			
B. Wilkinson	\$15	G. M. Craig	30
G. W. Brown	30	H. I. Nelson	30
L. I. Strakhovsky	15	G. Bennett	30
M. R. Powicke	15	A. C. Turner	15
J. B. Conacher	30	J. M. S. Careless	30
R. A. Spencer	45	R. Flenley	30
V. Moudry	15	B. E. Shore	15
D. J. McDougall	15	R. A. Saunders	15
Miss E. B. Bealey	-	English Composition (Elementary)	300
C. S. Gulston	-	English Composition (Advanced)	300
Mrs. Sylvia Du Vernet	-	English Criticism and Appreciation	300

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

Evening Tutorial Classes (Cont'd):

F. A. Smith	- English -The Modern Novel	\$300
A. A. Shea	- Film and Society (The)	150
Miss M. MacDonald	- French IA	300
D. P. de Montmollin	- French IB	255
Mrs. R. Hurst	- French II	300
Miss I. Balthazard	- French III	300
Miss G. M. Jacquemin	- French IV	300
H. N. Milnes	- German	300
C. C. Love	- Great Books	300
W. D. Tucker	- Home Furnishing	150
J. F. Clark) Home Gardening	150
P. Bone		105
A. Gray		75
R. Gill	- Introduction to Play Production	300
J. A. Molinaro	- Italian IA	300
M. W. Ukas	- Italian IB	255
Mrs. M. K. Zieman	- Magazine Writing (2 Classes)	600
F. J. Horwood	- Music Appreciation (3 classes)	900
S. L. Thompson	- Nature Study	300
E. L. Fackenheim	- Philosophy	300
A. H. Shephard	- Psychology A	300
J. M. Brown	- Psychology B	300
J. A. Tuck	- Psychology C	300
D. L. G. Yule	- Psychology D	300
R. W. Ross	- Psychology - Social	300
W. H. Hogg	- Radio Writing	300
J. Berezowski	- Ukrainian - Polish (Elementary)	190
V. Zuke-hryskievic	- Byela Russian	110
O. Z. Maruna	- Russian	260
J. Cano	- Spanish IA	300
T. L. C. Dawson	- Spanish IB	300
Mrs. F. Adrian Brook	- Art of Speech I	300
Mrs. E. Whitaker	- Development of Self-Expression I	300
G. N. Bramfitt	- Diction and Voice Development (2 classes)	600
Mrs. Helen Tucker	- Oral Expression	600
W. G. Frisby) Public Speaking	300
J. E. Laughlin		300
C. W. Leslie		300
J. H. Pepper		300
E. J. Collins	- Word Study	300
<u>Classical Studies:</u>		
D. J. McDougall	\$30	P. A. GL Child 15
Miss L. Reise	45	Arnold Walter 15
C. B. MacPherson	15	H. N. Frye 30
W. D. B. Grant	15	G. H. Roper 15
M. Baldwin	15	K. MacLean 15
D. G. Edison	30	K. H. Coburn 15
L. C. Walmsley	15	

(Approval given that attendants at these Evening Classes be paid for services rendered upon certificate from department).

University
Extension
Courses
(Cont'd)

(d) University Extension Courses (Cont'd):

<u>Evening Tutorial Classes (Cont'd):</u>			
Miss E. N. Martin	- Indians Before Columbus	\$150	
<u>Royal Ontario Museum of</u>			
Archaeology	- Chinese Archaeology	120	
Miss E. N. Martin	- Craftsmen at Work	150	
<u>Two-Day Workshop - Mental Health in the Community:</u>			
J. D. Parks	- 1 lecture	10	
J. Hall	- 1 "	10	
R. Gerstein	- 1 "	10	
J. D. Griffin	- 1 "	10	
C. M. Hincks	- 1 "	10	
Miss M. Cork	- 1 "	10	
H. Whitley	- 1 "	10	
W. Line	- 1 "	10	
A. Hood	- 1 "	10	
(Approval given for a fee of \$5.00 for this course)			
<u>Refresher Course in Physical Therapy:</u>			
Miss K. McMurrich	- Anatomy	210	
Mrs. J. R. Jefferies	- Anatomy	\$97.50	
	(Demonstrator)		
	Lecture in Methods	15.00	112.50
Iain Macnab	- 1 lecture	15	
F. P. Dewar	- 1 "	15	
Miss M. Harland	- 1 "	15	
Miss M. Spence	- 1 "	15	
Miss D. Madgett	- 1 "	15	
(Approval given for a fee of \$15.00 for this course - the number of students to be limited to 35)			

Appropri-
ations

(e) Additional appropriations and deductions in appropriations:

History:

An additional appropriation of \$250 for "Salaries".

Physics:

An additional appropriation of \$30,000 for "Apparatus".

Faculty of Medicine:

An addition of \$620 for "Salaries" - Neuropathology;
and a deduction of \$620 from a special account -
"Department of Health Grant".

Chemical Engineering:

An additional appropriation of \$3,000 for "Salaries"

Ontario College of Education:

An additional appropriation of \$10,000 for "Vocational
Guidance Centre - Guidance Materials".

Faculty of Forestry:

An additional appropriation of \$500 for "Salaries"; and
a deduction of \$500 from "Clerical and Laboratory
Assistants".

School of Nursing:

An additional appropriation of \$3,000 for "Salaries".

Institute of Business Administration:

An additional appropriation of \$4,000 for "Evening
Courses".

University Library:

An additional appropriation of \$80,000 as follows:-

"Books and Periodicals"	\$42,000
"Books and Periodicals - Binding"	8,000
"Salaries"	30,000
	<u>\$80,000</u>

An additional appropriation of \$2,044 for
"Additional Assistance"; and a deduction of \$2,044
from "Salaries".

Statutes
of Senate

(f) Statutes of Senate:

- Nos. 2097 respecting the Curriculum of the Certificate Course in Business (Evenings) for the Session 1951-52
 2108 respecting the Courses of Study in Agriculture for the Session 1951-52
 2111 respecting the T. A. Russell Memorial Research Fellowship
 2112 respecting the Cominco Research Fellowship
 2113 respecting the Prize of the Ontario Chapter of the American Society of Heating and Ventilating Engineers

Short
Courses
in the
Institute
of Business
Administration

(g) Short Courses in the Institute of Business Administration:

Two two-week courses in Administration for the Department of Lands and Forests of Ontario, for which a fee of \$750 for each course shall be charged the Department of Lands and Forests.

President's
trip to
India

The President informed the Board that he was leaving on December 8th for a two-months' trip to India as one of the Canadian delegates, chosen two months ago by the National Conference of Canadian Universities, to the conference of the Association of Universities of the British Commonwealth, the Association to pay the expenses in connection with the same.

UPON MOTION OF MR. BRYCE, the Governors congratulated the President on the honour accorded him and extended best wishes for a successful and enjoyable trip. It was suggested that the President make an effort to obtain some respite during his trip, and he was assured that he was to be under no personal expense.

Report of
Advisory
Committee
on Scientific
Research

The President presented a report of the Advisory Committee on Scientific Research for 1950-51 and suggested that the members take their copies with them so that they might realize the extent of research being done by members of the staff who receive grants in aid of research.

Report of
Canadian
Dental
Associa-
tion on
Faculty
of Den-
tistry

A Report of the Survey Committee
of the Canadian Dental Association on the Faculty of Dentistry,
University of Toronto, was presented by the President who request-
ed the members of the Board to take copies with them and study
the recommendations contained therein.

Resolution
re the
late Dr.
Harry M.
Cassidy

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, the following resolution was passed in
connection with the late Dr. Harry M. Cassidy:-

"WHEREAS Dr. Harry M. Cassidy, Director of the School of
Social Work and Professor of Social Welfare, died on
November 2nd, 1951;
BE IT RESOLVED that the following resolution be inscribed
in the minutes of the Board of Governors, and a copy of
it sent to Mrs. Cassidy:

The outstanding service of Dr. H. M. Cassidy to
Canada is epitomized in the record of his labour, wis-
dom and vision as Director of the School of Social
Work of the University of Toronto. He brought to the
Directorship, which he assumed in 1944, a wide experi-
ence in social welfare administration and in academic
fields. Building on sound foundations, he raised the
School in the short period of seven years to the front
rank of schools of social work throughout the world.

His dynamic energy and his unbounded courage were
a never-failing source of inspiration to colleagues and
students alike. It was unthinkable to him that he
should spare himself in any way in the service to which
his life was devoted.

His standards of professional education were high.
His administration was based on the concept that good-
will and good intentions, even when combined with prac-
tical experience, are insufficient qualifications for
a social worker. To him, the worthy member of that
calling was a person well grounded in the elements of
the humanities and social sciences; one who is able to
apprehend the social, economic and political forces
that affect the lives of men, and to see, through inten-
sive study and investigation, how those forces can be
focussed on the solution of vital problems. He had a
unique capacity to relate the theoretical studies of
the classroom to the realities of a developing society.

He was one of the pioneers in Canada in increas-
ing the prestige of the social worker, and in demon-
strating the need for private and public agencies to
call upon specialists in this field in working for the
common weal.

His leadership was recognized not only throughout
Canada, but in the United States and throughout the
United Nations. His untimely passing is a loss to
Canada; and nowhere will Harry Cassidy be more deeply
and sincerely mourned than in the University of Toronto.

BE IT FURTHER RESOLVED that the Board of Governors express
to Mrs. Cassidy and her children its deepest sympathy and
the hope that the memories of happy years with him and the
recollection of his unselfish labours for a good society
will assuage in high degree their grief."

Resolution
re the late
Professor
A. T. DeLury

ON MOTION DULY MADE, SECONDED

AND UNANIMOUSLY CARRIED, the following resolution was
passed in connection with the late Professor A. T.

DeLury:-

"WHEREAS the late Alfred Tennyson DeLury gave to the University of Toronto over forty years of a full and dedicated life, as a member of the Mathematics Department and as its Head for fifteen years, as Dean of the Faculty of Arts from 1922 until his retirement in 1934, and as co-ordinator, leader, and inspirer of many University enterprises;

AND WHEREAS he was one of the great teachers of his generation, expounding with quiet lucidity the austere problems of his subject, and kindling in other minds a passion for intellectual adventure;

AND WHEREAS he was a complete embodiment of the humanist ideal of the unity of all knowledge, delighting no less in the haunting cadences of his beloved Irish poets than in the pale abstractions of the higher Mathematics;

AND WHEREAS he has already become a part of our University tradition, as the archetype of the humorous and humane scholar who restores our sense of balance and points the way in which we should go;

THEREFORE BE IT RESOLVED that this Board express its sorrow at his passing and its pride that the University should have shared so generously in this noble life."

Wording of
plaque for
new Baldwin
House

The President read the following proposed wording of the plaque to be erected in the new Baldwin House, former residence of the late Sir Joseph Flavelle:-

"Sir Joseph Flavelle, Bart., LL.D., D.C.L., Chairman of the University Commission of 1906 and a Governor of the University from 1906 to 1939, built this House in 1902 and on his death in 1939 devised it to the University.

In 1951 the Governors transferred to it the name of Baldwin House. This name, already familiar to generations of students, commemorates the Honourable Robert Baldwin, C.B., author of the University Act of 1849.

Historia vestigiis illustrium hominum abundat."

At the suggestion of Mr. Bryce, the President stated that he would inform the Flavelle family of this action.

Dates of
lectures -
Wallberg
Marfleet
Gray Mem-
orial

The President reported the dates of
the following Lectures to be given at the University:-

- Marfleet Lectures - March 4th and 5th, 1952, by Dr.
R. M. Hutchins, Associate Dir-
ector of the Ford Foundation
- Wallberg Lecture - January 22nd, 1952, by the Rt.
Hon. C. D. Howe, Minister of
Trade and Commerce, Ottawa
- Gray Memorial Lecture - 1952, by the Hon.
Onesime Gagnon, Provincial
Treasurer for Quebec.

J. P. Bick-
ell Founda-
tion -
Medicine

Authority was given to the President
and Dean MacFarlane to solicit a grant from the J. P. Bickell
Foundation for medical research.

J. P. Bick-
ell Founda-
tion -
Applied
Science

Authority was given to the President
and Dean Tupper to solicit a grant from the J. P. Bickell Foun-
dation for the purpose of establishing scholarship and/or pay-
ing bursaries in mining, including the geological and geophysi-
cal fields.

Approval
of signing
agreement
with Chas.
Pfizer &
Co. re
Penicillin

There was presented for consideration
an agreement between Chas. Pfizer & Co. Inc., a Delaware cor-
poration, and the Governors of the University of Toronto, in
connection with U.S. Patent Interference No. 85,135, concerning
work on the purification, crystallization and preparation of
various penicillin salts, which has been conducted in the Con-
naught Medical Research Laboratories by Dr. Moloney and Dr.
Tosoni. After discussing the matter, authority was given for
the signing of the agreement subject to the approval of Dr.
Tory, Chairman of the Connaught Committee.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the following administrative matters were
approved:-

Appoint-
ments

- (a) Appointments:
 - A. O. Miller - Assistant in Superintendent's Office
from Dec. 3, 1951, at \$4,000 a year
 - Miss M. Macpherson - Assistant to the Curator, R.O.M.
Canadiana Gallery from Nov. 1, 1951
at \$2,000 a year (transferred from
Superintendent's Office).

Resignation

(b) Resignation:
Mrs. E. A. King

- Clerk-Typist in Superintendent's Office (salary \$1,560)
Nov. 30, 1951

Increases
in wage
rates

(c) Increases in Wages: (effective Nov. 5, 1951)

Painters - from \$1.75 to \$1.80 an hour
Pipe Coverers - from \$2.00 to \$2.05 an hour

Financial
Statement
for
October

The Financial Statement of the University for the month of October 1951 was presented.

Financial
Statements
of
Connaught
Laboratories

The Revenue and Expense Account, and Balance Sheet, of the Connaught Medical Research Laboratories for the six months ended September 30, 1951, were tabled.

Extension
of 2 years
for grant
from Rockefeller
Foundation
for School
of Nursing

The Comptroller reported that notification had been received from the Rockefeller Foundation that their appropriation of \$300,000 towards the cost of a building for the School of Nursing had been extended for two years, to December 31, 1953.

Grant authorized for
Employees' Christmas
Tree Party

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, a grant of \$100.00 was authorized to help defray expenses of the annual Christmas Tree Party of the University of Toronto Employees' Association.

Donations -

Donations were reported as follows and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

Professor B. E. Shore, a portrait of President James Loudon, painted by J. W. L. Forster.
The Estate of the late J. W. L. Forster, a portrait of Dr. Goldwin Smith, painted by Mr. Forster
National Advisory Health Council, U.S., an offer of a grant of \$12,582, to enable Dr. C. E. Van Rooyen and Dr. A. F. Graham to initiate and carry on a research project at the Connaught Medical Research Laboratories. The period of the grant is Dec. 1, 1951, to Nov. 30, 1952, and if scientific progress justifies continuation, the grant will be made available for an additional year in the amount of \$12,582, and a second additional year in the amount of \$10,800.

Donations -
(Cont'd)

From -

The Associates of the University of Toronto, Inc., the sum of \$10,000 received, representing the second instalment of the \$25,000 grant from Burroughs Wellcome & Co. Inc., for the purpose of equipping in whole or in part a pilot plant in the new Charles H. Best Institute.

The Associates of the University of Toronto, Inc., the sum of \$2,500 received for two post-graduate fellowships of the value of \$1,250 each.

Mr. F. W. Paulin, the sum of \$5,000 received, of a total of \$10,000 he has offered to provide for the scholarship in memory of his brother, the late John Cameron Paulin, a student in Mining Engineering who was fatally injured in 1906 during a football practice of the Varsity team. The award is to be made to a student entering the second year in Mining Engineering, the basis of award to be academic proficiency and financial need, together with those qualities necessary for the development of leadership, for example, ambition, initiative, resourcefulness, and strength of character.

Research Council of Ontario, the following grants received:-

1. \$3,600 - to cover a research grant to Professor A. M. Wynne, \$3,000 to be used for expenditures requested by Professor Wynne, and \$600 for the general University account for administration.
2. \$3,600 - to cover a research grant to Professor L. M. Pidgeon, \$3,000 to be used for expenditures requested by Professor Pidgeon, and \$600 for the general University account for administration.

Geological Survey of Canada, the sum of \$2,006 received for the following grants:-

1. \$1,350 - to cover a grant to Professor Wilson and Dr. Collins for Isotopic Lead Method for Geological Age Determinations.
2. 400 - to cover a grant to Professor Moorhouse for Differentiation in Logan Sills, and Comparison of Petrology of the Gunflint and Biwabik Iron Formation.
3. 256 - to cover a grant to Professor Smith for Microscopic Heating Stage Construction.

Various donors, through Professor H. J. C. Ireton as Treasurer of the W. J. Dunlop Bursary Fund, the sum of \$1,511 received, for the establishment of a bursary as a recognition of the contribution made by Dr. Dunlop to the University and in the field of Education in the Province of Ontario. The fund, plus interest, is to provide an award of the value of \$100 per annum until the total sum is exhausted, to a teacher in Northern Ontario who is taking the General Course for Teachers as offered by the Department of University Extension.

The Department of Planning and Development of the Province of Ontario, the sum of \$1,500 received as a contribution toward the salary of Miss J. Tyrwhitt, visiting professor in Town and Regional Planning.

The Canadian Council for Reconstruction Through UNESCO, the sum of \$1,500 received as a fellowship grant to Miss Lakshmi Rao in the School of Graduate Studies.

A Committee formed to establish a fund in memory of the late Professor E. T. Owen, an offer received to endow a scholarship in Greek, to be tenable at any of the Arts Colleges in the University; also the sum of \$1,205 received from various donors for this purpose.

Donations -
(Cont'd)

From -

Various donors, the following amounts received for the encouragement of French drama in University College, to be drawn upon as occasion arises by the Head of the Department of French or his nominee:-

Massey Foundation	-	\$250
Robert Simpson Company Limited	-	100
Principal F. C.A. Jeanneret	-	50
		<u>\$400</u>

An anonymous donor, the sum of \$75 received to cover the tuition fees for 1951-52 of Michael Morris Cassidy at the University Schools, who is a son of the late Professor H. M. Cassidy.

Dr. Sigmund Samuel, \$100,000 3% Dominion of Canada Bonds received as a further payment on account of his donation towards the cost of the new Library Building.

The Estate of the late Dr. W. B. Boyd, the sum of \$6,049.04 received as payment on account of income to be paid to the Connaught Medical Research Laboratories for research work.

The Canadian Arthritis and Rheumatism Society, the following grants received:-

1. \$3,750 - as balance of the grant of \$5,000 for research by Dr. J. A. Dauphinee
2. \$1,350 - as balance of the grant of \$1,800 for research by Dr. M. Ogryzlo.

Central Mortgage & Housing Corporation, the sum of \$3,600 received, being a grant for three fellowships for the study of Community Planning in the Session 1951-52.

Babcock-Wilcox and Goldie-McCulloch Limited, the sum of \$1,500 received to cover their fellowship in Mechanical Engineering for the Session 1951-52.

The Department of Health of the Province of Ontario, the sum of \$1,155 received, under a Federal Public Health Grant, as a further recognition of work done by Professor E. A. Linell and his staff.

Mr. G. G. Cosens, the sum of \$1,000 received, being a further donation to forward Graduate research work in the Faculty of Forestry.

The O'Keefe Foundation, the sum of \$1,000 received representing the second instalment of similar amount towards research in the Faculty of Dentistry.

The Rockefeller Foundation, the sum of \$1,000 received, being an instalment on the grant towards expenses of a sabbatical year for Professor Edgar McInnis to enable him to study the effort to achieve a general postwar settlement, 1945-1950.

Mr. F. S. Orpen, the sum of \$250 received to assist a former student at Bloor Collegiate in attending the University.

Geo. W. Crothers Limited, the sum of \$250 received to cover their scholarship for 1951-52.

The Estate of the late Florence L. Cody, the sum of \$200 received, to be added to the capital of the Maurice Cody Memorial Prizes, U.T.S., Fund.

Various donors, the sum of \$160 received for the Frank S. Hogg Memorial Scholarship Fund, bringing the total to \$6,960 to date.

Donations -
(Cont'd)

From -

Miss Elsie Watt, an offer received to provide a third Watt Scholarship, of the value of \$1,250, over the five years of the course in the School of Nursing, to be awarded in the Session 1952-53.

Dr. W. E. Gallie, conditions of the Barrie Grammar School Scholarship received. Dr. Gallie donated \$1,000 for the award some years ago, and the suggestion was made by him that the fund be allowed to earn interest. The award of \$100 is to be made to that graduate of the Barrie Collegiate Institute who stands highest, among graduates of that school, in first-class honours in the first Medical Year.

Dr. Sigmund
Samuel's
donation
re new
Library
Building

In connection with the donation reported above, of \$100,000 of Dominion of Canada Bonds from Dr. Sigmund Samuel towards the cost of the new Library Building, it is understood that it is Dr. Samuel's desire that these bonds be allocated against his pledge of \$500,000 on the basis of a price of \$101.00, and that any interest received by the University up to the time of sale of the bonds from coupons attached thereto will also be considered a part of his pledge.

Revised
authority
for sign-
ing
cheques,
etc. re
Bank
Accounts

Upon motion of Dr. Sullivan,
Seconded by Mr. Osbourne,
And unanimously carried,

it was resolved -

- (1) that all cheques, drafts and orders for the payment of money drawn on any bank accounts operated in the name of the Governors of the University of Toronto may be signed by -
 - (a) any two of the Chairman, the President, the Comptroller and a member of the Board;
 - or -
 - (b) the Bursar, the Chief Accountant, the Assistant to the Comptroller, when countersigned by the Chairman, the President, the Comptroller or a member of the Board;
- (2) that all cheques, drafts and orders for the payment of money drawn on -
 - (a) Payroll Account
 - (b) Current Expenditure Account in an amount not exceeding \$4,000.00
 - (c) Trust Account in an amount not exceeding \$1,000.00 may be signed by any two of the Chief Accountant, Accountant, Assistant to the Comptroller and Accounting Assistant - General.
- (3) that all cheques, drafts and orders for the payment of money drawn on the Superintendent's Imprest Account may be signed by any two of the Superintendent, Executive Assistant Superintendent, Assistant Superintendent - Engineering and Development, Assistant Superintendent - Construction, and the Chief Clerk;
- (4) any resolution of the Board which is inconsistent with the above resolution is hereby revoked.

Authority
for the
opening
of a new
Sinking
Fund
Account

Upon motion of Dr. Sullivan,
Seconded by Mr. Osbourne,
And unanimously carried,

it was resolved -

that an account be opened at The Canadian Bank of Commerce, Toronto Head Office, known as the Sinking Fund Account, and that all cheques, drafts and orders for the payment of money drawn on this account shall be signed by -

(1) any two of the Chairman, the President, the Comptroller and a member of the Board

or

(2) the Bursar, the Chief Accountant or the Assistant to the Comptroller when countersigned by the Chairman, the President, the Comptroller or a member of the Board.

Fidelity
Insurance

Mr. Gordon suggested that the Comptroller arrange for a blanket Fidelity Bond of \$50,000 on the University employees in connection with the signing officers and persons in a position of trust.

Approval
for certain
members of
the Museum
staff to
contribute
to Teachers'
Superannua-
tion Fund

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
And unanimously carried,

the Board approved of the Comptroller's recommendation that the following members of the staff of the Royal Ontario Museum be allowed to contribute to the Teachers' Superannuation Fund, Province of Ontario, as from July 1, 1951:-

Miss Cumming
Miss Drever

Miss Fitz-Gibbon
Miss Heakes

Resolution
of Press
Committee
deferred

The following resolution of the Press Committee was deferred to a future meeting at which the Chairman of the Board is present:-

"That consideration be given to a request that the balance of the capital indebtedness of \$58,000 in connection with the construction of the Book Store be wiped out."

*Indefinite
Dec. 1951*

The meeting adjourned at 5:45 p. m.

Minutes confirmed.

January 24th 1952

[Signature]

Secretary

[Signature]
Chairman

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
January 24th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Gordon
Dr. Bissell (Assistant to the President)	Mr. Justice Hope
Dr. McCullagh	Mr. Bryce
Mr. Borden	Dr. Tory
Dr. Sullivan	Mr. LaBine
Mr. Urquhart	Hon. Dr. Bruce
Mr. Kelly	Mr. Burns
Mr. Matthews	Mr. Osbourne
	Mr. Vaughan
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the previous meeting
were presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Matthews,
And unanimously carried,
were confirmed.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, leave was granted to the following mem-
bers absent from the previous meeting:-

The Chairman	Mr. Fennell
The Chancellor	Dr. McCullagh
Mr. Clarke	Mr. Morrow
Mr. Duncan	Dr. Neilly

Resigna-
tion of
Dr. Balmer
Neilly

The Chairman stated that Dr. Balmer
Neilly had tendered to the Provincial Government his resigna-
tion as a member of the Board, and the following resolution
was passed:-

Resolution
in connec-
tion with
Dr. Neilly

"The following resolution, moved by Dr. McCullagh, second oldest member of the Board in seniority present, and seconded by Dr. Herbert Bruce, the oldest member in seniority, was unanimously approved at the regular monthly meeting of the Board of Governors held on Thursday, January 24th, 1952.

Dr. McCullagh moved that he felt he was making articulate what was in the hearts and minds of all the Governors present when he expressed great regret that Dr. Neilly, due to business reasons (and he said they were real business reasons) found it necessary to retire as a Governor of the University.

He referred to Dr. Neilly's long and faithful association with the University and the stimulating effect his character and industry had on his colleagues on the Board of Governors.

Dr. McCullagh paid tribute to the many good services that Dr. Neilly had rendered the University, and singled out, for special mention, his wonderful services as Chairman of the Connaught Laboratories Committee.

Dr. McCullagh said that although it was with sorrow that the Board would accept Dr. Neilly's resignation, he expressed the wish, which was unanimously emphasized, that physical health would be Dr. Neilly's companion through the rest of what could be rightly termed 'a very useful life as a great Canadian'.

The motion was seconded, and Dr. Bruce added his eulogy as a colleague on the Board, and it was resolved that the motion should be incorporated in the Minutes, a copy of which would be sent to Dr. Neilly."

Order-in-
Council
appoint-
ing Mr.
P. A. C.
Ketchum
to re-
place
Dr. Neilly
on the
Board

The Chairman then read an Order-in-Council approved by His Honour the Administrator of the Government of the Province of Ontario under date of January 22, 1952, a copy of which the Secretary had obtained from Colonel Macdonald, the Premier's Secretary, appointing P. A. C. Ketchum, Esq. to succeed Dr. Neilly on the Board, as follows:-

"Upon the recommendation of the Honourable Dana Porter, Acting Minister of Education, the Committee of Council advise that pursuant to the provisions of Section 17 of The University of Toronto Act, Chapter 112, 11 George VI, Philip Allan Cheyne Ketchum, M.A. (Cantab), B.A. (Toronto), B.Paed., be appointed to the Board of Governors for the unexpired portion of the term of Balmer Neilly, Esq., B.A.Sc., M.E., LL.D., ending June 20th, 1952."

Mr. O.D.
Vaughan
appointed
to Toronto
General
Hospital
Board in
place of
Dr. Neilly

In view of Dr. Neilly's resignation, the Board appointed Mr. O. D. Vaughan to replace Dr. Neilly as one of the University's representatives on the Board of Trustees of the Toronto General Hospital.

Committee
on Legal
Education

The Chairman called on Mr. Henry Borden to report in connection with the Committee on Legal Education, and Mr. Borden gave a brief review of the situation and stated that he was convening a meeting of the Board's Committee in his office on Friday, January 25th, at 3:45 p.m., and would report later to the Board.

Choice of
name for
former
residence
of late
Sir Joseph
Flavelle
and notice
of motion
to rescind
previous
decision

The Chairman reviewed the circumstances surrounding the choice of a name for the former residence of the late Sir Joseph Flavelle, which he devised to the University. In the minutes of June 13th, 1951, the Property Committee had recommended that the building be named "Baldwin House". After a lengthy discussion it was decided that the building should be named in accordance with the wishes of the Flavelle family.

It was moved by Mr. Borden,
Seconded by Dr. McCullagh,
And unanimously carried,

that the Board accept notice of a motion to rescind its previous decision with respect to the name to be given to the former residence of the late Sir Joseph Flavelle and that this matter be voted upon at the next meeting of the Board.

Wording
of the
proposed
plaque
in memory
of Sir
Joseph
Flavelle

Upon motion of Mr. Justice Hope the wording of the proposed plaque, in memory of the late Sir Joseph Flavelle and containing a reference to the part he played as Chairman of the University Commission of 1906, was left with the Assistant to the President, Dr. Bissell, the inscription to be submitted to members of the Flavelle family for their approval.

Letter of
apprecia-
tion
from Mr.
R. Spence

The Chairman read a letter, addressed to the Secretary of the Board, from Mr. Ralph Spence, former Comptroller of the University, expressing appreciation for the resolution passed by the Board in connection with his services.

Report of
Committee
of Award
in connec-
tion with
McCharles
Prize

The Secretary read the follow-
ing report Number 9 of the Committee of Award in connec-
tion with the McCharles Prize, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,
And unanimously carried,

the report was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-
ing in the Board Room, Simcoe Hall, on Tuesday, December
18th, 1951, at 4 p.m., at which the following were present:-

Dean K.F. Tupper

(in the Chair)

Professor H. E. T. Haultain

Professor W. H. Watson

Mr. C. E. Higginbottom,
Secretary

1. Report of the last meeting

Upon motion of Professor Haultain,
Seconded by Professor Watson,
the report of the last meeting, held on February 10th, 1950,
which had been presented to the Board of Governors at their
meeting on February 23rd, 1950, was approved.

2. Previous Nomination of Mr. Andrew Clifford Holm

With regard to the nomination of Mr. Andrew
Clifford Holm referred to in Reports Numbers 7 and 8, the
Chairman enquired if the Committee's suggestion had been
communicated to Dr. Jane, who had nominated Mr. Holm for
his discovery of the new process of separating the compen-
ents of ilmenite, that he might renew the nomination of Mr.
Holm at a future date when his work had been proved to be
of special merit on a practical scale. The Secretary in-
formed the meeting that Dr. Jane had been sent this infor-
mation.

3. Publicity

The Chairman brought up for consideration the
question of whether publicity should again be given to
attract attention to the availability of the McCharles
Prize, and after discussing the matter -

Upon motion of Professor Haultain,
Seconded by Professor Watson,
your Committee recommends that the Secretary be authorized
to send out another letter, similar to the first letter
which was circulated early in 1949, drawing attention to
the possibility of nominations for the Prize. It was sug-
gested that these letters be sent to the various technical
journals, industries including mining companies, the
National Research Council, the Defence Research Board, and
also to the various Research Councils and Associations of
Professional Engineers, the Monthly Magazines of the Cana-
dian Universities or their Alumni Associations, and also to
the head of the Universities concerned.

Upon motion of Professor Watson,
Seconded by Professor Haultain,
the meeting adjourned at 4:30 p.m.

All of which is respectfully submitted.

(Sgd) K. F. Tupper

Chairman of Committee

(Sgd) C. E. Higginbottom

Secretary

December 18th, 1951"

Nomina-
tion of
Mr. A.C.
Holm for
McCharles
Prize

Mr. Bryce made a brief reference to the nomination of Mr. Holm for the McCharles Prize, and stated that it had been suggested that evidence of further developments in his discovery should be presented before consideration could be given to his nomination.

Property
Committee
Report
No. 261

Property Committee Report Number 261 was presented as follows, and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Kelly,
And unanimously carried,

was adopted:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, January 17th, 1952, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan	Mr. A. G. Rankin,
(in the Chair)	Comptroller
Mr. C. F. W. Burns	Mr. C. E. Higginbottom,
Mr. A. Kelly	Secretary
Mr. W. A. Osbourne	Mr. A. D. LePan,
Dr. J. T. A. Sullivan	Superintendent

1. Report of previous meeting

The report of the meeting held on September 27th, 1951, which had been submitted to and approved by the Board of Governors on October 9th, was presented, and -

Upon motion of Mr. Kelly,
Seconded by Dr. Sullivan,
was confirmed.

2. Renewal of Fire Insurance Schedule

(a) Your Committee was informed that in connection with the renewal of the Fire Insurance Schedule for a period of three years from January 1, 1952, binders had been issued for a total coverage of \$60,700,000.00, being approximately 90% of the total valuation of \$67,452,670.00 for buildings and contents. Messrs. Reed, Shaw & McNaught had reported that they had obtained a reduction in the rate from 25¢ to 22½¢ per \$100. The Committee considered the question of distribution of this business among approximately 69 companies and 55 agents already on the Schedule. After a lengthy discussion of the matter your Committee recommends that the Comptroller ascertain from Reed, Shaw & McNaught the distribution of our business among the various agents and companies.

(b) Your Committee also considered the question of 'Additional Perils Supplemental Contract' for attachment to fire policies, which would include the following:-

Windstorm, Hail, Lightning, Explosion, Riot,
Impact by Aircraft or Vehicles, Smoke Damage
and Sprinkler Leakage

at a cost of 1¢ per \$100 or approximately \$6,000 for the three year period. The Committee was of the opinion that it might be desirable to place such a coverage on the David Dunlap Observatory and other buildings where scientific experiments were

Property
Committee
Report
No. 261
(Cont'd)

being conducted with the danger of explosions, etc., and recommends that information be obtained in connection with placing the Perils coverage on such buildings only.

3. Frontage Licenses

(a) Your Committee was informed that as the question of the registration of frontage licenses had again arisen, the University Solicitor, Mr. Hamilton Cassels, K.C., Mr. Spence and Mr. Higginbottom, had reviewed the report, dated December 4, 1947, of a Special Committee consisting of Mr. O. D. Vaughan, Chairman of the Property Committee, Mr. Arthur Kelly and Mr. A. Gaine, and that it was their opinion that as previously decided by the Board there be no mass registration of old licenses, but that consideration be given to registration in individual cases of such current licenses as have not been registered, it being pointed out that licensees may see fit to register, without reference to the University, and have the right to do so. Your Committee having considered the matter re-affirms the Board's previous decision and transmits the above recommendation for approval.

(b) 74-76 College Street - There was presented a letter from the solicitors for Mr. Geo. Doxsee asking the Board to waive their right to require a license after the lapse of 70 years, or if not to grant a license for a nominal consideration. Your Committee sees no reason for any exception to be made in this case and recommends that the request be not granted.

(c) 179 College Street - The Committee considered a request from Mr. B. Stavroff to have the license fee of \$60 a foot reduced to \$25, or if not to make some reduction in the \$60 rate, and recommends that this request be not granted.

(d) 171 College Street - Your Committee recommends that approval be given for the erection of a projecting Neon sign over the Elm Drug Store at the above premises, this approval being subject to removal of the sign on six months' notice from the University.

4. Standardization of 60 Cycle Power

(a) 25 to 60 cycle - Your Committee was informed that the change from 25 to 60 cycle power would necessitate an extensive survey and expense. The costs of the survey and work would be recoverable from the Hydro-Electric Power Commission. Your Committee recommends that authority be given to proceed with the work and incur expenses up to a limit of \$25,000.00 on the understanding that such expenditures would be recoverable from the Hydro-Electric Power Commission.

(b) D.C. to A.C. - Your Committee recommends that an appropriation of \$10,000.00 be authorized to commence a survey and make preliminary changes for this work.

5. Charles H. Best Institute

The Comptroller presented the following statement on funds for the Charles H. Best Institute Building as at December 31, 1951:-

Property
Committee
Report
No. 261
(Cont'd)

THE CHARLES H. BEST INSTITUTE BUILDING FUNDS
As at December 31, 1951
(Interest credited to June 30, 1951 only)

Charles H. Best Institute Fund (being part of Varsity Appeal and includes \$20,000 from Burroughs Wellcome & Co.)	\$ 62,465.72
Medical Research Fund - Anonymous (Eli Lilly & Co. - 6 x \$20,000 plus premium plus interest)	165,862.43
Medical Research Fund - Best Institute Equipment (Eli Lilly & Co. - \$50,000 plus premium plus interest)	56,788.09
Medical Research Best - Best Institute (being an allocation from Medical Research Best)	155,000.00
Ontario Government Grant - Medical Faculty for Capital Expenditure	321,874.94
Varsity Appeal	1,013,008.82
Total Funds in Hand	<u>\$1,775,000.00</u>
Funds Receivable:	
Burroughs Wellcome & Co.	5,000.00
Federal Government - Special Grant for Equipment	400,000.00
Grand Total	<u>\$2,180,000.00</u>

FUNDS SPENT TO NOVEMBER 30, 1951

Architects' Fees	\$ 66,000.00	
Land Purchase, Legal Fees, etc.	20,605.47	
Equipment	19,051.96	
	<u>\$ 105,657.43</u>	
Balance Available	<u>2,074,342.57</u>	<u>\$2,180,000.00</u>

Your Committee was informed that the Architects for this building under date of January 16th had informed the Superintendent that it would not be possible to finalize plans and specifications before February 28th. Tenders will be called as soon thereafter as possible, and it is anticipated that tenders will be in hand before the March meeting of the Board.

6. Library Addition

The Comptroller informed the Committee of the progress which had been made in connection with the addition to the University Library, and stated that after consideration by the Librarian and the Architects, Messrs. Mathers & Haldenby, sketch plans had been prepared and were being considered by the Library Committee.

7. Agreement with Victoria University re Renewal of their Steam Lines

Your Committee was informed that the University is renewing the pipes carrying high pressure steam in the main tunnels, and as part of the section involved is on Victoria University site they were approached with the suggestion that if they decided to proceed with the work it would be more economical to have it done by the contractors who will be working in the main tunnels. Victoria has now authorized the University to install the necessary 4" pipe line for them from the west side of their Library through to Victoria Residences, at an estimated cost of \$13,000.00. Your Committee recommends that this work be carried out by the contractors for the University, on the understanding that we will render an account to Victoria for the work.

8. New Central Power Plant

(a) Your Committee was advised that due to increased costs the revised estimates of cost to complete construction of the new Central Power Plant had increased from the original estimate of \$1,600,000.00 to \$1,900,000.00 as follows:-

Property
Committee
Report
No. 261
(Cont'd)

REVISED ESTIMATE OF COST

	Oct. 1949 <u>Original</u>	June 1951 <u>Revised</u>	Sept. 10/51 <u>Revised</u>	Jan. 16/52 <u></u>
Land	\$ 64,895	\$ 74,357	\$ 74,357	\$ 74,372
Steam Plant	844,000	892,850	980,200	1,035,000
Steam Distri- bution	272,545	356,085	376,200	460,370
Electrical Dis- tribution	162,710	158,401	158,401	158,400
Contingencies	115,850	89,385	18,842	6,478
Fees	140,000	145,172	152,000	165,380
Total	<u>\$1,600,000</u>	<u>\$1,716,250</u>	<u>\$1,760,000</u>	<u>\$1,900,000</u>

(b) Your Committee was informed that tenders for the mechanical and electrical installations had been received as follows:-

	<u>Mechanical</u>	<u>Electrical</u>	<u>Combined Price</u>
Provo Construction Co. Ltd.	\$137,048	\$46,952	\$184,000
Canadian Comstock Co. Ltd.	Cost plus 15,000 fee	47,674	-
A. Stroud Ltd.	62,300	54,835	117,135
Canada Electric Co. Ltd.	-	53,500	-
Ontario Electric Construc- tion Co.	-	50,340	-
Moore Electric Ltd.	-	61,387	-

1. Mechanical - Your Committee recommends -
Upon motion of Mr. Osbourne,
Seconded by Mr. Burns,
that the tender of A. Stroud Limited for \$62,300 be
accepted, and in view of the urgency of this work the
Committee gave authority for immediate action in the
matter.

2. Electrical - Your Committee recommends -
Upon motion of Mr. Osbourne,
Seconded by Mr. Kelly,
that the tender of Canadian Comstock Co. Ltd. for
\$47,674 be accepted.

(c) Upon motion of Mr. Osbourne,
Seconded by Dr. Sullivan,
the Committee recommends to the Board for confirmation
the following tenders awarded since the last meeting:-

CENTRAL PLANT

List of orders placed since the last meeting of
the Property Committee:

<u>Item</u>	<u>Awarded To</u>	
<u>STEAM PLANT</u>		
Power Centre & Control Centres	Canadian General Electric Co.	\$1,175.35
Pipe for Plant	Rocamora Bros. Ltd.	597.00
Lighting Transformer	Moloney Electric Co. of Canada	1,621.40
Reinforcing Steel - Construction - Superstructure	Cooper Steel Sales	619.61
Pipe	Rocamora Bros. Ltd.	590.46
Deaerator Level Alarm	Jenkinson & Co.	152.46
Deaerator Tank Installation	Dominion Bridge Co.	1,360.00
Pipe Fittings within Plant	Rocamora Bros. Ltd.	2,386.79
Flow Meters	Bailey Meter Co.	1,613.30
Bolts	Dominion Bridge Co.	275.00
Studs	Automotive Hardware Ltd.	733.10
Heating and Ventilating Equipment	Michael Stuart Co. Ltd.	5,510.63
Temporary material (Construction)	M. L. Baxter Ltd.	51.00
Cooling Water Tank	J. H. Lock & Son Ltd.	450.30
Handling Condensate Tank	Boyce Machinery Co.	45.00
Moving Condensate Tank	Wm. Dalley Cartage Co. Ltd.	125.00
Coal Chutes	Plate & Structural Steel Sales	749.10
Air Pressure Reducing Valve	Mason-Neilan Regulator Co.	39.21
Chain Wheel for 8" Valve	Rocamora Bros. Ltd.	25.35
Cooling Water Tank Level Control	G. W. Beecroft & Co.	214.85
Construction Compressor	Compressed Air Equipment Co.	1,375.00
<u>STEAM DISTRIBUTION</u>		
Pipe - 12"	Crane Ltd.	1,921.20
Pipe for 1952 Works	Rocamora Bros. Ltd.	3,900.00
Expansion Joints	Rocamora Bros. Ltd.	4,779.00
<u>ELECTRICAL DISTRIBUTION</u>		
Distribution Cable	Northern Electric Co.	9,351.28
Unload Switchgear	Boyce Boiler & Machinery Co.	37.50
Unload Switchgear	Hodgson-Taylor	27.00
<u>CONTINGENCIES</u>		
Move Reinforcing Steel	Wm. Dalley Cartage Co. Ltd.	75.00

List of changes to contracts issued since the last meeting
of the Property Committee

Superstructure	Mollenhauer Contracting Co.	for sand backfill	\$1,040.00
		for door changes	46.00
		for extra excavation	198.00
		net credit re ventilation hoods and excavation	379.00
Tunnel Pipework	Provo Construction Co.	extra due to field conditions	510.98
Substructure	Jno. Maguire Contracting Co. Ltd.	Credit on reinforcing steel	671.00
		Purchase of reinforcing steel	2,286.00
		Net final extras	786.80
Tunnels	Grant Contracting Co.	Credit on driveway	125.00
Boilers	John Inglis Co.	Additional blow-down valves	2,100.00
		Mounting for smoke detectors	278.00
		Extras re boiler controls	1,349.00

Property
Committee
Report
No. 261
(Cont'd)

9. Construction Reports

(a) 78 Queen's Park - Your Committee was informed that alterations had been completed on January 5, and that in accordance with the authority previously given the Departments of History and Slavic Studies were now occupying the building.

(b) Glendon Hall - Your Committee was informed that alterations in the Main Building were 95% completed. The Ontario College of Art have moved into the premises, and preparation of the lease to them is being proceeded with.

(c) School of Nursing - It was reported that preliminary plans had been received for the building by the Superintendent on January 10th, and that an effort was being made to have a conference with Miss Russell and Miss Fidler to examine the plans and obtain additional information.

10. Application for Renewal of Lease of 188 Yonge St.

An application was presented from Reitman's Inc. for a renewal of the lease of 188 Yonge Street for a further term of five years from March 17, 1953. Under the terms of the existing lease Reitman's Inc. are entitled to a renewal at the present rental of \$18,000.00 a year, and your Committee recommends -

Upon motion of Mr. Osbourne,

Seconded by Dr. Sullivan,

that a renewal of the lease be granted to Reitman's Inc. for a further five year period, in accordance with the terms of the existing lease.

11. Parking of Cars

(a) Queen's Park - Under an agreement between the University and the City of Toronto, Queen's Park is leased to the City for a rental of \$6,000 a year. Your Committee was informed that the South section of the Park immediately North of the Parliament Buildings is being used by the Provincial Government for parking accommodation for Government employees. The Bursar stated that in a conversation he had with Mr. J. Palmer Kent, K.C., Deputy City Solicitor, the Bursar thought that a request for permission to use the Park property for this purpose should be submitted to the University. Apparently a request had been made by the Province to the City. Your Committee recommends that approval be given for the use of this section of the Park by employees of the Provincial Government during the street car strike, and that the University Solicitor, Mr. Hamilton Cassels, K.C., be requested to convey this information to the City Solicitor.

(b) Back Campus - Your Committee was informed that temporary arrangements had been made for the use of the back campus for parking purposes by University students during the street car strike, provided the ground remains frozen.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary

January 17, 1952"

Parking
of Cars in
Queen's
Park and
the Back
Campus

With reference to Clause 11 - Parking of Cars in Queen's Park - the Comptroller reported that the University Solicitor, as instructed, had written to the Deputy City Solicitor but as yet no reply had been received. The Board instructed the Comptroller to take appropriate action to have the practice of parking automobiles on Queen's Park stopped now that the street car strike was ended. The Comptroller stated that the parking of cars on the back campus, which had been permitted during the street car strike, had been discontinued.

Question
of the
Governors
holding
member-
ship on
the Senate

The Chairman brought up for discussion the question of members of the Board also holding membership on the Senate, and it was felt desirable that they should concentrate on the Board's affairs rather than those of the Senate.

Leasing
of Glendon
Hall to
Ontario
College
of Art

The Chairman informed the Board that the previously proposed rental of \$32,000 a year for the use of Glendon Hall by the Ontario College of Art had been reduced to \$30,000., and that the formal lease was in preparation and would be submitted to the Board at a later meeting.

Auditors'
Report
to the
Chairman
deferred

The Auditors' Report to the Chairman for the year ended June 30, 1951, which was deferred for consideration at the meeting of November 30th until a future meeting at which the Chairman would be present, was presented, and at the suggestion of Mr. Borden was again deferred so that the members of the Board could study the report and bring forward such recommendations as they deemed desirable for consideration at the next meeting.

Additional
collateral
deposited
re Notes
of Board

The Comptroller reported that the Crown Trust Company, as Trustee under the Trust Indenture regarding the issuance of Notes by the University, had notified the Board that the market value of the pledged collateral deposited under date of October 17th, 1951, was less than 110% of the aggregate prin-

Additional-
al colla-
teral
deposited
re Notes
of Board
(Cont'd)

cipal amount of the Notes outstanding, and requested additional collateral.

Upon motion of Mr. Gordon,
Seconded by Mr. Matthews,
And unanimously carried,

the Board confirmed the action taken in depositing as additional collateral with the Custodian, The Canadian Bank of Commerce, on January 9, 1952, \$100,000 3% Dominion of Canada Bonds due November 1, 1956 (callable November 1, 1953) and the execution on behalf of the Governors of the following documents dated January 9, 1952:

- (a) Direction from the Governors to the Canadian Bank of Commerce as Custodian.
- (b) Letter from the Governors to the Crown Trust Company as Trustee.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECOND-
ED AND UNANIMOUSLY CARRIED, the following recommendations of the President, which were presented by the Assistant to the President, were approved:-

Appoint-
ments

(a) Appointments - 1951-52

Faculty of Arts:

G. H. Clarke - Assistant in Political Economy, Dec. 1 to May 31 \$300

Faculty of Medicine:

R. H. Johnson - Fellow (Resident) in Paediatrics, Dec. 1 to June 30
\$50 a month

Mrs. C. E. Mullens - Technician in Pathological Chemistry, Jan. 1 to June 30 \$160 a month

E. J. Martin - Lecturer in Pharmacology, July 1 to June 30 \$4,750

C. W. Eze - Fellow in Physiology, Dec. 1 to June 30 \$300

Physical and Occupational Therapy:

A. G. Croal) Instructors, Oct. 1 500

W. B. Gray) to May 31 500

Miss M. M. Hogan - Fellow, Oct. 1 to May 31 600

W. E. Blatz - Associate in Psychiatry, Nov. 15 to Mar. 31 without salary

I. Macnab - Clinical Assistant in Surgery, Jan. 1 to June 30 without salary

Resigna-
tionsFaculty of Applied Science and Engineering:

J. R. S. Newhouse - Instructor, Chemical Engineering,
(salary \$280 a month) Jan. 10, 1952
Mrs. A. W. Hart - Stenographer, Faculty Office,
(salary \$2,040) Nov. 30, 1951

School of Nursing:

Miss J. O. Allison - Assistant Residence Nurse (salary
\$1,776) Jan. 15, 1952

School of Hygiene:

G. E. Pare - Laboratory Assistant, Physiological
Hygiene (salary \$125 a month)
Dec. 14, 1951
Miss M. Claney - Laboratory Assistant, Public Health
Nutrition (salary \$117.50 a month)
Dec. 15, 1951

Leave of
absence(c) Leave of Absence:Office of the Registrar:

Miss M. Thompson - Clerk, for October, November and
December, 1951, with salary

University
Extension
Courses(d) University Extension Courses:Evening Tutorial Classes:

J. N. Emerson - Indians before Columbus \$150
R. E. Powley - Radio Writing 10
W. Beatty - " " 10
Miss F. Quinlivan - Attendant (amount decided at end
of Session)

Course in Radiography:

D. S. Ainslie) Physics \$180
Miss E. J. Allin) 200
Miss E. Cohen) Assistants - Physics 112.50
D. R. Lovejoy) 112.50
H. J. Barrie - Pathology 150
F. C. Monkhouse - Physiology 150
N. Hamilton - English 415

Course in Radiography (stipends to be computed later):

D. Burke - Lecturer in Anatomy and Course
Director
Miss L. Crampton - Assistant
A. C. Singleton - Lecturer in Radiology
C. L. Ash)
L. Harnick)
E. R. Harrigan) Supervisor in Radiology
L. Goldberg)
J. D. Munn)
J. M. Dunsmore)
Dr. Elizabeth Stewart)
T. Hurst)
E. Lidke) Senior Technicians
Miss M. Cockburn)
Miss C. Fisher)
L. Cartwright)
M. Francis)
J. Clark - Laboratory Assistant in Anatomy

Course in Institutional Management:

A. N. Parsons - Accounting \$550
A. Robertson - Soda Fountain Operation 10
H. H. Shea - Institutional Laundries 10
Judge W. T. Robb - Liquor License Act 10
Miss K. Moore - Social Department of a Hotel 10

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Applied Physics:

F. M. Hill	- Instructor, Jan. 1 to Apr. 30	\$75 a month
M. S. Juzycz) Demonstrators, \$125 "	"
A. Rosenberg) Jan. 1 to Apr. 30	225 " "

Chemical Engineering:

T. L. Batke	- Lecturer, Jan. 1 to Mar. 31	\$300 a month
G. M. Dalton	- Instructor, Jan. 11 to Apr. 15	\$280 " "
S. M. Speelman	- Demonstrator, Dec. 15 to Apr. 14	\$280 a month
Z. Szekely	- Research Assistant, Electrical Engineering, Nov. 1 to Apr. 30	\$ 75 a month

Mechanical Engineering:

Demonstrators:

J. R. Petrinec) Jan. 7 to May 6	\$200
W. A. Moeser)	\$200
M. S. Warmski) Jan. 1 to Mar. 31	\$225 a month
G. E. Godfrey)	\$265 a month
W. W. Moffat	- Demonstrator, Mining Engineering, Jan. 1 to Mar. 31	\$275 a month

Special Lecturers:

R. R. Grant) Accountancy and	\$1,200
P. H. Mills) Business	750

School of Nursing:

Miss N. D. Fidler	- Associate Director, Feb. 1 to 29	\$6,000 a year
Miss N. D. Fidler	- Acting Director, Mar. 1 to June 30	\$6,000 a year

School of Hygiene:

Physiological Hygiene:

Laboratory Assistants:

G. H. O. Schrader	- Jan. 2 to Mar. 31	\$1,500 a year
S. Dmitrevsky	- Jan. 7 to Mar. 31	\$1,500 a year

Public Health Nutrition:

Miss J. Groh	- Laboratory Assistant, Jan. 1 to Mar. 31	\$110 a month
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Office of the President:

Mrs. F. A. Ireland	- Secretarial Assistant, from Jan. 1, 1952	\$2,432 a year
Mrs. M. Clapham	- Stenographer, from Jan. 1, 1952	\$2,000 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

G. Bennett	- Lecturer in History (salary \$3,800)	Dec. 31, 1951
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Faculty of Medicine:

Miss A. Crooks	- Laboratory Technician, Banting & Best Medical Research (salary \$1,770)	Nov. 5, 1951
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University
Extension
Courses
(Cont'd)

Course in Industrial and Cost Accountants:			
W. J. McCreight	- Accounting I, 22 lectures	\$330	
F. N. Beard	- Accounting II, 22 lectures	330	
J. H. Chung	- Business Mathematics,		
	22 lectures	330	
F. C. Auld	- Industrial Legislation,		
	22 lectures	330	
Business Course - Course in Industrial Administration:			
E. A. Allcut	-	100	
Teachers' Classes - Pass and General Course for Teachers:			
Ali Tayyeb	- Laboratory Assistant -		
	Geography 2a	90	

Appropriations

- (e) Additional appropriations and deductions in appropriations:
- Chemistry:
An additional appropriation of \$1,700 for "Supplies";
and a deduction of \$1,700 from "Salaries".
- Zoology:
An additional appropriation of \$485 for "Salaries".
- Experimental Research:
An additional appropriation of \$1,700 for "Salaries".
- Banting & Best Department of Medical Research:
An additional appropriation of \$1,500 for "Supplies";
and a deduction of \$1,500 from "Apparatus".
- Ontario College of Education:
An additional appropriation of \$10,000 for "Vocational
Guidance - Guidance Materials".
- University Library:
An additional appropriation of \$2,000 for "Equipment";
and a deduction of \$2,000 from "Salaries".

Statutes
of Senate

- (f) Statutes of Senate:
- Nos. 2101 - respecting the Courses of Study in Household
Science for the Session 1951-52
- 2115 - respecting The Ed Green Bursary
- 2116 - respecting The E. J. Pratt Medal and Prize in
Poetry

Resolution
in connec-
tion with
the late
Professor
H. S. Jack-
son

The following resolution was passed in
connection with the late Professor H. S. Jackson, formerly Head
of the Department of Botany:

"WHEREAS Professor Herbert Spencer Jackson, follow-
ing a notable career as student, teacher, and research scho-
lar in several of the leading universities in the United
States, came to the University of Toronto in 1929 as Profes-
sor of Mycology and Cryptogamic Botany, and became in 1941
Head of the Department of Botany;

AND WHEREAS his twenty-three years at this Univer-
sity were constantly marked by new and adventurous researches
that contributed to the store of scientific knowledge and
brought honours to himself, to the Department of Botany, and
to the University of Toronto;

AND WHEREAS he was a generous-spirited colleague
and a wise and considerate administrator, proud of his Depart-
ment and alert to its needs, and yet never unmindful of its
place in a community of scholarly disciplines;

AND WHEREAS he served his University and the world
of learning with single-minded devotion, never more signally
than in the last few years of his life when he bore with
courage the burden of ill-health;

Resolution
in connec-
tion with
Professor
Jackson
(Cont'd)

THEREFORE BE IT RESOLVED that this Board express its sorrow and its deep sense of loss at his passing, and that this Resolution be inscribed in the minutes of the Board of Governors, and a copy be sent to Mrs. Jackson."

Dr. Bissell informed the Board that Professor H. B. Sifton was acting as Head of the Department of Botany temporarily.

Other re-
commenda-
tions of
President

Other recommendations of the President were presented by the Assistant to the President as follows, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were approved:-

Payment
from the
Foster
Bequest

- (a) That the following amount be paid from the Foster Bequest:-

From the income for 1951-52	
To the Department of Biochemistry	
for Professor C. S. Hanes	\$2,000

Advanced
Graduate
Courses
in Faculty
of Medicine

- (b) That an Advanced Graduate Course be given in the Faculty of Medicine, from Sept. 2nd, 1952, for eight weeks, for a minimum of 10 students and a maximum of 25 students, in each of the Departments of Medicine, Surgery, and Obstetrics and Gynaecology, the fee for which shall be \$200.

Mental
Health
Programme
Budget

- (c) Mental Health Programme Budget for 1952-53 as follows:-

Department	1951-52	1952-53
Nursing	\$ 11,540	\$ 12,850
Psychiatry	64,900	62,260
Psychology	27,160	30,100
Social Work	17,042	20,562
Total	<u>\$120,642</u>	<u>\$125,772</u>

Presenta-
tion of
President's
Report for
1950-51

The President's Report for the year ended June 30th, 1951, was presented and Dr. Bissell informed the members of the Board that copies would be mailed to them immediately.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

Appoint-
ments

- (a) Appointments: From Jan. 1, 1952 -
Institute of Aerophysics:
 E. A. McMillan - Laboratory Attendant \$2,424 a year
Superintendent's Office:
 Mrs. M. I. Hounsom - Clerk \$1,730 a year
 Miss M. M. Smith - Clerk \$1,630 a year

Appropri-
ations

- (b) Additional appropriations and deductions in appropriations:
University Health Service:
 An additional appropriation of \$5,500 for "Athletic Injury Care"; and a deduction of \$5,500 from "Athletic Insurance Premium".
 An additional appropriation of \$500 for "Supplies"; and a deduction of \$500 from "Athletic Insurance Premium".

Cancellat-
ion of
indebted-
ness of
Press in
connec-
tion with
Bookstore

- (c) That at the request of the Press Committee, the indebtedness of the Press to the Board in the amount of \$58,000 be cancelled. Between January 1948 and November 1949 the Board advanced a total of \$76,047 for the construction of the new Bookstore. As at January 24, 1952, the Press had repaid the sum of \$18,047, and the balance is hereby forgiven. The Bookstore building will be transferred from the books of the Press to the Capital Funds section of the University accounts.

Appropri-
ation for
apparatus
for Best
Institute

- (d) An appropriation of \$15,000 from Medical Research Best Funds to set up an appropriation to be known as "The Best Institute Equipment Fund", to be used by Dr. Best for the purchase of apparatus for the Charles H. Best Institute.

Confirma-
tion of
execution
of agree-
ment re
Penicillin

Upon motion of Dr. Tory,
 Seconded by Mr. Urquhart,
 And unanimously carried,

the Board confirmed the execution on their behalf of an agreement between the Connaught Medical Research Laboratories and the following companies, relating to various aspects of a process for the formation of an alkali metal salt of penicillin:-

Chas. Pfizer & Co. Inc.
 Merck & Co. Inc.
 American Cyanamid Co.
 Schenley Industries, Inc.
 Bristol Laboratories
 Glaxo Laboratories, Ltd.

Donations -

Donations were reported as follows, and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Solicitors for the Babb Company (Canada) Limited, a notification that \$20,800 is to be turned over to the University under a Deed of Donation from the Company, to be used to aid one or more needy students in Aeronautics, the selection of such students to be made by the University. Apparently both income and capital can be used if it is thought desirable.

Donations
(Cont'd)

From -

The Public Trustee, a notification received of a bequest under the Will of the late John Joseph Cawthra of \$10,000 for the Banting Institute, upon the death of the life tenants and other conditions.

Lieut.-Col. W. E. Phillips, an offer received to contribute an amount not to exceed \$7,000 for the purchase and installation of 18 new bells to complete the range of the Carillon in the Soldiers' Memorial Tower.

The Freiherr vom Stein Foundation in Hamburg, an offer received to provide a Fellowship of 3,000 German marks, the equivalent of \$750., to be paid to a Canadian student from University College in monthly instalments, after he arrives in Germany for one year of study, the choice of the University in Western Germany to be left to the student.

Friends of the late Paul Schweitzer, the sum of \$130 received to be used for the purchase of books to be placed in the Economics reading room.

Dr. Margaret E. Bickle, the sum of \$100 received for cancer research.

The Forestry Alumni Association, notification received that a fund is to be set up in memory of the late Miss Grace McAree, former Secretary of the Faculty of Forestry, to purchase important volumes for the Faculty library over and above those obtainable with present appropriations.

Dr. Sigmund Samuel, the sum of \$77,500 received as a further payment on account of his donation towards the cost of the new Library Building.

The National Foundation for Infantile Paralysis, Inc. of U.S., notification received of a grant of \$54,850 in aid of research under the direction of Dr. A. J. Rhodes of the Connaught Medical Research Laboratories, for the period Jan. 1 to Dec. 31, 1952.

The Executors of the Estate of the late Lawrence V. Redman, the sum of \$27,958.72 received in accordance with the Will, to be employed for the purposes of the Department of Chemistry in the Faculty of Arts. Suggestion received from Dr. A. R. Gordon, Head of the Department, that as an interim measure any expenditure from the fund be made by the Board of Governors on the recommendation of the President on the advice of the Head of the Department of Chemistry, which would protect the principal and income of the fund from "frivolous or ill-considered expenditure", and would still leave the administration of the fund as flexible as the donor evidently intended.

The James Franceschini Foundation, the sum of \$5,000 received as the third instalment towards the William Edward Gallie Trust Fund.

Nutrition Foundation, Inc. of U.S., the sum of \$5,000 (U.S.funds) received, being the fourth payment on the grant to Dr. C. H. Best entitled "The physiological lipotropic factors - choline, betaine, methionine and inositol".

Donations
(Cont'd)

From -

- Nutrition Foundation, Inc. of U.S., the sum of \$3,500 received (U.S. funds) being the second payment on the grant of Dr. Erich Baer entitled "Synthesis and metabolism of fats (phospholipids)".
- Mr. Percy Hermant, an offer received to continue the Percy Hermant Fellowships in Ophthalmology, in the amount of \$3,500, in 1952-53.
- The Executors of the Estate of the late Dr. John S. Chisholm, the sum of \$2,017.40 received on account of income.
- O'Keefe Foundation, the sum of \$1,800 received to cover the E. P. Taylor Fellowship in Otolaryngology for 1951-52.
- Canadian Industries Limited, notification received that it will continue their Fellowship in Chemistry in 1952-53; the value of the award to be raised from \$1,000 to \$1,200 and the amount of the grant to help defray some of the expenses of research to be raised from \$250 to \$300.
- Various donors, the sum of \$1,256 received for the E. T. Owen Fund, bringing the total to date to \$2,461.
- O'Keefe Foundation, the sum of \$1,000 received as the third instalment of a similar amount towards research in the Faculty of Dentistry.
- Shell Oil Company of Canada Limited, notification received that it has decided to continue their fellowship on a year-to-year basis, and that for 1952-53 the value of the award will be increased from \$750 to \$900, plus the fees of the Fellow, and that the \$250 allowance for expenses for equipment and supplies will continue.
- Canada Cycle and Motor Co. Ltd., notification received that they and Canadian Acme Screw and Gear Ltd., will continue the T. A. Russell Memorial Research Fellowship in 1952-53 in the amount of \$500 each.
- Mr. and Mrs. G. Roy Sproat, the sum of \$500 received to cover their annual donation towards the Bursary Fund in the Faculty of Medicine.
- Imperial Oil Limited, an offer received to continue the R. V. LeSueur Fellowship in 1952-53.
- The International Nickel Company of Canada, Limited, an offer received to renew their Scholarship for 1952-53.
- Various donors, the sum of \$366.41 received, bringing the total to date to \$7,326.41 for the Frank S. Hogg Memorial Scholarship Fund. A request received from the Committee representing the donors that the Fund be used for the establishment of a Fellowship for graduate work in the Department of Astronomy, to be open to any graduate of a recognized university and to be offered every second year. It is suggested that the award be paid in 1953, 1955 and 1957, etc. It is hoped that the Fund will reach \$10,000, which would provide an award of about \$600 every second year. To ensure this amount while the Fund is still growing, Professor Helen S. Hogg has offered to provide the difference between \$600 and the two-year earnings of the Fund for the next six years, i.e., for three awards.
- B'nai B'rith, Toronto Lodge No. 836, an offer received to renew their scholarships for 1952-53, two of \$125 each in University College, and one of \$100 in the Faculty of Medicine.
- Anaconda American Brass Limited, an offer received to continue their scholarship in 1952-53.
- Bloor District Business Men Inc., the sum of \$250 received to cover an award to Stanley Goldman, payable in 1951-52.

Donations
(Cont'd)

From -

- F. H. Deacon & Co., the sum of \$250 received to cover their scholarship in Political Economy in 1952-53.
- Mr. Harold G. Fox, K.C., the sum of \$250 received to cover his prizes in Law of \$25 each for the next five years, 1952-53 to 1957-58 inclusive.
- Mr. Robert A. Bryce, an offer received to continue the U.T.S. Engineering Scholarship in 1952-53.
- Turnbull Elevator Company Limited, the sum of \$250 received, being a renewal of their scholarship for the Session 1952-53.
- An anonymous donor, the sum of \$200 received to cover the first annual donation of The E. J. Pratt Medal and Prize in Poetry - \$100 to be for the Gold Medal and \$100 for the cash Prize.
- An anonymous donor, the sum of \$75 received to cover the tuition fees for 1951-52 of Douglas Mann at U.T.S.
- An anonymous donor, an offer received to continue the Mary Keenan Award for 1952-53.
- School of Social Work Alumni Association, an offer received to continue their scholarship in 1952-53.
- Senior Panhellenic Association, the sum of \$200 received towards the University College Alumni, Alumnae Giving Fund, this amount to buy one of the Central Chairs for West Hall in University College.
- The Fellowship Committee of the W. L. Mackenzie King Fellowship, the sum of \$135.91 received to bring the amount of the award to \$500 for 1952-53.
- Mr. Sydney Hermant, the sum of \$100 received as a further contribution towards the Sydney Hermant Loan Fund in University College.
- The Associated Dentists' Co-operative, the sum of \$100 received to cover the first award of the Ed. Green Bursary, payable in 1951-52.
- Mr. Thomas Vamplew, the sum of \$75 received for a fee-paying scholarship at U.T.S., the details of which have not been worked out to date.
- Dr. J. S. D. Tory, the sum of \$50 received as a donation to the French Drama Fund in University College.
- Mr. Donald A. Fraser, the sum of \$25 received, to be used for the purchase of iris varieties to be planted at Glendon Hall.
- Canadian Pulp and Paper Association, the sum of \$100 received for the Forest Industries Entomological Scholarships, as a contribution to the one award of \$200 made for 1951-52, the balance of \$100 to be donated by the Canadian Lumbermen's Association.

Financial
Statements

The Financial Statements of the University for the months of November and December, 1951, were presented.

Loan from
Khaki Uni-
versity
Memorial
Fund to
Alumni
Associa-
tion
extended
for five
years

Upon motion of Mr. Osbourne,
Seconded by Dr. Sullivan,
And unanimously carried,

the Board authorized an extension for a period of five years from February 1st, 1952, of the repayment of the \$11,000 loaned from the Khaki University Memorial Fund to the Alumni Association.

Annual
Reports
on Loan
Funds in
Faculty
of Applied
Science &
Engineer-
ing

In accordance with the decision of the Board at their meeting of February 13th, 1947, that annual reports be presented on the Loan Funds in the Faculty of Applied Science and Engineering, the Secretary obtained reports for the years 1948-49, 1949-50 and 1950-51 which were presented by the Comptroller. These were tabled, and any details which the Comptroller thinks the Board should be informed of are to be presented at the next meeting.

All Risks
Insurance
policy on
President
re his
trip to
India

The Board confirmed the authority given by the Chairman for the issuing of an insurance policy for \$100,000 at a premium of \$252.50 providing an all risks coverage on the President in connection with his trip to India.

Confirma-
tion of
payment
of cost
of living
bonus

In accordance with the decision of the Board at their meeting of November 30th, 1951, for the payment of a cost of living bonus to the members of the staff as soon as ways and means were found to meet the additional financial requirements, the Comptroller stated that the bonus had been paid on the basis authorized, and this action was confirmed.

Authority
to ancil-
lary Units
to pay the
cost of
living
bonus

The Board then considered requests from the following ancillary units for payment of a cost of living bonus to eligible members of their staffs, similar to that established by the University, at an estimated cost for the year 1951-52 as set out:-

Athletic Association	\$2,000
Hart House	3,213
University Press	9,600
Ontario College of Education	-
Students' Administrative Council	-

Approval was given for payment of the bonus by the above units.

Cost of
living
bonus
paid by
Conserva-
tory -
small
deficit
antici-
pated

The Board was informed that the Royal Conservatory of Music had established a cost of living bonus in accordance with a resolution passed by their Directors on January 14th, 1952. It was further noted that as a result of the establishment of the bonus it was anticipated that current operations would result in a small deficit. In view of the action taken and the anticipated deficit the Board expects that every effort will be taken to avoid an operating loss.

Recogni-
tion to
staffs of
Connaught
Laborator-
ies and
School of
Hygiene
deferred

Dr. Tory explained briefly the situation existing in the Connaught Medical Research Laboratories and the School of Hygiene, and the question of certain recognition being made in these two units, and at his request consideration of the matter was deferred until a later meeting.

Amount of
\$833.24
from Board
of Syndics
Inc., to
be applied
towards
repairs to
Hart House
Theatre
dimmer
equipment

The Comptroller reported the receipt of a cheque for \$833.24, representing the balance of funds standing in the name of the Board of Syndics Inc. of Hart House Theatre, and the Board approved of a request to have this amount applied towards repairs to the Hart House Theatre dimmer equipment.

Repairs to
Refrigera-
tion System
at Arena
authorized

Upon motion of Mr. Bryce,
Seconded by Mr. Vaughan,
And unanimously carried,
the Board authorized repairs to the Refrigeration System at the Varsity Arena at a cost of \$26,200.00 estimated as follows:-

Repairs to
Refrigera-
tion System
at Arena
(Cont'd)

8" pipe header, 40,000 ft. of 1 $\frac{1}{4}$ " pipe,
one 8" valve, miscellaneous pipe fittings -

On order	-	\$10,000.00
Pipe labour	-	10,000.00
Allowed for brine tank	-	1,500.00
Renewal of brine	-	500.00
Miscellaneous material	-	1,000.00
Machinery maintenance	-	1,000.00
Contingencies	-	2,500.00
Total	-	<u>\$26,500.00</u>
Credit sale of scrap pipe	-	300.00
Net estimated cost	-	<u><u>\$26,200.00</u></u>

Upon motion of Mr. Burns,
Seconded by Mr. Bryce,
And unanimously carried,

the meeting adjourned at 6:15 p.m.

Indefinite
m.B.

Minutes confirmed.

February 28th 1952

[Signature]

Chairman

[Signature]

Secretary

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, February 28th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Dr. Sullivan
Mr. Osbourne
Mr. Clarke
Mr. Fennell
Mr. Kelly

Mr. Bryce
Dr. Johnson
Hon. Mr. Justice Hope
Mr. Ketchum
Dr. Tory
Mr. Duncan

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Addition
to minute
of last
meeting
regarding
Khaki Uni-
versity
Memorial
Fund

The minutes of the last meeting were presented. In connection with the reference in the minutes to the extension for a period of five years from February 1st, 1952, of the repayment of the \$11,000 loaned from the Khaki University Memorial Fund to the Alumni Association -

It was moved by Mr. Osbourne,
Seconded by Mr. Clarke,
And unanimously carried,

that the Board approve of the following addition to the minute:-

"for loan purposes to students on the same terms
as laid down in connection with the original
payments of March 1922 and January 1923".

Subject to the above addition -

It was moved by Mr. Bryce,
Seconded by Mr. Kelly,
And unanimously carried,

Minutes
confirmed

that the minutes of the last meeting be confirmed.

Welcome
to Mr. P.
A.C.Ketchum

The Chairman extended a hearty welcome
to the new member of the Board, Mr. P. A. C. Ketchum.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, leave was granted to the follow-
ing members absent from the previous meeting:-

The President	Mr. Fennell
The Chancellor	Dr. Johnson
Mr. Clarke	Mr. Morrow
Mr. Duncan	

Change in
name from
"Holwood
Hall" to
"Flavelle
House"

Regarding the change in name of
Holwood Hall, the Chairman explained to the Board that in
order to comply with By-Law No. IV, Sec. 17, the following
notice of motion was given at the last meeting:-

It was moved by Mr. Borden,
Seconded by Dr. McCullagh,
And unanimously carried,

That the Board accept notice of a
motion to rescind its previous decision with respect
to the name to be given to the former residence of
the late Sir Joseph Flavelle, and that this matter
be voted upon at the next meeting of the Board.

The Board duly approved of the above motion, and following
its adoption -

It was moved by Mr. Bryce,
Seconded by Mr. Duncan,
And Resolved -

That the property devised in 1939 by
Sir Joseph Flavelle to the University and hitherto
known as "Holwood Hall" be hereafter designated by
the name "Flavelle House".

Auditors'
Report to
Chairman

The Auditors' Report to the
Chairman for the year ended June 30th, 1951, which was de-
ferred for consideration at the previous meeting, was
tabled and accepted.

Acknow-
ledgment
to donors

The Chairman brought up the
question of acknowledgment to donors, and presented a mem-
orandum prepared by the Bursar which showed the procedure
followed in connection with a specific case mentioned by
the Chairman. The President stated that acknowledgments
are sent by himself and the Secretary of the Board, and

Acknowledgment
to donors
(Cont'd)

that information regarding recipients of awards is sent to the donors by the Deans, Directors of Schools, and Heads of Departments. In many instances the recipients expressed their appreciation to the donors for their generosity. Commendation was expressed by certain members of the Board regarding acknowledgments which they had received.

Exchange
of cables
between
Chairman
and the
Chancellor
in connection
with
latter's
appointment
as
Governor-
General
of Canada

The Chairman informed the Board of the following exchange of cables between himself and the Chancellor in connection with the latter's appointment as Governor-General of Canada:-

"Personal
On behalf Board of Governors I offer
you our warmest congratulations. We
realize your appointment has added
lustre to name of the University. We are proud of our
Chancellor.

Toronto,
Jan. 26, 1952

Eric Phillips

Rt. Hon. Vincent Massey,
Canada House,
London (England)"

"I am grateful to you and my other
colleagues on the Board of Governors
for your warm message of congratulations.
It means much to me to have the good wishes of my
fellow Governors which your message carried.

London
Feb. 2, 1952

Vincent Massey

Lt.-Colonel Eric Phillips,
Chairman, Board of Governors,
University of Toronto"

Resolution
passed in
connection
with Mr.
Massey's
appointment

Upon motion of Mr. Justice Hope,
Seconded by Dr. Johnson,
And unanimously carried,

the following resolution was passed:-

WHEREAS His Excellency the Right Honourable Vincent Massey, C.H., in taking office as Governor-General of Canada begins today a new stage in his illustrious career and inaugurates a new chapter in Canadian history;

AND WHEREAS throughout his life of devotion to Canada, as thinker and doer, scholar and statesman, benefactor and leader, he has placed his unique gifts at the service of his country, developing in his fellow-citizens a deeper consciousness of the wealth of their cultural heritage, and strengthening the hands of all those who work in Canada for the things which endure;

Resolution
passed in
connection
with Mr.
Massey's
appoint-
ment
(Cont'd)

AND WHEREAS his labours in Great Britain during the grim days of war, so graciously and selflessly shared by his wife, brought comfort and pleasure to thousands of gallant Canadians and helped them to understand his significance of their loyalty to country, Commonwealth and Crown;

AND WHEREAS the University, to whom he has been ever a loyal son, a generous friend, and now her eminent Chancellor, takes a vicarious pride in his renown;

BE IT RESOLVED that the Board of Governors on this the twenty-eighth day of February, nineteen hundred and fifty-two, in regular meeting duly assembled, express to him their felicitations on his elevation to the office of personal representative of Her Majesty the Queen, and their prayer that health and happiness may attend him in the discharge of his onerous responsibilities.

Letter of
thanks
from Dr.
Neilly -
arrange-
ments
for pro-
posed
dinner
left with
Chairman

The Chairman read a letter from Dr. Balmer Neilly, conveying his sincere thanks for the resolution passed by the Board on his resignation. The arrangement of the details in connection with a proposal to hold a dinner in honour of Dr. Neilly was undertaken by the Chairman.

Leave of
absence
from Feb-
ruary
and March
meetings

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, requests for leave of absence from the February and March meetings from Dr. Bruce, Mr. Burns and Mr. Vaughan were granted.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, the following recommendations of the President were approved:-

Appoint-
ments

(a) Appointments:

Faculty of Arts:

W. A. C. H. Dobson	- Professor and Head of the Department of East Asiatic Studies, from July 1, 1952 at \$6,200 a year
R. A. Nicholls	- Lecturer in German, 1952-53 \$3,500
Miss J. Wood	- Secretarial Assistant in Political Economy, Feb. 1 to June 30, 1952 \$1,820 a year

Appoint-
ments
(Cont(d))

Faculty of Medicine:

- Mrs. L. Gordon - Fellow and Instructor in Art as Applied to Medicine, Feb. 1 to June 30, 1952 \$1,850 a year
- Mrs. I. Burns - Laboratory Assistant, Biochemistry, from Feb. 11, 1952, \$1,440 a year
- Medicine:
- Mrs. J. Evans - Technician, Mar. 1 to June 30, 1952 \$150 a month
- H. Goldenberg - Demonstrator, Feb. 1 to June 30, 1952 \$100
- Pathological Chemistry:
- Miss H. Ashton - Secretary, from Feb. 1, 1952 \$148 a month
- V. Reinhold - Laboratory Attendant, from Feb. 1, 1952 \$130 a month
- J. W. I. Doust - Associate, Psychiatry, from July 1, 1952 \$1,000 a year
- F. P. Dewar - Assistant Professor, Surgery, from July 1, 1951 \$250 a year
- H. W. Wookey - Graduate Lecturer, Jan. 1 to June 30, 1952 - without salary

Faculty of Applied Science and Engineering:

Chemical Engineering:

- (#) P. H. Calderbank) Assistant) July 1, \$4,900 a year
- (#) A. I. Johnson) Professors) 1952 4,900 a year
- R. O. King - Special Lecturer, 1951-52 without salary
- Mrs. W. H. B. Black - Laboratory Attendant, Electrical Engineering, Feb. 1 to Apr. 30, 1952 \$171 a month

Mechanical Engineering:

- W. M. B. Fitzgerald - Demonstrator, Feb. 15 to Apr. 15, 1952 \$250 a month
- Z. W. Dybozak - Demonstrator, Feb. 1 to Apr. 14, 1952 \$250 a month
- D. G. Huber - Assistant Professor, from July 1, 1952 \$4,300 a year
- Mrs. J. Wilcox - Secretary and Librarian, Mining Engineering, from Feb. 16, 1952 \$1,900 a year

Faculty of Dentistry:

- R. M. Grainger - Consultant in Epidemiology and Statistics, from Mar. 1, 1952 without salary

School of Hygiene:

Physiological Hygiene:

- F. Katzmayer - Laboratory Assistant, Feb. 13 to Mar. 31, 1952 \$1,500 a year
- L. Mihalyi - Laboratory Assistant, Feb. 12 to Mar. 31, 1952 \$1,800 a year
- R. Pimblett - Laboratory Assistant, Feb. 7 to Mar. 31, 1952 \$1,800 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

- R. Pyke - Micro-analyst, Chemistry (salary \$1,992) Feb. 29, 1952
- E. W. McInnis - Professor of History (salary \$6,200) Jan. 31, 1952

(#) For a period not to exceed three years.

Resigna-
tions
(Cont'd)

Faculty of Medicine:

- W. A. Green - Research Assistant, Banting & Best Department of Medical Research (salary \$1,800) Feb. 16, 1952
- Mrs. K. M. Park - Technician, Pathological Chemistry (salary \$160 a month) Mar. 1, 1952
- Miss L. Bartman - Stenographer, Psychiatry (salary \$1,800) Jan. 31, 1952

Faculty of Applied Science and Engineering:

Chemical Engineering:

- W. C. Macdonald - Associate Professor (salary \$5,900) June 30, 1952
- J. G. Currie - Demonstrator (salary \$50) Feb. 15, 1952
- Miss I. Conroy - Laboratory Attendant, Electrical Engineering (salary \$800 for 7 months) Jan. 31, 1952
- Miss M. J. Gilmore - Secretary and Librarian, Mining Engineering (salary \$1,935) Feb. 16, 1952

Faculty of Household Science:

- Miss J. B. Brodie - Professor and Head of the Department of Household Science (salary \$6,200) June 30, 1952

School of Hygiene:

Physiological Hygiene:

- S. Dmitrevsky - Laboratory Assistant (salary \$1,500) Feb. 1, 1952
- D. Lohr - Laboratory Assistant (salary \$1,600) Jan. 31, 1952
- G. Jest - Laboratory Assistant (salary \$145 a month) Feb. 15, 1952

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Applied Science and Engineering:

- W. C. Macdonald - Associate Professor of Chemical Engineering, from Feb. 1 to June 30, 1952 with salary. Professor Macdonald is retiring on June 30, 1952, on account of ill health.

Faculty of Dentistry:

- M. J. Gibson - Associate in Dentistry, for the Session 1951-52 without salary

Office of the Registrar:

- A. T. Laidlaw - Assistant Registrar of the University and Secretary of the Faculty of Arts, from Apr. 1 to June 30, 1952 with salary. Mr. Laidlaw is retiring on June 30, 1952.

University
Extension
Courses

(d) University Extension Courses:

Short Courses for Social Workers:

Miss E. R. Godfrey	- Instructor	\$200
Miss S. Rhinewine	- Instructor	200

A fee of \$10 for each of two courses was authorized.

Evening Tutorial Classes:

J. R. Kidd	- Adult Education	15
Art Gallery of Toronto	- Appreciation of Art	150
R. L. Baglow	- Astronomy	30
J. M. Elson	- Authorship, Journalism	30
Miss M.E.G. Waddell	- Calculus I	15
J. M. Careless)	15
G. M. Craig) Current Events	15
R. A. Spencer)	15
Miss E. B. Bealey	- English Composition (Elementary)	30
C. S. Gulston	- English Composition (Advanced)	30
Mrs. Sylvia DuVernet	- English Criticism and Appreciation	30
Dr. Florence A. Smith	- English - The Modern Novel	30
Miss M. MacDonald	- French IA	30
D. P. de Montmollin	- French IB	45
Mrs. R. Hurst	- French II	30
Miss I. Balthazard	- French III	30
Miss G. M. Jacquemin	- French IV	30
H. N. Milnes	- German I	15
C. C. Love	- Great Books	30
J. F. Clark	- Home Gardening	30
R. Gill	- Introduction to Play Production	30
J. A. Molinaro	- Italian IA	15
M. W. Ukas	- Italian IB	45
Mrs. Margaret Zieman	- Magazine Writing (2 Classes)	30
F. J. Horwood	- Music Appreciation (3 Classes)	75
S. L. Thompson	- Nature Study	30
A. H. Shephard	- Psychology A	15
J. M. Brown	- Psychology B	15
J. A. Tuck	- Psychology C	15
D. L. G. Yule	- Psychology D	15
R. W. Ross	- Psychology - Social	30
W. H. Hogg	- Radio Writing	15
J. Berezowski	- Ukrainian - Polish (Elementary)	77
O. Z. Maruna	- Russian	15
J. Cano	- Spanish IA	15
T. L. C. Dawson	- Spanish IB	30
Mrs. F. Adrian Brook	- Art of Speech I	30
Mrs. E. Whitaker	- Development of Self- Expression I	30
G. N. Bramfitt	- Diction and Voice Develop- ment (2 Classes)	30
Mrs. Helen Tucker	- Oral Expression Oral Reading	30
W. G. Frisby	- Public Speaking A	15
J. E. Laughlin	- Public Speaking B	15
C. W. Leslie	- Public Speaking C	15
J. H. Pepper	- Public Speaking D	15
E. J. Collins	- Word Study	30
B. Mackey) Attendants - amounts	
Miss D. Mothersill) decided at end of Session	

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

G. M. Craig)		\$ 15
J. M. S. Careless)	Current Events	15
R. Flenley)		15
R. A. Spencer)		30
E. Hallman	-	Radio Writing	10
Miss M. MacPherson	-	Attendant - amount decided at end of Session	
F. St.G. S*endlove	-	English and Canadian Furniture to 1850	90
E. S. Carpenter	-	Primitive Societies "The Study of Man"	150
Course in Institutional Management:			
M. Wallace	-	Hospital Administration	40
Mrs. F. G. Montgomery	-	Restaurant Operation	10
G. A. Martin	-	Advertising	80
D. J. Caswell	-	Resort Operation	20
Business and Industry Courses:			
W. Line)	Industrial	100
B. Laskin)	Administration	100
W. P. Wilder	-	Business Finance	150
B. T. Ferguson	-	Marketing	150
J. A. McIntyre	-	Personnel Administration	150
K. B. Jackson)		525
J. J. Klawe)	Photogrammetry	150
Mrs. Helen Tucker)		15
K. S. Bernhardt)		15
G. Roach)		15
R. M. Raphael)	Purchasing	15
R. C. Charles)		15
W. Hagon)		15
H. S. Reichard)		15
J. M. Varty)		15
G. S. Davis)		15
C. M. Ricketts)		15
J. T. Tee	-	Salesmanship	150

Appropriations

(e) Additional appropriations and deductions in appropriations:

Art and Archaeology:

An additional appropriation of \$170 for "Supplies" and an additional appropriation of \$230 for "Slides and Photos".

French:

An additional appropriation of \$200 for "Salaries".

Geography:

An additional appropriation of \$480 for "Supplies"; and a deduction of \$230 from "Salaries".

Psychology:

An additional appropriation of \$100 for "Supplies".

Banting and Best Department of Medical Research:

An additional appropriation of \$1,774.32 for "Medical Research Banting - Supplies"; and a deduction of \$1,774.32 from account of "Nutrition Foundation Inc. Fund - Best".

Metallurgical Engineering:

An additional appropriation of \$300 for "Supplies"; and a deduction of \$300 from "Apparatus".

University Library:

An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 from "Graduates' Deposits".

Appropriations
(Cont'd)

Registrar's Office:

An additional appropriation of \$2,500 for "Clerical Assistance", and an additional appropriation of \$1,500 for "Office Supplies and Stationery"; and a deduction of \$4,000 from "Salaries".

Statutes
of Senate

(f) Statutes of Senate:

- Nos. 2121 - respecting the Maritime Provinces Trade Relations Fellowship
 2122 - respecting the Paulin Memorial Scholarship
 2123 - respecting the Frank S. Hogg Memorial Fellowship
 2124 - respecting the William James Dunlop Bursary Fund

Other
recommendations
of the
President

Other recommendations of the President

were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were approved as follows:-

- (a) That the fees in the "General Music Course", leading to the degree of Bachelor of Music, be increased as follows as from September 1, 1952:-

Fees in
General
Music
Course
for de-
gree of
Bachelor
of Music

	<u>Present Fee</u>	<u>Proposed Fee</u>
<u>Academic Fee</u>		
Registration)		
Tuition)	\$145	\$172
Laboratory Supply	3	3
Library	10	10
Examination	10	10
Degree	3	3
Physical Education
	\$171	\$198
<u>Incidental Fees</u>		
Students' Administrative Council	\$ 5	\$ 5
Health Service	6	6
Undergraduate Association	3	3
Athletic Association	..	3
Hart House	..	15
	\$ 14	\$ 32
Men	\$185	\$230
Women	\$185	\$215

Note: The proposed fee will apply to all students registered in the three years of the course as from September 1, 1952.

Exemption
of fees
for stud-
ents in
School of
Graduate
Studies
who are
on staff

- (b) That in the School of Graduate Studies, in the last paragraph on page 26 of the Calendar which reads as follows -

"Those students registered in courses for which credit will be granted towards degrees in the School of Graduate Studies who hold teaching or research appointments on the University staff or in a federated or affiliated institution, or who hold appointments on the staff of any hospital supplying clinical facilities for University students, may receive an exemption of \$25.00 of the tuition fee prescribed for the course in which they are enrolled."

Exemption
of fees
for stud-
ents in
School of
Graduate
Studies
who are
on staff
(Cont'd)

the following substitution be made:

"Those students registered in courses for which credit will be granted towards degrees in the School of Graduate Studies, who hold appointments on the University staff, or, in an affiliated institution, or who hold appointments on the staff of any hospital supplying clinical facilities for University students; and receive a stipend of at least \$300, may receive an exemption of \$50.00 of the fee specified for the course in which they are enrolled."

Increase in
fees for
Forestry
students
at Spring
Camp

- (c) That the period of Spring camp for third year students in the Faculty of Forestry be extended from three to four weeks, and that the fees for third year field work be increased from \$45.00 to \$60.00 in order to meet the living expenses of the students while in camp for the longer period.

Fees in
Physical
and Occu-
pational
Therapy

- (d) That the special Craft fee of \$20.00 for students in Physical and Occupational Therapy be added to the present academic fee of \$254.00 and incorporated in the new academic fee of \$274.00, which together with the incidental fee of \$15.00 makes a total of \$289.00 as follows:-

Former Fees:

Academic	-	\$254.00
Craft	-	20.00
Incidental	-	15.00
		<u>\$289.00</u>

New Fees:

Academic	-	\$274.00
Incidental	-	15.00
		<u>\$289.00</u>

Establish-
ment of
Grades
VII & VIII
in Univer-
sity
Schools

- (e) That grades VII and VIII be established in the University Schools with the opening of the term in September, 1952, this recommendation having been approved by the Minister of Education.

Division
of grant
from the
Insulin
Committee

- (f) That the grant from the Insulin Committee for medical research, representing special funds accruing from the sale of NPH Insulin, be divided as follows:-

Medical Research Banting Fund

For work under the direction of Dr. A. G. Wrenshall	\$3,000
For work under the direction of Dr. W. S. Hartroft	3,000
For work under the direction of Dr. J. B. Firstbrook	3,500

Medical Research Best Fund

For work under the direction of Dr. R. E. Haist	3,000
For work under the direction of Dr. J. Campbell	3,000
For work under the direction of Dr. D. W. Clarke	3,500

Division
of grant
from the
Insulin
Committee
(Cont'd)

Department of Pharmacology

For work under the direction of Professor
Ferguson -
Research fellow \$2,500
Supplies and apparatus 1,600
Travel 250

\$ 4,350

Department of Obstetrics & Gynaecology

For work under the direction of Professor
Cannell -
Technician \$2,010
Supervisors of project 1,000
Supplies 1,100
Travel 390

\$ 4,500

Department of Medicine

For work under the direction of Professor
Farquharson -
Technician \$1,800
Supervisors of project (2) 3,200
Supplies and apparatus --

\$ 5,000

Department of Biochemistry

For work under the direction of Dr. J. M.
Fisher -
Research assistant \$1,600
Graduate student 1,500
Supplies and equipment 1,650

\$ 4,750

Total - \$37,600

Division
of appro-
priation
for Fores-
try and
Botany,
Glendon
Hall

(g) That the sum of \$15,000 set aside from the appropriation of \$90,000 for Scientific Research for 1951-52, to be used by the Faculty of Forestry and the Department of Botany for research at Glendon Hall, be divided as follows:-

General Labour \$6,000
Conversion of building 5,000
Apparatus 2,000
Supplies 2,000

Federal
Govern-
ment
grants
to Uni-
versi-
ties

The President presented a statement showing the allocation of Federal Government grants to Universities in Ontario under P.C. 123 and stated that the total grant to the University of Toronto would amount to approximately \$937,000. The grant per student in the Province of Ontario was \$126.28 and the total sum distributed in the Province was \$2,298,750. The President explained the basis upon which the grants were being made and stated that he understood they would be continued on the same basis next year:-

Federal
Govern-
ment
grants
to Uni-
versi-
ties
(Cont'd)

Allocation of University Grants under P.C. 123

ONTARIO

Population (round figures) 4,597,500

Grant for Province (at 50¢ per head of pop.) \$2,298,750.00

<u>Eligible Institutions</u>	<u>Number of students eligible under P.C. 123</u>	<u>% of total of eligible students</u>	<u>Grant</u>
Ontario Agricultural College, Guelph	511	2.81	\$ 64,594.88
Ontario Veterinary College, Guelph	316	1.73	39,768.37
McMaster University, Hamilton	953	5.23	120,224.62
Queen's Theological College, Kingston	23	.13	2,988.38
Queen's University, Kingston	2,093	11.49	264,126.38
St. Jerome's College, Kitchener	9	.05	1,149.38
Huron College, London	47	.26	5,976.75
Music Teachers' College, London	20	.11	2,528.62
St. Peter's College, London	52	.29	6,666.38
University of Western Ontario, London	1,908	10.48	240,909.00
Ursuline College of Arts, London	103	.57	13,102.88
Carleton College, Ottawa	397	2.18	50,112.75
College Bruyere, Ottawa	38	.21	4,827.38
Notre-Dame College, Ottawa	33	.18	4,137.75
Petit Seminaire d'Ottawa, Ottawa	65	.36	8,275.50
St. Patrick's College, Ottawa	158	.87	19,999.12
Universite d'Ottawa, Ottawa	1,266	6.95	159,763.12
College du Sacre-Coeur, Sudbury	80	.44	10,114.50
Knox College, Toronto	43	.24	5,517.00
Ontario College of Pharmacy, Toronto	419	2.30	52,871.25
St. Michael's College, Toronto	646	3.55	81,605.62
Trinity College, Toronto	506	2.78	63,905.25
University of Toronto, Toronto	6,479	35.60	818,355.00
Victoria College, Toronto	1,304	7.16	164,590.50
Wycliffe College, Toronto	34	.19	4,367.62
Waterloo College, Waterloo	188	1.03	23,677.12
Assumption College, Windsor	512	2.81	64,594.88
Totals	<u>18,203</u>	<u>100.00</u>	<u>\$2,298,750.00</u>

Legal
Negotiations
with
Law
Society

Dr. Tory, and the President reviewed correspondence since the last meeting of the Board of Governors held on January 24th, 1952, between Mr. Henry Borden and Mr. C. F. H. Carson, Treasurer of the Law Society of Upper Canada, relating to the matter of greater recognition of the University course leading to the degree of Bachelor of Laws. Dr. Tory reported that no progress has been made in the negotiations.

Memorandum
re
Music
in the
University of
Toronto

The President read a memorandum relating to Music in the University of Toronto, recommending changes in the administration of the Faculty of Music and the Royal Conservatory of Music of Toronto as follows:-

Memorandum Relating to Music in the University of Toronto

1. It is proposed that there should be established within the University of Toronto a college of music to be known as the Royal Conservatory of Music, to be composed of:
 - (a) the Faculty of Music, and
 - (b) the School of Music.
2. The foregoing proposal would involve a reorganization of the present Faculty of Music and the present Senior School of Music, and it would affect the functions of the Royal Conservatory of Music of Toronto.
3. Work for the Doctorate of Music would be carried on under the auspices of the School of Graduate Studies.
4. The School of Music would continue the present programmes in teaching and in examining of the Royal Conservatory of Music of Toronto, with the exception that work for the Licentiate diploma would be the responsibility of the Faculty of Music. Work for the Associate diploma, which is awarded on examination, would be the responsibility of the School of Music. The designation A.R.C.T. would be retained.
5. The Faculty of Music would be responsible for work leading to the degree of Bachelor of Music, and to the Licentiate, Artist and other diplomas, with the exception of the Associate diploma.
6. The Faculty of Music, through the Royal Conservatory of Music, would be related academically to the Senate of the University.
7. The Royal Conservatory of Music would be responsible, administratively, to a Board of Directors which, in effect, would be the same body that now administers the Royal Conservatory of Music of Toronto, and which would be a Standing Committee of the Board of Governors of the University.
8. There would be unified budget for the Royal Conservatory of Music including items relating to both the Faculty of Music and the School of Music.
9. There would be a Council of the Royal Conservatory of Music, composed of representatives of the Faculty of Music and the School of Music.

Memo-
randum
re
Music
in the
Univer-
sity of
Toronto
(Cont'd)

10. There would be, under the Council of the Royal Conservatory of Music, an academic body composed of members of the teaching staff of the Faculty of Music; and another composed of members of the teaching staff of the School of Music.
11. In the interests of more effective work in the School of Music, steps would be taken as soon as possible to give full-time appointments to members of the staff of the School of Music, who would be paid a salary instead of, or in addition to, commission. Members of the staff of the Faculty of Music would be paid salaries.
12. There should be a Dean of the Royal Conservatory of Music, an Assistant Dean of the Faculty of Music, and an Assistant Dean of the School of Music. These would be full-time appointments. It is also suggested that there should be a Supervisor of Graduate Studies in Music, related to the School of Graduate Studies.

Care has been taken, in formulating the foregoing proposals, to preserve for the newly established central body the prestige and influence of the Royal Conservatory of Music, which has built up good-will throughout Canada of great value to the University as a whole. This is essential in order to protect the very considerable revenues now enjoyed from examinations held in various parts of Canada; and to protect the position of those now holding Licentiate diplomas.

In view of the fact that a committee has been established to survey the present state and the future role of the humanities in the University of Toronto, it is to be expected that new emphasis will be placed on Music as an integral part of a liberal education, and that, flowing from the committee's report, there may be a greater eagerness on the part of the Council of the Faculty of Arts to provide for Music subjects in some of its courses. In view of the structure of the new General Course in the Faculty of Arts, there will be need for a substantial, well-developed sequence of courses in Music. It is proposed that the present Honour Course in Music in the Faculty of Arts be withdrawn, or at least revised. The receptivity of the Faculty of Arts to the inclusion of Music courses in its curricula will depend, to a great extent, upon the number and the calibre of teachers available for teaching Music subjects in that Faculty.

Undoubtedly the foregoing proposals would advance the cause of Music within the University of Toronto. The Royal Conservatory of Music would present a unified front in seeking financial support within and outside the University, and, in relation to work leading to degrees and diplomas in Music, it would speak with one voice in placing matters relating to curricula before the Senate. The Dean of the Royal Conservatory of Music would be able to place before the Administration recommendations that could encompass all its undertakings.

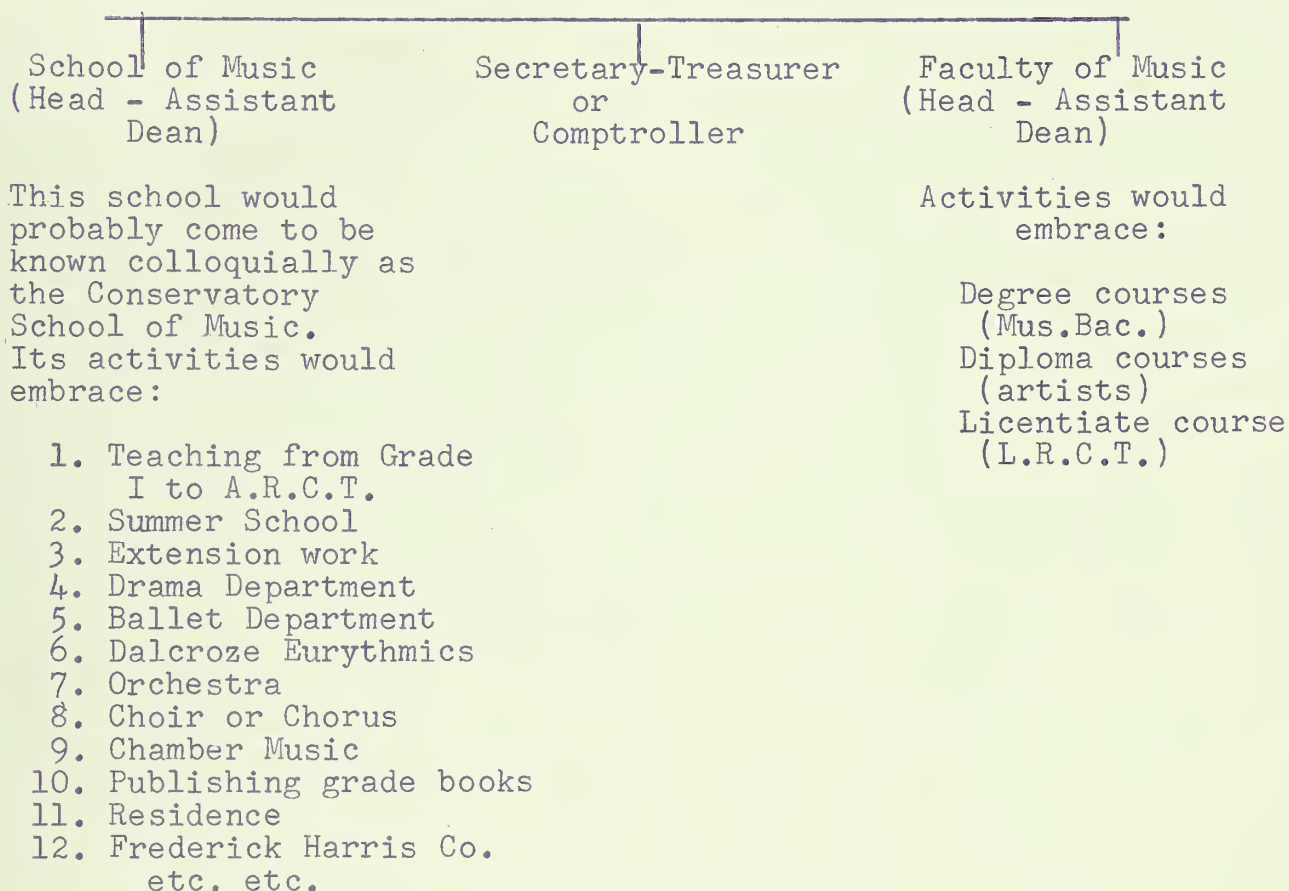
Memo-
randum
re
Music
in the
Univer-
sity of
Toronto
(Cont'd)

Moreover, by means of cross-appointments or otherwise, more effective use could be made of the salaried staff, and thereby any unnecessary duplication could be avoided.

The purpose of the proposed reorganization, it must be emphasized, is to improve the offerings in Music of the University of Toronto. It is not to be expected that the budget of the Royal Conservatory of Music would be less than the combined budgets of the various organizations that are now offering work in this field. In fact, improvement of the offerings will depend in considerable measure on improvement in the quality and quantity of the staff.

ORGANIZATION CHART

ROYAL CONSERVATORY OF MUSIC (Head -- Dean of Music)



The Opera School would be attached to the School but would be financed from a separate budget.

The Examinations Department would be attached to the School for administrative purposes but would issue certificates in the name of the Royal Conservatory of Music.

The President explained some of the problems in connection with the present undertakings in which both the University and the Royal Conservatory of Music are closely related. Dr. Johnson spoke very impressively of the future of music at the University and the Conservatory, and expressed the need and

Memo-
randum
re
Music
referred
to the
Chairman
and the
President

desirability of the proposed reorganization which would result in tremendous development in the future.

Upon motion of Mr. Fennell,
Seconded by Mr. Duncan,
And unanimously carried,

the Board approved in principle of the proposals outlined in the above Memorandum, and referred the matter to the Chairman of the Board and the President to consider the details, the proposed plan to become effective at July 1, 1952.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

Appoint-
ments

(a) Appointments:

University Press:

- Miss R. Mitchell - Promotion from Accounting Clerk at \$2,652 a year to Estimator at \$3,000 a year, from Jan. 1, 1952
- Mrs. M. Layzell - Supervisor, Addressograph Dept., increase in salary from \$2,300 to \$2,580 a year, from Nov. 1, 1952

Resigna-
tions

(b) Resignations:

University Press:

- V. C. Collett - Superintendent, Printing Dept. (salary \$5,460 a year) Dec. 31, 1951

Superintendent's Office:

- Mrs. K. E. O'Keefe - Clerk, Purchasing Dept., (salary \$1,730 a year) Feb. 29, 1952

Appropri-
ations

(c) Additional appropriations and deductions in ap-
propriations:

University College:

- An additional appropriation of \$950 for "Supplies - Principal's Office"; and a deduction of \$950 from "Salaries - Classics".

Institute of Child Study:

- An additional appropriation of \$110 for "Caretaker Services" and/or "Rental Fees".

Hart House Theatre:

- An additional appropriation of \$300 for "Advertising" and an additional appropriation of \$100 for "Equipment"; and a deduction of \$400 from "Productions".

Division
of appro-
priation
for Craft
Supplies,
Physical
& Occupa-
tional
Therapy

- (d) The appropriation of \$3,000 for Craft Supplies in the Division of Physical and Occupational Therapy to be divided into two separate accounts as follows, since the appropriation is used for the purchase of both Supplies and Equipment in relation to Crafts:-

Craft Supplies	-	\$1,500
Craft Equipment	-	\$1,500

Donations were reported as follows,

Donations - and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Hydro-Electric Power Commission of Ontario, an offer received to provide three annual scholarships of \$300 a year each, one to be awarded in each of the second, third and fourth years of an Engineering course, based on the final standing of the first, second and third years' work of students engaged on any Engineering course related to the work of the Commission, the first award to be made on the work of the Session 1951-52.

Professor C. A. Chant, the sum of \$385 received for a special bookcase for the Library of the David Dunlap Observatory.

The Committee administering the Edgar Paul Commemoration Fund, the sum of \$375 received; the monies to be used for a Prize of the value of \$25 per annum, and the award is to be continued until such time as both the principal and interest of the fund are exhausted.

Mr. Norman E. Holtby, the sum of \$100 received to be used for cancer detection work in the Department of Obstetrics and Gynaecology; this gift to be credited to the "Supplies" account of the department at the request of Dean MacFarlane.

The Babb Company (Canada) Limited, the sum of \$20,800.50 received under their Deed of Donation, to be used to aid one or more needy students in Aeronautics at the University.

The T. Eaton Company Limited, an offer received to continue for a further five-year period the awards donated by it in the School of Physical and Health Education for the past ten years, on the same conditions as in the past; the scholarships, viz: Margaret Eaton Scholarships, to be payable from 1953-54 to 1957-58 in the amount of \$1,000 per annum, with provision to be made by the Company for the medals for the same period, viz: Margaret Eaton Gold Medal and Emma Scott Nasmith Gold Medal.

Mr. F. W. Paulin, the sum of \$5,000 received to complete the \$10,000 endowment of the scholarship in memory of his brother, in the Faculty of Applied Science and Engineering. An offer received from Mr. Paulin to make up whatever sum may be lacking if the fund does not provide income to the amount of \$300 for the award payable in 1952-53.

The Atkinson Charitable Foundation, an offer received to continue for one year, payable in 1952-53, the \$4,000 provided by it for Bursaries.

Donations
(Cont'd)

From -

The Estate of the late Agnes Strickland Vickers Mackenzie, the sum of \$2,000 received in full of the bequest to the University in memory of her late husband, Mr. Justice Philip Edward Mackenzie.

Babcock-Wilcox and Goldie-McCulloch Ltd., an offer received to continue their fellowship in Mechanical Engineering in the amount of \$1,500, payable in 1952-53.

Various donors to the Grace McAree Memorial Fund in the Faculty of Forestry, the sum of \$515.30 received.

B'nai B'rith, Toronto Lodge No. 836, the sum of \$350 received to cover their scholarships payable in 1952-53.

Various donors to the Frank S. Hogg Memorial Fellowship Fund, the sum of \$35.00 received, bringing the total to date to \$7,361.41; \$300 also received from Dr. Helen S. Hogg to provide the difference between the \$600 award of the Fellowship and the two-year earnings of the Fund for the next six years, i.e., for the first three awards.

The Cercle Francais of University College, the sum of \$170.32 received, to be added to the French Drama Fund, University College.

The Phi Delta Epsilon Medical Fraternity, the sum of \$100 received to cover the award of their Bursary payable in 1952-53, and an offer to provide funds to continue the bursaries payable in 1953-54 and 1954-55.

Various donors to the E. T. Owen Fund, the sum of \$61.00 received, bringing the total to \$2,522.

Premier Operating Corporation, Limited, the sum of \$25.00 received to continue one of the Hollywood Theatre Prizes in French formerly donated in University College, and an offer to continue the one prize, annually, on an indefinite basis.

Shell Oil Company, revised conditions of award received for their fellowship in Research; the award to be increased from \$750 to \$900 and the fellowship to be continued on a year to year basis instead of for a stated period.

Execution
of Conces-
sion of
Priority
for Con-
naught
Labora-
tories

It was moved by Dr. Tory,
Seconded by Mr. Bryce,
And unanimously carried,

that pursuant to Article 3 of agreement dated December 10, 1951, concerning work on purification, etc. of various penicillin salts, the Board approve of Dr. Tory's recommendation for the execution of a Concession of Priority in favour of Chas. Pfizer & Co. Inc., in connection with U.S. Patent Interference No. 85,135, by the Connaught Medical Research Laboratories.

Confirmation of execution of revised agreements with Toronto Western Hospital and St. Michael's Hospital

The Board confirmed the action of the President in having agreements with the Toronto Western Hospital and St. Michael's Hospital prepared and executed, which contained a revision of Clause 4 of the previous agreements relating to the age of retirement from the staffs of the hospitals and the University.

Annual Financial Statements of the Royal Conservatory of Music

The Financial Statements and Auditors' Report of the Royal Conservatory of Music of Toronto for the year ended June 30, 1951, were tabled and accepted.

Financial Statement for January 1952

The Financial Statement of the University for the month of January, 1952, was presented.

Proposed Zoning By-Law of the Township of North York

The Comptroller stated that there had been received a notice of an application by the Corporation of the Township of North York for consideration of its Proposed Zoning By-Law No. 7625 intituled "A By-Law to Regulate the Use of lands and the Use, Bulk, Height, and Location of Buildings and to Prohibit Certain Uses of Certain Lands and Buildings in the Township of North York". The Ontario Municipal Board had appointed Tuesday, the 26th day of February, 1952, for the hearing of all parties interested in support of or opposing this proposed By-Law, and the Comptroller informed the Board that the University Solicitor, Mr. Hamilton Cassels, Q.C., had appeared for the University on this occasion, as the proposed By-Law would affect the Connaught Laboratories Farm and Glendon Hall properties. Mr. Cassels explained to the Municipal Board that the Governors had not yet had an opportunity of considering the By-Law as copies containing the full text had not until then been available. He was told that under the circumstances the Governors would be permitted to make representations later

Zoning By-
Law of
North York
referred
to the
Property
Committee

if they considered it necessary or desirable to do so.

It was moved by Mr. Justice Hope,
Seconded by Mr. Bryce,
And unanimously carried,

that the matter be referred to the Property Committee
for consideration.

Use of
Aura Lee
Grounds
for the
Season
of 1952

On motion of Mr. Bryce,
Seconded by Mr. Kelly,
And unanimously carried,

an application from the Canada Life Staff Association
for the use of the Aura Lee Grounds was granted for the
1952 Season at the same rental as last year, viz:
\$1,000.00.

Indefinite

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

March 27th 1952

W. J. Phin
Chairman

E. Higgins

Secretary

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, March
27th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Kelly
The President	Mr. Vaughan
Mr. Borden	Mr. Bryce
Mr. Gordon	Hon. Mr. Justice Hope
Mr. Osbourne	Dr. Johnson
Dr. Sullivan	Mr. Clarke
Mr. Ketchum	Dr. Tory
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Mr. Bryce,
Seconded by Mr. Vaughan,
And unanimously carried,

were confirmed.

Leave
granted
to
members
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, leave was granted to the following members absent
from the previous meeting:-

The Chancellor	Dr. McCullagh
Mr. Borden	Mr. Matthews
Dr. Bruce	Mr. Morrow
Mr. Burns	Mr. Urquhart
Mr. Gordon	Mr. Vaughan
Mr. LaBine	

Leave of
absence
granted
to Mr.
Duncan

The Chairman read a letter from Mr. Duncan
stating that he was going to the United Kingdom and Europe and
would like to be granted leave of absence from the meetings of the
Board until May 6th. This request was approved.

Press
Committee
Report
No. 24

Press Committee Report Number 24 was

presented as follows and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Bryce,
And unanimously carried,

the report was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 25th, 1952, at 4 p.m., at which the following were present:-

The Hon. J. A. Hope (in the Chair)	Mr. A. G. Rankin, Comptroller Manager, University Press
The President	
Mr. G. A. LaBine	
Mr. A. Kelly	Mr. C. E. Higginbottom, Secretary

1. Labour Negotiations

Your Committee was informed of labour negotiations which had been entered into by the Manager of the Press, Mr. A. G. Rankin, in connection with which a contract had been signed with both the Pressmen's Union and the Typographical Union as follows:-

PRESSMEN'S UNION

A contract was signed February 12, 1952, effective October 16, 1951, to October 15, 1952. From October 16 to December 31, 1951, a retroactive wage adjustment on the basis of 20 cents per hour was paid. After January 1, 1952, the following rates have been paid (an increase of 23½ cents per hour over previous rates):

Cylinder Pressmen	- \$1.91 per hr.
Job Pressmen	- \$1.88
Cylinder Press Feeder	- \$1.66

Also, a cost of living bonus of one cent per hour for each one point rise in the cost of living index above the figure 191.2 as of January 1, 1952.

Vacation: 10 days' paid vacation after one year's service as of July 1, 1952.

TYPOGRAPHICAL UNION

Contract signed February 26, 1952, effective October 16, 1951, to November 30, 1953. Rates as follows (previous rate \$1.67½):

October 16, 1951 to December 31, 1951 (retroactive)	\$1.87½ per hr.
January 1, 1952 to June 30, 1952 (retroactive)	\$1.91 per hr.
July 1, 1952 to January 31, 1953	\$1.95 per hr.
February 1, 1953 to November 30, 1953	\$2.00 per hr.

All employees covered by this agreement with one year's service as of July 1, 1952, and as of July 1, 1953, to receive 10 days' paid vacation.

Press
Committee
Report
(Cont'd)

With regard to the Journeymen Bookbinders, no contract has been signed, the chief difficulty arising from demands in connection with the cost of living bonus for Journeywomen as compared with that for Journeymen. The Press has carried on in the interval with some old and new non-union bookbinder employees. The union Journeymen Bookbinders are still on strike and the Press is being picketed by them. The striking employees have been discharged and their positions filled by non-union workers. Your Committee transmits this information to the Board.

2. Letter of Protest re Labour

A letter was presented from Mabel E. Stevens (who did not give her address) to the Board of Governors under date of March 14th, protesting against the employment of non-union labour at the Press. This letter was tabled.

3. Encyclopedia of Canada

Your Committee again considered the publishing of the 'Encyclopedia of Canada' and the possible cost and return in this connection as shown in a statement prepared by the Manager of the Press. Your Committee recommends that copies of the report of the Advisory Committee on Publications dealing with this matter be sent to members of the Press Committee of the Board, and that the matter be deferred to a later meeting of the Committee when the Chairman of the Board would be present and the Press Committee had had an opportunity of considering the report of the Advisory Committee on Publications. The Manager of the Press undertook to get additional information with respect to the estimates of revenue.

4. Dismissal of Chief Accountant

The Manager of the Press informed your Committee of the dismissal of the Chief Accountant, Mr. J. H. Sheard, for absenteeism and irregularities.

Upon motion of Mr. Kelly,

Seconded by the President,

your Committee recommends confirmation of the action of the Manager of the Press in dismissing the Chief Accountant, and that a statement be prepared for the Committee showing what deficiency, if any, there might be in the funds of the Press at the time of Mr. Sheard's dismissal.

5. Appointments

Your Committee considered a recommendation of the Manager of the Press that the position of an Assistant General Manager be created, and that Miss E. T. Harman, at present Associate Editor and Production Manager at the Press, be appointed to this position. After considering the matter your Committee concurs in the Manager's recommendation that Miss Harman be appointed Assistant General Manager during the continuance of the present administration of the Press by the Comptroller of the University, Mr. A. G. Rankin, who also is serving as General Manager of the Press.

Your Committee was reminded that at the time of discharge, two of the foremen at the Press, Mr. D. J. Ross, Foreman of the Bindery, and Mr. J. S. Weir, Foreman of the Composing Room, who, though after many years' service, were not eligible for pension. In order to provide for pension allowance in future your Committee recommends that the foremen be appointed at an annual salary, and that the following appointments be approved at the salaries set out:-

J. H. Albin	- Foreman, Bindery	- \$4,472 per annum
A. R. Hall	- Foreman, Composing Room	- \$4,576 per annum
G. B. Thompson	- Foreman, Press-room	- \$4,368 per annum

Press
Committee
Report
(Cont'd)

6. Contract with Imperial Oil Limited for Sponsorship of
'History of Aviation in Canada'

Your Committee was informed that Imperial Oil Limited were prepared to sponsor the publication of 'The History of Aviation in Canada' and to contribute the sum of \$17,500.00 towards the total estimated cost of \$20,000.00. Your Committee was informed that no contract in this connection has yet been signed.

7. Financial Statements

Financial Statements of the Press, covering the period from July 1, 1951, to January 31, 1952, were presented for consideration. These statements showed the following results:-

Sales for the 7 months' period ended January 31, 1952, totalled \$502,628.00, which exceeds sales for the same period last year by \$20,695.00. Net profits for the 7 months' period amounted to \$5,306.00.

All of which is respectfully submitted.

(Sgd) J. A. Hope,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary."

March 25, 1952

Charles
H. Best
Institute

The Chairman informed the Board that two tenders had been received for the construction of the Charles H. Best Institute, one from the Redfern Construction Company Limited for \$2,067,300.00, and another from George Hardy Limited for \$1,958,681.00. If the lower tender is accepted the total estimated cost of the building, including Architects' fees, acquisition of site, etc., will be \$2,289,005.00. This figure does not include the cost of constructing a cobalt section which will be the responsibility of the Defence Research Board.

It was moved by Mr. Vaughan,
Seconded by Mr. Bryce,
And unanimously carried,

that the tender of George Hardy Limited for \$1,958,681.00 be accepted and the total estimated cost of \$2,289,005.00 for the Charles H. Best Institute be approved.

The President outlined the several sources from which funds would be provided for the project including Medical Research Best Fund and the Defence

Charles
H. Best
Institute
(Cont'd)

Research Board grant for the cobalt section. Whereas the Board had previously authorized funds in the amount of \$2,180,000.00 for this project, it was agreed that additional sum required might be taken from the Medical Research Best Fund in the amount of approximately \$100,000.00.

Frederick
Harris
Music
Company
Limited

The Chairman informed the Board that in the opinion of the Solicitor for the University the Frederick Harris Music Company Limited is subject to the Charitable Gifts Act and after consultation with the Attorney-General it is deemed advisable that we should comply with the regulations of the Act. The Act does exempt religious organizations but no reference or relief is made to educational institutions.

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,
And unanimously carried,

the Board instructed the Comptroller to act through our Solicitor and to file the necessary returns as required by the Charitable Gifts Act without prejudice to the rights of the Company and the Royal Conservatory of Music of Toronto. The Comptroller was instructed to inform the Directors of the Frederick Harris Music Company of this action.

Letter of
thanks
from the
Chancellor
for resolution

The Chairman read a letter from the Chancellor expressing his gratitude and heartfelt thanks for the resolution passed by the Board in connection with his appointment as Governor-General of Canada.

Resolution
of thanks
from Advisory
Committee on
Scientific
Research

The Chairman also read a resolution from the Advisory Committee on Scientific Research expressing to the Board of Governors its appreciation of their continued interest in and support of research in the University, and its pleasure that the grant for research had been increased for the year 1952-53.

Recommendations
of the
President -

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, the following recommendations of the

President were approved:-

Appoint-
ments

(a) Appointments - 1951-52:

Faculty of Medicine:

Mrs. C. Gwilliam - Technician, Pathological Chemistry, Mar. 1 to June 30,
\$160 a month

Psychiatry:

Miss G. L. Doherty- Stenographer, Feb. 2 to
Mar. 31 \$1,650 a year

J. Tapp - Social Worker, Jan. 1
to Mar. 31 \$3,000 a year

Faculty of Applied Science and Engineering:

Engineering Drawing:

Special Instructors:

O.L.Clipperton) Jan. 1 to Mar. 31 \$200

F. L. Mooney) 100

T. L. F. Rowe - Jan. 1 to Apr. 15 500

Mechanical Engineering:

P. F. O'Rourke - Instructor, Apr. 15 to
May 14 258

Demonstrators:

M. J. Kenn) Apr. 15 to May 14 243

W.M.B.Fitzgerald) 250

S. V. Hayes - Apr. 15 to Apr. 30 113

Office of the Registrar:

W. D. Foulds - Acting Secretary, Faculty of
Arts Council, Apr. 1 to June
30 without salary

Resigna-
tions

(b) Resignations:

Faculty of Applied Science and Engineering:

V. N. Stock - Instructor, Applied Physics
(salary \$150 a month)
Dec. 31, 1951

D. N. Cass-Beggs - Associate Professor, Elec-
trical Engineering (salary
\$5,500) June 30, 1952

School of Hygiene:

J. F. A. Sprent - Assistant Professor (part time)
Parasitology (Without salary)
Feb. 29, 1952

F. Katzmayer - Laboratory Assistant, Physiol-
ogical Hygiene (salary \$1,500)
Mar. 21, 1952

University
Extension
Courses

(c) University Extension Courses:

Workshop on the Institutional Care of Children and

Young People:

Miss C. E. Stone - Leader \$50
Estimated trav-
elling expenses 55 \$110

Sr. Major Jane
Wrieden - Leader \$50
Estimated trav-
elling expenses 55 110

Miss G. Oliver - Leader 25

Approval was also given for a fee of \$5.00.

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes:

F. H. Buck	- Accounting I (Certificate Course in Business)	\$45
A. Gray	- Home Gardening	15
Miss A. Frick	- Radio Writing	10

Appropri-
ations

(d) Additional appropriations and deductions in appropriations:

Chemistry:

An additional appropriation of \$664 for "Microanalysis";
and a deduction of \$664 from "Salaries".

Faculty of Medicine:

An additional appropriation of \$500 for "Medical Office
Supplies"; and a deduction of \$500 from Medical Post-
graduate Account".

Ontario College of Education:

An additional appropriation of \$10,000 for "Guidance
Materials - Vocational Guidance Centre".

Faculty of Dentistry:

An additional appropriation of \$1,500 for "Infirmary
Supplies".

University Extension:

An additional appropriation of \$2,443 for "Clerical
Assistance"; and a deduction of \$2,443 from "Salaries
of Permanent Staff".

An additional appropriation of \$500 for "Projection
Service", and also \$500 for "Course in Public Safety";
and a deduction of \$1,000 from "Rural Tutorial Classes".

Additional appropriations as follows:-

\$9,000	- for "Teachers' Classes"
3,000	- " " "Evening Tutorial Classes"
9,000	- " " "Business Courses"
1,200	- " " "Course in Radiography"
2,000	- " " "Office Supplies"
5,300	- " " "Clerical Assistance"

Miscellaneous:

An additional appropriation of \$2,500 for "President's
Report".

Statutes
of Senate

(e) Statutes of Senate

Numbers 2136 - respecting the Barrie Grammar School Scholar-
ship

2137 - respecting the John King Scholarship

2139 - respecting the C-I-L Fellowship

2140 - respecting the Shell Oil Company Fellowship

2141 - respecting the Graham Campbell Scholarship
in Memory of Maurice Hutton

2142 - respecting the Aikins Scholarship in English

2143 - respecting the following degrees in Education:-

Bachelor of Pedagogy	(B.Paed.)
Doctor of Pedagogy	(D.Paed.)
Bachelor of Education	(B.Ed.)
Master of Education	(M.Ed.)
Doctor of Education	(Ed.D.)

2144 - respecting the degree of Doctor of Social Work

2145 - respecting an amendment to Statute Number 2085
respecting the School of Graduate Studies,
altering the name of a graduating department
from "Semitics" to "Oriental Languages".

Utiliza-
tion of
Hart
House

The utilization of Hart House, and mat-
ters relating to other student activities, were discussed briefly

Utiliza-
tion of
Hart
House
(Cont'd)

and were referred to the Undergraduate Activities Committee with authority to co-opt those who might be of assistance in this connection.

Other recommendations of the President were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were approved as follows:-

Two short
courses
at Ontario
College of
Education

- (a) Two short courses at the Ontario College of Education:
1. A two-day Workshop for Supervisors and Teachers of Home Economics on April 17 and 18, 1952.
Fee - \$10.00
Mrs. Gertrude S. Capps to be in charge of the course at a remuneration of \$150 plus traveling expenses.
 2. A course for school business officials, beginning March 3, 1952.
Fee - \$50.00
Mr. H. A. King to be in charge of the course at a remuneration of \$350.
In addition there will be some pay for occasional lecturers.

Registra-
tion in
Faculty of
Medicine

- (b) Registration in the First Premedical Year of the Faculty of Medicine for the Session 1952-53 to be offered to approximately 125 students; provided, however, that registration in the First Medical Year for the Session 1954-55 shall be approximately 150 students.

Registra-
tion in
Faculty of
Dentistry

- (c) Registration in the Faculty of Dentistry for the Session 1952-53 to be offered to approximately 70 students in the First Predental Year.
- (d) Registration in the Faculty of Dentistry for the Session 1952-53 to be offered to approximately 80 students in the First Dental Year.

The W. R.
Taylor
Memorial
Fund

Authority was given to organize a campaign to raise a fund of at least \$10,000.00, to be known as "The W. R. Taylor Memorial Fund", to establish a memorial to the late Principal Taylor in the form of scholarships in one or more of the fields of Oriental Languages, Oriental Literature, or Oriental History.

Request
from the
Minister
of Educa-
tion for
use of
Glendon
Hall pro-
perty

The Chairman presented a letter from the Ontario Minister of Education. Hon. W. J. Dunlop, addressed to the President, requesting a portion of the Glendon Hall property for the erection of a new building

Request
for use of
Glendon
Hall
property
(Cont'd)

for the Toronto Normal School. Upon motion of Mr. Bryce the matter was referred to the Chairman of the Board, the President and the Chairman of the Property Committee with authority to consult the Minister of Education and to act.

River
Flow
Labora-
tory

The President presented recommendations from Dean Tupper with respect to a scale of service charges for outside organizations who use the facilities of the River Flow Laboratory. In view of the opinion of some members of the Board that the proposed scale of charges is too low, the matter was referred back to Dean Tupper for reconsideration.

Dominion
Govern-
ment
Grants
to the
Federated
Colleges

The President informed the Board that in connection with the grant to the University from the Dominion Government, which he had reported at the last meeting, payments had been made to the University of a portion of the grants received by Trinity College and St. Michael's College, but that he had been informed that Victoria College was going to retain the full amount. The Chairman stated that he expected to meet with representatives of Victoria College and discuss this matter.

Proposed
reorgan-
ization
in the
field of
Music

In connection with the proposed reorganization in the field of Music at the University, which was approved at the last meeting of the Board and referred to the Chairman and the President, the President stated that considerable progress had been made and that he expected to make a more complete report at the next meeting.

Wording
of plaque
for
Flavelle
House

The Board approved of the following wording of the proposed plaque to be erected in Flavelle House:-

"Sir Joseph Flavelle, Bart., LL.D., D.C.L., Chairman of the University Commission of 1908 and a Governor of the University from 1906 to 1939, built this House in 1902 and on his death in 1939 devised it to the University.

Historia vestigiis illustrium hominum abundat"

Profession-
alism in
Athletics

The President read a minute of the Board of December 15, 1949, in connection with the addition to the Varsity Stadium, when the Board strongly emphasized the desire that the University of Toronto continue to be free from commitments regarding athletic scholarships, etc., and the policy of importation of athletes mainly for their athletic ability. He stated that at a recent meeting with the President of the Athletic Association, Professor T. R. Loudon, and the Chairman of the Undergraduate Activities Committee, Mr. R. A. Bryce, he had been informed that a group of graduates of the University of Toronto had solicited funds and assisted five football players this Session. A lengthy discussion as to the possible solution of the problem resulted in several suggestions, including the possibility of playing exhibition games only. The whole matter was referred to the President to discuss with the heads of other Universities and report back to the Board.

Address of
Board of
Governors
and the
Senate of
the Univer-
sity to
Her Majesty
The Queen

The President stated that the following Address of the Board of Governors and the Senate of the University of Toronto had been prepared and sent to the Governor-General for transmission to Her Majesty the Queen in connection with her accession to the Throne and the passing of His Majesty King George. A resolution was passed authorizing the Chairman to sign the Address as follows on behalf of the Board:-

TO

THE QUEEN'S MOST EXCELLENT MAJESTY

THE ADDRESS OF THE BOARD OF GOVERNORS
AND THE SENATE OF THE UNIVERSITY OF TORONTO

MAY IT PLEASE YOUR MAJESTY

THE Board of Governors and the Senate of the University of Toronto humbly present to YOUR MAJESTY their pledge of loyalty and duty on your accession to the Throne and to the headship of the great family of nations that comprise the British Commonwealth and Empire.

THEY offer to YOUR MAJESTY and to all the members of the Royal Family their sincere and heartfelt sympathy on the passing of one of the most beloved of British sovereigns, HIS MAJESTY KING GEORGE THE SIXTH, of blessed and glorious memory.

THROUGH fifteen years of unparalleled and unbroken strain and anxiety HIS MAJESTY served His people in peace and war. His quiet, but high courage, His profound devotion to duty, His good sense, His simple piety, His love of home and family, endeared Him to millions of His subjects in all parts of the world. Though, during His reign, the Crown divested itself of the pomp and power that belonged to the Imperial Crown of India, and became "the symbol of the free association" of a group of sovereign states, it has at the same time been vested with a character that evokes not merely formal allegiance, but feelings of affection and devotion. The impressive tribute which the world has paid to HIS MAJESTY'S memory is an earnest of the loyalty and goodwill which His daughter in the person of YOUR MAJESTY may expect from the peoples of the Commonwealth and Empire.

TO YOUR MAJESTY, this royal foundation, which you graciously visited so recently, offers its homage and fealty. It is our prayer that, in the words of the Accession Service, God's wisdom may be Your guide and God's arm Your strength; that truth and justice, holiness and righteousness, peace and charity, may abound in Your days; and that You may live long to reign over us and in our hearts.

(Sgd) W. E. Phillips

Chairman of the
Board of Governors

(Sgd) Sidney Smith

President and
Chairman of the Senate

Toronto, Canada
March 27th, 1952.

Adminis-
trative
matters
approved -

ON MOTION DULY MADE, SECONDED

AND UNANIMOUSLY CARRIED, the following administrative mat-
ters were approved:-

Appropri-
ations

- (a) Additional appropriations and deductions in appro-
priations:

Chief Accountant's Office:

An additional appropriation of \$1,500 for "Office
Supplies and Expense"; and a deduction of \$1,500
from "Salaries".

Miscellaneous:

An additional appropriation of \$500 for "Board of
Governors Sundry Expenses".

Union Agree-
ment - Oper-
ating Engin-
eers

- (b) Agreement between the University and the Internation-
al Union of Operating Engineers, Local 796, effec-
tive February 25th, 1952.

Continuance
of service
of R. Prior,
Athletic
Association

- (c) Granting of a request from the Athletic Directorate
that Mr. R. Prior, senior groundsman at Varsity
Stadium, be continued in the employ of the Athle-
tic Association on a year to year basis with a
maximum deferment of pension until June 30, 1955.

Donations -

Donations were reported as fol-

lows, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY
CARRIED, were gratefully accepted:-

From -

Mr. H. B. Ganton, an offer received of \$5,000 to be used
to establish a departmental library in the new quar-
ters of the Department of History.

The Executors of the Estate of Mrs. Elizabeth Jane Shaw,
a notification received of a bequest under her will
of the residue of the estate to "the Banting Insti-
tute for the benefit of the Banting and Best Depart-
ment of Medical Research".

The Executors of the Estate of Miss Lillian H. S. Lucas,
a notification received of a bequest under her will
of \$7,000., upon certain contingencies, to be added
to the existing capital of the Lillian Lucas Scholar-
ship - University College, which amounts to \$5,000.,
making a total capital of \$12,000 in the fund.

The Research Council of Ontario, the sum of \$1,980 re-
ceived for research on "the development of three
controlled-environment cabinets for the study of the
influence of environmental factors on disease inci-
dence" being conducted by Professor D. L. Bailey,
Department of Botany.

An anonymous donor, the sum of \$50 received to estab-
lish the Portia Debates Fund. There is at present
a Portia Debating Trophy offered in University Col-
lege as a debating prize for women, which was pro-
vided by the same donor. The \$50 is to be used to
provide prizes of \$15 and \$10 respectively, and to
cover expenses for engraving the names of the
winners on the silver shields at the base of the
Trophy, and for engraving and framing two etchings
of the Trophy for the winners. The donor has of-
fered to replenish the fund as required.

Donations
(Cont'd)

From -

Posen and Furie Dental Laboratories, the sum of \$100 received for the first award of an annual bursary payable to the Third Dental Year student who obtains an average of at least 66% in the Third year final examinations, shows outstanding ability in Prosthodontics, and proves financial need.

O'Keefe's Brewing Company Limited, an offer received to continue the E. P. Taylor Fellowship in Otolaryngology, amounting to \$1,800 per annum, for a further five year period, 1952-53 to 1956-57 inclusive.

National Foundation for Infantile Paralysis, Inc., the sum of \$4,013 (U.S. funds) received to cover 90% of the cost of conducting a research grant of \$54,850 already made to Dr. A. J. Rhodes of the Connaught Medical Research Laboratories, making a total grant of \$58,863.00.

Lieut.-Col. W. E. Phillips, an offer received to continue the Nadine Phillips Fellowship of \$1,000 which will be payable in 1952-53.

Charles E. Frosst & Company, the sum of \$1,000 received to cover the first instalment for 1951-52 of their fellowship in the Department of Art as Applied to Medicine.

Miss Elsie Watt, the sum of \$625 received to cover contributions to the Scholarship in the School of Nursing as follows:-

3rd payment on 2nd Watt Scholarship	-	\$312.50
1st payment on 3rd Watt Scholarship	-	312.50
		<u>\$625.00</u>

Imperial Oil Limited, the sum of \$500 received to cover the R. V. LeSueur Fellowship payable in 1952-53.

Massey-Harris Company Limited, an offer received to continue their two scholarships, totalling \$500, which will be payable in 1952-53.

Various donors, the sum of \$299 received for the E. T. Owen Fund, bringing the total to \$2,821.00.

An anonymous donor, the sum of \$200 received to cover the Mary Keenan Award payable in 1952-53.

College of Physicians & Surgeons of Ontario, the sum of \$200 received for the Medical Library.

Various donors, the sum of \$125 received for the Frank S. Hogg Memorial Fellowship Fund, bringing the total to \$7,486.41.

Academy of Dentistry, the sum of \$100 received to continue their Prize which will be payable in 1952-53.

The Council of the Faculty of Applied Science and Engineering, recommendations received that the \$20,800.50 from the Babb Company (Canada) Limited for aiding one or more students in Aeronautics, be administered as follows:-

1. That the fund be known as the Babb Bursary Fund.
2. That only the income from the Fund be used.
3. That the income be disbursed in the form of Bursaries.
4. That students in the undergraduate course in Aeronautical Engineering only be eligible.
5. That students in any year be eligible.
6. That the Fund be administered in the same manner by the same committee which administers other Bursary funds in the Faculty.
7. That application for assistance be made on the regular University of Toronto General Bursary Application forms.
8. That the funds be in the custody of the Chief Accountant and that the same procedure be followed in making payments from the Fund as is followed for University General Bursaries.

Donations
(Cont'd)

9. That as there are no restrictions imposed by the donors re the use of the capital, the above regulations may be varied from time to time.
10. That if the entire income is not used in any year, the balance is to be added to the available income in the next year.

Financial
Statements,
February

Financial Statements of the University for the month of February, 1952, were presented.

Estimates
of Connaught
Laboratories
for year ending
April 1,
1953

A statement of estimated Revenue and Expense of the Connaught Medical Research Laboratories for the fiscal year beginning April 1, 1952, was tabled.

Application
for incorporation
by the
U.T.S. Old
Boys' Association

In connection with a request from the U.T.S. Old Boys' Association to make application for incorporation, the Board while approving of the application being made were of the opinion that it should be made by the Association rather than the University. It was decided that the University Solicitor be consulted in the matter.

Indefinite
Mr. P.

The meeting adjourned at 6:30 p. m.

Minutes confirmed.

April 24th 1952

R. Z. Phin

Chairman

C. F. Higginbotham

Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
April 24th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Mr. Borden
Dr. Sullivan
Mr. Matthews
Mr. LaBine

Mr. Burns
Mr. Vaughan
Hon. Mr. Justice Hope
Hon. Dr. Bruce
Dr. Tory
Mr. Kelly

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Minutes
Confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Mr. Matthews,
Seconded by Dr. Sullivan,
And unanimously carried,

were confirmed.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, leave was granted to the following members absent
from the previous meeting:-

The Chancellor
Dr. Bruce
Mr. Burns
Mr. Duncan
Mr. Fennell

Mr. LaBine
Dr. McCullagh
Mr. Matthews
Mr. Morrow
Mr. Urquhart

Requests
for leave
of absence
granted

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, requests from the following members for leave of
absence were granted:-

Mr. Osbourne - April and May meetings
Mr. Ketchum - April meeting

Letter of
apprecia-
tion from
the Queen's
Private
Secretary

The Chairman read the following
letter which he had received from A. Lascelles, Private Sec-
retary to the Queen, expressing Her Majesty's appreciation
of the Address from the Board and the Senate:-

Windsor Castle

14th April, 1952

"Sir:-

I am commanded by The Queen to express to you,
as Chairman of the Board of Governors of the University
of Toronto, and to the President and Chairman of the
Senate, Her Majesty's high appreciation of the Address,
signed jointly by yourselves and dated March 27th,
which has been submitted to her by the Governor General.

Her Majesty will be grateful if you will convey
to all those associated with you her sincere thanks for
the kind and loyal message contained in this Address.

Yours truly,

(Sgd) A. Lascelles

The Chairman,
The Board of Governors,
University of Toronto"

Property
Committee
Report
No. 262

Report Number 262 of the Proper-
ty Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Tuesday, April 15th,
1952, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

Mr. A. G. Rankin,
Comptroller

The President

Mr. C. E. Higginbottom,
Secretary

Mr. A. Kelly

Mr. W. A. Osbourne

Mr. A. D. LePan,

Dr. J. T. A. Sullivan

Superintendent

1. Report of previous meeting

The report of the meeting held on January 17th,
1952, which had been submitted to and approved by the Board
of Governors on January 24th, was presented, and -

Upon motion of Dr. Sullivan,

Seconded by the President,

was confirmed.

2. Fire Insurance

(a) Additional Perils Supplemental Contract:

In accordance with the recommendation con-
tained in your Committee's Report Number 261 of January
17th, 1952, a letter was obtained from Messrs. Reed, Shaw
& McNaught in connection with the Additional Perils Sup-
plemental Contract, in which they stated that if, as
suggested, the Supplemental Contract were applied to cer-

Property
Committee
Report
(Cont'd)

tain buildings where there is some hazard from explosion, etc., the Underwriters' rules for rating, if strictly applied, would be about two and one-half times the quoted rate of 1¢. The Company strongly recommend that the Supplemental Contract be applied to the entire Schedule, which would involve an additional cost of \$6,000 for the three-year period, but which would result in a saving of approximately \$525.00 on boiler and sprinkler leakage coverages.

Your Committee carefully considered the matter, and in view of the additional cost involved, and the fact that the University has not previously had the Supplemental Contract, sees no necessity for this coverage.

Upon motion of Mr. Kelly,

Seconded by Dr. Sullivan,

the Committee recommends that the Additional Perils Supplemental Contract be not taken out.

(b) Renewal of General Fire Insurance Schedule:

Your Committee again considered the renewal of the General Fire Insurance Schedule, in connection with which binders had been issued for a period of three years from January 1st, 1952, with a total coverage of \$60,700,000.00, being approximately 90% of the total valuation of \$67,452,670.00 for buildings and contents. A list showing the distribution of the total amount amongst 69 companies and 55 agents was presented to your Committee. The matter was considered at length and -

Upon motion of Mr. Osbourne,

Seconded by the President,

your Committee recommends, that in view of the fact that this insurance has been in effect since January 1st, 1952, the total amount of the renewal Schedule be distributed on the same basis as shown on the list of coverage which expired at January 1st, 1952, and that the additional amount be allocated to Reed, Shaw & McNaught who are acting as agents for the University.

Upon motion of Mr. Kelly,

Seconded by Dr. Sullivan,

your Committee recommends that the whole question of insurance and allocation to companies and agents be considered by the Property Committee possibly a year prior to the expiration of the new Schedule, in order to allow sufficient time to go into the matter thoroughly and formulate a policy.

Upon motion of the President,

Seconded by Dr. Sullivan,

a letter from Mr. Harry Barrie, stating that he was desirous of acting as Insurance Consultant for the University, was tabled.

3. Frontage License - 179 College Street

The Comptroller informed the Committee that following the authority for the granting of a frontage license to Mr. B. Stavroff, the owner of the Grads Restaurant at 179 College Street, for a fee of \$1,307.50, he had authorized the University Solicitor to accept \$653.75, half of the license fee, now, in view of Mr. Stavroff's financial difficulties, and the balance in a year's time, on the understanding that the license would not be issued until the full fee is paid.

Upon motion duly made,

Seconded and unanimously carried,

your Committee recommends confirmation of this action.

4. Starr Farm, Township of Caradoc

Your Committee was informed that a letter had been received from the Ontario Department of Highways, advising the University that they intended to take expropriation proceedings against the University in connection with property

Property
Committee
Report
(Cont'd)

consisting of a farm in the Township of Caradoc in the London district, containing 100 acres, which was devised to the University under the Will of the late Dr. Richard Noble Starr, dated August 4th, 1843, the rental therefrom to be used for the purchase of the Starr Medals in the Faculty of Medicine. The Department wishes to acquire a strip of land 17.06 feet in depth on the north boundary of the University property, comprising in all a little less than an acre, to widen the Longwoods Road (King's Highway No. 2), on the basis of \$150.00 an acre, the result of which would be that the Province would erect a new fence and gates and would pay the University \$50.00 for the land now requested. The Province acquired 10 feet of the 17.06 foot strip in 1934, but no deed was given at that time, and no payment was made to the University, but the Province paid for the erection of a fence. The area which the Province would acquire is as set out below:-

Area acquired by the Province of	
Ontario in 1934	- .541 acres
(Area requested in 1952	- .319 "
(Daylight area	- .029 "
Total	<u>.889</u> acres

Upon motion of Dr. Sullivan,
Seconded by Mr. Osbourne,
your Committee recommends that even though the University is not subject to expropriation, authority be given, subject to the approval of the tenants, for the issuance of a deed for the property now requested, including the 10 foot strip of land acquired by the Province of Ontario in 1934.

5. Township of North York Zoning By-Law

In connection with the proposed Township of North York Zoning By-Law, which was referred to your Committee for consideration especially in so far as it pertains to the Connaught Medical Research Laboratories Farm and Glendon Hall properties, the Committee recommends -

Upon motion of Mr. Kelly,
Seconded by Mr. Osbourne,
that the University Solicitor be requested to inform the Township of North York Planning Board that it is the University's desire to be excluded from the provisions of the proposed By-Law as long as the properties referred to are used for University purposes.

6. Central Power Plant

Upon motion of Mr. Osbourne,
Seconded by Mr. Kelly,
your Committee recommends to the Board for confirmation the following contracts awarded since the last meeting:-

CENTRAL PLANT

List of orders placed since the last meeting of the Property Committee:

Property
Committee
Report
(Cont'd)

<u>Item</u>	<u>Awarded To</u>	
<u>STEAM PLANT</u>		
Temporary Heat	Imperial Oil Ltd.	\$ 160.00
Vent Fans	Canadian Sirocco Ltd.	169.00
Sump Pumps	Albany Pump Co. Ltd.	489.00
Standby Fuel Pump	Upton Bradeen & James Ltd.	603.86
<u>STEAM DISTRIBUTION</u>		
Reducing Stations	Mason-Neilan Regulator Co. Ltd.	7,412.79
Steel for Pipe Supports	Frankel Corporation Ltd.	2,151.12
Pipe to complete	Rocamora Bros. Ltd.	1,898.98
Reducing Stations		
(4 stations, 6 valves)	Mason-Neilan Regulator Co.	1,928.69
Copper Tubing	Canadian Brass Co. Ltd.	89.83
Copper Fittings	Railway & Power Engineering Corporation	190.77
Valves for Distribution	Rocamora Bros. Ltd.	723.69
do.	Grinnell Co. Ltd.	288.21
do.	Rocamora Bros. Ltd.	354.45
do.	Grinnell Co. Ltd.	1,355.76
Traps (for 1952)	A. S. Leitch Co. Ltd.	844.80
Control (north end)	Minneapolis-Honeywell Regulator Co.	946.66
Condensate Return Pumps	Canada Pumps Ltd.	1,570.80
Safety Valves (Process)	Canadian Piping & Refinery Specialties Ltd.	215.48
Starter for Return Pumps	Canadian General Electric Co. Ltd.	1,071.84
60 Cycle Circuit	Victoria University	80.00
52 Steam Gauges	G. W. Beecroft & Co.	474.38
Return Tank	J. H. Lock & Sons Ltd.	1,208.55
Valves	Rocamora Bros. Ltd.	1,772.53
Valves	Grinnell Co. Ltd.	735.13
Reducing Valves for		
School of Nursing	Mason-Neilan Regulator Co.	438.90
Sump Pump for School of	Atlas Engineering & Machinery Co. Ltd.	282.15
Nursing		
<u>ELECTRICAL DISTRIBUTION</u>		
Miscellaneous Electrical		
Hardware	Canadian Line Materials Ltd.	23.59
Hydro Service	Toronto Hydro-Electric System	1,609.00
Pothed (re Physics		
substation)	Canada Wire & Cable Co. Ltd.	172.25
Switch (terminate Physics		
cable)	Canadian Line Materials Ltd.	254.00

CENTRAL PLANT

List of changes to contracts issued since the last meeting of the Property Committee:

<u>Contract</u>	<u>Firm</u>	<u>Description</u>	<u>Net Change</u>
<u>STEAM PLANT</u>			
Superstructure	Mollenhauer Contracting Co. Ltd.	Washroom ducts \$	458.00
		Additional pipe openings	1,227.00
<u>ELECTRICAL DISTRIBUTION</u>			
Electrical Installation	Canadian Comstock Co. Ltd.	Changes to switching of tunnelling light-	350.00
		ing	
		Addition of am-	
		meters on switch-	
		gear	285.00
<u>STEAM DISTRIBUTION</u>			
Tunnel Pipework, 1952	A. Stroud Ltd.	Contract awarded Apr. 10th	87,750.00

Property
Committee
Report
(Cont'd)

7. Royal Ontario Museum Repairs

Your Committee was informed of certain essential repairs at the Royal Ontario Museum as follows:

Windows	-	\$28,000
Ceilings	-	\$20,000

After considering the matter your Committee feels that the work should be proceeded with and -

Upon motion of the President,

Seconded by Dr. Sullivan,

recommends that in view of the limited funds available for operation this be considered as capital expenditure, and that funds be made available from the non-trust fund account of the Whitney Bequest to cover the expenditure.

8. Sentry Boxes for University Police

The Chairman of your Committee stated that he had received a letter from Mr. W. H. Clarke suggesting that the Property Committee give consideration to the erection of Sentry Boxes for the University Police on duty at the entrances to the University grounds. Your Committee recommends that this matter be referred to the Superintendent of Buildings and Grounds for his consideration.

9. Fire Escapes

(a) Women's Residence - Hutton House:

Your Committee was informed that the Superintendent had been advised by the Inspector acting for the Insurance Agents, Reed, Shaw & McNaught, of the inadequacy of fire escapes at the Women's Residence - Hutton House, and recommends an expenditure of \$2,200.

(b) University College Tower:

Your Committee was advised that a similar report had been made in connection with the desirability of erecting fire escapes for the University College Tower at a cost of \$2,400.00. It was suggested that if the space in the Tower were not used for class purposes, the fire escape might not be necessary, and your Committee recommends that if arrangements could be made by the President for the discontinuance of the use of the Tower for class purposes, action in this matter be deferred.

10. Glendon Hall

(a) Report of Fire Marshal:

Your Committee was informed of a report received from the Fire Marshal, dealing with the occupancy of Glendon Hall and suggesting that additional precaution be taken for fire purposes. Your Committee recommends that this report be referred to the lessees of the property.

(b) Request for part of property for Toronto Normal School:

Your Committee considered the request, referred to it by the Board, from the Minister of Education for part of the Glendon Hall property for the erection of the new Toronto Normal School. The Committee would like to assist the Department of Education, but having regard to the proposal recommends against granting the request for either of the two areas set forth in the plan submitted by the Minister.

11. Women's Athletic Building

There was presented to your Committee an architect's ground plan which had been prepared after consultation with the Women's Committee, at a cost of \$1,220,000.00, which together with alterations to

Property
Committee
Report
(Cont'd)

Wymilwood at an estimated cost \$25,000.00, makes a total of \$1,245,000.00. The Comptroller stated that in view of the cost he had written to the Architects and instructed them not to proceed with the working plans. Your Committee recommends that the matter be referred back to the Architects and the Women's Committee with the information that there are no funds in excess of the \$800,000.00 specified.

12. Charles H. Best Institute

(a) Contract awarded to George Hardy Limited:

Your Committee was informed that the Board had approved of awarding the contract for the Best Institute to George Hardy Limited for \$1,958,681.00.

(b) Cobalt Section:

Your Committee was informed that in addition to the grant of \$70,000.00 already authorized by the Defence Research Board for the cobalt section of the Best Institute, information had been received that an additional grant of \$30,000.00 was being made available for this purpose, making a total grant of \$100,000.

Upon motion of Dr. Sullivan,

Seconded by the President,

your Committee recommends that authority be given for proceeding with the erection of the cobalt section at an estimated cost of \$100,000.00, to be paid for by the Defence Research Board.

13. Agreement with Toronto General Hospital for Steam

In connection with the erection of the Best Institute, your Committee was informed that negotiations had been entered into with the Toronto General Hospital to provide steam for the building, and also for the Banting Institute, as the Provincial Government may discontinue servicing the latter building. It was pointed out that it might be necessary to enter into an agreement on a consumption basis at a price which would include depreciation on their steam plant, and to pay for the cost of a steam line from this plant to our buildings. Your Committee recommends that additional information be obtained on the cost of steam for the Best Institute and the Banting Institute.

14. Enquiries regarding Properties

(a) Glendon Hall:

Your Committee was informed of an enquiry as to whether the University was desirous of selling Glendon Hall, and recommends that this property be not sold at the present time.

(b) 162 St. George St. - University Women's Club
112 St. George St.

Your Committee was also informed of enquiries received for the purchase of the above properties by the University, and recommends that no action be taken unless the University has some use for them.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 15, 1952

Upon motion of Mr. Vaughan,
Seconded by Dr. Tory,
And unanimously carried,

the Property Committee Report was approved with the following changes:-

Property
Committee
Report
(Cont'd)

Clause 5 - Township of North York Zoning By-Law

The words "that the properties owned by the University of Toronto in the Township of North York be excluded from the provisions of the proposed By-Law" to be substituted for the words - "to be excluded from the provisions of the proposed By-Law as long as the properties referred to are used for University purposes".

Clause 7 - Royal Ontario Museum Repairs

The Board did not approve of the Committee's recommendation and decided that the matter be held in abeyance.

Clause 10- Glendon Hall

In connection with the request for part of the property for the new Normal School, a letter had been received from the Ontario Minister of Education regarding the most suitable site. It was decided that further information be obtained and that the matter be deferred in the meantime.

Clause 12- Charles H. Best Institute

The Board approved of the Committee's recommendation on the understanding that there be no variation in the arrangements proposed.

Clause 14- Enquiries regarding Properties

The Board decided that the answer to the enquiry regarding Glendon Hall should be that the property "is not for sale".

Committee
on Under-
graduate
Activities
Report
No. 14 -
Athletic
Associa-
tion

In the absence of Mr. Bryce,
Chairman of the Committee on Undergraduate Activities, the
Committee's Report Number 14 in connection with the Athle-
tic Association was presented by Mr. Matthews, Vice-Chair-
man, and -

Upon motion of Mr. Matthews,
Seconded by Dr. Sullivan,
And unanimously carried,

the report was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-
ing in the Board Room, Simcoe Hall, on Friday, April
18th, 1952, at 3 p.m., in connection with the Athletic
Association, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)

The President

Mr. B. Matthews

Mr. A. Kelly

The Hon. J. A. Hope

Professor T. R. Loudon,
President, Athletic
Association

Mr. J. P. Loosemore,
Secretary, Athletic
Association

Mr. Warren Stevens, Director
of Athletics

Mr. A. G. Rankin, Comptroller

Mr. C. E. Higginbottom,
Secretary

Committee
on Under-
graduate
Activities
Report -
Athletic
Associa-
tion
(Cont'd)

1. Report of previous meeting

The report of the meeting held on October 4th, 1951, which had been submitted to and approved by the Board of Governors on October 25th, was presented and -

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,
was confirmed.

2. Estimates of the Athletic Association for 1952-53

Your Committee considered in detail the Estimates of the Athletic Association for the year 1952-53, and -

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,
recommends the same to the Board for approval, and that they be sent to the Finance Committee for its information.

Your Committee was informed of the decision of the Athletic Association to discontinue the use by the public of the outdoor rink, but that provision would be made for the accommodation of the student body.

3. Recommendation of the Athletic Directorate re the Athletic Fee

Your Committee gave consideration to the recommendation of the Athletic Directorate that the Athletic fee be increased from \$3.00 to \$5.00. It was pointed out that there had been no change made in this fee since 1937, and also that most of the student organizations were increasing their fees. Your Committee was informed also that other Universities had an Athletic fee considerably larger than that at Toronto.

The Committee also gave consideration to the proportionate amount of the Athletic fee allocated to the women, but decided to take no action in this matter at the present time.

Upon motion of Mr. Matthews,

Seconded by the Hon. J. A. Hope,
your Committee recommends to the Board that the Athletic fee be increased from \$3.00 to \$5.00.

4. Revised Constitution of the Athletic Association

In accordance with a recommendation of your Committee in its report of April 17th, 1947, that the Constitution of the University of Toronto Athletic Association be revised, your Committee gave consideration to the revised Constitution and By-Laws which were presented, together with a memorandum showing the main differences in the revision as compared with the old Constitution, and outlining the duties of the various officers.

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,
your Committee recommends the revised Constitution and By-Laws of the University of Toronto Athletic Association to the Board for approval.

5. Membership in the Canadian Intercollegiate Athletic Association

The President informed your Committee that he had taken up the matter of athletic control with Dr. Kirkpatrick of McGill University, the President of the Canadian Intercollegiate Athletic Association, in connection with which concurrence was given to the following regulations:-

- (a) that the members of the Canadian Intercollegiate Athletic Union shall be the institutions themselves, and not the various Athletics Boards;
- (b) that each member must have an Athletic Association or an Athletics Board or other corresponding body which officially represents the institution, and which shall be responsible to the administration of the institution.

Committee
on Under-
graduate
Activities
Report -
Athletic
Association
(Cont'd)

Dr. Kirkpatrick has informed the President that the administration of athletics within the University of Toronto complies completely with clause (b) set out above.

Upon motion of Mr. Matthews,
Seconded by Mr. Kelly,
the meeting adjourned.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 18, 1952

Revised
Constitu-
tion of
Athletic
Associa-
tion

In connection with the revised Constitution of the Athletic Association, referred to in Clause 4 of the foregoing report, the Chairman emphasized that extreme caution should be observed regarding the signing of documents, especially those involving the responsibility of the University, and that deeds for property and similar documents should be executed by the Governors.

Committee
on Under-
graduate
Activities
Report
No. 15 -
Hart
House

In the absence of Mr. Bryce, Chairman of the Committee on Undergraduate Activities, the Committee's Report Number 15 in connection with Hart House was presented by Mr. Matthews, Vice-Chairman, and -

Upon motion of Mr. Matthews,
Seconded by Dr. Sullivan,
And unanimously carried,

the report was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, April 18, 1952, at 4 p.m., in connection with Hart House, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. B. Matthews
The Hon. J. A. Hope
Mr. A. Kelly
Mr. C. F. W. Burns

Mr. W. R. Cowan,
Comptroller, Hart House
Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Committee
on Under-
graduate
Activities
Report -
Hart
House
(Cont'd)

1. Report of previous meeting

The report of the meeting held on October 2nd, 1951, which had been submitted to and approved by the Board of Governors on October 25th, was presented, and -

Upon motion of Mr. Kelly,

Seconded by Mr. Matthews,
was confirmed.

2. The death of Mr. N. Ignatieff, Warden of Hart House

Your Committee noted with deep regret the death of Mr. Nicholas Ignatieff, the Warden of Hart House.

The President informed the Committee that he had endeavoured to ascertain the financial circumstances of the Warden at the time of his death, and your Committee transmits to the Board the President's recommendations as follows:-

- (a) that payment be made to Mrs. Ignatieff of the salary of the Warden to June 30th, 1952;
- (b) that Mrs. Ignatieff be permitted to remain temporarily in the Warden's suite in Hart House;
- (c) that in connection with the course for the degree of M.A., for which Mr. Ignatieff had registered, the following action be taken:-
 - 1. that the fees received from Mr. Ignatieff in the amount of \$92.00 be paid to Mrs. Ignatieff;
 - 2. that the balance of fees owing, in the amount of \$85.00, be cancelled.

Upon motion of the President,

Seconded by Mr. Matthews,

your Committee recommends to the Board that Mr. W. R. Cowan, Comptroller of Hart House, be appointed Acting Warden of Hart House from Monday, March 31st, 1952, until a new Warden is appointed.

Your Committee also recommends to the Board that the property purchased by the University and known as 'Caledon Farm', in which Mr. Ignatieff had been concerned with conducting student activities, and in which considerable interest had been shown, be now known as 'Ignatieff Hills' or a similar name that may be proposed by the members of Hart House and accepted by the Committee, in order to memorialize Mr. Ignatieff's enthusiasm for this project.

3. Appraisal of Works of Art in Hart House

In accordance with the recommendation of your Committee, it was stated that an appraisal had been made of pictures, books, etc., in Hart House by Mr. Sydney Key, Curator of the Art Gallery of Toronto, resulting in an increased valuation on the paintings from approximately \$27,000.00 to \$37,000.00, and an overall valuation from approximately \$62,000.00 to \$72,000.00.

4. Estimates of Hart House for 1952-53

The Estimates of Hart House for the year ending June 30th, 1953, were presented, and -

Upon motion of Mr. Matthews,

Seconded by Mr. Kelly,

your Committee recommends the same to the Board for approval, and that they be sent to the Finance Committee for its information.

Your Committee was informed that following a special meeting of the Faculty Union, authority had been given for an increase in fees of members of the Union, which would enable the Union to pay Hart House an increased amount for services rendered, as shown in the attached statement.

5. Utilization of Hart House

The reference to your Committee by the Board of the utilization of Hart House was discussed, and was deferred for further consideration.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

April 18, 1952.

Cheque from
Provincial
Government
for special
grant for
capital
purposes

The following letter was presented from Dr. W. J. Dunlop, Ontario Minister of Education, transmitting a cheque for \$900,000.00 in payment of special grant for capital purposes:-

"Dr. Sidney Smith,
President,
University of Toronto,
Toronto 5, Ontario.

Toronto 2,
April 8th, 1952

My dear President Smith:-

I have much pleasure in forwarding to you a cheque for \$900,000.

This cheque is in payment of the special grant for capital purposes which has been provided by the Legislature through Supplementary Estimates for the year ended March 31st, 1952.

Sincerely yours,

(Sgd) W. J. Dunlop
Minister of Education"

Recommendations of
President
approved

ON MOTION DULY MADE, SECONDED

AND UNANIMOUSLY CARRIED, the following recommendations of the President were approved:-

Appoint-
ments

(a) Appointments:-

Faculty of Arts:

W. H. A. Mason - Assistant Mechanician, Physics,
from Apr. 1, 1952
\$2,694 a year

Faculty of Medicine:

A. C. Singleton - Professor in Diagnostic Radiology and Head of the Department of Radiology, from July 1, 1952
\$500 a year

Psychiatry - Mental Health Grants:

D. F. Fleming - Research Assistant in Genetic Aspects of Psychiatry, Apr. 1 to Aug. 31, 1952
\$1,800 a year

A. Bonkalo - Research Assistant, Electro-encephalographic screening of patients, 12 mos. from Apr. 1, 1952
\$3,600 a year

Pathophysiological Investigation of Mental Disorders:

H. Husdan - Research Assistant, 12 mos. from Apr. 1, 1952
\$3,840 a year

Mrs. H. Scrivener- Technician, 12 mos. from Apr. 1, 1952
\$2,640 a year

Miss A. Hansen - Technician, 12 mos. from Apr. 1, 1952
\$2,040 a year

Appoint-
ments
(Cont'd)

Psychiatry - Mental Health Grants (Cont'd):

Forest Hill Village Grant: Appointments from Apr. 1, 1952:

R. A. Sim	- Clinical Teacher, Sociology,	\$5,640 a year
Dr. Lila Maltby	- Child Psychiatrist	4,000 " "
Miss M. Oldstead	- Psychologist	2,600 " "
J. L. Tapp	- Social Worker	3,000 " "
Miss J. E. Hazle	- Stenographer	1,800 " "
T. L. Mallinson	- Statistician	2,760 " "
Miss E. W. Loosley	- Research Assistant, Vocational Sociology	1,800 " "
N. W. Bell	- Research Assistant, Genetical Aspects	1,800 " "
Miss A. Gravestock	- Secretarial Assistant	2,040 " "
Miss G. Doherty	- Stenographer (replac- ing Miss Bartman)	1,650 " "
Mrs. Mary Blum	- Research Assistant, Genetical Aspects	750 " "

Mental Health Training Grant: Appointments from Apr. 1,
1952 to June 30, 1952:

K. G. Gray	- Associate Professor, Forensic Psychiatry, 2 mos. at \$620 a month	\$1,240
D. Cappon	- Specialist Physician, Psycho- somatic Medicine, 3 mos. at \$450 a month	1,350
J. G. Dewan	- Associate Professor, Psychi- atry, 3 mos. at \$83.33 a month	250
Dr. Mary V. Jackson	- Assistant Professor, Psychi- atry, 3 mos. at \$83.33 a month	250
H. H. Hyland) Consultant Psychiatrists,) 3 mos. at \$150 a month	450
J. D. Atcheson)	450
A. M. Doyle)	450
B. Quarrington	- Teacher in Clinical Psychol- ogy, 3 mos. at \$380 a month	1,140
M. Teicher	- Teacher in Social Work, 3 mos. at \$380 a month	1,140
Mrs. C. Campbell	- Clinical Supervisor in Social Work, 3 mos. at \$300 a month	900
Miss M. M. Burns	- Clinical Supervisor in Social Work, 3 mos. at \$370 a month	1,110
J. Seeley	- Sociologist, 3 mos. at \$600 a month	1,800
E. Douglas	- Speech Therapist, 3 mos. at \$175 a month	525
Secretarial Assistants:		
Miss B. Ramsey	- 3 mos. at \$166.66 a month	500
Miss H. J. Dewart	- 3 mos. at \$150.00 a month	450
Miss A. E. Muttart	- 3 mos. at \$150.00 a month	450

Faculty of Applied Science and Engineering:

I. H. Spinner	- Demonstrator in Chemical Engineer- ing, Apr. 4 to Apr. 30, 1952	208
J. M. Ham	- Associate Professor in Electrical Engineering from July 1, 1952	\$5,300 a year

Faculty of Household Science:

Miss J. S. Roberts	- Associate Professor and Acting Head of the Department of Household Science from July 1, 1952	\$5,600 a year
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Appoint-
ments
(Cont'd)

School of Social Work: March 31 to June 30, 1952:

J. D. M. Griffin	- Special Lecturer	\$83.33 a month
Miss J. Lim	- Stenographer	160 " "
Miss S. E. Rhinewine) Assistant	\$358.33 " "
M. I. Teicher) Professors	183.33 " "
Miss M. Parker	- Field Supervisor	\$300.00 " "
M. Trottier	- Field Supervisor, Mar. 31 to May 31, 1952	\$300.00 a month

School of Nursing:

Miss N. H. Selby	- Field Supervisor, Mar. 24 to May 24, 1952	\$233.33 a month
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School of Hygiene:

Public Health Nutrition:

E. F. Caldwell	- Research Assistant, Apr. 1/52 to Mar. 31, 1953	\$175 a month
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Laboratory Assistants:

Miss J. Groh	- Apr. 1 to Sept. 30	\$120 " "
Miss L. Hipson	- Apr. 1 to Mar. 31 1953	\$140 " "

Research Fellows:

Miss E. F. Hubbard)	\$125 " "
Mrs. M. J. McArthur) Apr. 1 to Sept. 30	145 " "
Miss F. I. Smith) 30	150 " "
Miss J. White	- Apr. 1 to Mar. 31, 1953	150 " "

Institute of Child Study:

Miss M. R. McKeown) Secretaries, Apr. 1 1952 to Mar. 31 1953	\$100 a year
Mrs. M. Wood)	\$800 a year
S. Richardson) Research Assistants, Apr. 1, 1952 to Mar. 31, 1953	\$300 a year
Miss H. Shepherd)	\$500 a year

Hart House:

W. R. Cowan	- Acting Warden from April 1, 1952 without additional salary
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Resigna-
tions

(b) Resignations:

Faculty of Arts:

T. A. Jones	- Assistant Mechanician in Physics (salary \$2,694) Mar. 31, 1952
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Faculty of Medicine:

Miss E. Busk	- Technician in Pathological Chemistry (salary \$145 a month) Mar. 31, 1952
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Faculty of Dentistry:

Mrs. D. M. Locke	- Dental Nurse (salary \$1,570) May 31, 1952
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University
Extension
Courses

(c) University Extension Courses:

Course in Institutional Management:

G. A. Martin	- Resort Administration	\$ 20
Mrs. F.G.Montgomery	- Restaurant Operation	10
F. Walkie)	20
C. C. Toner) Administration	20
D. J. Caswell)	20

University
Extension
Courses
(Cont'd)

Course in Institutional Management (Cont'd):			
J. E. Ritchie	-	Fire Control	\$10
L. C. Parkinson)		20
S. A. Middleton)	Administration	30
Miss M. Towers)		20
E. E. Sparrow	-	Workmen's Compensation Board	10
Miss M. Mangan	-	Executive Employment	20
Course in Radiography:			
The following previous appointments are cancelled:			
A. C. Singleton	-	Lecturer	
L. Harnick	-	Supervisor	
Miss M. Cockburn)		
M. Francis)	Senior Technicians	
In place of above the following appointments are made:			
W. R. Lacroix	-	Supervisor	\$150
F. Anthron)		20
C. Robb)	Technicians	10
D. G. Wollin)		20
K. F. MacEwan)	Supervisors	
Miss C. Fisher)		5
E. Carpen)		5
S. Beniston)	Technicians	5
Miss S. Marsden)		5
P. T. Cardinal)		5
Sister Eucheria)		15
Miss D. Martyn)		10
W. R. Bell)		20
R. A. Lobb)	Lecturers	30
O. B. Millar)		10

Appropriations

- (d) Additional appropriations and deductions in appropriations:
Ontario College of Education:
 An additional appropriation of \$500 for "Books, Periodicals, etc."; and a deduction of \$500 from "Balances".
Miscellaneous:
 An additional appropriation of \$438 for "National Conference of Canadian Universities - Annual Dues".

Statutes of Senate

- (e) Statutes of Senate:
 Nos. 2151 respecting the Babb Bursary Fund
 2152 respecting the Hydro-Electric Power Commission of Ontario Scholarships in Engineering
 2153 respecting the Edgar Paul Prize
 2154 respecting the Bachelor of Science in Pharmacy
 2155 respecting an amendment to the Garnet W. McKee Loan and Scholarship Fund and the Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund

Conferring of Honor-ary Degrees

The President informed the Board that honorary degrees would be conferred as follows on the dates indicated:-

Special Convocation, May 14th, at 4 p.m.

<u>Trinity College</u>		<u>St. Michael's College</u>	
G. B. Strathy	LL.D.	M. G. O'Neill	LL.D.
R. C. Berkinshaw	LL.D.	G. B. Phelan	LL.D.
J. G. Althouse	LL.D.	C. P. McTague	LL.D.
J. B. Collip	D.Sc.	T. D'Arcy Leonard	LL.D.
Miss E. G. M. Waugh	LL.D.	Paul Martin	LL.D.

These honorary degrees are being conferred in connection with the Centennial Celebrations of both Colleges.

Conferring
of Honorary
Degrees
(Cont'd)

Convocation, afternoon of June 6th:

Dr. E. W. Bradwin	LL.D.	The Rt.Hon. C.D.Howe	LL.D.
The Hon. Leslie Frost	LL.D.	J. T. Jenkins	LL.D.
R. L. Hearn	D.Eng.	Rev. G. H. Levesque	LL.D.
		Donalda Dickie	LL.D.

ON MOTION DULY MADE, SECONDED

AND UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

Payments
from the
Foster
Bequest

- (a) That the following amounts be paid from the Foster Bequest:

From the income for 1952-53 -	
To the Department of Banting and Best Medical Research for Dr. Hartroft	\$ 7,200.00
To the Department of Anatomy for Dr. Ham	4,000.00
To the Department of Biochemistry for Dr. Butler	800.00
	<u>\$12,000.00</u>

From the income for 1951-52 -	
To the Department of Zoology for Professor Fisher	\$ 2,400.00

Payments
from the
special
funds
accruing
from the
sale of
NPH
Insulin

- (b) That the following amount be paid from the special funds accruing from the sale of NPH Insulin:

To the Department of Biochemistry for work under the direction of Professor B. C. Crocker - Research Assistant, Mr. C. J. Porter	\$ 1,200.00
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Course in
Eye Sur-
gery

- (c) That a refresher course in Eye Surgery be held in the Spring of 1953 to a minimum of 10 students and a maximum of 30, the fee for which shall be \$100.

Summer
Courses
in the
Institute
of
Business
Adminis-
tration

- (d) That summer courses be provided in the Institute of Business Administration on the following subjects and budget:-

Economics of Enterprise
Corporation Finance
Marketing

Budget:	
Estimate of Revenue	<u>\$3,000</u>

Expenses:

Fees to lecturers and assistants	\$2,100
Administrative expenses:	
Room rent, Advertising, Secretarial, etc.	300
	<u>\$2,400</u>

Increases
in Student
Organiza-
tions
Fees

(e) That the following student organizations' fees be increased:

<u>Faculty of Medicine:</u>	
Physical and Occupational Therapy Undergraduate Association	from \$1.00 to \$4.00
<u>Faculty of Applied Science and Engineering:</u>	
Athletic Association	from \$2.00 to \$3.00
Engineering Society	from \$3.00 to \$5.00
<u>Faculty of Forestry:</u>	
Foresters' Club	from \$5.00 to \$7.00
<u>Faculty of Dentistry:</u>	
Students' Parliament	from \$8.00 to \$9.00

Resolution
in connec-
tion with
the late
Mr. N.
Ignatieff

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, the following resolution was passed in connection
with the Warden of Hart House, the late Mr. N. Ignatieff:-

"Nicholas Ignatieff was Warden of Hart House at a time when postwar problems of peculiar complexity were challenging all those charged with the leadership of student life. He was superbly endowed to respond to the challenge: by an impeccable integrity that brooked no compromise with ideals; by a deep sensitivity to moral implications; and by a wise humility that made him at once trusted adviser and devoted friend to students and colleagues.

There was in him the simplicity of the pure in heart, and he gave himself without stint to the service of his fellows, in allegiance not only to this community but to Canada and, indeed, mankind.

This Board expresses its grief at the loss sustained in his death. His sudden and untimely going is a sorrow to his friends and associates, but his memory will be enshrined in the minds and hearts of those who knew him and were touched by his rare and noble life. To his widow and his son the Board of Governors extends its deepest sympathy."

Resolution
in connec-
tion with
the late
Dr. H. B.
Van Wyck

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following resolution was passed in connection
with the late Dr. H. B. Van Wyck:-

"In the passing of Professor Emeritus H. B. Van Wyck, the University of Toronto has lost a man whose gifts of heart and mind won for him the proud, affectionate and enduring regard of the members of this institution.

He was a standard-bearer in the ranks of a noble profession, and yet he was more than a great doctor. He was a scientist of international repute, and yet he was more than an expert. In him, professional attainment was united with a culture that was deep and richly humane. Before proceeding to the Medical School he had graduated in the humanities, and he retained throughout his brilliant medical career the imprint of a liberal education. He was able to impart to colleagues, friends, and particularly to students, his delight in the things that are beautiful and good. He demonstrated in his own person the power that comes from the unity of knowledge, and he proved that the flowering of classical learning does not wither in a scientific field.

To Mrs. Van Wyck and her family, the members of the Board of Governors convey their deepest sympathy."

Approval of
Estimates
of Ontario
College of
Education,
1952-53

The President presented the Estimates of the Ontario College of Education for 1952-53, which had been approved by the Minister of Education, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, these were approved by the Board.

The H. M.
Cassidy
Memorial
Research
Fund

The President informed the Board that friends of the late Dr. H. M. Cassidy, former Head of the School of Social Work, desired to inaugurate a campaign to raise money for the "H. M. Cassidy Memorial Research Fund", with an objective of \$200,000.00. The Board approved of the President's recommendation that authority be given for the setting up of a special fund in which will be placed the contributions received, and for which receipts will be issued by the University, and also that authority be given for a small appropriation, to be chargeable against the fund, for expenditures in connection with the cost of the Committee's work.

Summary of
Grants
from the
National
Research
Council,
1946-52

The President presented the following summary from the National Research Council showing monies granted to the University of Toronto, 1946 - 1952:-

Classification of Grants	1946-51		1951-52		Postwar Totals	
	No.	Amount	No.	Amount	No.	Amount
Individual	82	149,847	23	36,050	105	185,897
Committee	134	233,908	22	33,295	156	267,203
Medical	105	301,917	13	55,705	118	357,622
Medical Consolidated	2	50,000	1	25,000	3	75,000
Consolidated and Capital X	2	153,725	2	340,000	4	493,725
TOTALS	325	889,397	61	490,050	386	1,379,447

X - Includes the following grants made by Defence Research Board and administered by the National Research Council in support of the Computation Centre:

1950-51: \$ 20,000 for operating costs, and \$50,000 for Capital Expenditure
1951-52: \$150,000 for Capital Expenditure

Agreement
respecting
the loan
of certain
manuscript
collections
to the Pro-
vincial
Archives

ON MOTION DULY MADE; SECONDED AND UN-
ANIMOUSLY CARRIED, approval was given for the execution of an
agreement, presented by the President, with respect to the loan
of certain manuscript collections to the Provincial Archives.

Plaque for
Flavelle
House

The President presented the design of
the plaque to be erected in Flavelle House.

Portion of
Federal Aid
grant to
Victoria
University
to be sent
to the Un-
iversity
of Toronto

The Chairman informed the Board that he
had received a telephone call from Mr. E. W. Bickell, Treasurer
of the Board of Regents, Victoria University, during which he
stated that Victoria would send a cheque for \$93,000.00, repre-
senting the University's portion of the Federal grant received
by Victoria. The Chairman also stated that following a meeting,
at which were present -

Mr. E. W. Bickell)	Representing Victoria
Mr. Wm. Zimmerman)	University
The Chairman)	
The President)	Representing the University
Mr. Walter Gordon)	of Toronto

a suggestion had been made that the financial arrangements between
the University of Toronto and the Federated Colleges might be the
subject of a conference this Summer, with the approval of the Pro-
vincial Government.

A review by
the Chair-
man of the
University
finances,
including
Provincial
Government
grants

Following a conference with the Prime
Minister of Ontario, the Chairman gave a review of the Univer-
sity's financial position, especially as it relates to Provincial
Government grants, as follows:-

"Some six weeks ago I discussed University
finances with the Prime Minister and he brought up for the
first time a new approach to the problem. Early in the
discussion he took the ground that the previous practice
of paying the apparently unascertainable annual deficit
to the University was from his point of view an undesir-
able procedure and he suggested that we would be better
off under a system of fixed grants. He proposed that
such a grant of a fixed sum should be made effective for
the years 1952-53, 1953-54 and 1954-55.

Chairman's
review of
University
finances
(Cont'd)

I explained to him that this is precisely what we had requested in a brief submitted four years ago, that we ourselves had suggested that if the Government would give us the cloth we would undertake to cut the coat and at the same time to the best of our ability to undertake that the coat would be of good quality. Thus in respect to his suggestion no new principle had been established but he was really adopting our suggestion, and consequently I had no difficulty in agreeing with him that that would be a very welcome change in procedure.

The discussion then naturally turned to the amount of such fixed grant. I told him that I was not prepared to discuss accounting details but from a general knowledge of our position a sum in the neighbourhood of \$4 million would seem to me to be a practicable amount.

The discussion was somewhat confused by reference to the detailed statement of funds paid to the University as they appear in the public accounts, and I pointed out explicitly that the statutory grants were in addition to the amount of approximately \$4 million.

Indeed, some time was spent in discussing the question of whether this sum allowed for the University should not be grouped as one fixed sum rather than a certain sum plus the statutory grants. I suggested that the whole amount should be made a matter of statutory grant but that obviously was not a welcome suggestion. In any event it must have been crystal clear in the Prime Minister's mind that the approximate sum for the next three years would be \$4,500,000.00.

I took this opportunity to point out that through no fault of the present Board we found ourselves the possessors of an administrative insurance scheme which was insolvent, that we had forecast this state of affairs when the University Act was revised, and that his predecessor, Mr. Drew, had agreed that we should be in a position to escape from any obligations inherent in this administrative pension scheme and had given us the power to act in Clause 31 (e) of the revised University of Toronto Act.

I pointed out that we were \$1 million in debt by reason of our loan from the insurance companies and that it would be advisable to liquidate this debt at the earliest possible moment, and indeed if this were not done that the payments under the loan, both principal and carrying charges, would have to be added to the amount agreed upon and it would apparently suit his present purpose much better if the Government would give us the money to pay off this loan.

Again pointing out that I could not commit myself financially in the absence of my colleagues, I did say that if he would make a firm offer at that moment to pay us \$1 million and \$4,517,000.00 in toto for each of the three years mentioned above I felt that the arrangement could be completed to his satisfaction and the Board would accept the challenge to operate the University on this sum.

The whole conversation was confidential and the Prime Minister extracted an understanding that I would not discuss it even with the President of the University.

Chairman's
review of
University
finances
(Cont'd)

The published financial proposals for the University were quite different from the discussions I had with the Prime Minister. The statutory grants were included and not in addition to the amount we discussed, the whole arrangement was cluttered up with the O.C.E. grants and the Ontario Museum grant, and the \$1 million became \$900,000.

At a subsequent conference the matter was fully discussed in the presence of Dr. Smith and the Prime Minister agreed to make certain adjustments.

The results of this discussion and detailed discussion between Mr. Rankin and Mr. Cotnam, the Provincial Auditor, were communicated to us by Mr. Cotnam, and I have since been unable to reach the Prime Minister. The final arrangements proposed by the Prime Minister again vary substantially from the basis of our discussions with him. To my astonishment the fixed arrangement is now supposed to cover the year 1951-52 and he proposes that the Government grant for that year shall be the fixed amount which we discussed as applying to future years.

In accordance with recent practice we lodged with the Prime Minister and the Minister of Education our estimates for the year 1951-52, and at a very recent date there still remained to be paid on this account the sum of \$1,211,000.00.

Included in this amount is a \$400,000 provisional amount in lieu of federal grants which at that time we did not expect to receive during 1952. This amount without question should be deleted which would leave the Provincial Government as owing us on the basis of our usual practice (which they have always accepted) \$811,000.00. Against this amount it is proposed to pay us only \$483,000.00.

This is merely a report of progress up to date and I have reasonable hopes of obtaining the amount yet unpaid for 1951-52. As for the fixed grant which is now proposed as \$4,250,000.00, which is really \$200,000.00 less than I consider to be the very minimum and \$300,000.00 less than the minimum acceptable to the President, I have no great hopes of altering this amount. It is perfectly clear in the Prime Minister's mind that these deficiencies, including the deficiency for 1951-52, should be met from the federal grant."

President's
estimated
amount for
expenditure
1952-53

The President stated that his estimate of our minimum requirements was based on a stringent study of the academic budget for 1952-53, during which the head of each faculty and school was called in to justify his requirements. Every item in the budget was scrutinized with the result that some items were eliminated and others reduced. In the considered opinion of the President, provided the Province meets the full budgetted requirements of the current fiscal year, 1951-52, and after including the entire estimated federal aid for 1952-53 as operating income, we would need from the Province four million four hundred thousand dollars (\$4,400,000.00) for the fiscal year 1952-53.

President's
estimated
amount for
expenditure
1952-53

The President proposed that the heads of faculties and schools be called before the Finance Committee for the purpose of further review. The Board felt that this was not necessary and commended the President for his indefatigable vigilance in the preparation of budgets and the excellent administration thereunder.

It was pointed out that when the budget for the current year 1951-52 was sent forward to the Provincial Government in June 1951 it indicated a balance to be covered by the Province of \$4,461,000.00 after taking into revenue the Statutory Grant of \$517,000. At the time of submission no mention was made in writing of any application of federal aid.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, the following administrative mat-
ters were approved:-

Appoint-
ments

(a) Appointments:

Superintendent's Department:

R. Falconer - Caretaker, U.T.S. Athletic
Grounds, from July 1, 1952,
\$2,298 a year
plus living valued at \$200

University Press:

D. J. Reid - Chief Accountant, from May 1,
1952, \$5,500 a year

Chief Accountant's Office:

W. G. Smith - Accountant from May 1, 1952
\$4,200 a year
to Sept. 30, 1952

Retire-
ment

(b) Retirement:

G. Cruikshank - Caretaker, U.T.S. Athletic
Grounds (salary \$2,498 with
living) June 30, 1952

Appropri-
ations

(c) Additional Appropriation of \$2,500 for "Snack Bar -
Sundries", Royal Ontario Museum

Balance
owing on
new wing,
O.C.E. to
be paid
from Surplus

(d) That at the request of Dean Lewis, the balance owing
to the University on the new wing of the Ontario
College of Education, in the amount of approxi-
mately \$19,000.00, be paid from the O.C.E. Surplus.

Continuation of service of certain members of administrative staff with deferment of pension

- (e) That the following members of the Administrative Staff be continued on the staff with deferment of pension to the dates specified:-

Wm. Rimmer	- Athletics & Physical Education - Men	June 30, 1955
T. H. McKenzie	- David Dunlap Observatory	June 30, 1953
Miss M. M. Hargreaves	- University Extension	" 1953
Miss I. M. Trowern) University Library	" 1953
Miss H. C. Wrightman) Mining Engineering	" 1953
E. M. Tozer	- Mechanical Engineering	" 1953
Miss M. Burt	- Royal Ontario Museum	" 1953
M. G. Gedeonoff	- Dean's Office, Faculty of Medicine	" 1953
C. Hart	- Pathology, to be continued on the staff until Nov. 30, 1952, his pension to begin in December, 1952	
J. F. Payne	- Faculty of Dentistry	June 30, 1953
C. C. Rous) Superintendent's Department	June 30, 1953
M. J. Shepherd		
E. G. Payne		
R. J. D'Arcy		

Donations-

Donations were reported as follows,

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Executors of the Estate of the late Dr. Herbert E. Clutterbuck, notification received of a residuary bequest under his will, consisting of one-third of the residuary estate, for use by or for the Faculty of Medicine for the purpose of research and advance in any department of the said Faculty as the Board of Governors may in their sole and absolute discretion deem advisable.

The Executors of the Estate of the late Francis M. Turner, notification received of a bequest of \$1,000.00 under his will, with no direction as to its use.

Brig.-General Leigh Wade of the United States Air Force, four volumes relating to Benjamin Franklin, which were presented to Mr. Henry Borden to be given to a Canadian university of Mr. Borden's choice. Two of the volumes cover Benjamin Franklin's letters and the other two volumes contain other correspondence while he was the U.S. Ambassador to France. The volumes have been placed in the University Library.

Monsieur le Vicomte de Roton Notor, two volumes of his work "L'Illiade et l'Odysee illustrees par la Ceramique grecque". The volumes are to be placed in the University Library.

The J. P. Bickell Foundation, an offer received to donate five scholarships of \$1,200 each for 1952-53, to be awarded to students enrolling in the first year of a course in or leading to mining, including the geological and geophysical fields. Applicants for these awards must register in a course in mining or geology in Applied Science and Engineering or in Honour Science or Mathematics, Physics & Chemistry in Arts. If registering in Arts he must state his intention of proceeding in a course of mining or geology in future

Donations
(Cont'd)

years. Bursaries are to be established for deserving students during their second, third and fourth years in mining or geology. If in any year one or more of the scholarships is not made, the amount of such scholarship shall revert to this Bursary Fund, the amount of which is not known at present.

The California Standard Company, an offer received to provide three scholarships of \$375 each, to be awarded annually to outstanding undergraduates, one for Geology, one for Engineering, and one for Physics or Geophysics, and one fellowship of \$750 to be awarded annually to an outstanding graduate in one of the above fields.

The Continental Can Company of Canada Limited, an offer received to establish an annual four-year scholarship of \$1,000 to be awarded to a son or daughter of a company employee, in alternate years to a young man or a young woman of the necessary scholastic ability, the first award to begin in the fall term of 1952 and to be made to a daughter of a company employee. No limit is to be imposed on the course of study pursued other than that it be in one of the four-year courses at the University leading to a Bachelor's degree.

Canadian Industries Limited, an offer received to establish an additional C-I-L Fellowship, to be of the annual value of \$1,200 plus a grant to the University of \$300 for maintenance, to encourage postgraduate study in Chemistry leading to a doctorate degree. The chosen candidate is to do research in either the Department of Chemistry or the Department of Chemical Engineering. Each award is to be for one academic year but, in the event a Fellow shows by his progress that such a course is desirable the Fellowship may be re-awarded to the same person for a further period of one year. The first award of the Fellowship is to be made for the Session 1952-53.

The Indiana Limestone Institute, an offer received to provide an award in the School of Architecture, one award to be made annually for three years in the amount of \$150 each.

Association of Private Secretaries, the sum of \$25.00 received for a bursary, known as the "W. G. Frisby Bursary" in University College, to be awarded to a worthy student in First or Second year Philosophy of the General Course.

Dr. Sigmund Samuel, \$50,000 received, represented by cash of \$10,000 and C.P.R. 3-1/8% Convertible Bonds due 1970, with a par value of \$25,000 and valued by Dr. Samuel at \$40,000, being a further payment on account of donation to the cost of the new Library Building.

National Cancer Institute of Canada, the following grants received for the fiscal year 1952-53:-

- \$2,250.00 - being one-half of the grant of \$4,500 to Dr. C. J. Bardawill - Fellowship No. 8.
- \$2,250.00 - being one-half of the grant of \$4,500 to Dr. C. G. Stewart - Fellowship No. 14.
- \$2,400.00 - being one-half of the grant of \$4,800 to Dr. J. Campbell - Project No. 112.

Alcoholism Research Foundation, the sum of \$2,750.00 received to continue research under the direction of Dr. G. G. Brown of the Department of Anthropology, under the same conditions as applied to the grant for last year.

Donations
(Cont'd)

From -

The Department of Health, Province of Ontario, the sum of \$3,000 received in support of the programme in the Faculty of Medicine of extended teaching in venereal disease control.

Charles E. Frosst & Company, the sum of \$1,000 received to cover the balance for 1951-52 of the \$2,000 Fellowship in the Department of Art as Applied to Medicine.

O'Keefe Foundation, the sum of \$1,000 received, being the fourth instalment of a similar amount towards research in the Faculty of Dentistry.

The Ladies' Auxiliary of the Academy of Dentistry, the sum of \$805.21 received as a further donation to their fund, to be used to provide treatment services for needy children with serious dental abnormalities.

Various donors, the sum of \$230 received for the E. T. Owen Fund, bringing the total to date to \$3,051.00.

Various donors, the sum of \$150 received for the Frank S. Hogg Memorial Fellowship Fund, bringing the total to date to \$7,636.41.

Senior Panhellenic Association, the sum of \$50 received to cover the second award of their scholarship in University College.

Public Speaking Association, the sum of \$50 received to maintain their Bursary given each year in University College.

The Association of Private Secretaries, the sum of \$25 received to maintain their Prize in University College, known as the "Dr. W. J. Dunlop Prize".

Miss Elsie Watt, a request received to change the name of the "Watt Scholarship" in the School of Nursing to the "Kathleen Russell Scholarship".

University College, recommendations received from the Council with regard to the awards set out below:-

1. An offer received from U.C. Alumnae Association to establish a further scholarship in addition to the \$100 scholarship already given in Second Year Modern History, of the value of \$100., for a woman student in the Second Year of Political Science and Economics or, as a second choice, a woman student in the second year of Latin and English, the first award to be made in June, 1952.
2. The terms of award of the Portia Trophy Prize are that the Prize, of the value of \$25 each year, is to be open to women students, and is to be awarded to the winning team in the Portia Trophy - Debating Contest.
3. The terms of award of the Senior Panhellenic Association Scholarship are that it is to be of the value of \$50 per annum, and is to be open to women enrolled in Art and Archaeology, Modern History and Modern Languages, and Music (in this order of preference).
4. Notification received that the Panhellenic Association wishes to curtail to some degree the amounts contributed in future. (Formerly 3 Prizes of \$50 each, and 3 Scholarships of \$180 each were given, totalling \$690 a year). Henceforth \$400 per annum is to be donated, to be awarded as follows:-
 - (a) a prize of \$50 in each of the 1st and 2nd years of the General Course, and -
 - (b) 3 scholarships of \$100 each for women students in any honour course in the 2nd or 3rd years.

Donations
(Cont'd)

From -

University College Council, recommendations received as follows (Cont'd):

5. Notification received from the Alumnae Chapter of the Delta Delta Delta Fraternity that the Bursary of \$75 provided by them for several years is to be donated on a permanent basis and is to be awarded, on consultation with the donors, to a woman student on the basis of high academic standing and financial need.

Notification received from the Undergraduate Chapter of the Delta Delta Delta Fraternity that the \$50 Bursary provided by them for several years is to be continued on a permanent basis and is to be awarded, on consultation with the donors, to a woman student on the basis of high academic standing and financial need.

6. The terms of award of the Gertrud Davis Exchange Fellowship are that it is to be made from time to time in the amount of \$500, and is to be open to students of the graduating year in University College in any course, or to recent graduates of the College.
7. The terms of award of the Hollywood Theatre Prize are that it is to be of the value of \$25 and is to be open only to students enrolled in Honour French.

Donation
for new
Library
Building

In connection with the donation from Dr. Sigmund Samuel for the new Library Building, referred to above, the Chairman raised the question as to whether receipts should be issued by the University for stocks or bonds for an amount established by the donor, and which would be in excess of the market value of the same, as was done in this case. After considering the matter at length the Board decided that the procedure to be followed in future should be that the receipt be issued for the market value of the securities at the date of the gift. The Chairman stated that he would explain the Board's views to Dr. Samuel and endeavour to recover the receipt issued to him.

Instruc-
tions re
selling
C.P.R.
Convertible
Debentures

The Comptroller asked for direction as to the advisability of retaining as an investment the Canadian Pacific Railway 3-1/8% Convertible Debentures, due April 1, 1970, with a par value of \$25,000

Instructions re
selling
C.P.R.
Convertible
Debentures

and a current market value of approximately \$36,250., which had been delivered to the University on April 4th, 1952, on which day they had a market value of approximately \$38,500., and for which the donor had requested a credit of \$40,000 against his declared obligation to the University. It was the opinion of some of the members that there was every reasonable chance of a higher price for these convertible debentures before the funds are actually required for building purposes. The Comptroller was instructed to hold the debentures for the present but if the price rose to a point where the University could realize \$40,000 the debentures should be sold.

Financial
Statements

Financial Statements of the University
for the month of March 1952 were presented.

Execution
of docu-
ments

ON MOTION DULY MADE, SECONDED AND UN-
ANIMOUSLY CARRIED, authority was given for the execution of the
following documents:-

Assignment
of agree-
ments from
National
Research
Council to
Atomic
Energy of
Canada Ltd.

1. A notice informing the University that the following agreements with the National Research Council have been assigned by the Council to Atomic Energy of Canada Limited:-
 - (a) Study of the properties of Zirconium
 - (b) Determination of Radon in the Breath of Human Beings working in the Uranium and Radium Industries
 - (c) Accumulation of Radioactive Material in Marine Organisms.

Continua-
tion of
contracts
with Atomic
Energy of
Canada Ltd.

2. Agreements between the University and Atomic Energy of Canada Limited, continuing the following contracts previously made with the National Research Council:-
 - (a) Research in the Accumulation of Radioactive Material in Marine Organisms, under the direction of Professor J. R. Dymond, the grant to be \$2,800 from Apr. 1, 1952, to Mar. 31, 1953.
 - (b) Research in Methods of Determining Radon in the Breath of Human Beings working in the Uranium and Radium Industries, under the direction of Dr. J. K. W. Ferguson, the grant to be for \$14,300 from Apr. 1, 1952 to Mar. 31, 1953.

*Indented
m.s.*

The meeting adjourned at 6:40 p. m.

Minutes confirmed.

May 29th 1952

E. Higginsbotham

Secretary

Henry Rorden

Vice-Chairman

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
May 29th, 1952, at 4 p.m.

Present -

Mr. Borden, Vice-Chairman (in the Chair)	Mr. Ketchum
Mr. Bryce took the Chair at 5 p.m.	Mr. Burns
The President	Mr. Fennell
Mr. Gordon	Dr. Johnson
Dr. Sullivan	Hon. Dr. Bruce
Mr. Urquhart	Mr. Duncan
Mr. Clarke	Dr. Tory
Mr. LaBine	Hon. Mr. Justice Hope
	Mr. Vaughan
	Mr. Matthews
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Mr. Borden
in the
Chair

In the absence of the Chairman of the
Board, the Vice-Chairman, Mr. Borden, took the Chair.

Minutes
confirmed

The minutes of the previous meeting
were presented and -

Upon motion of Mr. Urquhart,
Seconded by Mr. LaBine,
And unanimously carried,

were confirmed.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, leave was granted to the following members
absent from the previous meeting:-

The Chancellor	Dr. Johnson
Mr. Bryce	Mr. Ketchum
Mr. Clarke	Dr. McCullagh
Mr. Duncan	Mr. Morrow
Mr. Fennell	Mr. Osbourne
Mr. Gordon	Mr. Urquhart

Press Com-
mittee
Report
No. 25
deferred

Press Committee Report Number 25

was read by the Chairman, Mr. Borden, but was deferred for consideration until the next meeting of the Board.

Finance
Committee
Report
considered
later

Finance Committee Report Number

184 was considered later in the meeting, following the President's business.

Undergrad-
uate Com-
mittee
Report No.
16 in con-
nection
with Hart
House

Report Number 16 of the Under-

graduate Activities Committee, in connection with Hart House, was presented and -

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
And unanimously carried,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meet-
ing in the Board Room, Simcoe Hall, on Wednesday, May 28th,
1952, at 5 p.m., in connection with Hart House, at which
the following were present:-

Mr. Robt. A. Bryce
(in the Chair)

The President

Mr. Arthur Kelly

Dr. J. T. A. Sullivan

Mr. Walter Gordon

Mr. W. R. Cowan,
Comptroller and Acting
Warden, Hart House

Mr. A. G. Rankin,
Comptroller

Mr. C. E. Higginbottom,
Secretary

1. Report of previous meeting

The report of the meeting held on April 18th, 1952, which had been submitted to and approved by the Board of Governors on April 24th, was taken as read.

2. Appointment of Warden of Hart House

Your Committee discussed the appointment of a successor to the late Mr. Nicholas Ignatieff, the Warden of Hart House. The President informed the Committee that several names had been considered and that he was presenting, with the concurrence of the Chancellor, the name of Mr. Joseph McCulley, M.A. (Oxon.) for this position.

Upon motion of Dr. Sullivan,

Seconded by Mr. Kelly,

your Committee recommends that Mr. Joseph McCulley, M.A. (Oxon.) be appointed Warden of Hart House, effective July 1st, 1952, at a salary of \$7,000.00 per annum with rooms and meals, while on duty, valued at \$800.00, and expense allowance of \$800.00, the salary of \$7,000.00 being subject to the cost of living bonus.

Report of
Undergrad-
uate Acti-
vities
Committee
(Cont'd)

3. Letters from Mrs. Ignatieff

The Chairman of your Committee read letters from Mrs. Ignatieff expressing sincere thanks for the flowers sent, the resolution of the Board, and consideration regarding the salary and cancellation of fees of her late husband.

All of which is respectfully submitted.

(Sgd) Robert A. Bryce,
Chairman of Committee

(Sgd) C.E. Higginbottom,
Secretary"

May 28, 1952.

Printed
Report of
Governors
for
1950-51

The printed Report of the Board of Governors for the year ended June 30, 1951, was presented, and copies were distributed to the members present.

Notice of
termination
of agree-
ment with
Lederle
Laborator-
ies Inc.

A letter was presented from the Comptroller of the Connaught Medical Research Laboratories stating that at a meeting of the Connaught Committee it was agreed to request the Governors to complete a notice of termination to the American Cyanamid Company, New York, in connection with the agreement of June 7, 1939, between Lederle Laboratories, Inc. and the Governors of the University.

Upon motion of Dr. Tory,
Seconded by Mr. Matthews,
And unanimously carried,

the Board approved of the execution of the notice of termination of the agreement, in the following form, pursuant to the opinion of Mr. Harold G. Fox, Q.C:-

"To
American Cyanamid Company,
30 Rockefeller Plaza,
New York 30, N.Y.

Pursuant to Article VI B.2 and Article IX of an agreement entered into on the 7th day of June, 1939, by and between LEDERLE LABORATORIES, INC. and THE GOVERNORS OF THE UNIVERSITY OF TORONTO, the said agreement is hereby terminated ninety-five (95) days from the date of this notice.

DATED at Toronto, Ontario, this day of 1952"

School of
Nursing
Building
tenders

The Chairman of the Property Committee, Mr. Vaughan, informed the Board that tenders had just been received for the construction of the new School of Nursing

School of
Nursing
Building
tenders
(Cont'd)

Building, and that he was desirous of having action taken in this connection as soon as possible.

Upon motion of Mr. Duncan,
Seconded by Mr. LaBine,
And unanimously carried,

the matter was referred to the Chairman of the Board, the President and the Chairman of the Property Committee, with authority to act.

Cheques
received -

The Board was informed of the receipt of the following cheques:-

Additional
grant from
Provincial
Government

(a) \$483,000.00 - from the Provincial Department of Education representing an additional grant toward the estimated deficit in the University's budget for the year ending June 30, 1952.

60% of Fed-
eral grant
to Victoria
College

(b) \$ 91,635.49 - from Victoria University, representing 60% of the 1951-52 Federal Grant allocated to them.

Letters
from -

The following communications were presented and tabled:-

Canadian
Dance
Teachers'
Associa-
tion and
Ont. Educ'l
Association

- X (a) From the Canadian Dance Teachers' Association, protesting against the re-organization of the Royal Conservatory of Music.
- (b) From the Ontario Educational Association expressing appreciation to the President and staff for co-operation in making possible a successful 92nd Annual Convention.

Filing of
financial
statements
of The
Frederick
Harris
Music Co.
Limited

In connection with The Frederick Harris Music Company Limited and the Royal Conservatory of Music, the Board was informed that following its instructions the University Solicitor, Mr. Cassels, had filed the necessary financial statements of the Company, and information as required by the Charitable Gifts Act, and in doing so had stated that this action was being taken without prejudice to the rights of the Company, the Royal Conservatory of Music of Toronto, and the University of Toronto. The Directors of the Royal Conservatory of Music of Toronto and the Directors of The Frederick Harris Music Company, Limited, have been informed of this action by the Comptroller.

Change in
Revised
Constitu-
tion of
Athletic
Associa-
tion

A letter was presented from the Secretary of the Athletic Association stating that in connection with the revision of its Constitution and the comments of the Chairman of the Board regarding Article VI (1.1) and Article VI (3.5), the Athletic Directorate was entirely in accord with changing the phrase -

"all deeds, contracts, etc. required by law to be in writing or under seal"

to

"all contracts negotiated by the Association within its powers".

This change in the revised Constitution was approved by the Board.

Recommendations of
President
approved -

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following recommendations of the President were approved:-

Appoint-
ments

(a) Appointments

Faculty of Arts:

- | | |
|--------------------|--|
| M. St. A. Woodside | - Dean of the Faculty of Arts from July 1, 1952 - \$8,200 a year with expense allowance of \$800 a year |
| J. F. Heard | - Professor of Astronomy and Head of the Department; Director of the David Dunlap Observatory, from July 1, 1952 to June 30, 1957 - \$6,500 a year |
| R. Flenley | - Chairman of the Department of History, July 1, 1952 to June 30, 1953 - without additional salary |

Faculty of Medicine:

- | | |
|-------------|--|
| P. Walmsley | - Research Assistant in Psychiatry, Apr. 1, 1952 to Mar. 31, 1953 \$3,600 a year |
|-------------|--|

Faculty of Applied Science and Engineering:

Research Assistants in Electrical Engineering:

- | | | |
|---------------|--------------------------|---------------|
| I. Dalton | - May 1 to Aug. 15, 1952 | \$275 a month |
| W. J. Surtees |) | 225 " " |
| Z. Szekely |) May 1 to Sept. 30, | 200 " " |
| J. L. Yen |) 1952 | 220 " " |

Ontario College of Education:

- | | |
|------------------|---|
| Miss B. Bassam | - Professor of Library Science and Director of the Library School, from July 1, 1952 \$6,500 a year |
| Miss C. R. Dean | - Professor of Home Economics from July 1, 1952 \$6,600 a year |
| R. W. B. Jackson | - Professor and Assistant Director of Educational Research, from July 1, 1952 \$6,600 a year |

Appoint-
ments
(Cont'd)

Ontario College of Education (Cont'd):

B. C. Taylor	- Associate Professor of Methods in Classics and Instructor in the University Schools, from July 1, 1952 \$5,800 a year
A. P. Seggie	- Assistant Professor of Commercial Subjects, from July 1, 1952 \$5,500 a year
H. A. King	- Assistant Professor of Vocational Subjects, from July 1, 1952 \$6,100 a year
P. H. Tacon	- Assistant Professor of Art and Instructor in Art in the University Schools, from July 1, 1952 \$6,000 a year
D. S. Lawless) Instructors, \$4,000 " "
) University Schools, from July 1, 1952 \$3,500 " "
A. McCuaig) Clerical \$2,000 " "
Miss C. Gordon) Assistants, 2,000 " "
Miss D. Brennan) from July 1, 2,400 " "
Miss N. Tufford) 1952

School of Hygiene:

L. Goldsmith	- Research Fellow in Chemistry in Relation to Hygiene and Sanitation, Apr. 1, 1952 to Mar. 31, 1953 \$2,400 a year
Miss R. E. Sanderson	- Research Assistant in Epidemiology and Biometrics, June 1, 1952 to Mar. 31, 1953 \$175 a month
<u>Physiological Hygiene:</u>	
J. B. Gallagher) Research \$2,000 a year
) Assistants, Apr. 1, 1952 to Mar. 31, 1953 \$200 a month
G. W. Rogers) Technicians, Apr. 1, 1952 to Mar. 31, 1953: \$145 a month
G. Jest	- \$1,800 a year
L. Mihalyi	- 1,800 " "
R. Pimblett	- 1,500 " "
G. H. O. Schrader	-

Hart House:

J. McCulley	- Warden of Hart House from July 1, 1952 - \$7,000 a year with an apartment valued at \$800 a year, expense account of \$800 a year, and free meals when on duty in Hart House
-------------	--

Royal Ontario Museum:

R. A. Laidlaw	- Member of the Board of the Royal Ontario Museum, from May 1, 1952
---------------	---

Resigna-
tions(b) Resignations:Faculty of Medicine:

- Miss H. J. Dewart - Secretarial Assistant in Psychi-
atry (salary \$1,800) May 23, 1952
- Mrs. J. Goodacre - Research Secretary in Psychi-
atry (salary \$1,800) May 15, 1952

Faculty of Applied Science and Engineering:

- R. M. Husband - Assistant Professor in Chemical
Engineering (salary \$4,800)
June 30, 1952
- R. Scott - Assistant Professor in Electrical
Engineering (salary \$4,500)
Aug. 31, 1952

Faculty of Household Science:

- Mrs. A. Laing - Clerical Assistant in Food Chemis-
try (salary \$1,800) Apr. 30, 1952

Faculty of Music:

- Miss J. E. Woods - Secretary of the Faculty (without
salary) June 30, 1952

Faculty of Dentistry:

- W. Blair - Technician in Prosthodontics
(salary \$2,500) May 31, 1952

School of Law:

- J. Willis - Professor (salary \$8,200)
June 30, 1952

School of Hygiene:

- R. Pimblett - Technician in Physiological Hygiene
(salary \$1,800) May 16, 1952
- Miss J. Groh - Laboratory Assistant in Public
Health Nutrition (salary \$120 a
month) May 31, 1952
- Miss F. Smith - Research Fellow in Public Health
Nutrition (salary \$150 a month)
June 30, 1952

Office of the Registrar:

- Miss E. A. Blain - Clerk (salary \$1,730) May 31, 1952
- Miss B. E. Sagar - Clerk (salary \$1,730) May 31, 1952

Leaves of
Absence(c) Leaves of Absence:Faculty of Arts:

- R. M. Dawson - Professor of Political Economy for
the Session 1952-53 without sal-
ary, no pension contributions to
be made by the University.

Ontario College of Education:

- J. S. Carlisle - Instructor in the University
Schools, from Sept. 1, 1952 to
June 30, 1953 with salary

University Library:

- Miss V. I. Keys - Assistant, for one month with
salary

University
Extension
Courses(d) University Extension Courses:Evening Tutorial Classes:

- W. G. Frisby - Effective Speech for Power Engin-
eers (6 lectures) \$ 90
- The Conduct of a Meeting
(10 lectures) 150

Summer Course for Welfare Officers, Province of Newfoundland:

- John S. Morgan - Organization and direction
of Course Instructor \$1,000
- Miss E. R. Godfrey - Instructor, Supervision of
field visits, Individual
tuition 600

University
Extension
Courses
(Cont'd)

Summer Course for Welfare Officers, Province of
Newfoundland (Cont'd):
J. L. Amos - Instructor in Administra- \$120
tion
Murray Ross - Instructor in Community
Organization 100
Visiting Lecturers
(to be named later) - Fees and expenses 180

Statutes
of Senate

- (e) Statutes of Senate:
Numbers 2149 - respecting the Courses of Study in Vet-
erinary Medicine for the Session
1952-53
2156 - respecting certain changes in the com-
position of the Senate

Appropri-
ations

- (f) Additional appropriations and deductions in appropri-
ations:
Physics:
An additional appropriation of \$1,000 for "Supplies";
and a deduction of \$1,000 from "Demonstrators".
Medical Research - Banting:
An additional appropriation of \$5,000 for "Techni-
cians"; and a deduction of \$5,000 from "Salaries".
An additional appropriation of \$1,000 for "Supplies";
and a deduction of \$1,000 from "Apparatus".
Faculty of Medicine:
An additional appropriation of \$398 for "Apparatus"
in Obstetrics & Gynaecology; and a deduction of
\$365 from "Supplies" in Obstetrics & Gynaecology,
and \$33 from "Toronto General Hospital Lecture
Theatre Supplies".
An additional appropriation of \$300.01 from "Public-
ations"; and a deduction of \$300.01 from "Messen-
ger".
Ophthalmology:
An additional appropriation of \$600 - \$300 for
"Supplies" and \$300 for "Apparatus"; and a deduc-
tion of \$600 - \$400 from "Percy Hermant Fellow-
ship - Supplies" and \$200 from "Percy Hermant
Fellowship - Apparatus".
Pathology:
An additional appropriation of \$400 for "Apparatus";
and a deduction of \$400 from "Supplies".
Art as Applied to Medicine:
An additional appropriation of \$345 for "Equipment";
and a deduction of \$345 from "Income".
An additional appropriation of \$195 for "Supplies";
and a deduction of \$195 from "Income".
School of Hygiene:
An additional appropriation of \$318.65 for "Sup-
plies"; and a deduction of \$318.65 from "Salar-
ies" - both in Department of Epidemiology and
Biometrics.
Faculty Office - Applied Science and Engineering:
An additional appropriation of \$1,000 for "Sup-
plies"; and a deduction of \$1,000 from "Salar-
ies".
An additional appropriation of \$500 for "Clerical
Assistance"; and a deduction of \$500 from
"Salaries".

Appropriations
(Cont'd)

- (f) Additional appropriations and deductions in appropriations
(Cont'd):
- Ontario College of Education: Vocational Guidance Centre:
An additional appropriation of \$10,000 for "Guidance Materials".
An additional appropriation of \$2,000 for "Clerical Assistance".
- Chemical Engineering:
An additional appropriation of \$423.59 for "Supplies"; and a deduction of \$284.59 from "Salaries", and of \$139 from "Clerical Assistance".
- School of Graduate Studies:
An additional appropriation of \$750 for "Entertainment"; and a deduction of \$750 from "Teaching Assistance".
- Miscellaneous:
An additional appropriation of \$400 in the "Salaries" account of Art as Applied to Medicine; and a deduction of \$300 from "Equipment" in the School of Physical and Health Education, and of \$100 from "Supplies" in the School of Physical and Health Education.

Statute of
Senate No.
2156 re-
garding
limiting
membership
in the
Senate

In connection with Statute of Senate
Number 2156, listed above, the Statute states that under the Uni-
versity Act it has power to make such changes as may be deemed
expedient, subject to the approval of the Governors, and that as
it was thought desirable to limit the membership to 168 persons
the Senate would be constituted as follows commencing with the
Session 1952-53:-

Ex-officio members	34
Members appointed by federated and affiliated bodies and by licensing bodies	16
Members elected by college, faculty and school councils	59
Members elected by graduates, and by teachers in secondary and day vocational schools	59
Total -	<u>168</u>

Other
recommen-
dations
of the
President

Other recommendations of the Presi-
dent were presented as follows, and ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, were approved:-

Charges
for the
use of
River
Flow Lab-
oratory

- (a) That the charges for the use of the River Flow Laboratory
be as follows:-
- Class A - Any test carried out in the 18-inch glass
walled channel, \$10.00 per day.
- Class B - Any test carried out in the 36-inch glass
walled channel, \$15.00 per day.
- Class C - Any test in which the model occupies 200
square feet of floor space or less, \$10.00
per day

Charges
for the
use of
River
Flow Lab-
oratory
(Cont'd)

Class D - Any test in which the model occupies more than 200 square feet of floor space, \$10.00 per day for the first 200 square feet and 2½¢ per square foot for area in excess of this amount.

Class E - Any model of unusual proportions or of unusual design, a rate to be determined by agreement between the staff and the client.

50% of the fees collected for the use of the Laboratory to be returned to the Department for their use in meeting maintenance and operating costs. Charges for direct labour and material for work done by the Superintendent's Department for users of the River Flow Laboratory to be increased by 100% to cover overhead expenses.

Payments
from the
income of
the Wall-
berg Fund

(b) That the sum of \$13,400 be made available for the Session 1952-53 from the income from the Wallberg Fund, for the following special purposes:-

(a) Exchange of member of staff with another university	\$ 2,500
(b) Two research fellowships, each of the value of \$1,500	3,000
(c) Four undergraduate scholarships, each of the value of \$400	1,600
(d) Travelling expenses of teaching staff	3,500
(e) Wallberg Lecture	1,800
(f) Special investigation and experiments in the field of engineering education	1,000
Total	<u>\$13,400</u>

Honorarium
to Prof.
H. J. C.
Ireton

(c) That the sum of \$500 for the Session 1951-52 be paid as an honorarium to Professor H. J. C. Ireton, in respect of his services as Secretary of the Advisory Committee on Scientific Research, to be charged to the item "Scientific Research".

Convoca-
tion of
June 6th

The President reminded the Board of the Convocation to be held on Friday, June 6th, in connection with which a luncheon would be given for the recipients of the honorary degrees to be conferred that day.

Decision
of Law
Society
regarding
request
of Legal
Education
Committee
of the
Board

Mr. Borden reviewed the situation relating to Legal Education and presented a copy of Report of the Soecial Committee of Benchers with respect to the University of Toronto School of Law, which was adopted at a special meeting of Convocation held on May 14th, 1952. This report contained a recommendation

Decision
of Law
Society
regarding
request
of Legal
Education
Committee
of the
Board
(Cont'd)

that the request submitted to the Law Society on behalf of the Legal Education Committee of the Board of Governors of the University of Toronto, namely, that the Law Society -

- (a) require no further law school work by students who enter the University School of Law as graduates of a recognized university in an approved course and who graduate from the University with the degree of Bachelor of Laws, and
- (b) admit such students to the practice of law in Ontario after they have spent one year under articles of apprenticeship with a solicitor at any place in Ontario,

be not granted. Mr. Borden emphasized the fact that times and conditions have changed, and that while it is the responsibility of the Law Society to be satisfied that students called to the Bar and admitted as solicitors possess the necessary qualifications to render the services of a lawyer, he thought more favourable consideration should have been given to the University's request. It was decided that the Committee on Legal Education be not disbanded and that the matter be left with the Committee in the meantime.

Mr. Bryce
took the
Chair as
Mr. Borden
had to
leave

As Mr. Borden, who was acting as Chairman of the meeting, had to leave early, the Board approved of Mr. Borden's suggestion -

Upon motion of Dr. Bruce,
Seconded by Dr. Sullivan,
And unanimously carried,

that Mr. Bryce be requested to take the Chair.

Mr. Borden
expressed
Board's
apprecia-
tion to
Chairmen
of Commit-
tees

Before leaving the meeting Mr. Borden expressed appreciation on behalf of the Board to the Chairmen of the various Committees for the splendid reports submitted by them.

Finance Committee Report Number 184

was presented as follows:-

Finance
Committee
Report
No. 184

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 28, 1952, at 3:30 p.m., at which the following were present:-

Mr. Walter Gordon	Mr. Lloyd Stevens of
(in the Chair)	Clarkson, Gordon & Co.
The President	Mr. A. G. Rankin,
Mr. Beverley Matthews	Comptroller
Mr. Norman Urquhart	Mr. C. E. Higginbottom,
	Secretary

1. Confirmation of Bond transactions not previously approved

(1) Bonds purchased for -
Capital Funds

\$1,000,000 1 $\frac{3}{4}$ % Government due Nov.1,1952 @ \$ 99.65
of Canada

Trust Endowment

\$ 60,000 4% Province
of Ontario due Dec.15,1961 @ \$100

General Endowment

\$ 50,000 3% Government
of Canada due Nov.1, 1953/
1956 @ \$100.10

Endowment Pool

\$ 200,000 3% do. due May 1, 1954/
1957 @ \$ 98-7/8
60,000 3% do. due May 1, 1954/
1957 @ \$ 98-5/8

Sinking Fund

\$ 6,000 4% H.E.P.C. due Jan.15,1965/
1967 @ \$100

Specific Investments - Samuel - Library

\$ 75,000 5% C.N.R. due Feb. 1,1954 @ \$104.15
15,000 2% Government
of Canada due Dec.15,1954 @ \$ 98.60

Specific Investments - Banting

\$ 12,000 4% Province
of Ontario due Dec.15,1959/
1961 @ \$101-5/8

(2) Bonds sold for -
Capital Funds

\$ 250,000 1 $\frac{3}{4}$ % Government
of Canada due Nov. 1,1952 @ \$ 99 $\frac{3}{4}$

2. Notes Outstanding

Your Committee was informed of the receipt from the Provincial Government of a Special Grant of \$900,000.00, and recommends that this be applied to the retirement of the notes, totalling \$1,000,000.00, issued to the Insurance Companies in connection with the Administrative Pension Fund. Your Committee also recommends that the Comptroller negotiate with the note holders regarding the repayment of these notes.

3. Varsity Appeal

The Comptroller reported the following figures as at April 30th, 1952:-

Total Subscriptions	\$4,397,023.08
Received to date	2,139,327.38
Balance outstanding	<u>\$2,257,695.70</u>

Of the balance outstanding, \$2,000,000.00 is represented by a pledge from the City of Toronto.

4. Budget of the University for the year ended June 30, 1953

1. Comparison with Target Budget

Attached hereto as Schedule 'A' is a comparison of the original budget for 1951-52 which was approved by the Board a year ago, the actual results for the year 1951-52 as presently estimated, the target budget for 1952-53 which was approved by the Board on November 30, 1951, and the actual budget for 1952-53 which is now presented. Your attention is drawn to the following matters in connection with these comparisons:-

- (a) When the question of a cost of living bonus was discussed by the President, Mr. Borden and Mr. Gordon with Premier Frost early in January, 1951, it was intimated that possibly \$400,000 of the anticipated Federal aid for the current year 1951-52 might be used to pay the cost of living bonus and certain other special projects. This amount of \$400,000 has accordingly been shown as applying to the actual expenditures for 1951-52 as presently estimated. Having done this, the total amount to be covered by Provincial grants (including the \$517,000 statutory grant) is shown at \$4,875,832.00 which is approximately \$100,000 less than the amount indicated in the original budget for the year 1951-52, which was approved by the Board a year ago and submitted to the Government for approval during the summer of 1951.
- (b) As shown by the schedule, this procedure would leave a balance of \$537,000 of the Federal grant for the current year to be carried forward at June 30, 1952.
- (c) The target budget for 1952-53, after taking into account the full amount of the anticipated Federal grant, showed a balance to be covered by Provincial grants (including statutory grants of \$517,000) of \$4,810,568. The target budget included a reserve of \$532,037 which the President informed the Board he expected would have to be used in whole or in large part before the actual budget was finally determined.)
- (d) The actual budget for 1952-53 as presently presented shows a balance to be covered by Provincial grants (including statutory grants of \$517,000) of \$4,762,857.00, i.e., approximately \$50,000 less than the amount of the target budget which was approved last November.
- (e) While the total balance to be covered as shown by the actual budget for 1952-53 is substantially the same as in the target budget approved last November, there are two important differences between the two computations, viz:
 - (1) The reserve of \$532,037 referred to above has been eliminated.
 - (2) The assistance to be received from the Federal Government was overestimated in the target budget by \$123,000.
- (f) In the target budget provision was made for the amortization of the University's \$1,000,000 ten-year note issue in connection with the settlement of the Administrative Pension Plan. A special grant of \$900,000 has since been received from the Provincial Government in this connection. This leaves a balance of \$100,000 which it has seemed appropriate to include in the final budget for the year 1952-53.

Finance
Committee
Report
(Cont'd)

2. Special Items

In presenting the budget in each of the last several years, the Finance Committee has made a point of drawing to the attention of the Board any items of an unusual nature and items on which individual members of the Board may have expressed views in the past. In accordance with this precedent, the following items are drawn to your attention:-

- (a) The cost of the operations of the Royal Ontario Museum, including building and maintenance charges, is shown at \$457,366
Anticipated revenues amount to 44,600
Which means that the net cost for the Royal Ontario Museum is
estimated at \$412,766

This is an increase of \$42,161 from the estimates for the year 1951-52.

- (b) The proposed grant to the Royal Conservatory of Music is shown at \$72,113. This is an increase of \$12,652 over the combined estimates for the Senior School of Music and the Faculty of Music for the year 1951-52.
(c) The net cost of the School of Law for 1952-53 is estimated at \$45,074., a reduction of \$1,565 from the net cost for the current year.
(d) Various miscellaneous and extraordinary expenses are set out on a separate schedule in the estimates.

3. Position with Province

In considering the present budget for the year 1952-53, it is important that all members of the Board should be fully informed of the present position of the University vis-a-vis the Provincial Government respecting the grants which may be expected for the current year ending June 30, 1952, and for the future. As previously indicated, the University has received a special grant of \$900,000 towards the payment of the \$1,000,000.00 note issue which it was necessary to sell in order to revise the Administrative Pension Plan and to place it upon a sound basis a year ago. This payment was an extremely generous gesture on behalf of the Provincial Government and the University is properly grateful for it.

At the same time an official of the Provincial Treasurer's Department has informed the Comptroller that the Province will pay only \$4,250,000 (including the statutory grants of \$517,000) to the University for the year ending June 30, 1952. This is \$728,568 less than the amount called for in the original budget as presented to the Province during the summer of 1951, and \$1,038,568 less than the original budget plus subsequent appropriations to cover cost of living bonus and special projects. After deducting \$400,000 of the amount received from the Federal Government it is \$625,832 less than the present estimate of actual expenditures for the current year. The same official informed the Comptroller

Finance
Committee
Report
(Cont'd)

that the Province proposed to pay only \$4,250,000 to the University in the years 1952-53 and 1953-54.

This whole matter is now in process of negotiation between the Chairman of the Board and Premier Frost and no doubt will be settled satisfactorily. In presenting the budget for 1952-53 to the Board, however, the Finance Committee recommends that it be approved subject to a satisfactory outcome of these negotiations.

4. Academic Salaries

Obviously the major item in the budget of the University is the salaries of the staff. It will be remembered that in 1946 a new salary scale for the academic staff was approved by the Board and by the Premier of the Province as being fair and reasonable at that time. This scale was increased to some extent in July, 1951, and was augmented by the cost of living bonus which was approved in January, 1952. A comparison of the 1946 scale with the current scale of salaries, including cost of living bonus, is shown as follows:-

	Professor	Associate Professor	Assistant Professor	Lecturer
1946 scale	\$5,500-6,500	\$4,500-5,500	\$3,500-4,500	\$2,000-3,500
Mid points of 1946 scale	6,000	5,000	4,000	2,750
Scale May 1952, including cost of living bonus \$204	6,404-7,404	5,504-6,404	4,504-5,504	3,004-4,504
Mid points of May 1952 scale	6,904	5,954	5,004	3,754
Percentage increase since 1946	15%	19%	25%	56%

During the same period, the cost of living has increased by 50% and the wage rates of the University's unionized employees have increased by 64%. It is apparent from these figures, and as everyone knows, that the salaries of Professors, Associate Professors and Assistant Professors have not kept pace with the increase which has occurred in the cost of living. If this condition is not rectified sooner or later academic standards are bound to suffer.

5. Costs per Student 1947-1953

The Board may also be interested in the attached Schedule 'B' which shows a comparison of the total operating expenditures and revenues of the University for the years ended June 30, 1947 to June 30, 1953 (estimated) inclusive, the operating costs per student, the average fees paid per student and the percentages of the total costs recovered by way of fees, other income, Federal grants and Provincial grants. The significant facts to be observed from this comparison are:-

- (a) Operating expenses have increased very considerably over this period, i.e. by \$2,734,402.
- (b) At the same time the assistance required from the Provincial Government was increased from \$2,208,199 to \$4,762,857. (Part of this increase is represented by interest and sinking fund on the debenture issue).
- (c) There has been no comparable decrease in staff compared with the reduced enrolment of students.
- (d) While operating costs per student have doubled, fees per student have increased on the average by approximately 50%. Government grants per student have been increased by nearly 200%.

Finance
Committee
Report
(Cont'd)

6. Total University Expenditure

The Board may also be interested in the following tabulation of the total expenditures of the University and of its various associated and affiliated bodies for the year ended June 30, 1951:

University of Toronto (including assisted research)		\$ 8,788,701
Connaught Medical Research Laborator- ies	\$2,076,859	
Royal Conservatory of Music of Toronto	818,822	
University of Toronto Press	733,927	
Ontario College of Education	603,563	
Hart House	522,118	
University of Toronto Athletic Association	267,959	
The Health Service	70,011	5,093,259
		<u>\$13,881,960</u>

If the operating costs of the affiliated colleges were included, the total would be well over \$15,000,000 per annum.

7. Conclusion

In conclusion, the Finance Committee wishes to emphasize the following points:

- (a) The absolute cost of operating the University has increased and will probably continue to increase.
- (b) The cost per student will increase more rapidly than total costs as and if the enrolment continues to drop.
- (c) The salaries of the academic staff other than demonstrators have not kept pace with the rise in the cost of living and unless this situation is rectified, sooner or later the academic standards of the University are bound to be affected adversely.
- (d) The Government grants for the Museum and for the debenture interest and sinking fund should be separated and not included in the total for the University of Toronto. This would reduce such total by nearly \$1,000,000.
- (e) The administrative staff is insufficient to adequately control annual expenditures of nearly \$14,000,000. The President is called upon to do far too much both in the administration and supervision of the University's academic standards and in connection with the business side of what is now a very large enterprise by any measurement.
- (f) There may be possibilities of economies to be worked out with the affiliated colleges. It is hoped that this whole subject will be explored during the summer months.

Finance
Committee
Report
(Cont'd)

- (g) The cost of operating the University could, of course, be reduced if this was considered necessary or desirable. To do so would entail a drastic reduction in the number of the staff (academic, and/or administrative, etc.) and the elimination of some faculties, schools or departments. Quite obviously it is not the function of the Finance Committee to consider such broad questions of major policy.
- (h) It might well be good business both for the University and for the Government to fix the University's grant for the next three years providing this is fixed at an adequate amount.

All of which is respectfully submitted.

(Sgd) Walter L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

May 28, 1952

Upon motion of Mr. Gordon,
Seconded by Mr. Urquhart,
And unanimously carried,

Clauses 1, 2 and 3 of the foregoing report were approved. The 1952-53 Budget as presented under Clause 4 was approved subject to satisfactory outcome of present negotiations between the University and the Provincial Government. This approval will permit the President to proceed with the establishing of appropriations. Consideration of the recommendations and conclusions arising out of this report will be given at a subsequent regular meeting or at a special meeting of the Board if the Chairman decides to call it.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, the following administrative matters were approved:-

Appoint-
ment

- (a) Appointment:
University Press:
R. E. Saul

- Manager of the Bookstore, from
July 1, 1952 \$3,600 a year

Resigna-
tion

- (b) Resignation:
University Health Service:
W. F. MacKenzie

- Assistant Director, from July 1,
1952 (salary \$3,600)

Retire-
ment

- (c) Retirement:
Superintendent's Department:
T. E. Armstrong

- Nightwatchman, from June 30, 1952
(salary \$2,496)

Appropriations

(d) Additional appropriations:Institute of Child Study:

An additional appropriation of \$290 for "Provisions".

An additional appropriation of \$150 for "Attendants".

School of Nursing:

An additional appropriation of \$3,000 for "Wages".

An additional appropriation of \$1,200 for "Provisions".

Miscellaneous:

An additional appropriation of \$300 for "Board of Governors - Sundry Expenses".

Grant for Employees' Picnic

(e) A grant of \$75.00 to help defray expenses of the University of Toronto Employees' Association Annual Picnic.

Consolidation of Infirmary Service

(f) Recommendation of the Advisory Committee of the University Health Service concerning the desirability of consolidating the Infirmary accommodation.

Increase in Health Service fee

(g) An increase in the University Health Service fee from \$6.00 to \$8.00.

Advance appropriation for 1952-53

(h) An advance appropriation of \$2,000.00 for 1952-53 for the "Supplies" account in the Department of Chemical Engineering.

Payment of one month's salary to Miss M. Kerr, Hart House Theatre, in lieu of bonus

(i) A request from the Board of Syndics of Hart House Theatre to pay Miss Mary Kerr, Box Office Assistant, an additional month's salary in lieu of the cost of living bonus to which she is not entitled as her appointment is for a 9-month period.

Financial Statements

Financial Statements of the University for the month of April 1952 were presented.

Loans to students from Loan Funds in Faculty of Applied Science & Engineering

A letter was presented from Mr. W. S. Wilson, Assistant Dean and Secretary of the Faculty of Applied Science and Engineering, showing a list of loans which have been granted to students from the various loan funds in that faculty during the Session 1951-52 as follows:-

Wallberg Loan Fund	-	\$2,440.00
Engineering Society Loan Fund	-	1,600.00
Society of Automotive Engineers, Ontario Section Loan Fund	-	200.00
Elizabeth Speller Memorial Loan Fund	-	350.00

Donations -

Donations were reported as follows:-

From -

The Executors of the Estate of the late Donald Matheson Springer, notification received of the following residuary bequests:-

- (a) A share in the residue to found in the Science Division of the School of Graduate Studies, as a memorial to Norman S. Robertson, one or more University scholarships or bursaries to be known as the "Norman Stuart Robertson Scholarship or Bursary" as the case may be, the net annual income from this fund to be awarded annually;
- (b) A share in the residue to found in graduate division of the School of Medicine, as a memorial to Anna Bradbury Springer, one or more University scholarships or bursaries to be known as the "Anna Bradbury Springer Scholarship or Bursary" as the case may be, the net annual income from this fund to be awarded annually, the field of study to be research toward the cure of cancer, arthritis, or other disease at the discretion of the Dean of Medicine from time to time;
- (c) One quarter of one share in the residue to be paid to the Banting Institute for research;
- (d) One half of one share in the residue to found a scholarship or scholarships, to be known as the "Donald Matheson Springer Scholarship or Scholarships", the net annual income from this fund to be awarded annually for the purpose of sending graduate students of the University of Toronto to the University of Michigan for graduate study.

The Carnegie Corporation of New York, notification received that they had authorized a grant of \$50,000 toward the "Development of Studies in Comparative Law", payment of this sum to be made in the amount of \$10,000 a year on July 1st of the next five years.

The Carnegie Corporation of New York, the sum of \$1,800 (U.S.funds) received, being a grant for travel expenses for an exchange of research personnel in Geophysics with the University of Cambridge.

The Alumnae Association of the School of Nursing, an offer received to contribute up to \$20,000 to be used for the furnishings of the Assembly Hall, the staff and student sitting rooms and lunch rooms in the new School of Nursing Building. If the Hall is not included in plans for the building the Association requests that they be informed in order that a further decision may be reached as to the use of the Fund.

The Rockefeller Foundation, notification received of a grant of \$9,700 to be used toward expenses of a study of "The Administration of Health Insurance in Canada", and to be available for the period ending Dec. 31, 1953.

The Canadian Life Insurance Officers' Association, the sum of \$3,500 received, representing a grant to Dr. W. T. Mustard for a "Study on Extracorporeal Circulation" for the year ending March 31, 1953.

An anonymous donor, the sum of \$1,000 received to be used for research in the Institute of Business Administration at the discretion of the Director of the Institute.

The Department of Labour, Ottawa, the sum of \$500 received, representing one-half of a grant of \$1,000 to assist Professor H. A. Logan in a "Study on the Effects of Third-party Intervention on the Process of Bargaining".

Donations
(Cont'd)

From -

Mr. W. E. Nevitt, the sum of \$200 received, to be used as a bursary towards the expenses of a part-time student registered in the Institute of Business Administration in the course leading to the Master of Commerce degree in the Session 1952-53; the award to be made at the discretion of the Director of the Institute.

Various donors, the sum of \$100 received to cover the first award of a prize to be known as the "Dr. Benjamin Cohen Prize", which is to be made to the best student in Obstetrics, both practical and written, in the Third Year; the first award to be made this year.

Mr. Joseph Fetchison, the sum of \$75 received, representing the amount of a General Bursary granted to him in 1950-51 when he was a student in the Faculty of Applied Science and Engineering, and which he wishes to be used to assist other students at the University.

Mrs. F. A. Farnham, notification received of the gift by Miss P. E. Van Alstine of a portrait of Mr. Garnet W. McKee.

The Executors of the Estate of the late Mrs. Nora J. Greenslade, a \$500 Ontario Hydro-Electric Power Commission Bond received under her Will, the income from which is to be awarded annually to the student taking highest standing in the graduating year of the School of Nursing. The capital of the fund is to remain intact unless otherwise agreed upon by members of Mrs. Greenslade's family.

The Research Council of Ontario, the sum of \$75,930 received for grants to various members of the staff as follows:-

Grants in aid of research	-	\$63,275
University overhead	-	12,655
		<u>\$75,930</u>

The Ontario Department of Public Welfare, the sum of \$10,000 to assist the School of Social Work in training personnel for the public welfare field in Ontario.

The National Cancer Institute of Canada, grants received for the following projects:-

- Project No. 2 - \$10,000 - being one-half of the grant of \$20,000 to Dr. W. R. Franks for 1952-53.
- Project No. 12 - \$ 5,296.22 - being one-half of the grant of \$11,140 less the balance of \$273.70 from 1951-52, to Dr. A. W. Ham for 1952-53.
- Project No. 21 - \$ 1,599.32 - being one-half of the grant of \$3,200 less the balance of .68¢ from 1951-52 to Doctors C. H. Best, E. A. Sellers and W. S. Hartroft for 1952-53.
- Project No. 20 - \$ 3,758.82 - being one-half of the grant of \$9,640 less the balance of \$1,061.18 from 1951-52 to Dr. A. M. Wynne for 1952-53.
- Project No. 80 - \$ 2,141.53 - being in full of the grant of \$2,200 less the balance of \$58.47 from 1951-52 to Dr. K. H. Rothfels for 1952-53.
- Project No. 92 - \$ 3,586.32 - being one-half of the grant of \$7,380 less balances of \$103.68 from 1951-52 to Dr. E. W. McHenry for 1952-53.

Donations
(Cont'd)

From -

The National Cancer Institute of Canada (Cont'd):

Project No. 98 - \$2,994.55 - being in full of the grant of \$3,000 less the balance of \$5.45 from 1951-52 to Dr. E. A. Sellers for 1952-53.

The Estate of the late Dr. W. B. Boyd, the sum of \$6,300 received on account of income to be paid to the Connaught Medical Research Laboratories for research work.

Atomic Energy of Canada Limited, the following amounts received:-

\$3,575 as the first payment for 1952-53 on the grant to Dr. J. K. W. Ferguson - Radon in Breath
\$ 700 as the first payment for 1952-53 on the grant to Professor J. R. Dymond - Accumulation of Radioactive Materials in Marine Organisms

The California Standard Company, the sum of \$1,875 received to cover the first awards of their scholarships and fellowship, payable to the students in the Session 1952-53.

The Atkinson Charitable Foundation, the sum of \$1,000 received, to be applied to the capital fund of the Dr. Mercer Scholarship in Near Oriental Research in the School of Graduate Studies, bringing the total of the capital fund to \$7,000.

Various donors, the sum of \$510 received for the H. M. Cassidy Memorial Research Fund

Professor E. G. R. Ardagh, a \$500 Dominion of Canada Bond received as a further donation to the capital of the Ardagh Prize Fund in Chemical Engineering

The Scottish Rite Masons of Toronto, the sum of \$500 received being the fifth of five annual payments for the five bursaries provided by them. Offer received to continue for a further five years the five bursaries provided by them for the past five years in the amount of \$100 each, or a total of \$500 a year

Various donors, the sum of \$295 received for the E. T. Owen Fund, bringing the total of the fund to \$3,346.

Gordon V. Thompson Limited, the sum of \$100 received to cover the award of the Faculty of Music - Student Assistance Fund which is payable in 1951-52.

Mr. J. A. Medland, the sum of \$50 received to cover the Urwick Prize in Commerce and Finance and the Urwick Prize in Political Science and Economics, payable in 1952-53; also an offer to provide funds for these awards for a number of years.

University College Alumnae Association, the sum of \$20 received for the W. R. Taylor Memorial Fund.

Canadian Breweries Limited, the following terms and conditions received for their scholarships, for which \$500 was donated in 1946 by them:-

1. That there be two awards, each of the value of \$250
2. That one scholarship be awarded to the student completing the work of the second year, and one to the student completing the work of the Third year in the Faculty of Applied Science and Engineering who, taking honours, obtain the highest percentage of the total number of marks in their respective courses.
3. That the scholarships be awarded on the results of the examinations of 1951-52.

Notification received that these scholarships may be continued indefinitely.

Donations
(Cont'd)

From -

The Council of University College, the following recommendations received regarding the Cody Scholarships:-

1. The Maurice Cody Memorial Scholarship of the value of \$150 with free tuition, to be open to candidates of British stock who are non-residents of Toronto, and to be awarded for Latin and English.
2. The Maurice Cody Memorial Scholarship of the value of \$90, to be awarded to a student of British stock who is a non-resident of Toronto and who, having completed the second year of the General Course without condition, obtains the highest average in Grade A in the subjects of English and History.
3. Two Maurice Cody Memorial Scholarships, each of the value of \$90, to be awarded to students of British stock who are non-residents of Toronto, whose courses include both English and History.

Of these awards, it is recommended that the Scholarship of \$150 be awarded on the results of the matriculation examinations of June, 1952, and the first awards of the three \$90 Scholarships be awarded on the work of 1952-53 and be paid in 1953-54.

4. The Florence Louisa Cody Scholarship to be awarded on the work of 1951-52 and to be paid in 1952-53, the value of the same to be the income earned on the \$8,000 fund in 1951-52.

The Executors of the Estate of the late Elizabeth Jane Shaw, a letter received in connection with the disposal of the furniture and clothing of Mrs. Shaw.

The furniture can be sold for \$115, and the Executors propose turning the clothing over to the Scott Institute for distribution to the poor.

The solicitor for the Estate of the late Miss Lillian H. S. Lucas, an enquiry received as to whether the University is willing to receive, at par, the \$7,000 bequest under the Will, in the form of Dominion of Canada bonds which are at the present time selling below par.

Mr. G. A. LaBine, the sum of \$3,000 received, and from Professor Lachlan Gilchrist a \$500 Algoma Steamships Ltd. Bond, to establish a research scholarship fund in memory of the late Professor Arthur Jeffrey Dempster, to be known as the "Dempster-LaBine-Gilchrist Scholarship", the income on which is to be awarded annually at the discretion of the University of Toronto to assist in the development at the University of graduate research investigations in atomic physics, nuclear physics or geophysics. If in any year no award is made, the accruing income is to be added to the principal of the fund. Proposal by the donors that the University place on file as a permanent record various documents concerning the life and achievements of the late Professor Dempster.

The Royal Conservatory of Music of Toronto, notification received of a donation of \$2,000 from Dr. Edward Johnson, to be used in bringing well-known figures in the musical world to give lectures, etc. during the Session 1952-53.

Mrs. M. A. Buchanan, an offer received to present to the University Library the books of her husband, the late Professor Buchanan, former Head of the Department of Italian and Spanish.

Donations
(Cont'd)

From -

Mr. Harry S. Parkinson, Q.C., the sum of \$200 received, representing the honorarium received by him as a member of the teaching staff of the School of Law for 1951-52, to be used at the discretion of the Dean of the School of Law as a bursary for needy students pursuing a course of studies there.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the above donations were gratefully accepted, and the Chairman referred specifically to the donations made by Mr. LaBine and Dr. Johnson, and expressed appreciation on behalf of the Governors to them for their generous gifts. The President drew attention to the magnificent donation from the Carnegie Corporation of New York of \$50,000 toward the development of studies in Comparative Law.

Statement
of the
Board of
Directors
of the
Conservatory re-
garding
proposed
changes

Dr. Johnson referred to the number of statements which had been published concerning the plan for an improved organization of the activities now carried on jointly by the Royal Conservatory of Music, the Faculty of Music of the University, and the Senior School and Opera School of the Conservatory. He presented a statement unanimously approved by the Board of Directors of the Conservatory, and requested the members of the Board to take copies with them.

Dr. Tory
invited
members
of Board
to the
Connaught
Farm

Dr. Tory informed the Board that he and the Connaught Committee were desirous of having the members of the Board visit the Connaught Laboratories Farm. He stated that it appeared that Wednesday, June 11th, at 4.p.m. would be convenient for the majority and that he would communicate with them later in this connection.

*Indefinite
m.B.*

The meeting adjourned at 6 p.m.

Minutes confirmed.

June 26th 1952

LaBine

Chairman

E. Higginsbottom

Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
June 26th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Burns
The President	Mr. Clarke
Dr. Tory	Mr. Vaughan
Mr. Gordon	Mr. Kelly
Mr. Osbourne	Mr. Matthews
Dr. Sullivan	Dr. Johnson
Mr. Ketchum	Mr. Duncan
Mr. LaBine	Hon. Mr. Justice Hope
Mr. Borden	Mr. Bryce
	Hon. Dr. Bruce
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the previous meeting

were presented and -

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
And unanimously carried,

were confirmed.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, leave was granted to the following members
absent from the previous meeting:-

The Chairman	Dr. McCullagh
The Chancellor	Mr. Morrow
Mr. Kelly	Mr. Osbourne

Dinner
and pre-
sentation
to Dr.
Neilly

A dinner to Dr. Balmer Neilly was held
at the York Club on Wednesday, June 25th, 1952, when a sterling
silver tray was presented to him containing the following inscription,
and engraved signatures of the members of the Board of Governors:-

Dinner
and pre-
sentation
to Dr.
Neilly
(Cont'd)

"UNIVERSITY OF TORONTO

Presented to
Balmer Neilly, B.A.Sc., M.E., LL.D.
by
The Board of Governors
of which he was a member
from
1933 to 1952"

- - - - -

Press
Committee
Report
No. 25

Press Committee Report Number 25,

which had been deferred for consideration from the previous
meeting, was presented, and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Burns,
And unanimously carried,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Tuesday, May 27th, 1952,
at 4 p.m., at which the following were present:-

The Hon. J. A. Hope
(in the Chair)

Mr. A. G. Rankin,
Comptroller
Manager, University
Press
Mr. C. E. Higginbottom,
Secretary

1. Union Negotiations

The Manager reported that following a strike of
our bindery employees, all striking employees had been re-
placed and that the bindery was functioning satisfactorily.

An ultimatum from the International Union of
Typographers for a full union contract had been received and
successfully refuted.

2. Appointment of a Manager of the Bookstore

A recommendation was made for the appointment
of Mr. R. E. Saul as Manager of the Bookstore at a salary of
\$3,600 a year, effective July 1st, 1952, Mr. Saul not to be
included in the Pension Fund.

3. Encyclopedia of Canada

Consideration of the publication by the Press
of the Encyclopedia of Canada was deferred for consideration
to a later meeting when it was hoped that a representative
number of members would be present.

4. Financial Statements

Financial Statements of the Press for the ten
months ended April 30, 1952, were presented to the Committee.
From the following summary it will be seen that there was a
net surplus for the period of \$10,175 as compared with the
estimated surplus of \$2,458:-

Press
Committee
Report
(Cont'd)

Statement of Profit and Loss

	<u>Total</u>	<u>Apportioned Estimates</u>
Sales and other Revenue	\$691,831.93	\$692,641.00
Cost of Sales and other Costs of Earning Revenue	<u>659,714.07</u>	<u>666,266.00</u>
Departmental Gross Profit (or Loss)	\$ 32,117.86	\$ 26,375.00
Apportionment of Administration and Accounting Expense	<u>21,942.80</u>	<u>23,917.00</u>
Net Surplus (or Deficit)	<u>\$ 10,175.06</u>	<u>\$ 2,458.00</u>

Included in the figure of \$174,371.47 in Statement No. 1 under IV Surplus, is the \$58,000 representing the indebtedness of the Press in connection with the construction of the Bookstore and which the Board of Governors at their meeting held on January 24th, 1952, cancelled.

Attention is also drawn to the fact that negotiations are at present being made by the Manager for the printing of 'The Varsity' at the University Press, which if finalized should increase the profits of the Press for 1952-53.

5. Estimates for 1952-53

The Estimates of the Press for 1952-53 are presented to the Board. These show an estimated surplus of \$2,840 as compared with the estimated figure of \$2,950 for 1951-52, details of which are as follows:-

	<u>Total 1952-53</u>	<u>Total 1951-52</u>
Income	\$885,500.00	\$801,000.00
Expenditure	<u>850,460.00</u>	<u>769,350.00</u>
Gross Surplus (or Deficit)	\$ 35,040.00	\$ 31,650.00
Administration Expenses	<u>32,200.00</u>	<u>28,700.00</u>
	<u>\$ 2,840.00</u>	<u>\$ 2,950.00</u>

In view of the fact that there was not a quorum present at the meeting, these recommendations are presented to the Board for its approval and also forwarded to the Finance Committee for its information.

All of which is respectfully submitted.

(Sgd) J. A. Hope,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

May 27, 1952

In connection with Clause 2 of the Press Committee Report covering the appointment of Mr. R. E. Saul as Manager of the Bookstore, further consideration will be given to the question of including him in the Pension Plan if a future promotion or appointment warrants it.

Press
Committee
Report
(Cont'd)

Regarding Clause 3 of the Press

Committee Report -

It was moved by Mr. Justice Hope,
Seconded by Mr. Burns,
And unanimously Resolved -

that the publication of an Encyclopedia of Canada by the University Press, which has been under consideration, be not undertaken, and that the option given to the University by University Associates of Canada Limited for the purchase of the copyright plates, card indices, etc. of the present "Encyclopedia of Canada" now published by such Company, be surrendered.

Property
Committee
Report
No. 263

Property Committee Report Number 263

was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, June 13th, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. W. H. Clarke
Mr. W. A. Osbourne

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan,
Superintendent
Mr. W. E. Crooks,
Asst. Superintendent

1. Report of previous meeting

The report of the meeting held on April 15th, 1952, which had been submitted to and approved by the Board of Governors on April 24th, was presented and -

Upon motion of Mr. Burns,
Seconded by the President,
was confirmed.

2. Township of North York Zoning By-Law

Arising from the previous report, Mr. Burns referred to the Township of North York Zoning By-Law and enquired as to what arrangements had been made, and the Comptroller stated that he had informed the Chairman of the Planning Committee of North York Township of the wishes of the Board of Governors and that he was hopeful that the University's request to be excluded from the provisions of the proposed By-Law would be granted.

3. School of Nursing Building

The Chairman of your Committee reported on the decision of the Board at its meeting on May 29th to refer to the Chairman of the Board, the President and the Chairman of the Property Committee, the tenders for the new School of Nursing Building which had just been received. He stated that the tender of J. L. E. Price & Co. Ltd. had been accepted in

Property
Committee
Report
(Cont'd)

the amount of	-	\$507,800.00
With a subsequent upward adjustment to change in		
sub-contractor for ornamental iron work	-	2,196.00
Making a total contract award of	-	<u>\$509,996.00</u>

In addition to this figure the following are the estimated expenditures:

Furnishings	\$ 65,000.00	
Architects' Fees	33,000.00	
Tunnel and Steam Repairs	22,000.00	
Allowance for extra Footings	8,000.00	
Construction Office	6,500.00	
Clerk of Works	5,500.00	
Temporary Heat	3,000.00	
Survey & Incidentals	<u>1,000.00</u>	<u>\$144,000.00</u>

Total Estimated Cost	<u>\$653,996.00</u>
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The tenders submitted were as follows:-

J. L. E. Price & Co. Ltd.	\$507,800.00
Milne & Nicholls Ltd.	516,748.00
Fried Construction Co. Ltd.	521,125.00
Jackson-Lewis Co. Ltd.	535,000.00
Bennett-Pratt Ltd.	546,321.00
Dalton Engineering & Construction Co. Ltd.	549,700.00
Foundation Co. of Canada Ltd.	554,967.00
W. B. Sullivan Construction Ltd.	555,269.00
Dickie Construction Co. Ltd.	573,457.00
George Hardy Ltd.	596,737.00
Redfern Construction Co. Ltd.	609,700.00

Upon motion of Mr. Burns your Committee recommends to the Board for confirmation the acceptance of the tender of J. L. E. Price & Co. Ltd. at a figure of \$509,996.00, including the Auditorium.

A suggestion had been made that in view of the close association of the late Dr. H. J. Cody with the School of Nursing, and his keen interest in the affairs of the School, his name should be identified with the new building, and upon motion of Mr. Burns your Committee suggests that Dr. Cody's name be considered for the Auditorium of the new building.

4. Rental of Two Rooms in Basement of Baldwin House

Your Committee recommends to the Board for confirmation the rental of two rooms in the basement of Baldwin House to the Department of National Defence for use as a Psychology Research Laboratory, from June 1, 1952 to May 31, 1953, at a rental of \$530 per annum. The University has agreed to maintain the accommodation in a satisfactory state and will be responsible for heat, light, water and insurance.

5. 88-90 College Street

In connection with the termination of the lease of 88-90 College Street as of June 30, 1952, and the purchase of this property by the Provincial Government for a Psychiatric Hospital, your Committee recommends -

Upon motion of Mr. Osbourne,

Seconded by Mr. Burns,

that in view of the need for continued accommodation for the Cancer Research Laboratory and the Department of Art as Applied to Medicine, authority be given to the Comptroller to carry out his proposal of negotiating a sub-lease with the Canadian Broadcasting Commission, the new lessee, until other accommodation is available.

6. Conversion and Power Distribution

Your Committee considered at length the matter of conversion and power distribution throughout the University buildings. The University Superintendent reviewed the proposed plan to

Property
Committee
Report
(Cont'd)

carry out this work in several stages and have it completed by 1959. The estimated cost is approximately \$700,000.00. Mr. Crooks of the University Superintendent's staff was requested to explain certain details regarding the work to be undertaken in the preliminary stages in 1952-53.

Upon motion of Mr. Osbourne,

Seconded by the President,
your Committee recommends that the Superintendent be authorized to engage H. G. Acres & Company to review and report on the Superintendent's proposals, and that an appropriation of \$65,000.00 be made, which would include the cost of the survey and certain work, on the condition that the Board can find funds to meet this appropriation, it being understood that the said appropriation was approximately 10% of an overall plan for power distribution and conversion. Your Committee is of the opinion that the Hydro-Electric Power Commission of Ontario or the Provincial Government should bear a considerable portion of the cost, and it is further recommended that an effort be made to obtain funds from these sources.

7. Glendon Hall

(a) Construction of Storm Sewers:

The Comptroller informed your Committee that the Glendon Hall property was subject to an agreement between Agnes E. Wood and the Corporation of the Township of North York whereby the Township had the right to an easement for a storm sewer across the property, in accordance with a set plan. The Township now proposes construction of a sewer, the location of which is not strictly in conformance with the easement. Your Committee recommends that approval be given to the new location as outlined in the plan, provided that the work is carried out without expense to the University, and that any damage to University property is repaired to our satisfaction. Your Committee further recommends that our Solicitor regularize this proposal by a new agreement.

(b) Realignment of Bayview Avenue:

Whereas the Property Committee in its Report 259 of June 13th, 1951, recommended agreement in principle to co-operate with the Toronto and York Roads Commission in the realignment of Bayview Avenue, it was understood that detailed plans would be placed before the Board for approval before any work was commenced. The Comptroller informed the Committee that contractors for the Toronto and York Roads Commission had entered the University's property at 1275 Bayview Avenue, cut down trees and bushed out a certain area. On instructions from the Comptroller, the contractors were put off the property, and the Comptroller wrote to Mr. Harvey Rose, Chief Engineer, Toronto and York Roads Commission, protesting this unwarranted action. No reply has been received. However, on May 15th the Commission forwarded Plan G34-25, dated September 28th, 1951, outlining the realignment of Bayview Avenue as it affects the property of the University.

After considering the Plan, your Committee -

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,
recommends that authority be given to proceed with the realignment as proposed in the above-mentioned Plan, on condition that the work be carried out without expense to the University, that any damage to University property be fully repaired, that the entire work be carried out to the satisfaction of the Superintendent of the University of Toronto, and that the property required for realignment under this Plan be conveyed by the University to the proper municipal authorities.

Property
Committee
Report
(Cont'd)

Your Committee further recommends that in order not to delay the progress of this work it be in order for the Comptroller to allow the work to proceed upon the receipt of written acceptance of these conditions by the Commission.

(c) Alterations proposed by Fire Marshal:

In accordance with a previous recommendation of your Committee, which was approved by the Board, that the report of the Fire Marshal on Glendon Hall be referred to the lessees of the property, the Comptroller wrote to Dr. J. G. Althouse, Chief Director of Education for the Province, on April 18th, informing him that funds were not presently available to carry out the recommendations contained in the report, and that as the Ontario College of Art was utilizing these premises the report was being passed on to the Government. Your Committee reports that an acknowledgment had been received to this communication from Dr. Althouse on April 25th, 1952.

8. Enquiry regarding the Sale of 'Wymilwood'

The Comptroller informed the Committee that he had received an enquiry from Loretto College as to whether the University would sell 'Wymilwood', and -

Upon motion of the President,

Seconded by Mr. Burns,

your Committee recommends that Loretto College be informed that 'Wymilwood' is not for sale.

9. Enquiry regarding the Sale of the Botanical Camp, Temagami

Your Committee was informed of an enquiry from Mr. Thomas Saville as to whether the University would sell its buildings, etc. at the Botanical Camp on Bear Island, Temagami, where considerable research work had been carried out by the late Professor H. S. Jackson, Head of the Department of Botany. The Bursar pointed out that there are certain restrictions of the Department of Indian Affairs in connection with the use of this property. Your Committee recommends that the matter be deferred, and that additional information be obtained as to the market value of the property in question.

10. Frontage Licenses

(a) CKEY sign on front of building at 444 University Avenue:

Your Committee was informed that quite a large illuminated sign had been erected on the front of the building at 444 University Avenue, occupied by Radio Station CKEY, and that permission had not been requested of the University as required under the frontage license restrictions. Your Committee recommends that in order to allow the University to retain supervision over this property and exercise its rights, the University Solicitor be requested to inform the occupants of the building that the plans should have been submitted for the approval of the Board.

(b) Property at corner of College Street and LaPlante Avenue:

An application was presented from Messrs. Minden, Pivnick & Gross, Barristers-at-Law, for an unlimited frontage license for 32 feet of frontage on the south side of College Street running east from LaPlante Avenue. This property adjoins land consisting of 119 feet 6½ inches, for which an unlimited frontage license was issued by the Board of Governors on February 6th, 1945, to the T. Eaton Co. Ltd. through its subsidiary Business Properties Ltd. The reason for the unlimited license on this property to the T. Eaton Co. Ltd. was that this property at the time was considered to form part of an overall plan, including other properties, in connection with which a considerable amount was paid by the T. Eaton Co. Ltd. for the frontage license for its College Street store. The University Solicitor was consulted in this matter and stated -

'In my opinion, the licenses granted to Business Properties Limited cannot be considered as a criterion for determining license terms for other properties. It would seem to me that the property at College Street and LaPlante Avenue is in the same position as other properties for which licenses have recently been granted on the basis of a fee of \$60.00 per foot of frontage.'

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Committee
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(Cont'd)

Upon motion of Mr. Osbourne,
Seconded by Mr. Burns,
your Committee recommends that the applicants be informed that irrespective of the circumstances surrounding the licenses for the adjoining properties, the rate of \$60.00 per foot of frontage would apply.

11. New Addition to the Library

Your Committee was shown sketch plans of the new addition to the University Library, and the President reviewed the development which had taken place in connection with the proposed accommodation. A letter from the President, dated May 30th, 1952, was read, in which he stated that he had presided over a meeting of the Library Committee of the Senate on May 28th, when the sketch plans for the new addition were carefully considered, and that Mathers & Haldenby had estimated that available funds of \$2,000,000.00 would be ample to cover the total cost of the new building.

Upon motion of Mr. Burns,
Seconded by Mr. Osbourne,
your Committee recommends that authority be given the Architects to proceed with preparation of necessary working drawings on the understanding that final costs will not exceed their estimate of \$1,998,000.00.

12. Royal Ontario Museum Theatre

There was presented to your Committee a request from the Chairman of the Board of Trustees of the Royal Ontario Museum for an appropriation of \$4,400.00 for renovation of the Museum Theatre. Mr. Clarke, a member of the Museum Board, emphasized the necessity for proceeding with this work and -

Upon motion of Mr. Burns,
Seconded by Mr. Osbourne,
your Committee recommends that authority be given for the renovation of the Museum Theatre, under the supervision of the University Superintendent, and that the cost of this work be limited to the amount of surplus available.

Reference was also made to the need of a new projector for the moving picture operations, and the question of parking regulations at the Museum. Mr. Clarke stated that these matters were under consideration.

13. Women's Building

Sketch plans for the new Women's Building were presented to your Committee, and consideration of these was deferred.

14. 'Wymilwood'

In connection with the University taking over 'Wymilwood' from Victoria University at June 30th, 1952, the President referred to a Women's Committee which had been appointed, and read the following letter of June 2nd, 1952, which he had written to Miss Z. Slack, who was named Chairman of the Women's Committee:-

'Miss Z. Slack,
Director, Department of Physical and
Health Education - Women,
415 Yonge Street, Toronto, Ontario.

June 2, 1952

Dear Miss Slack:-

We have been endeavouring to clarify our thinking with respect to the use of Wymilwood for the Session of 1952-53. We now know definitely that Wymilwood will fall into our possession on or about July 1st, 1952.

Having regard to the present state of our building programme, and the fact that large subscriptions to the Varsity Appeal have not yet been received in full

Property
Committee
Report
(Cont'd)

because they were pledged on a five-year basis, we are bound to accept as a premise that there is no possibility of our having, in any event, the addition to Wymilwood built before the beginning of the Session of 1954-55.

I make the following proposals:-

- (1) That there be established an organization, subject to the approval of the Board of Governors, that would be charged with direct responsibility for the operation of Wymilwood for 1952-53.
- (2) That this organization be a committee representing, inter alia, various groups on the distaff side of the University which are directly interested in the operation of Wymilwood. This committee would be separate and distinct from the Women's Building Committee; the latter will continue to advise on the long-term project of providing suitable accommodation for the various projects, within the amount available for new construction.
- (3) That the new committee (which, for want of a better name, I shall refer to for the time being as the Supervisory Committee) should be charged with the following responsibilities:-
 - (a) To assign rooms in Wymilwood for various purposes that would serve various interests.
 - (b) To plan for the lodging in Wymilwood of women students in professional faculties and in the School of Graduate Studies.
 - (c) To advise the Comptroller with respect to the room rates to be charged to the lodgers. (It is not contemplated that any facilities for meals will be provided in Wymilwood for 1952-53).
 - (d) To advise the Comptroller with respect to the purchase of furniture and furnishings necessary to operate Wymilwood for 1952-53, having in mind always that any furniture or furnishings to be bought during the coming summer will be used when the addition to Wymilwood is erected.
 - (e) To recommend the appointment of a woman, preferably a member of the teaching staff, as residence don.
 - (f) To co-ordinate the activities within Wymilwood of the various organizations that will use it during 1952-53; the residence don might act in this regard under the Supervisory Committee.
 - (g) To formulate a type of permanent organization for the administration of Wymilwood as it now exists and after the new building is erected.
 - (h) To prepare estimates for the operation of Wymilwood for 1952-53 for presentation to the Comptroller of the University.

With respect to the personnel of the Supervisory Committee, I suggest that you be Chairman of that Committee, and that there be associated with you Miss M. B. Ferguson, Dr. Quinlan, Miss A. E. M. Parkes, Miss D. Milner, the Comptroller of the University, and Dr. C. T. Bissell. You may well have other names to suggest for our consideration before the Supervisory Committee is formally established.

For ease of reference, I have used in this letter the name 'Wymilwood'. It must be kept in mind that Victoria College will take that name with it. It occurs to me that thought might well be given now to the naming, for the present and for the future, of this new division of the University.

Yours faithfully,

(Sgd) Sidney Smith,
President'

Property
Committee
Report
(Cont'd)

Upon motion of the President,
Seconded by Mr. Clarke,
your Committee recommends that authority be given for an appropriation for Furnishings not to exceed the sum of \$19,000.00, this amount to be charged against the cost of the new Women's Building, and that expenditures be made under the supervision of the Comptroller in consultation with the Women's Committee.

15. Contract with Toronto General Hospital for Supply of Steam

Your Committee was informed of the progress made in the negotiations with the Toronto General Hospital for the supply of steam to the Charles H. Best Institute, in connection with which consideration was being given to an arrangement whereby provision would be made to take care of the Banting Institute eventually, if this were found necessary.

16. Contracts for the Central Power Plant

Upon motion of Mr. Burns,
Seconded by the President,
your Committee recommends to the Board for confirmation the following contracts awarded, and changes in contracts, since the last meeting, for the Central Power Plant:-

CENTRAL PLANT

List of orders placed since the last meeting of the Property Committee:-

<u>STEAM PLANT</u>		<u>Awarded to</u>	
Feedwater Test Equipment	Dearborn Chemical Co. Ltd.	\$199.23	
Feedwater Pressure Gauges	G. W. Beecroft Co.	56.63	
Feedwater Temperature Gauges	Taylor Instrument Co.	51.72	
<u>STEAM DISTRIBUTION</u>			
73 Valves (1½" trap)	Rocamora Bros. Ltd.	257.54	
Pipe - 160'2" seamless	Hamilton Plumbing & Heating Co.	95.55	
Parts to adapt existing flowmeters	Bailey Meter Co.	323.00	
Valves (trap parts)	A. S. Leitch Co. Ltd.	7.68	
Relief Valve (north end booster)	G. W. Beecroft Co.	38.75	

List of changes to contracts issued since the last meeting of the Property Committee:-

<u>Contract</u>	<u>Firm</u>	<u>Description</u>	<u>Net Change</u>
<u>STEAM PLANT</u>			
Superstructure	Mollenhauer Contracting Co. Ltd.	Confirming contract sum for detailing & bending reinforcing steel	\$ 616
	Mollenhauer Contracting Co. Ltd.	Supply and assemble laboratory test table	645
<u>ELECTRICAL DISTRIBUTION</u>			
Electrical Installation	Canadian Comstock Co. Ltd.	Substitution of 5 motor starters	22
Electrical Building Substation	Ontario Electrical Construction Co.	Additions & changes to secondary switchgear	2,681

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(Cont'd)

17. Hutton House, 92-94 St. George Street

Your Committee considered a suggestion which had been made by the Dean of Women for work to be done at Hutton House, 92-94 St. George Street, as the facilities and accommodation fall far short of desired standards and conditions prevailing in other residences on the Campus. The proposal involves a cost of approximately \$25,462.00, to be financed from surplus from Residence Operations over the next five years.

In view of possible changes in the location of some departments, etc., your Committee recommends that no action be taken.

18. Request for special Repairs and Alterations in 1952-53

(a) Department of Medical Research:

Upon motion of the President your Committee recommends proposed alterations in Rooms 510 and 511 of the Banting Institute at an estimated cost of \$862.00.

(b) Hart House:

Your Committee was informed of the necessity for repairs to the front walk areas of Hart House. The Superintendent recommends concrete as satisfactory, but Hart House is opposed to concrete and strongly recommends repairs in keeping with original construction in stone. Estimates of cost were submitted as follows:-

	Using Concrete	Using Stone
1. Repairs to stone platform on lower level in front of Hart House	\$ 5,300	\$15,150
2. Repairs to upper walk from south-west entrance to road at the Tower	1,300	4,000
	\$ 6,600	\$19,150
Less funds already provided	6,000	6,000
Additional appropriation required	\$ 600	\$13,150

After considering the matter your Committee recommends -

Upon motion of Mr. Burns,

Seconded by the President,

that in view of the cost of using stone, the suggested repairs be carried out in concrete at an estimated cost of \$6,600 less \$6,000 already provided, and that an additional appropriation of \$600 be authorized for the balance of the expenditure.

19. Insurance

(a) Royal Ontario Museum:

Your Committee considered a request from the Chairman of the Board of Trustees of the Royal Ontario Museum for public liability insurance due to unsound ceilings. After discussing the matter your Committee feels that the cost of public liability insurance is not justified and recommends that any section of the Museum where the ceiling is in a dangerous condition be closed to the public.

(b) Boiler Insurance:

Your Committee was informed that the University Insurance Agent, Messrs. Reed, Shaw & McNaught, had prepared a report containing certain recommendations regarding Boiler Insurance, and that the University Superintendent had gone over these and recommended consideration of the following:-

Recommendations Concerning Boiler Insurance and Machinery
Breakdown Insurance

1. Boiler Insurance

For the last three-year period our premium cost for Boiler Insurance was \$4,962.57. If we simply renewed the existing policies the three-year premium would amount to \$6,734.50 listed as follows:-

Previous Premium (1949-1952)	\$4,962.57
Changes in Objects and Rates during policy term	282.93
Premiums for additional objects installed during policy term	1,720.00
	\$6,965.50
Less objects deleted	231.00
	\$6,734.50

However, after consultation with our insurance advisers and a thorough review of the problem by the Superintendent, it is now recommended that the following adjustments be made:-

Property
Committee
Report
(Cont'd)

- (a) Additional items be added to the cover as follows:-
 Closed system boilers
 Jacket heaters
 Hot Water tanks heated both by jacket heater and internal steam coil.
 The three-year premium for this group would be approximately \$1,200.
- (b) It is recommended that the steam piping between the Toronto General Hospital and the Best building, and the steam piping between Victoria University and the University property line, be insured.
 The three-year premium would be \$92.00.
- (c) The expired policy had a limit per accident of \$100,000.
 The insurance advisers recommend a limit of at least \$500,000 or \$1,000,000.
 The three-year premium for a limit of \$500,000 is \$667.

Therefore, on the basis of our present recommendation for renewal and extension of our coverage under Boiler Insurance the cost of the premium would be as follows:-

Before adjustment as noted above	\$6,735
Adjustment for additional objects	1,200
Adjustment for steam piping off University property	92
Adjustment for increased limit	667
	<u>\$8,694</u>

II. MACHINERY BREAKDOWN INSURANCE

For the last three years we have carried insurance which provides for payment of loss resulting from breaking, rupture, explosion or burning out of machines with respect to the following equipment housed in the MacLennan Laboratory:-

Two liquid air compressors - The three-year premium is \$173. It is now recommended that the following additions be made to this coverage with a basic increase in our premium as indicated:-	
Power House - Two 300 KW Curtiss non-condensing steam turbines driving DC generators	Premium Cost <u>\$542</u>
Thermo-dynamics Building - 1 50 HP steam turbine driving dynamometer	33
MacLennan Laboratory - Hydrogen compressor (2,000 lbs. pressure)	100
Hydrogen compressor (2,000 lbs. pressure)	100
Helium compressor (250 lbs. pressure)	88
Helium compressor (2 cyclinders - 250 lbs. pressure)	61
Insurance Charge for Policy Limit - A limit of \$50,000 is proposed. The cost for a three-year period would be \$110. (The insurance agent recommended a coverage of at least \$100,000. The three-year premium cost in this case would be \$194.)	

Total three-year premium of \$1,207

Upon motion of Mr. Osbourne,
 Seconded by the President,
 your Committee recommends Boiler Insurance as proposed at a total cost of \$8,694.00 for a three-year period.

Property
Committee
Report
(Cont'd)

Upon motion of Mr. Osbourne, your Committee recommends that in view of the increased expenditure involved in connection with II - Machinery Breakdown Insurance, and the minimum of losses which have been experienced in this connection, that consideration of this matter be deferred until the Fall.

20. Baldwin House and Proposed Relocations

Your Committee considered certain proposed changes in locations of departments, etc., as of September, 1952, and upon motion of the President recommends -

- (a) That the School of Law vacate the property at 45 St. George Street and move into Baldwin House, this change to be made at a cost not to exceed \$10,000.
- (b) That the Alumni Office vacate the premises at 42 St. George Street and move into and occupy part of the accommodation in 45 St. George Street, now occupied by the School of Law. Expenses incidental to this move to be borne by the University Alumni Association.

Your Committee further recommends, upon motion of Mr. Osbourne, that the Women's Residence Infirmary in Whitney Hall be moved to the Health Service Infirmary, any resulting expenses to be financed from the surplus of the Health Service.

21. Offer to Purchase 124 St. George Street

A letter was presented from E. W. Goulding Co. Ltd., Real Estate Brokers, stating that they had for sale the house at 124 St. George Street, at a price of \$40,000.00. Your Committee recommends that this firm be informed that the University is not interested.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

June 13th, 1952

Upon motion of Mr. Vaughan,
Seconded by Mr. Osbourne,
And unanimously carried,

the foregoing Property Committee report was approved subject to the following:-

Clause 10 - Frontage Licenses

(b) Property at corner of College Street and LaPlante Avenue:
Mr. Vaughan, Chairman of the Property Committee, informed the Board that he understood that the applicants for the frontage license were not proceeding with the proposed building on this property.

Clause 12 - Royal Ontario Museum Theatre

The Chairman of the Board stated that in view of the financial situation he thought the proposed renovations should not be proceeded with at the present time, and it was agreed that action in this matter be deferred for further information.

Clause 14 - "Wymilwood"

Upon motion of Mr. Justice Hope,
Seconded by Mr. Duncan,
And unanimously carried,
the Board approved of the President's recommendation that in view of the fact that Victoria University was desirous of retaining the name "Wymilwood", this building be named "Falconer Union".

Property
Committee
Report
(Cont'd)

Clause 19 - Insurance

(a) Royal Ontario Museum:

In connection with the request for public liability insurance due to unsound ceilings, the Board approved of the recommendation of Mr. Burns that the words "the cost of public liability insurance is not justified" be deleted, and the following words substituted therefor: "as funds are not available", so that the last sentence of this paragraph will read -

"After discussing the matter your Committee feels that as funds are not available, any section of the Museum where the ceiling is in a dangerous condition be closed to the public".

Review of
University's
financial
position,
with special
reference
to Govern-
ment grants

In reviewing the University's financial position, the Chairman presented a copy of his letter to the Hon. Leslie M. Frost, Prime Minister of Ontario, dated June 23rd, 1952, which was read as follows:-

"The Honourable Leslie M. Frost,
Prime Minister of Ontario,
Queen's Park,
Toronto 2, Ontario.

June 23rd, 1952

Dear Mr. Prime Minister:-

I have concluded from our recent discussions that we have reached agreement that the University will receive each year a fixed grant of \$4,500,000 including the statutory grant from the Provincial Treasury to meet the difference between revenues and operating expenses for each of the Sessions 1952-53, 1953-54, 1954-55. This agreement which I welcome in principle is subject to two reservations:-

1. The cost of changes made necessary by the conversion from 25 cycle to 60 cycle supply of electrical energy. This project at the moment appears to involve some \$650,000 spread over the next six or seven years, and perhaps the Ontario Hydro Commission might be able to bear some portion of this amount.

2. The \$100,000 capital payment which, together with the \$900,000 already received, will enable us to retire all of the million dollar loan presently outstanding in connection with the pension scheme.

The important issue remaining for your decision is the amount still due the University for the Session 1951-52 just completed.

Our estimate showing the amount required for 1951-52 was lodged in the usual manner with the Provincial Government in September 1951.

Required for 1951-52

\$4,978,568

To this must be added the following additional current expenditures for 1951-52:

Cost of Living Bonus	\$205,000
Special Projects	110,000
Amortization of Debenture Discount	10,714

325,714
\$5,304,282

We have received up to date from the Provincial Treasury for 1951-52:

Statutory Grant	\$ 517,000
Supplementary Grant	3,250,000
Special Grant	483,000

\$4,250,000
\$1,054,282

Still unpaid 1951-52

Review of
Univer-
sity's
financial
position
(Cont'd)

Our actual position today is that in the operation of the University for the Session which ends on June 30th next we have a deficit of \$1,054,282.

If all the Federal Grant, which this year amounted to \$937,000, were applied in relief of this deficit we would still be short \$117,282.

The figures set out above establish beyond question that if we are to finish the present Session without a substantial deficit we must apply the whole amount of the Federal Grant for operating purposes, and I submit that such utilization of the Federal Grant was never contemplated and indeed is directly contrary to our understanding of what was in the mind of Mr. St. Laurent.

I am confirmed in this view by knowledge of what has happened in all the other Provincial universities where, according to recent information, no attempt has been made to develop a situation where the cost of operations would absorb any important portion of such Federal Grant.

Our Board is convinced that at best the greater portion of the Federal Grant should be used for purposes clearly associated with the 'improvement' of the University. It is, I believe, the unanimous opinion in University circles in Canada that the monies arising from the Federal Grant were never intended to be used for the maintenance or the mere financial survival of any university.

We consider that the \$205,000 used for the cost of living bonus could be held to be a proper use of these funds, and the \$80,000 devoted to the purchase of new books, and \$30,000 which we used for the purchase of a new Cryostat, are likewise entirely within the spirit which underlies the principle of the Federal Grant.

On the other hand, if we are to receive no further grant from the Provincial Treasury for 1951-52 we find ourselves in a position where it can be demonstrated that the whole amount of the grant, \$937,000, has been absorbed in the mere maintenance or survival of the University itself, which I am sure you will agree is a dangerous and undesirable position, one indeed which might jeopardize future grants from the Federal Government.

If my interpretation of the situation as set out above be correct, we would require an additional grant of \$1,054,282 to settle our financial affairs for 1951-52.

Our Board considers that the application of \$400,000 from the Federal Grant for the current year represents a contribution far in excess of what might have been contemplated by the Federal Government, but nevertheless it is one which I feel we should make, bearing in mind your own views as to the necessity of the most stringent economy in the demands of the University for additional Provincial funds.

On this basis we would require from the Provincial Treasury the sum of \$654,282 which, if you approve, would make the total grants received by the University in respect to 1951-52 equal \$4,904,282.

I suggest that the principle governing the appropriation of the Federal Grant as between operating, survival or improvement purposes is really the important principle at stake, and I urge your sympathetic understanding of our critical position in this respect.

May I add that the Board fully agrees with the principle that the University should be operated for the ensuing three years on a Provincial Grant of a fixed amount, and it accepts the obligation to put forth every effort to achieve this on the annual grant of \$4,500,000.

I am convinced that the principle of a fixed annual grant is highly desirable from the point of view of both the Government and the University but it has the inherent weakness that if it were applied in a rigid and inflexible fashion it might determine the growth of the University, and I suggest that in the unpredictable

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Review of
University's
financial
position
(Cont'd)

conditions of today its application should be carefully watched. Otherwise the University will be rendered sterile and static, which is the very contradiction of what it should be.

The proposal that \$400,000 of the Federal Grant should be applied to the 1951-52 costs cannot be held to establish a precedent, although at the present moment it appears to be inevitable that approximately this same amount will have to be applied by us in subsequent years to the \$4,500,000 grant from the Provincial Treasury to meet the cost of operating the University.

I feel that we are bound because of the underlying conditions under which the Federal Grant is made to regard this as having been made necessary by exceptional financial circumstances over which we have no control, and not in any sense to be construed as an indication that we accept the view that the Federal Grant may be diverted to operating purposes.

I am convinced that Mr. St. Laurent had in mind that the whole Federal Grant should be used before any tuition fees were increased, and we will be in a position where from 40 to 60% of our Federal Grant is already exhausted on purely operating costs.

There are certain consequences which will flow inevitably from this decision and there well may be some public criticism. We are, for example, under the stern necessity of reducing the \$115,000, which we have hitherto made available for bursaries to deserving students who cannot afford to go to the University, to \$25,000.

We are unable, as I explained to you, to undertake the repair of the ceilings in the Royal Ontario Museum which in their present condition constitute a real danger to the staff and the public. It is therefore proposed to close the section of Geology and Mineralogy from the 1st of July.

It is doubly unfortunate that it is these sections which must be closed as they are very popular with the public, illustrating as they do the basis of the great riches of Northern Ontario, and especially as they are an essential adjunct to the training of mining engineers. There may well be comment from the mining industry itself but unfortunately we have no choice in the matter.

May I respectfully urge that you would give your earnest consideration to the solution of this current financial problem so that I may be able to communicate it to the Board of Governors at their next meeting on Thursday the 26th of June.

Yours sincerely,
(Sgd) W. E. Phillips"

There was also read the Prime Minister's reply to the Chairman's letter, dated June 24th, 1952, as follows:-

ONTARIO
Office of
The Prime Minister & President of the Council

Dear Colonel Phillips:

Toronto, Ontario
June 24, 1952

of yesterday.

I have for acknowledgment your letter

I had thought that we had adjusted all

Review of
University's
financial
position
(Cont'd)

of our differences in the conversation we had at the beginning of June, and at that time we arrived at a figure of \$4,500,000 as the annual grant for the next three years following June 30th. Mr. Cotnam who, as you know, has advised me in this matter, is away at the moment and I am not expecting to be able to get in touch with him before the beginning of next week, although I shall do my best.

Concerning the Federal grants, my understanding is different from yours. The position is simply this - that the universities throughout the Dominion felt with justification that they were being starved owing to the inability of the provinces to take care of the costs of primary and secondary education and at the same time to supply the large amounts of money required for university education with particular reference to research. This was the general representation of the position made to the Prime Minister of Canada. Their proposal, which was of assistance to both the provinces and the universities, was to provide for a grant based upon the population of the province and to be divided according to a formula which they proposed. The only condition that they imposed, and which was a fair condition, was that the province would not reduce the grant they were giving. In other words, that the Federal grant would be in addition to what the provinces were already giving in grants. In this regard, as you know, our position is very plain. We have not only maintained our grants but we have in each case enlarged them. Not only have we enlarged our maintenance grants but we have given, this year, substantial assistance in capital grants so that I feel that we have lived up entirely to the letter and the spirit of the Federal proposal.

I may say that we are following this course with all of the universities. The Federal grant we count as being part of the university revenues and in no case have we reduced our grants and, indeed, as in the case of the University of Toronto, there has been a very substantial increase and the \$4½ million proposed for the next year is an increase for the year ending June 30, 1952.

It was my recollection that we agreed to pay the additional \$100,000 in connection with the pension matter. I shall, however, check this up with Mr. Cotnam.

Sincerely yours,

(SGD) Leslie M. Frost

Colonel W. E. Phillips,
Chairman, The Board of Governors,
University of Toronto,
Toronto, Ontario."

The Chairman informed the Board that he had discussed this matter at length with Prime Minister Frost on the day before the Board meeting, and that he is to see him again in a few days when it is expected the Prime Minister's financial adviser will have returned. The Chairman stated that if considered necessary he would convene a Special Meeting of the Board to discuss the matter further. He emphasized that as it was practically the close of the University's financial year it would be necessary to have the Board give its formal approval to the Estimates for 1952-53.

Mr. Gordon, Chairman of the Finance

Review of
University's
financial
position
(Cont'd)

Committee, pointed out that the 1952-53 Budget, as incorporated in Report No. 184 of the Finance Committee, was approved by the Board at its May 29th meeting subject to the satisfactory outcome of negotiations between the University and the Province of Ontario. That budget indicated that after crediting the full Federal Grant we would require Provincial assistance of \$4,762,857. However, the negotiations with the Province produced two new factors:-

(1) the total Provincial assistance for the three-year period commencing July 1, 1952, will be \$4,500,000 inclusive of statutory grants.

(2) the Province is willing to provide the additional \$100,000 required to retire the \$1,000,000 Note Issue.

Therefore, as a result of factor (2) it was possible to eliminate \$100,000 from the budget, and in view of factor (1) it was necessary to further reduce expenditures in order to balance the budget within the anticipated grant of \$4,500,000. This has been done and the budget for 1952-53 now stands as follows:-

Budget
for
1952-53

UNIVERSITY OF TORONTO

Estimates for the Financial Year Ending June 30, 1953

Expenditures

Academic	\$5,235,199
Research	277,428
Administrative	307,741
Miscellaneous	132,352
Building and Superintendent's Expenses	1,277,379
Residences and Hart House Theatre	291,702
Royal Ontario Museum	442,456
Grants to Ancillary Bodies	101,133
Interest on Trust Funds, etc.	<u>10,000</u>

Total Operating Expenditures	\$8,075,390
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Interest and Amortization on Debentures	235,714
Provision for Debenture Sinking Fund	275,000
Special Pension Costs	<u>14,300</u>

Gross Expenditures	<u>\$8,600,404</u>
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Budget for 1952-53 (Cont'd)	<u>Income</u>	
	Fees	\$2,197,125
	Special Funds for Academic Purposes and Departmental Credits	195,948
	Special Funds for University Research Purposes	177,871
	Rentals and Interest	96,815
	Sundry Income	39,700
	Building and Central Power Plant Expenses Recovered	161,858
	Residences and Hart House Theatre	259,900
	Royal Ontario Museum	44,600
		<u>\$3,173,817</u>
	Balance to be covered by Government Grants	\$5,426,587
	Less: Statutory Grants	<u>517,000</u>
	Balance to be covered by other Government Grants	<u>\$4,909,587</u>

President
authorized
to act on
budget

Upon motion of Mr. Borden the President was authorized to
act on the basis of the budget set forth above.

Approval
of budget
for 1952-53

Upon motion of Mr. Borden,
Seconded by Mr. Ketchum,
And unanimously carried,
the Board approved of the budget for 1952-53 as presented.

Extract
from "The
Economist"

Following the Chairman's remarks, the
President made reference to an extract from "The Economist" of
May 10, 1952, under the heading "Academic Freedom and Accountab-
ility", with special reference to Government Grants to Universi-
ties and Colleges, copies of which were distributed at the meet-
ing.

Committee
to negotiate
with Province
re leasing
part of
Glendon Hall
property
for Toronto
Normal
School

Upon motion of Mr. Duncan,
Seconded by Dr. Tory,
And unanimously carried,
the Chairman, the Vice-Chairman and the President were appointed
a Committee to negotiate an agreement with the Province in con-
nection with the possibility of leasing part of the Glendon Hall
property for the erection of the new Toronto Normal School.

Closing of
Museum
galleries
owing to
dangerous
condition
of the
ceilings

It was moved by Mr. Bryce,
Seconded by Mr. Clarke,
And unanimously carried,
that in view of the concern of members of the Royal Ontario
Museum Board regarding the condition of the ceilings, etc., the
Chairman of the Museum Board be informed of the necessity for
closing whichever Galleries at the Museum are in a dangerous
condition.

Audited
Financial
Statements
of the
Connaught
Laborator-
ies for
year ended
March 31,
1952

The Audited Financial Statements
of the Connaught Medical Research Laboratories for the year
ended March 31, 1952, together with the Auditors' report
thereon, were tabled. Dr. Tory, Chairman of the Connaught
Committee, informed the Board that he would present to the
Board in the Fall the annual reports of the Committee and
of the Director of the Laboratories.

Audited
Financial
Statements
of the
Insulin
Committee
and alloca-
tion of
funds

Mr. Kelly, Chairman of the Insu-
lin Committee, presented the Audited Financial Statements of
the Committee for the year ended March 31, 1952. There was
also presented the following letter from Dr. A. M. Fisher,
Secretary, Committee Advisory to the Insulin Committee,
covering the allocation of amounts referred to in the Finan-
cial Statements as follows:-

"The Secretary,
Board of Governors,
University of Toronto.

June 16, 1952

Dear Sir:-

Enclosed herewith is a copy of audited finan-
cial statements of the Insulin Committee for its financial
year ending March 31, 1952.

On 30th June there will be forwarded to you by
Mr. Lacey cheques as follows:-

Provided for in Expenditure Account of Statement for the account of researches in the Department of Medicine in or related to the fields of carbohydrate metabolism, the treatment of diabetes, and the clinical use of Insulin pre- parations	- \$ 10,000.00
Allocated under agreement in Statement 2 as follows:-	
For addition to Insulin Committee Trust Fund	\$127,172.34
For Medical Research (Banting)	42,390.78
For Medical Research (Best)	<u>42,390.78</u>
	\$211,953.90

In accordance with the statement Mr. Lacey will
also forward on 30th June to the University of Western On-
tario a cheque for the sum of \$42,390.78.

Each of the above items is determined by agree-
ments of 21st June, 1950 between the Governors and Dr. C.
H. Best and Dr. J. B. Collip.

In addition there will be forwarded to you a
cheque for \$79,320.89, being the amount shown in Statement
2 as 'Amount unallocated', the disposition of which is for
the attention of the Board.

Very truly yours,
(Sgd) A. M. Fisher, Secretary
Committee Advisory to
Insulin Committee."

Resolution
of the
Insulin
Committee
for distri-
bution of
funds

Upon motion of Mr. Kelly,
Seconded by Mr. LaBine,
And unanimously carried,

the Board approved of a resolution of the Insulin Committee for
the distribution of funds, as set out in the following letter
from Dr. Fisher, dated June 16th, 1952:-

"The Secretary,
Board of Governors,
University of Toronto.

June 16, 1952

Dear Sir:-

At a meeting of the Insulin Committee held on the
10th instant, the Committee discussed its financial statement
for the year ending 31st March, 1952, a copy of which state-
ment has been forwarded to you for presentation to the Board.
In reviewing the statement, and particularly that portion of
the statement which is noted as 'Amount Unallocated', the
Committee resolved as follows:-

WHEREAS in the financial year 1950-51 the Committee
had, for the first time, net revenue for which no dis-
tribution was specifically provided by contract,

AND WHEREAS it was understood that action taken in
respect of this matter last year was for that year only,

AND WHEREAS the net revenue for which no disposition
is provided for the year 1951-52 amounts to \$79,320.89,

AND WHEREAS the sums available to Medical Research
(Banting) and Medical Research (Best) from this Commit-
tee are this year diminished by an amount of approxi-
mately \$9,685.00 each,

NOW, THEREFORE, be it resolved that all net revenue
of the Insulin Committee for the financial year 1951-52
for which no disposition is specifically provided by
contract be turned over by the Committee to the Board
for purposes of medical research,

AND THAT in disposing of this net revenue the Presi-
dent and the Board be requested to give consideration
to a plan whereby the sum of approximately \$10,000.00
would be made available to each of Medical Research
(Banting) and Medical Research (Best) to meet the defi-
ciency indicated above, with the sum of approximately
\$40,000.00 being credited to the Insulin Committee
Trust Fund, and the balance of approximately \$19,000
being made available for such purposes of medical re-
search as may be deemed desirable by the President and
the Board.

I trust that the foregoing matter will be placed
on the Agenda for consideration.

Very truly yours,

(Sgd) A. M. Fisher, Secretary
Committee Advisory to
Insulin Committee"

Appoint-
ment of
Executive
Secretary,
Insulin
Committee

There was also presented the fol-
lowing letter from Dr. Fisher, dated June 16th, 1952, regarding
the appointment of a successor to Mr. F. Lorne Hutchison, Execu-
tive Secretary of the Insulin Committee:-

Appoint-
ment of
Executive
Secretary,
Insulin
Committee
(Cont'd)

"The Secretary,
Board of Governors,
University of Toronto.

June 16, 1952

Dear Sir:-

At a meeting of the Insulin Committee held on the 10th instant, consideration was given to the vacancy in the office of Executive Secretary, arising through the death of Mr. Hutchison. I have been directed to forward to you the following minute from the Committee's meeting, with a request that you transmit it to the President for consideration in accordance with By-Law XVII (9) of the Governors of the University:-

'In the absence of Dr. Fisher, it was moved, seconded and carried that the Committee request the President to recommend to the Board that Dr. A. M. Fisher be appointed to succeed Mr. F. Lorne Hutchison as Executive Secretary of the Committee from 1st May, 1952.'

Very truly yours,
(Sgd) A. M. Fisher, Secretary
Committee Advisory to
Insulin Committee" -

Upon motion of Mr. Kelly,
Seconded by Mr. LaBine,
And unanimously carried,

the Board approved of the President's recommendation that Dr. A. M. Fisher be appointed to succeed Mr. F. Lorne Hutchison as Executive Secretary of the Committee from May 1st, 1952.

Committee
to discuss
negotia-
tions with
Victoria
College re
Federal
grants

Arising from negotiations between the University and Victoria College in connection with Federal grants, it had been suggested that a committee be appointed by the University to meet with a committee from Victoria, to discuss this matter, and it was agreed that the Chairman be empowered to appoint such a committee.

Appoint-
ment of
Trustees
for Pen-
sion Plan
for the
Administra-
tive Staff

The following persons were appointed Trustees under the Pension Plan for the Administrative Staff of the University:-

The Vice-President	-	Dr. C. T. Bissell
The Comptroller	-	Mr. A. G. Rankin
The Bursar	-	Mr. C. E. Higginbottom

Authority
to retire
\$900,000
of 4%
Note Issue

Upon motion of Mr. Bryce,
Seconded by Mr. Gordon,
And unanimously carried,

the Comptroller was authorized to retire on July 1, 1952, \$900,000 of the 4% Note Issue under Trust Indenture dated July 1, 1951. The Notes which will remain outstanding will be four Notes of \$25,000 each dated July 1, 1953.

Recommendations
of the
President
approved

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, the following recommendations of the President were approved:-

Appoint-
ments

(a) Appointments - from 1 July, 1952:

Salary
per annum

Professors Emeriti:

S. Beatty	- Dean Emeritus of the Faculty of Arts	without salary
C. Martin	- Professor Emeritus of History	do.
T. J. Meek	- Professor Emeritus of Oriental Languages	do.
Miss W. G. Barnstead	- Director Emeritus of the Library School	do.
Miss E. K. Russell	- Director Emeritus of the School of Nursing	do.

Faculty of Arts:

J. N. Emerson	- Assistant Professor in Anthropology	\$4,300
H. B. Sifton	- Professor and Head of the Department of Botany	7,200
W. P. Wallace	- Associate Professor of Classics	5,300
N. J. Endicott	- Professor of English	6,300
J. R. MacGillivray	- Professor of English	6,300
C. R. Parsons	- Assistant Professor in French	4,300
G. Tatham and D. F. Putnam) Joint Chairmen of the Department of Geography for 1952-53	-

German:

H. N. Milnes) Assistant Professors	4,300
Miss M. Sinden)	4,300

History:

R. Flenley	- Chairman of the Department for 1952-53 without additional salary	
D. J. McDougall	- Professor	6,200
J. B. Conacher)	4,300
M. R. Powicke) Assistant Professors	4,300
A. C. Turner)	4,500

Mathematics:

I. R. Pounder	- Chairman of the Department for 1952-53 without additional salary	
A. J. Colemam)	4,300
G. F. D. Duff)	4,300
D. A. S. Fraser) Assistant Professors	4,900
R. G. Stanton)	4,300
W. T. Tutte)	4,300

Oriental Languages:

F. V. Winnett	- Professor and Head of the Department	6,600
W. S. McCullough	- Professor	6,200

Philosophy:

H. Mehlberg	- Visiting Professor, 1952-53	4,400
M. Long	- Associate Professor	5,300
A. C. H. Hallett	- Assistant Professor, Physics	4,300
M. G. Taylor	- Assistant Professor, Political Economy	4,300
R. R. Langford	- Associate Professor, Zoology	5,300

Faculty of Medicine:

Anaesthesia:

S. M. Campbell	- Associate Professor and Head of the Department	1,000
H. R. Hargrave	- Associate	250

Appoint- ments (Cont'd)			Salary per annum
	Banting and Best Medical Research:		
	W. S. Hartroft	- Professor	\$6,200
	A. L. Chute	- Professor (part time)	without salary
	G. A. Wrenshall	- Associate Professor	\$5,300
	Mrs. I. Burns	- Laboratory Assistant in Biochemistry	1,650
	Medicine:		
	W. R. Campbell)	3,500
	R. C. Dickson) Associate Professors	500
	H. E. Rykert)	300
	A. J. Kerwin	- Assistant Professor	1,200
	C. C. Gray	- Associate	200
		For 1952-53	1,500
	W. E. Hall)	200
	D. B. Moran) Associates	200
	J. F. Paterson)	200
	T. H. Hodgson	- Associate in Ophthalmology	200
	Paediatrics:		
	Miss G. Boyd	- Associate Professor	275
	M. A. Cox)	100
	H. E. Edwards) Associates	100
	G. A. McNaughton)	100
	W. A. Hawke)	
	J. D. Keith) Associates -	without salary
	Pathological Chemistry:		
	A. G. Gornall	- Associate Professor	5,400
	W. Paul	- Associate	1,800
	Pathology:		
	W. L. Donohue)	300
	C. R. McLean) Assistant Professors	300
	Miss M. I. Tom	- Assistant Professor in Neuropathology	4,400
	Physiology:		
	E. B. Johnson)	2,264
	E. T. Pennells) Senior Technicians	2,424
	R. S. Smith	- Chief Technician	3,090
	Surgery:		
	E. H. Botterell	- Associate Professor	300
	E. B. Tovee	- Associate	200
	C. A. Stephens	- Clinical Teacher, July 1, 1951 to June 30, 1952	150
	Faculty of Applied Science and Engineering:		
	Miss E. Nowers	- Secretary and Librarian in Applied Physics	2,100
	C. P. Brockett	- Associate Professor of Chemical Engineering	5,300
	C. F. Morrison	- Professor of Civil Engineering: Municipal & Structural	6,200
	D. J. Leonard	- Research Assistant in Electrical Engineering, June 1 to Sept. 30, 1952	200) a month)
	C. A. Wrenshall	- Assistant Professor in Engineering Drawing	4,400
	Faculty of Forestry:		
	D. V. Love	- Associate Professor	5,400
	Faculty of Dentistry:		
	W. J. Ross	- Professor of Dentistry and Director of the Clinic	7,500
	R. S. Woollatt	- Professor of Dentistry	6,200
	E. P. Downton	- Associate Professor of Prosthodontics	5,500
	K. J. Paynter	- Associate Professor (part time) in charge of Dental Anatomy	3,500

			Salary per annum
Appoint- ments (Cont'd)	J. B. Macdonald	- Assistant Professor in Dentistry (Bacteriology) and Chairman, Division of Dental Research	\$7,000
	F. Martin	- Assistant Professor in Dentistry	990
	M. N. Rockman	- Assistant Professor in Dental Radiology	1,275
	E. E. Johns) Associates in Dentistry	405
	A. C. Robinson		720
	<u>School of Law:</u>		
	D. G. Kilgour	- Assistant Professor	4,500
	<u>School of Architecture:</u>		
	S. R. Kent	- Assistant Professor and Secretary	4,300
	<u>School of Social Work:</u>		
S. K. Jaffary) Professors	6,200	
J. S. Morgan		6,200	
A. Rose) Associate Professors	5,300	
M. G. Ross		6,000	
Miss E. R. Godfrey	- Assistant Professor	4,300	
Services in connection with Summer Term:			
A. Rose	- Full time	900	
S. Jaffary) Part time	200	
J. Amos		200	
Miss E. R. Godfrey		100	
A. F. Klein		300	
<u>School of Nursing:</u>			
Miss H. M. Carpenter	- Assistant Professor	4,300	
<u>School of Hygiene:</u>			
R. S. Freeman	- Assistant Professor in Parasitology	without) salary)	
Public Health Nutrition:			
Miss J. L. Beare) Research Fellows, July 1 1952 to June 30, 1953	\$150) a month)	
G. H. Beaton		\$125) a month)	
<u>Department of University Extension:</u>			
W. R. J. Kirk	- Assistant Director	\$4,600	
<u>Registrar's Office:</u>			
W. D. Foulds	- Assistant Registrar of the University and Secretary of the Faculty of Arts	5,000	
<u>University Library:</u>			
Miss L. Fraser) Assistants	2,250	
Miss R. Pearce		2,200	
V. Komissar	- First Stackman	2,000	
<u>Department of Athletics and Physical Education - Men:</u>			
J. R. Rimmer	- Chief Locker and Attendance Clerk	3,160	
<u>University Health Service:</u>			
Miss M. Gunn	- Secretary, Men's Division	2,200	

Sessional Appointments - 1952-53

		Salary per Session
<u>Faculty of Arts:</u>		
<u>Office of the Dean:</u>		
Miss E. M. Lamb	- Secretary to the Dean	\$2,300
<u>Anthropology:</u>		
Mrs. D. Woodward	} Instructors	1,700
Mrs. M. Pirie		1,800

Appoint-
ments
(Cont'd)

Art and Archaeology:

P. Haworth)	\$ 800
J. A. Hall) Special Lecturers	700
L. C. M. Baldwin)	without salary)
J. A. Baird)	3,050
F. E. Winter) Lecturers	3,050
Mrs. P. Haworth	- Assistant	400
Miss E. M. Burson	- Secretary-Librarian	1,400
Mrs. K. B. Brett)	
Miss W. Needler) Special Lecturers	
F. St.G. Spendlove) without salary	
S. J. Key	- Lecturer (part time)	2,000
E. F. Cooke	- Assistant	800

Astronomy:

E. B. Weston)	3,200
Miss R. J. Northcott) Lecturers	3,550
G. F. Longworth)	2,814
F. Hawker) Technical Assistants	1,950
Miss B. Creeper	- Secretary-Librarian	1,100

Botany:

Miss K. L. Hull	- Lecturer and Librarian	3,400
W. P. Campbell	- Lecturer	2,800
Miss C. B. Ross	- Assistant in Ecology	2,622
L. A. Garay	- Assistant Curator	2,150
Mrs. I. Slankis)	1,847
Miss E. Seigel) Technical Assistants	1,500
Miss M. G. Moffat)	2,050
Miss D. L. Davis) Secretaries	1,668
D. S. Hull	- Stockkeeper and Senior Laboratory Attendant	2,050
S. G. Smith	- Laboratory Attendant and Messenger	1,750
R. J. Dingwall	- Horticulturist	2,870
R. G. Duffy	- Assistant Horticulturist	2,480

Demonstrators:

E. Asselbergs	\$800	D. Brewer	800
W. E. Franks	800	H. S. Thompson	800
Miss R. Zimring	800	H. T. Dirks	800
Miss B. A. McLean	800		

Chemistry:

Demonstrators - Sept. 23, 1952 to May 23, 1953:			
A. A. Amos	\$800	Miss P. Beatty	800
R. G. Donovan	800	Miss A.F.S. Fischel	800
K. Maher	800	A. D. Maynes	800
J. M. Reeves	800	J. E. Schweitzer	800
D. H. Smith	800	Miss B. Weath	800
D. J. Hansen	900	J. D. Nickerson	900
Miss E. Penson	900	S. Proskow	900
D. E. Rivington	900	E. J. Halbert	1,600
Mrs. A. Sleep	1,600		

East Asiatic Studies:

Mrs. M. M. Shih	- Librarian (part time)	550
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Geography:

W. C. Wonders)	3,850
J. Spelt)	3,850
A. Tayyeb) Lecturers	3,250
G. Potvin)	3,250
Mrs. L. J. Wonders)	3,250

Teaching Fellows:

R. C. Langman	\$750	M. K. McCutcheon	750
H. A. Smith	750	J. H. Warkentin	750
Miss M. K. Moore	- Instructor and Map Curator	1,800	
Miss M. L. McNaughton	- Secretary	1,800	

Appoint-
ments
(Cont'd)

Geological Sciences:

D. H. Gorman)	\$3,050
P. A. Peach) Lecturers	3,450
W. M. Tovell)	3,125
J. G. Copeland)	800
H. G. Harper) Demonstrators	1,000

Assistants:

R. A. Burwash	\$400	E. H. Eisenbrey	400
W. M. Little	400	H. G. Macpherson	400
A. W. Norris	400	C. V. G. Phipps	400
Miss R. A. Reed	400	C. M. Allen	400
R. L. Christie	400	J. S. Cranswick	400
R. E. Jones	400		

History:

Lecturers:

W. W. Piepenburg	\$3,200	J. C. Cairns	3,200
M. Zaslow	3,200	G. M. Craig	4,200
H. I. Nelson	4,050	R. A. Spencer	4,050
G. C. Paterson		- Special Lecturer	3,500
Miss F. Hahn		- Secretary (9 mos.)	1,900

Italian, Spanish and Portuguese:

U. Leo	- Special Lecturer	4,200
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Lecturers:

D. Marin	\$4,100	N. H. Tayler	3,700
Miss B. M. Corrigan	3,500	J. A. Molinaro	3,450
L. C. Dawson	3,250	K. L. Levy	3,150
T. B. Barclay	3,050	M. W. Ukas	2,800
J. R. Munro		- Instructor	1,300
Miss M. E. Rugg		- Instructor and Clerical Assistant	2,100

Mathematics:

D. B. DeLury) Special Lecturers	
D. B. W. Reid) without salary	
J. A. Steketee) Lecturers	3,600
G. A. Dirac)	4,000
A. W. Walker)	636
E. E. Noonan) Assistants	364

Teaching Fellows:

S. Schuster	\$800	B. I. Kirby	800
I. Guttman	400	K. Okashimo	400
G. W. Schaefer	400	D. A. Sprott	400
J. R. Walter	400	M. S. Watkins	400

Philosophy:

Lecturers:

E. L. Fackenheim	\$4,200	F. E. Sparshott	3,700
J. C. S. Wernham	3,700	F. M. Doan	3,400
B. Wand	3,400		

Physics:

Lecturers:

H. M. Love	\$3,450	R. I. B. Cooper	3,600
O. N. S. O'Brien	3,900		
A. Thomson		- Special Lecturer without salary	
Miss E. Cohen		- Instructor and Reader	2,300

Demonstrators:

Mrs. G. Bem	\$850	Mrs. D. Elson	1,050
W. F. J. Hare	850	A. A. Johnson	850
L. Krause	850	J. J. Marcoux	850
B. H. Patkau	850	Mrs. M. Rotenberg	850

Political Economy:

N. Mansergh	- Visiting Professor, Jan. 1 to Mar. 31, 1953 - Salary	2,000)
	Expenses	1,000)
M. D. Brody	- Instructor	2,700
Miss E. Wallace	- Special Lecturer (to be re-tained on pension scheme)	3,350
R. H. Fleming	- do.	3,450

Appoint-
ments
(Cont'd)

Political Economy (Cont'd):

Lecturers:

J. G. Eayrs	\$3,450	M. P. O'Connell	\$2,950
Miss J. Burnet	3,500	P. J. Giffen	3,450
J. C. Riemersma	3,000	N. B. Ryder	3,500
R. W. Thompson	3,050	S. Triantis	3,050
C. F. Owen	2,950		

Miss I. McTaggart	- Secretary	2,050
Miss J. Wood	- Secretarial Assistant	1,850

Psychology:

R. C. Joyner	- Lecturer	3,250
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Special Lecturers:

M. W. Wright	\$ 500	Miss D. Millichamp	600
R. W. B. Jackson	300	H. M. Fowler	300
B. Quarrington	500	Mrs. H. Porter	500

R. H. Nicholson	- Instructor	1,500
J. M. Brown	- Teaching Fellow	800
J. A. Wainwright	- Demonstrator	500

Assistants:

Miss S. V. Adelman	\$200	G. A. M. Bryenton	200
Miss E. M. Campbell	200	H. C. Hutchison	200
M. Hirsch	200	Mrs. N. M. Johnston	200
D. W. Jones	200	Miss D. A. Keschner	200
J. S. Sutherland	200	J. K. Thomas	200
Mrs. B. Wand	200	O. Weininger	200

Slavic Studies:

M. N. Burtniak	- Teaching Fellow	500
L. I. Strakhovsky	- Visiting Professor	5,900
G. Luckyj) Special Lecturers	4,200
S. Skendi)	4,500
G. Berner	- Assistant	1,000

Zoology: (Lecturers)

G. M. Neal	\$4,250	Miss C. M. Sullivan	3,850
J. B. Falls	2,800	A. H. Lawrie	2,800

Technical Assistants:

A. Quantrill	2,748	Miss M. E. Hearst	2,478
W. Brygider	2,154	Miss A. M. Cockeram	2,100
Mrs. J. Lindvick	1,560	Miss N. Ratcliffe	1,500
Mrs. A. H. Shortt	- Sept. 1, 1952 to June 30, 1953		2,018

W. L. Sanderson	- Ontario Fisheries Research Laboratory	1,900
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A. A. Prince	- Chief Laboratory Assistant	3,000
W. Smith	- Stores Manager	2,350
Miss R. E. Jenkins	- Secretary	2,550
Mrs. E. Smith	- Secretarial Assistant	1,776

Miss L. Smith	- Stenographic Assistant, Ontario Fisheries Research Laboratory	1,800
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Miss N. Ingram	- Technician	1,500
Miss M. Harris	- Stenographer & Librarian	1,800

University College:

Classics:

Lecturers:

F. M. Heichelheim	\$4,150	D. F. S. Thomson	3,600
R. M. H. Shepherd	3,600	Mrs. F. M. H. Norwood	2,900

English:

Lecturers:

R. L. McDougall	4,050	A. S. Knowland	3,650
E. Rhodes	3,450	J. S. Baxter	2,800
G. Cotter	2,800	R. S. Harris	2,800
C. E. Sanborn)		1,800
E. W. Mandel) Instructors		1,800

Appoint-
ments
(Cont'd)

English (Cont'd):

Teaching Fellows:-

J. W. Bilsland	\$800	H. J. Hood	\$800
A. Pritchard	800	Miss S. J. Stevenson	800
W. K. Thomas	800	H. V. Weekes	800
J. C. Woodbury	800		

French:

P. Melese	- Visiting Professor	5,900
Miss I. G. Balthazard)	3,750
Miss M. MacDonald) Lecturers	3,700
M. Sanouillet)	3,400
Mrs. E. A. Joliat) Teaching Fellows	1,000
Miss G. M. Jacquemin)	1,000

German:

R. A. Nicholls)	3,500
W. Braun) Lecturers	2,800

Oriental Languages:

J. V. K. Wilson	- Lecturer, Jan. 1 to May 31, 1953	3,300)
		for 8 mos.)
E. G. Clarke	- Teaching Fellow	1,000

Registrar's Office:

Mrs. D. Shepherd	- Stenographer	1,710
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Women's Residences and Union:

Miss M. G. Brydon	- Secretary	1,800
Miss K. B. Forgie	- Nurse	1,360)
		with maintenance -400)

Faculty of Medicine:

Dean's Office:

Miss M. Moloney	- Clerical Assistant	1,900
C. Hart	- Attendant, Toronto General Hospital Theatre	2,325

Anaesthesia:

Clinical Teachers:

G. R. Balfour	\$150	G. D. M. Boddington	150
W. E. Brown	150	J. Chassels	150
N. S. Clark	150	S. J. Evelyn	150
R. A. Gordon	150	I. M. Mackay	150
A. R. Wilkins	150	H. W. Boyes	150
W. A. Butt	150	R. H. Meredith	150
H. E. Robinson	150	F. Rossitter	150
L. A. Stubensey	150	J. A. F. Vining	150
C. I. Junkin	150		

Assistants - without salary:

D. C. Bastow	H. E. Hopkins
F. L. Junkin	P. Marchant
G. F. Smith	
S. Vandewater	- Fellow
	McLaughlin Foundation

Anatomy:

Miss K. I. McMurrich	- Lecturer (part time)	\$2,500
R. MacKenzie	- Senior Demonstrator	1,250

Demonstrators:

W. W. Belch	\$1,100	G. S. Bird	1,100
C. W. Dobson	1,100	G. F. Lewis	1,100
P. Beacock	1,000	H. deW. Ball	550
W. Richardson	250	Miss D. Madgett	960
D. B. Robson	1,100	J. R. Fulton	350
Miss M. M. Mosbaugh	- Demonstrator in Histology		950
G. Pudymaitis	- Technician		1,700
Miss R. Tremblay	- Technician in Histology		1,776
Miss G. H. Dowsley	- Clerical Assistant		2,016

Art as Applied to Medicine:

Miss E. Blackstock	- Assistant Medical Artist and Instructor	3,310
Mrs. L. Gordon	- Frosst Fellow and Instructor	1,850
Miss M. F. Crosbie	- Secretary	1,800

Appoint-
ments
(Cont'd)

Bacteriology:

G. H. Hawks	- Lecturer (part time)	\$ 600
T. E. Roy)	200
R. C. Ritchie) Demonstrators	200
Miss M. Ross)	200

Biochemistry:

Fellows:

Mrs. M. A. Peckham	\$1,300	Mrs. R. Sheinin	1,000
L. H. Cohen	1,200	P. H. Odense	1,000
I. G. Walker	1,000	C. W. Helleiner	900

Committee on Experimental Research:

W. Cowan	- Chief Technician	2,883
A. H. Insley	- Technician	2,040
H. Phelps	- Laboratory Assistant	1,560

Hygiene and Preventive Medicine:

Miss E. M. R. Clarkson	- Lecturer (Rockefeller Grant)	800
A. M. Goulding	- Lecturer	1,300
Miss G. L. Mickle	- Senior Laboratory Assistant	2,430
Miss L. M. Lehman	- Laboratory Assistant	1,542
Miss C. W. Christian	- Laboratory Attendant	1,376
Miss L. C. MacIntyre	- Secretary	2,000

Medicine:

J. Hepburn	- Graduate Lecturer	without salary)
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Clinical Teachers:

C. J. Barkawill	\$ 150	R. J. M. Barnett	2,400
B. Berris	1,200	J. R. Bingham	150
C. B. Brown	150	W. T. W. Clarke	3,500
J. D. L. FitzGerald	1,200	D. C. Graham	150
H. Hetherington	150	W. H. Jacques	150
M. W. Johnston	4,000	A. D. McKelvey	2,400
R. L. MacMillan	150	D. P. Murnaghan	150
M. A. Ogryzlo	150	W. A. Rowland	150
J. L. Silversides	2,400	G. W. Smith	1,400
E. J. Trow	150	J. L. Uren	150
O. H. Warwick	150	J. G. Watt	1,800
R. Gunton	- Senior Medical Research Fellow		
	N.R.C.		-
H. C. Hair	- Government Grant-Venereal Disease		1,000
D. J. MacKenzie	- do.		1,000)
	(also		150)
R. C. Smith	- do.		1,000
W. B. Spaulding	- Markle Foundation Fellow		5,000

Without salary:

J. W. Scott
J. C. Sinclair

Fellows:

FELLOWS:			
K. W. G. Brown	- Can. Life Insurance Medical Research Fellow		
C. Ezrin	- Alfred Stengel Research Fellow		
Miss W. J. Hogarth)		
J. A. Peller) National Research Council		
J. K. Wilson) Fellows		
O. Kofman	-	without salary	
A. J. A. Noronha	- Alexander McPhedran Research Fellow		
J. N. Swanson	- Canadian Arthritis and Rheumatism Association Fellow		
Miss L. H. Mitis	\$1,600	A. M. Park	1,000
R. H. Sheppard	1,800		
I. Rother	- Fellow and Demonstrator in Clinical Microscopy		500
P. M. O'Sullivan	- Clinical Teacher		1,200

Appoint-
ments
(Cont'd)

Medicine (Cont'd):

N. W. Simmons	- Demonstrator in Clinical Microscopy	\$ 250
H. Goldenberg	- do.	without salary)
Miss M. I. Hanna	- Senior Technician	2,400
Miss H. I. German) Technicians	1,880
Mrs. J. Evans)	1,800
Miss E. M. R. Clarkson	- Social Worker	without salary)

Obstetrics and Gynaecology:

Clinical Teachers:

F. P. McInnis	\$ 150	W. E. Apted	150
T. C. Jewell	150	E. S. Macdonald	150
Miss G. Maloney	150	J. G. Solmes	150
C. B. Shier	2,000	J. W. Rogers	3,500
D. J. Van Wyck	1,000		
W. Paul)		625

L. E. Horne) Resident Fellows, Jan. 1 to	625
Miss M. E. Clarke) June 30, 1953	1,920
Miss L. M. Smith	- Technician	1,800
	- Secretary	

Ophthalmology:

O. B. Richardson	- Clinical Teacher in charge of Eye Pathology	1,200
H. L. Ormsby	- Clinical Teacher in charge of Eye Bacteriology	1,200
J. S. Crawford)	200
J. C. Hill) Clinical Teachers	200
W. P. Callahan)	200

Fellows:

R. K. MacDonald	-	200
R. F. Cowan	- Defence Research Board	1,400
J. C. Ball	- Federal Health Grant (H.S.C.)	1,400
J. H. Quigley) Hermant Fellows	1,400
J. A. Halliday)	1,400

Oto-Laryngology:

Clinical Teachers:

G. A. Fee	\$ 200	G. A. Henry	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	H. Steele	200
J. B. Whaley	200	D. Bell	150
B. W. Fearon	150	W. B. Wallace	150
P. Statten	150	D. P. Bryce	150
H. O. Barber)		1,800
E. J. Stark) Fellows	(E. P. Taylor Fellow)	1,000)
)	do.	800

J. B. Smith)	
C. A. Rae) Graduate Lecturers -	
J. A. Sullivan) without salary	
D. E. S. Wishart)	

Paediatrics:

Clinical Teachers:

J. R. Ross	\$ 100	E. C. Robertson	200
B. Laski	100	J. S. Pritchard	200
C. Collins-Williams	100	F. Weinberg	100
C. S. Anglin	100	A. Sass-Kortsak	100

Without salary:

N. M. Wrong	J. J. Slavens
B. Allan	J. M. M. Darte
I. A. Fremes	J. H. Gardiner
J. A. Turner	J. B. J. McKendry

Fellows:

S. Balakrishnan	-	2,000
H. W. Bain)	
C. P. Rance) without salary	
P. Vlad)	

Appoint-
ments
(Cont'd)

Paediatrics (Cont'd):

M. J. O'Brien	- E. A. Dyson Fellow	\$1,000
W. H. Friday	- do.	1,000
J. D. Bailey	- Resident Fellow	600
S. H. Jackson	- Research Associate	3,465
Miss W. M. Johnstone	- Senior Technician	without salary)

Technicians (without salary):

Miss R. Pocock	Mrs. D. Wightman	
Mrs. P. Crighton	Miss H. Christie	
Miss M. Marriott	Miss J. Orr	
Miss J. Mansfield	- Secretary	2,100

Pathological Chemistry:

J. S. Wilson) Demonstrators	500
M. O. O'Sullivan)	500

Teaching Fellows:

J. E. Gendron)	\$150 a month
W. M. Dobson)	150 " "
T. Ryley) Sept. 1, 1952 to	150 " "
Mrs. N. Denoff) June 30, 1953	150 " "

Research Fellows:

A. B. Robertson	- Canadian Arthritis and Rheumatism Society)	
Miss H. Johnston	- Helen Vandever Fellow (9 mos. from July 1, 1952)	
Miss J. Peppiatt)	1,920
Mrs. E. Mullens) Technicians	2,000
Miss D. Liepins)	1,900
Miss A. Britton	- Research Assistant (\$200 a month) Ontario Cancer T. and R. F.)	

Pathology:

J. L. Blaisdell) Senior Fellows	3,000
H. M. Ross)	2,400

Fellows:

R. M. Clark	-	1,500
R. J. MacKay	-	1,500
H. M. Ross) without salary	
R. J. MacKay)	
T. C. Brown) Lecturers	200
R. C. Ritchie)	1,000

Demonstrators:

W. Anderson	\$ 200	A. J. Blanchard	100
F. A. Jaffe	100	Mrs. V. Laughlen	100
L. Mautner	100	Mrs. E. Morgan	100
E. A. Crawford	- without salary		
Mrs. T. Klosevych	- Attendant		750
M. W. M. Sloan	- Research Fellow in Neuro-pathology (Public Health Grant)		

Pharmacology:

Lecturers:

W. Kalow	-	3,800
E. J. Martin	-	400)
	(\$6,100 from National Research Council)	

J. D. McColl)	300
A. E. Dyer) Fellows, Sept. 1, 1952	300
J. F. Methven) to May 31, 1953	300

Division of Physical and Occupational Therapy:

Mrs. T. Cardwell	- Instructor		2,600
Lecturers:			
Miss M. Harland	\$3,100	Mrs. J. Jefferies	2,800
Miss I. M. Robinson	2,900	Miss M. B. Spence	3,000
Miss G. M. Watts	2,900		

Appoint-
ments
(Cont'd)

Physiology:

M. A. Ashworth	- Lecturer	\$3,300
A. M. Rappaport	- Lecturer and Research Associate	without salary)
W. O. B. Casselman	- Lecturer	without salary)
B. Kinesh	- Research Assistant and Demonstrator	2,000

Fellows:

M. D. Macdonald	- Sept. 1, 1952 to May 31, 1953	1,000
E. E. Sotiroff	- July 1, 1952 to Sept. 30, 1953	375
H. Smith	- Operating Room Attendant	1,800

Psychiatry:

Clinical Teachers:

W. E. Boothroyd	\$3,200	A. Miller	250
E. J. Rosen	250	J. D. Armstrong	100
R. G. S. Arthurs	100	F. H. Davis	100
J. G. Hall	100	S. J. Holmes	100
E. Douglass	- without salary		
J. P. Grant	50	J. M. Rae	50
W. B. Spaulding	- Fellow		750
Research Assistants:			
B. Eglitis	-		2,800
Mrs. E. Fogden	-		without salary)
Miss D. Leggett	- Secretary		700

Radiology:

Clinical Teachers:

B. R. Harnick	\$ 150	R. B. Holmes	150
K. F. MacEwen	150	O. B. Millar	150
D. G. Wollin	150		

Surgery:

R. I. Harris)		
K. G. McKenzie) Graduate Lecturers - without		
H. W. Wookey) salary		

Clinical Teachers:

L. T. Barclay	\$ 150	J. W. Brennan	150
H. H. Campbell	150	H. S. Coulthard	150
M. I. Davis	150	C. S. Day	150
N. C. Delarue	150	D. A. Duckworth	150
J. C. Gray	150	G. H. C. Joynt	600
J. A. Key	3,500	S. R. Lowrey	150
I. Macnab	3,000	P. F. McGoeys	150
W. T. Mustard	600	H. R. C. Norman	150
G. F. Pennal	150	F. B. Plewes	150
H. F. Robertson	150	H. V. Slemon	150
W. D. Smith	150	C. M. Spooner	150
C. A. Stephens	150		

Fellows:-

W. J. Horsey	2,000	D. L. MacIntosh	1,800
R. A. Mustard	1,500	D. C. Robertson	2,000
D. R. Wilson	2,000		

Fellows (part time):

W. K. Kerr	1,200	I. B. Macdonald	1,000
C. J. Robson	400		

Travelling Fellows:

C. B. Baker) McLaughlin Foundation	
W. A. Brown)	
O. V. Gray	- Nuffield Foundation	
W. R. Harris) McLaughlin Foundation	
W. K. Lindsay)	
H. R. Gallie	- \$2,400	

Appoint-
ments
(Cont'd)

Surgery (Cont'd):

Resident Fellows:

J. D. B. Baird

\$1,500

J. W. E. Brander

\$1,000

J. A. McIntyre

1,000

L. J. Mahoney

1,000

Without salary:

G. W. D. Armstrong

P. O. Crassweller

R. J. Delaney

W. J. Horsey

Research Fellows:

P. P. Gagnon

- Banting Foundation

Y. Martineau

- Laval University

Miss A. Sirek

) National Research Council grant

R. M. C. Harrison

- Defence Research Board Grant

G. A. Trusler

- Banting Foundation

G. H. C. Stobie

- Laboratory Attendant - Defence

D. Hughes

Research Board Grant

Miss B. M. Smith

- Secretary 2,100

Therapeutics:

K. R. Butler

- Research Fellow 1,800

D. R. Prueter

) 75

D. M. Forman

) Assistants 75

W. J. Walshe

) 75

Miss L. K. Snyder

- Secretary 1,700

A. T. Jousse

- Clinical Assistant in

Physical Therapy 330

Special Lecturers:

V. F. Stock

- Medical Ethics and Economics 100

K. G. Gray

- Medical Jurisprudence -

J. W. Scott

- Lecturer in Physiology 5,000

Clinical Teacher in Medicine)

Clinical Teacher in Surgery)

paid from Rockefeller Grant)

School of Hygiene:

Mrs. J. M. Musson

- Assistant Secretary, Adminis-

tration 1,308

D. S. Caverley

- Demonstrator, Chemistry in

Relation to Hygiene and

Sanitation 300

Epidemiology and Biometrics:

Mrs. M. R. Richardson

- Fellow 2,424

Miss D. L. Muller

- Secretary 1,884

Mrs. M. E. Loheed

- Secretary 1,884

Parasitology:

R. G. Struthers

- Special Lecturer in Tropical

Hygiene 200

J. E. Dewar

- Laboratory Assistant 1,600

Physiological Hygiene:

Mrs. R. C. Partridge

- Lecturer (part time) 500

Miss E. R. Mills

- Secretary 1,994

Public Health Administration:

Special Lecturers:

G. C. Brink

\$ 100 W. G. Brown 100

D. V. Currey

100 C. A. Edge 250

L. E. Elkerton

100 G. W. O. Moss 100

D. S. Puffer

100 A. H. Sellers 100

Miss E. Cryderman

) without salary

F. W. Jackson

- Secretary 2,014

Miss B. L. Moorhouse

- Statistical Assistant 2,200

Miss J. J. Broddy

- special funds

Mrs. L. Shier

- Secretary 2,148

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

D. G. Allan	- Lecturer	\$4,100
W. Czerwinski) Special Lecturers,	650
R. D. Hiscocks) Oct. 1, 1952 to	700
R. B. McIntyre) Mar. 30, 1953	450

Applied Physics:

J. R. Bird)	3,050
F. B. Friend) Lecturers	4,000
J. J. Klawe)	4,000
Miss E. Nowers	- Secretary and Librarian	2,100
D. J. McConnell	- Mechanician	1,780

Chemical Engineering:

J. G. Fraser	- Lecturer, Sept. 1, 1952 to Apr. 30, 1953	2,800
E. M. Meade	- Instructor, Sept. 8, 1952 to April 7, 1953	2,100

Demonstrators - Sept. 8, 1952 to Apr. 7, 1953:

Miss H. J. Edington	-	1,925
D. E. Bury	-	980
F. P. Donovan	-	980
E. A. L. Laverne	-	980
F. Kudreikis	- Machinist	2,800

Civil Engineering: Municipal and Structural:

A. E. Berry	- Special Lecturer in Municipal Engineering	1,000
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Lecturers:

R. K. Cleverdon	\$4,200	A. C. Davidson	4,200
C. W. Dillane	4,200	C. Kersfield	4,200
W. M. Walkinshaw	4,200		
A. H. S. Adams)	Instructors, Sept. 15, 1952	2,400
D. C. Hume)	to Apr. 14, 1953	2,400

Civil Engineering: Surveying and Geodesy:

W. H. Carr)	3,800
B. J. Haynes) Lecturers	3,800
D. J. McConnell	- Mechanician	1,780

Electrical Engineering:

Lecturers:

H. A. Courtice	\$4,200	C. E. Doeringer	3,800
A. J. Kravetz	4,200	R. L. Walker	3,700

Demonstrators - Sept. 22, 1952 to Apr. 21, 1953:

P. E. Burke	\$2,050	L. F. Smith	2,100
W. Janischewskyj	1,855	M. S. Juzycz	2,100
H. A. Rubinstein	1,855		

Mrs. S. W. B. Black	- Laboratory Attendant, Sept. 22, 1952 to Apr. 1, 1953	875
Miss G. McLaren	- Secretary and Librarian	2,000
J. L. Yen	- Demonstrator, Oct. 1, 1952 to Apr. 30, 1953	300) a month)
P. B. Biringer	- Demonstrator, Sept. 22, 1952 to Apr. 21, 1953	250) a month)

Engineering Drawing:

W. G. Stinson	- Lecturer	4,050	
Instructors - Sept. 15, 1952 to May 14, 1953:			
H. R. Frizzle	\$3,200	E. E. Noonan	2,700
A. M. Sheppard	2,600	W. A. Skirrow	2,600
A. W. Walker	3,300		

Mechanical Engineering:

R. O. King	- Special Lecturer	without) salary)
R. T. Waines)	4,200
F. C. Hooper) Lecturers	3,700
J. M. F. Vickers)	3,150
O. O. Cochkanoff)	Instructors, Sept. 15, 1952
M. J. Kenn)	to Apr. 14, 1953

Appoint-
ments
(Cont'd)

Mechanical Engineering (Cont'd):

Demonstrators:			
R. W. P. Anderson	\$1,925	F. J. Canzi	\$1,925
K. Deenstra	1,925	Z. W. Dybczak	2,000
D. A. D. Dos Santos	1,925	G. E. Godfrey	2,100
P. H. Gray	1,925	S. V. Hayes	2,100
Mrs. J. C. Hoare	1,925	D. H. Lee	1,925
R. B. McBurney	1,925		
Demonstrators - Sept. 15, 1952 to Apr. 14, 1953:			
D. C. Martin	1,925	I. M. Winlo	1,925
M. J. Loukides	1,085		
W. C. Winegard		- Lecturer, Sept. 1, 1952 to June 30, 1953	4,250
W. O. O. Miller		- Special Lecturer in Engineering Law, Michaelmas Term	750

Faculty of Dentistry:

Demonstrators - 8 mos. October to May:			
M. L. Lucyk	\$ 810	H. Mercer	900
P. T. Smylski	900	Miss J. C. Whitney	720
J. M. Carefoot	720	D. O. McIntyre	720
E. R. Crocker		- Technician	2,900
Miss D. M. Banks		- Technician in Radiology, Sept. 1, 1952 to June 30, 1953	1,750
Special Lecturers:			
R. A. Mustard	\$ 20	S. D. Gordon	90
E. H. Botterell	10	P. E. Ireland	10
C. L. Ash	70	D. M. Tanner	40
W. J. Linghorne	30	C. H. Moses	20
J. B. Pepper	10		
G. A. McMullen		- Public Speaking	160
W. E. Secord		- Principles of Accounting	216
Miss W. M. Leask		- Supervisor of Dental Nurses in Training, Sept. 1, 1952 to June 30, 1953	1,750
Mrs. J. Philpott) Nurses in Surgery, Sept. 1, 1952 to June 30, 1953	1,750
Miss J. Miller) 1952 to June 30, 1953	1,800
Dental Nurses - Sept. 1, 1952 to June 30, 1953:			
Miss B. M. Johnston	\$1,605	Miss A. H. Rose	1,577
Miss M. M. Graham	1,480	Miss C. A. McNabb	1,480
Miss E. J. Martin	1,450		
Dental Assistants:			
Miss A. Atkinson			1,800
Miss D. MacRae) Sept. 1, 1952 to June 30, 1953	1,425
Mrs. N. H. Ash) June 30, 1953	1,425
Miss M. L. Gwyn		- Clerk in Secretary's Office	1,884
Miss C. J. Lukes		- Stenographer in Secretary's Office	1,836
Miss E. I. Baker		- Stenographer	1,800
S. A. Moore		- Dental Technician	3,300
R. M. Grainger		- Consultant in Epidemiology without salary	
G. W. Johnston) Associates	810
R. L. Twible) Associates	810
Miss A. Hebert		- Supervisor of Training in Dental Hygiene	4,000)
Miss E. Cobb		- Secretarial Assistant in Dental Hygiene	2,080)
Miss B. Bennett		- Dental Nurse	1,800
Mrs. M. Gunter		- Clerical Assistant	1,620

Faculty of Household Science:

Household Science:			
Miss H. Coatsworth)		4,000
Miss A. Crewson)	Lecturers	3,200
Miss M. McKellar)		3,900
Mrs. E. Smith)		3,900

Appoint-
ments
(Cont'd)

<u>Household Science (Cont'd):</u>			
Mrs. A. J. McComiskey)	Special Lecturers	\$ 450
Mrs. E. C. Robertson)		1,500
Miss M. Morton	-	Research Assistant	1,300
Miss R. Winter	-	Assistant	1,100
<u>Food Chemistry:</u>			
Mrs. J. R. Butterfield	-	Lecturer	4,100
Mrs. J. V. Scott	-	Demonstrator	1,400
J. R. Beeton)	Instructors	250
Mrs. R. S. Freeman)		1,500
W. E. Parker	-	Special Lecturer	500
Mrs. H. L. Godwin	-	Clerical Assistant	1,800
<u>Faculty of Forestry:</u>			
A. D. Hall	-	Lecturer	4,100
F. G. Jackson	-	Senior Technician	2,700
<u>School of Law:</u>			
<u>Demonstrators:</u>			
W. J. Anderson	\$ 50	P. W. Benson	50
D. A. Elliott	50	G. S. P. Ferguson	50
J. W. Goodchild	50	J. S. Grant	50
W. G. Gray	50	K. E. Howie	50
J. R. Kimber	250	R. W. Macaulay	50
R. M. Sedgewick	50	R. C. White	50
<u>Special Lecturers:</u>			
H. G. Fox	-		without salary
B. Grossberg	\$ 400	W. E. McLean	600
W. P. Rogers	400		
<u>Associates:</u>			
E. L. Haines	-	Trial Practice	without salary
W. A. G. Kelley	-	Company Law	without salary
H. S. Parkinson	-	Conveyancing	200
S. D. Thom	-	Taxation	200
A. E. M. Maloney	-	Lecturer (part time)	150
<u>School of Architecture:</u>			
E. C. Scherrer	-	Special Lecturer	3,900
<u>Lecturers:</u>			
H. Fleiss	\$3,900	W. J. McBain	3,900
M. Bach	3,900	G. Robb	3,800
A. Elken	3,800	J. Hall	3,700
<u>Instructors (part time):</u>			
F. Coates	-	Modelling - 7 mos. from Sept. 1, 1952	2,400
G. A. McMullen	-	Public Speaking - 6 mos. from Oct. 1, 1952	350
Mrs. E. Ingram	-	Office Assistant and Librarian	1,975
Miss D. J. Corson	-	Office Assistant, Aug. 1, 1952 to June 30, 1953	1,720
<u>School of Social Work:</u>			
<u>Field Supervisors:</u>			
Miss J. Dorgan	-		3,850
Miss F. Held)	Sept. 15, 1952 to May 31, 1953	1,363.57
Miss C. Harrison)		2,550
Miss J. Grant	-	Oct. 1, 1952 to May 31, 1953	1,625
<u>School of Nursing:</u>			
<u>Lecturers:</u>			
Miss M. I. Tresidder	\$4,050	Miss J. E. Watson	4,050
Miss M. J. Greenslade	3,750	Miss M. M. Allemang	3,300
Miss B. M. Hincks	-	Instructor	2,800
Miss J. Boyer	-	Librarian	2,100
Miss N. Press	-	Secretary to the Director	2,100
Miss B. M. Mortimer	-	Accountant	2,300
Mrs. M. Snelgrove)		1,776
Miss M. E. Colquhoun)	Secretarial Assistants	1,860
Mrs. M. Bliss)		1,776

Appoint-
ments
(Cont'd)

School of Nursing (Cont'd):

Miss D. L. Hogle	- Supervisor of Health Service and Residence Nurse - with maintenance \$400	\$2,300)
Miss N. Hewitt	- Assistant Residence Nurse with maintenance \$400	1,776)
Miss F. Chapple	- Dietitian-Housekeeper with maintenance \$400	2,316)
Miss K. S. Cowan	- Supervisor and Assistant Residence Nurse at Grenville House - with maintenance \$400	2,005)

School of Physical and Health Education:

Health Education:

J. H. Ebbs) Lecturers	1,000
R. J. Wilson		500

Institute of Business Administration:

K. C. Livingston) Lecturers	4,000
G. F. Bain		3,250
S. Skykolt		3,250
Miss J. Arrowsmith	- Secretary	2,300

Special Lecturers (without salary):

E. A. Allcut	H. C. Andreae
C. A. Ashley	E. M. Ballon
F. R. Crocombe	J. Finkelman
A. W. Gillespie	W. C. Hood
D. D. Irwin	R. Joyner
B. Laskin	W. Line
J. A. McIntyre	H. J. Waisglass
M. D. Brody	

Institute of Child Study:

Miss D. I. McKenzie) Lecturers	2,500
Miss E. C. Brown		2,000
Miss M. L. Northway		1,200
Mrs. F. L. Johnson) Teacher	600
Miss J. M. Hodge		1,800
Miss H. Shepherd) Research Assistants	1,570
Miss B. Butler		1,544
Miss C. Badger	- Secretary, Nursery School	1,992
Miss M. R. McKeown	- Secretary, Parent Education	1,476
Mrs. D. M. Douglas) Parent Education Assistants	1,884
Mrs. A. M. R. Foster		1,700
Mrs. M. W. Brown) Dietitian and Lecturer	1,100
Mrs. M. L. Kirkpatrick		970

University Library:

Miss E. Isaacs	- Clerical Assistant	1,700
<u>Assistants:</u>		
Miss B. Irvine) July 1, 1952 to June 30, 1953	2,200
Miss N. Clark) 30, 1953	2,200
Miss B. Stupart	- Sept. 1, 1952 to June 30, 1953	2,200)
		a year)

Athletics and Physical Education - Men:

Associates - 12 mos.:

A. D. White	\$4,125	J. R. Kennedy	3,500
K. A. W. Wipper	3,500	C. A. McCatty	3,200
J. S. McManus	3,200		

Instructors:

M. P. Montgomery	150	J. Primeau	100
G. S. O'Brien	25		
H. V. Cranfield) without salary		
D. M. Graham			
R. P. Masterson			

Locker Attendants (10 mos. & 12 mos.):

W. Rimmer (10 mos.)	\$3,000	L. Green (12 mos.)	2,340
J. Brown (12 mos.)	2,100	P. Robb (10 mos.)	1,574
Mrs. M. Penny	- Secretary (10 mos.)		1,000

Appoint-
ments
(Cont'd)

Athletics and Physical Education - Women:

Miss W. Baxter)		\$3,300
Miss K. Oswald)	Lecturers	3,050
Miss N. Simpson)		3,000
Miss J. Greig	-	Pianist	1,200
Mrs. D. McRae	-	Clerical Assistant	800
Mrs. E. Rayner)		80
J. Alpar)	Assistants	200

Library School, Ontario College of Education:

<u>Instructors:</u>			
Miss C. G. Miller	-	Special Libraries	180
Miss F. Trotter	-	Story-Telling	270
W. S. Wallace	-	College and University Libraries	375

University Health Service:

Dr. Mary Attack	-	Staff Physician (Women's Division) 9 mos.	2,700
Dr. D. L. MacIntosh	-	Staff Surgeon, Hart House Surgery - 8 mos.	1,800
Mrs. J. Warner	-	Secretary (Women's Division) 9 mos.	900
P. Leitch	-	First Aid Attendant, Hart House Surgery - 8 mos.	600

Miscellaneous:

H. Willan	-	University Organist	1,000
J. L. Richardson	-	University Carillonneur	1,000

Resigna-
tions

(b) Resignations:

Faculty of Arts:

D. H. Hamly	-	Assistant Professor, Botany (salary \$4,700)	June 30, 1952
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Faculty of Medicine:

H. H. Burnham	-	Associate, Oto-Laryngology (salary \$200)	June 30, 1952
A. Hartop	-	Animal Room Attendant, Physiology (salary \$1,668)	June 7, 1952

Faculty of Applied Science and Engineering:

Mrs. G. Brady	-	Secretary and Librarian, Electrical Engineering (salary \$1,984)	May 31, 1952
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School of Hygiene:

L. Mihalyi	-	Technician, Physiological Hygiene (150 a month)	June 20, 1952
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University Library:

Mrs. B. Brown	-	Clerical Assistant (salary \$1,668)	June 30, 1952
Miss M. I. Clemes	-	Assistant (salary \$2,100)	Aug. 31, 1952

University Health Service:

W. F. MacKenzie	-	Assistant Director (salary \$3,600)	June 30, 1952
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Leave of
Absence

(c) Leave of Absence:

Faculty of Medicine:

J. V. Basmajian	-	Assistant Professor in Anatomy, 6 mos. from Mar. 1, 1953 with salary	
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University
Extension
Courses

(d) University Extension Courses:

Course in Television Script Writing:

Gilbert Seldes	-	Director	\$750
(the fee for this course to be \$40.00)			

University
Extension
Courses
(Cont'd)

Summer Session 1952 - Pass Course for Teachers:		
C. S. Vickers	- Art and Archaeology 3a	\$480
Miss R. Northcott	- Astronomy 1b	480
I. Halliday	- Astronomy 1b (possible substitute)	240
Mrs. H. G. Dearborn	- Astronomy 1b (Assistant)	200
Miss K. L. Hull	- Botany 1b	480
R. M. MacIntosh	- Economics 1a	
	Salary	\$480
	Travelling Expenses	50
A. S. Knowland	- English 1a, 1b	480
A. R. Bevan	- English 2a, 2b	
	Salary	\$480
	Travelling expenses	100
A. E. Barker	- English 3a, 3b	480
G. H. Roper	- English 3a, 3b (possible substitute for 2 weeks)	160
D.F. Theall	- English (Reader)	200
C. R. Parsons	- French 1a	480
G. N. Laidlaw	- French 3a	480
G. Tatham) Geography 2a	480
J. Spelt)	480
A. Tayyeb	- Geography 2a (laboratory assistant)	240
H. N. Milnes	- German	480
H. I. Nelson)	160
G. C. Paterson) History 1a	160
M. R. Powicke)	160
J. M. S. Careless) History 2a	240
J. B. Conacher)	240
Sister M. St. John) Latin	240
Sister M. Blandina)	240
D. C. Baillie	- Mathematics 2a	480
J. C. S. Wernham	- Philosophy 2e	480
Rev. L. E. Lynch	- Philosophy (St. Michael's)	480
R. C. Joyner	- Psychology 1a	480
K. S. Bernhardt	- Psychology 2b	480
R. H. Nicholson	- Psychology 3a	480
M. F. Grapko)	150
J. Tuck) Psychology (Readers)	150
O. Weininger)	150
R. A. L. Watson	- Sociology 1a	
	Salary	\$480
	Travelling Expenses	100
T. L. C. Dawson	- Spanish 1a	480

Statutes
of Senate

(e) Statutes of Senate:

- Nos. 2157 - respecting The Posen and Furie Bursary and The Posen and Furie Key
- 2158 - respecting the Hood for the Degree of Bachelor of Architecture
- 2159 - respecting the Canadian Breweries Limited Scholarships
- 2160 - respecting the Duncan and John Gray Memorial Lectureship in Modern History
- 2161 - respecting the C-I-L Fellowships

Establish-
ment of
the office
of Vice-
President
in the
University

IT WAS DULY MOVED, SECONDED AND UNANIMOUSLY CARRIED, that there be established in the University the office of Vice-President. Appointments to this office shall be made annually at the regular meeting of the Board in June. The Vice-President shall perform such duties as are delegated to him by the President.

Appointment
of Dr. C.
T. Bissell
as Vice-
President

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the Board approved of the President's recom-
mendation that Dr. C. T. Bissell be appointed Vice-President of
the University for one year as from July 1, 1952.

An outline
of duties
of the
Vice-Presi-
dent
to be
presented
later

In connection with the change in
the appointment of Dr. C. T. Bissell from Assistant to the Presi-
dent to Vice-President, as of July 1, 1952, the President stated
that he would present to the Board in the Fall an outline of the
duties which he intended to assign to Dr. Bissell and the occasions
on which he would act for the President.

Other re-
commenda-
tions of
President

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, other recommendations of the President were
approved as follows:-

Re-appoint-
ment of
members of
staff who
have reach-
ed age 65
or over

(a) The re-appointment for one year from July 1, 1952, of the
following members of the Staff:-

	Age as at July 1, 1952
Professor W. M. Treadgold	69
Professor T. R. Loudon	68
Professor A. G. Huntsman	68
Professor E. Fidler	68
Professor A. MacLean	68
Dr. H. A. Ross	68
Dr. W. S. Wallace	68
Professor R. S. Woollatt	67
Professor E. Goggio	66
Professor R. Flenley	66
Dr. J. C. B. Grant	66
Professor D. A. F. Robinson	66
Professor J. C. Watt	66
Professor L. J. Rogers	65
Professor E. A. Bott	65
Professor B. Fairley	65
Dr. J. T. Phair	65
Dr. E. A. Morgan	64
Mr. R. R. Grant (Sessional)	68

Summer
Courses
in
English

(b) Summer Courses in English under the School of Graduate
Studies:

Preliminary Course 1

The Development of the English Drama in 1642

Preliminary Course 2

Nineteenth Century Thought

Graduate Course 1

Shakespeare

Graduate Course 2

Milton

These Courses to be held from July 4, 1952 for a period
of eight weeks; the fee for each of the Preliminary Courses
to be \$50.00, and for each of the Graduate Courses \$70.00.

Summer
Courses
in
English
(Cont'd)

(b) Summer Courses in English under the School of Graduate Studies (Cont'd):	
Budget for Summer Courses in the School of Graduate Studies:	
<u>Revenue:</u>	13 students taking Preliminary Course 1 @ \$50 \$ 650
	13 students taking Preliminary Course 2 @ \$50 650
	8 students taking Graduate Course 1 @ \$70 560
	6 students taking Graduate Course 2 @ \$70 420
	<u>\$2,280</u>
<u>Expenditure:</u>	2 Instructors (Prof. A. S. P. Woodhouse and Prof. R. S. Knox) @ \$1,000 \$2,000
	<u>\$ 280</u>
Excess of Revenue over Expenditure	

The following Explanatory Note of the President with regard to these Courses was presented to the Board:

"These Courses are primarily for secondary school teachers who desire to get their M.A. degree and who are barred by reason of their posts outside of Toronto from taking the normal winter session. The Preliminary Courses will be taken by students who have a Pass B.A. or an Honour B.A. in a field other than English. Such students must take five Preliminary Courses before they qualify for candidacy for the M.A. They will be permitted to take no more than two Preliminary Courses during the summer session. The fee for each of these Courses, \$50.00, is the same as the fee charged to occasional students who take one undergraduate course in any normal session.

The Graduate Course will be taken by students who hold an Honour Degree in English. Such students will be required to take three Graduate Courses and to write a dissertation in order to qualify for their M.A. They will be permitted to take no more than one Graduate Course in the summer session. The fee for each Graduate Course will be \$70.00, which is approximately one-third of the total M.A. fee - \$220.00. When they come up for the Degree they will then pay an additional \$10.00."

Budget for
Provincial
Government
Grant of
\$10,000 in
School of
Social Work

(c) Budget for the grant of \$10,000 for 1952-53 from the Ontario Department of Public Welfare to the School of Social Work, as follows:-	
Lecturer (Mr. Jack Amos)	\$ 4,300
Summer Term Appointment (Mr. Jack Amos)	477
Bursaries	4,800
Travel expenses, Field trips for faculty and students	423
	<u>\$10,000</u>

Re-appoint-
ment of
Trustees
of Banting
Research
Foundation

(d) Re-appointment of the following representatives of the Board of Governors as Trustees of the Banting Research Foundation for three years from July 28th, 1952:-	
The President, Dr. S. E. Smith	
The Honourable J. A. Hope	
Mr. Beverley Matthews	

Estimates
of Students'
Administra-
tive Council

(e) Estimates of the Students' Administrative Council for 1952-53.	
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Member-
ship in
Canadian
Intercol-
legiate
Athletic
Union

Upon motion of the President, the Board approved of the acceptance by the University of Toronto of an invitation to join the membership of the Canadian Intercollegiate Athletic Union (Central). Copies of the Constitution and By-Laws of the Union were presented at the meeting.

Authority
for Pre-
sident to
deal with
urgent
matters
during
Summer

In view of the possible absence from the City of the Chairman and the Vice-Chairman during the Summer months -

It was moved by Mr. Bryce,
Seconded by Mr. Osbourne,
And unanimously carried,

that the President be authorized to consult with any other members of the Board if he finds it necessary to recommend additional appointments or deal with urgent matters; and that the Comptroller and the Bursar be authorized to act upon such recommendations of the President, which are to be reported to the Board at its meeting in October for confirmation.

Recommen-
dation
for em-
ployment
of an
Investment
Counsel
in place
of Mr.
Bryden

The Chairman of the Finance Committee, Mr. Gordon, stated that Mr. J. T. Bryden, who had acted for some time as Investment Counsel for the University, had requested that he be relieved of some of his responsibilities and -

Upon motion of Mr. Gordon,
Seconded by Mr. Bryce,
And unanimously carried,

approval was given to Mr. Gordon's suggestion that the Board consider the employment of an Investment Counsel who would advise and also carry out certain work regarding investments. The details and the selection of the appointee were left with the Chairman of the Board for consideration.

Change in
Investment
policy

Approval was also given to Mr. Gordon's recommendation that the University's investment policy of purchasing bonds of maturities not exceeding five or six years be extended to ten or fifteen year maturities.

Investment
of funds
of Banting
Research
Foundation

The Board also approved of Mr. Gordon's suggestion for authority to accept the recommendations of Mr. A. N. Mitchell for investment of available funds of the Banting Research Foundation.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED and UNANIMOUSLY CARRIED, the following administrative matters were approved:-

Appoint-
ments

- (a) Appointments:
University Press:
Mrs. Kate Sheldon - Head Proofreader, from July 1, 1952 @ \$2,600 a year

Resigna-
tions

- (b) Resignations:
Hart House Theatre:
D. Mackay - Stage Manager (salary \$1,970) July 31, 1952
Miss Mary Kerr - Box Office Secretary (salary \$140 a month) May 31, 1952

Appropri-
ations

- (c) Additional appropriations and deductions in appropriations:
Royal Ontario Museum:
An additional appropriation for the Snack Bar in the following amounts:-
1. "Salaries and Wages" \$ 235.00
2. "Food and Cigarettes" 416.00
3. "Sundries" 300.00
Women's Residences and Union:
An additional appropriation of \$234.85 for "Laundry - Out Service"; and a deduction of \$234.85 from "Laundry - Cleaning Supplies".

Advance
appropri-
ations

- (d) Advance appropriations for 1952-53:
Physics:
"Apparatus" \$3,000.00
"Laboratory and Workshop Supplies" 5,000.00
Research at Glendon Hall: - Forestry and Botany
"Payroll" \$2,000.00
"Supplies" 1,000.00
"Conversion of Garage Building" 2,000.00
"Equipment" 1,000.00
Baldwin House Sundries:
"Installation of Steam Main and Converter" \$2,750.00

Confirma-
tion of
Bond pur-
chases

- (e) Confirmation of purchase of the following Bonds not previously approved:-
Trust Endowment:
\$110,000 3½% Province due June 30, of Ontario 1960-62 @ 97½
Trust Pool:
\$100,000 3½% Province due June 30, of Ontario 1960-62 @ 97½

Mrs. Dunbar,
Museum, to
contribute
to Teachers'
Superannua-
tion Fund

- (f) Recommendation that Mrs. Penelope Dunbar, Division of Education, Royal Ontario Museum, be allowed to contribute to the Teachers' Superannuation Fund instead of to the University Pension and Group Life Insurance Plan.

Financial
Statements

Financial Statements of the Univer-

sity for the month of May 1952 were presented.

Donations -

Donations were reported as follows

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

J. P. Bickell Foundation, the sum of \$20,000 received, being the first instalment of a total of \$30,385 for research grants in the Faculty of Medicine, as follows:-

Dr. C. S. Hanes -	Special Apparatus -	\$7,535	
	Fellowship	2,800	
	Technician	2,600	\$12,935
Dr. W. T. Mustard -	Special Apparatus	\$6,000	
	Fellowship	1,800	
	Asst. Technician	2,400	10,200
Dr. I.B. Macdonald -	Apparatus and		
	Equipment	1,500	
	Animals	250	
	Fellowship	1,800	3,550
Dr. James Key -	Apparatus and		
	Equipment	1,200	
	Animals	500	
	Technician	2,000	3,700
			<u>\$30,385</u>

The Phi Delta Epsilon Medical Fraternity, \$3,000 Town of Leamington $4\frac{3}{4}\%$ Bonds received to establish a scholarship in memory of the late John Zoberman, the income on the fund to be awarded annually, and the first award to be made on the work of 1952-53, payable in 1953-54. The award is to be made to one of the five top-ranking students in the examinations at the end of the first Medical Year, who possesses to the greatest degree certain qualities of character which shall include -

(a) consideration of and sympathy for one's fellow man, and

(b) scholarship in the study of Medicine.

Accrued interest owing on the purchase and adjustment of principal to be made when the first interest is paid on December 31, 1952.

Mrs. R. R. Graham, widow of the late Dr. R. R. Graham, and her son and daughter, Roscoe Barry Graham and Mrs. Peter Allen, an offer received to establish a fellowship fund in the Department of Surgery in memory of Dr. Graham, to be known as the "Roscoe Reid Graham Travelling Fellowship in Surgery". A capital sum of \$25,000 is to be paid over to the University during Mrs. Graham's lifetime or at the time of her death. The first award is to be made towards the end of the Session 1952-53, and for this purpose \$2,400 is to be provided, and during each year thereafter the donors propose to deposit with the University \$800 so that during each three-year period during Mrs. Graham's lifetime there will be \$2,400 for the award, and upon her death the income on the fund of \$25,000 will provide the income necessary for a triennial award. If the income appears to the Council of the Faculty of Medicine to be inadequate, the award may be made every fourth year or at such other time as the Council may determine, and it shall

Donations
(Cont'd)

be within the discretion of the Professor of Surgery and the Council to postpone the award whenever a suitable candidate is not available. The fellowship is to be used for study outside Canada, and is to be made only after the fellow has proven by at least three years of post-graduate training that he has qualities which will, in the opinion of his teachers, ensure his success as a surgeon and as a clinical teacher.

The Department of Citizenship and Immigration, Ottawa, the sum of \$2,500 received to have a study made of the problems encountered by new immigrants during their first few months after arrival in Canada. The study is to be carried on under the direction of Dr. Albert Rose, School of Social Work.

Smith & Stone Limited, Georgetown, Ontario, an offer received to donate \$600 a year for five years to provide a scholarship of \$600 (\$150 each year for 4 years), to be awarded to a student of Georgetown Collegiate who is entering the Faculty of Applied Science and Engineering. In order to retain the award from session to session, the student must, in the opinion of the Faculty, have a satisfactory record as regards the general character of his work through the session, and must obtain standing in his year. The first award is to be payable in the Session 1952-53.

An anonymous donor, a \$500 Dominion of Canada 3% Bond, due Oct. 1, 1963, received, to be used as a loan fund for students in the School of Social Work. Suggestion made by Dr. Hendry, the Director of the School, that the fund be administered in a manner similar to the loan fund of \$200 donated by Mrs. E. J. Urwick in 1948, i.e., that the loans be non-interest bearing loans of small amount, repayable within one year unless arrangements are made for renewal.

The Executors of the Thomas Foster Estate, the sum of \$25,000 received, being the amount presently available for distribution, to be used for cancer research.

The O'Keefe Foundation, the sum of \$6,000 received; \$1,000 of which represents the fifth instalment of a similar amount towards research in the Faculty of Dentistry, of a pledge of \$6,000. A further \$5,000 has now been received from the Foundation for this purpose.

Various donors, the sum of \$2,450 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the fund to \$2,960. Pledges of \$1,445 also received, to be paid in several instalments over a period of several years.

The Estate of the late Dr. John A. Chisholm, the sum of \$2,087.89 received on account of income.

Spruce Falls Power & Paper Co. Ltd., the sum of \$2,000 received, being the Company's donation for 1952 to cover four scholarships in the Faculty of Applied Science & Engineering, and four scholarships in the Faculty of Forestry, each of the value of \$250. No amount was forwarded for Fellowships this year, in view of the unexpended balance of \$14,419.43 in this regard.

The Rockefeller Foundation, the sum of \$2,000 (U.S.funds) received, being the balance of the grant of \$4,000 for the furtherance of research in the Social Sciences - Innis GA SS 5144.

Various donors, the sum of \$525 received for the Frank S. Hogg Memorial Fellowship Fund, bringing the total of the fund to \$8,161.41.

Donations
(Cont'd)

The Associates of the University of Toronto Inc., the sum of \$500 (U.S. funds) received, to be added to the previous grant of \$1,000 (U.S. funds) to cover costs relating to the distribution of material to graduates of the University in the United States.

Anaconda American Brass Limited, the sum of \$300 received to cover their scholarship awarded for 1951-52.

University College Alumnae Association, the sum of \$300 received, to be added to the W. R. Taylor Memorial Fund, bringing the total received to \$320.

Posluns Bros., the sum of \$100 received to cover their annual donation for the scholarship in the Faculty of Medicine.

University College Alumnae Association, the sum of \$100 received for the University College Alumni, Alumnae Giving Fund, to purchase one specific piece of furniture for the West Hall in University College.

Various donors, the sum of \$38.00 received for the E. T. Owen Scholarship Fund, bringing the total of the fund to \$3,384.

Theatre Holding Corporation Limited, the sum of \$25 received to cover the Hollywood Theatre Prize in French for 1951-52.

Household Science Alumnae Association, the sum of \$25 received for the Annie L. Laird Prize Fund.

Agreement
with Aero-
fall Mills
Limited
re grind-
ing mill

The Comptroller was instructed to negotiate an agreement with Aerofall Mills Limited, whereby they would instal in the Mineral Dressing Laboratories of the University a grinding mill at no expense to the University.

University
Engineer-
ing Alumni
Association
Scholarship
Fund

A request was received from the University of Toronto Engineering Alumni Association that bank interest be allowed on the Scholarship Fund donated by them in 1946 in the amount of \$2,000. There is a balance of \$200 in the Fund, after paying the award for six years in the amount of \$300 per annum, and the Association feels that in six years the Fund would have earned sufficient interest which, with the \$200 balance, would provide the \$300 for an award to be paid in 1952-53. Notification has been received from the Association that the award payable in 1952-53 will be the final one of this Scholarship, although new arrangements are being formulated in conjunction with the Engineering Education Committee Fund recently established by them. The Board gave authority to credit this Fund with the amount of \$100 in order that an award of \$300 might be made for 1952-53.

Clutter-
buck
Estate

A request was received from the Solicitor for Mrs. Helen Leigh-Bennett and Mrs. Reta Cook, nieces

320
Clutter-
buck
Estate
(Cont'd)

of the late Mrs. Clutterbuck, that the silver, flatware and hand-painted china, together with various articles of furniture (the valuation placed on all the articles requested being approximately \$350) which were in the home of the late Dr. H. E. Clutterbuck, one third of whose residuary estate was left to the University of Toronto, be turned over to them. Mrs. Clutterbuck owned these articles, and when she died intestate they remained in Dr. Clutterbuck's home. The Board approved of the recommendation of the Royal Trust Company, Executor of the Estate, that this request be complied with, provided that these two ladies are the only next-of-kin and that they give an assurance that they have no further requests or claims of any nature with respect to the Estate, and provided that the other two residuary legatees, The Hospital for Sick Children and The Toronto Western Hospital, concur in this arrangement.

Increase
in Athletic
Fee to
cover ex-
penses of
Women's
Building

In connection with the operation of the Women's Building, the President informed the Board that the estimated income would not be sufficient to cover the expenditures, and suggested that an increase in incidental fees be made to cover the amount required. After considering the matter, it was agreed that a one dollar fee per student be levied for this purpose, and that this fee for administrative purposes be added to and form part of the Athletic Fee presently levied.

Execution
of docu-
ments

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, authority was given for the execution of the following documents on behalf of the Board:-

Accommo-
dation
for the
C.O.T.C.

- (a) Lease covering the rental of accommodation by the Canadian Officers' Training Corps during the period April 1, 1952 to March 31, 1953, at 119 St. George Street.

Change
in word-
ing of
agreement
re Archives
Building

- (b) A change in Paragraph 3 of the agreement between Samuel, Son & Co. Ltd., the Governors of the University, and the Canada Trust Company, dated February 24th, 1950, in connection with the Archives and Canadiana Building, whereby the word "shall" is to be substituted for "May" as otherwise Dr. Samuel would be subject to income tax, viz: "The Trustee shall expend the income of the Endowment Fund".

Frederick
Harris
Music
Company
to become
an oper-
ating
division
of the
Conser-
vatory

Dr. Johnson, Chairman of the Board of the Royal Conservatory of Music, suggested that the conditions surrounding the operation of the Frederick Harris Music Co. Ltd. be looked into, especially the position in which the Conservatory was placed in connection with the Charitable Gifts Act. Upon motion of Mr. Matthews the Board approved in principle of the proposal that the Frederick Harris Music Company become an operating division of the Royal Conservatory of Music.

The H. M.
Cassidy
Memorial
Research
Fund

Mr. Matthews informed the Board of the action taken in connection with the establishment of the H. M. Cassidy Memorial Research Fund, approval of which had been given by the Board, on the recommendation of the President, at its meeting held on April 24th, and in connection with which the President will present recommendations to the Board from time to time.

*Indefed
m.B.*

The meeting adjourned at 6:30 p. m.

Minutes confirmed.

October 9th 1952

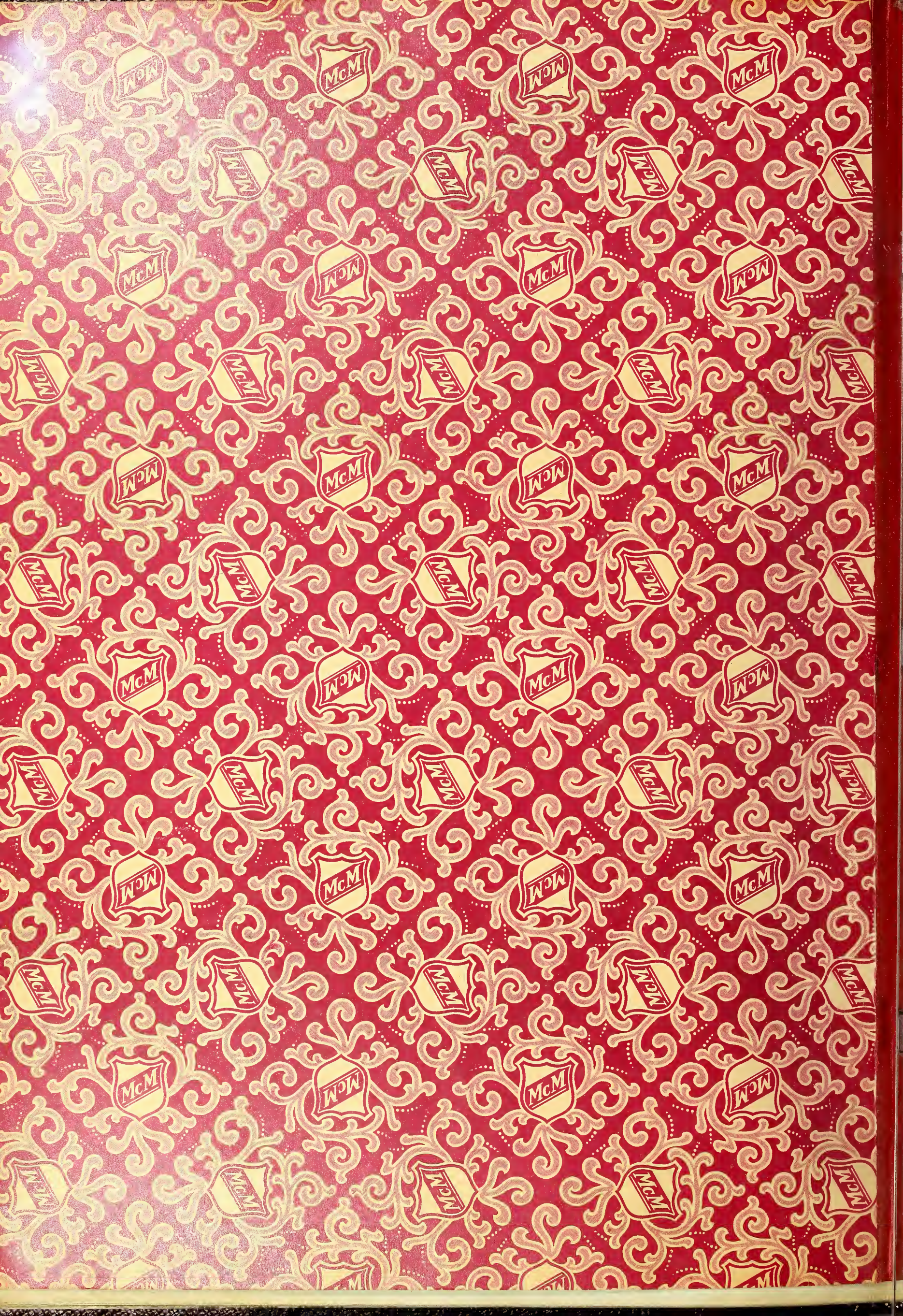


Chairman



Secretary





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